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San Francisco, August 11, 1925

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:06 P.M., President Young presiding.

On Roll Call the following are noted present: Trustees Bates, Deering, Kelham, Lacoste, McKinstry, Sloss and Young. Absent: Trustees Cullinan, Field, Hale, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Deering reports bills to the amount of $124.23 for June, and $189.72 for July. Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Field, Trustee Bates reports bills to the amount of $473.87 for June, and $901.40 for July. Referred to the Finance Committee.

Trustee Phelan enters and takes his seat.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $2227.92 for June and $1764.36 for July. Referred to the Finance Committee.

The Committee recommends the purchase of
1 suction cleaner at $40.00

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Deering, Kelham, Lacoste, McKinstry, Sloss and Young. Noes: none.

Trustee Cullinan enters and takes his seat.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale Trustee Kelham reports bills as follow:

June

Salary Demands	$13454.99
Book Bills	124.23
Printing & Binding	473.87
Miscellaneous Bills	2227.92
	$16281.01

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1087	Luckman, L.	9.00	1095	Gough, J.	$31.25
1088	Mannix, D.	66.00	1096	Gough, R.	32.75
1089	Murphy, E.	61.25	1097	Harvey, E.	35.50
1090	Polanshek, J.	13.75	1098	Luscombe, W.	33.88
1091	Walsh, W.G.	37.10	1099	Marzillius, H.	45.50
1092	Arana, C.	42.75	1100	Murray, Wm. P.	49.00
1093	Enders, R.	42.75	1101	Risso, A.	43.75
1094	Farrell, C.	43.75	1102	Ward, B.	25.25
					$13084.83
				Retirement Fund	370.16
					$13454.99

Miscellaneous Demands.

1103	F.W. Faxon Co.	$2.18	1119	Mangrum & Otter	$9.28
1104	Geo. A. Mullin	122.05	1120	Maundrell & Bowen	261.96
1105	Pacific Coast Paper Co.	13.10	1121	H.J. Musgrave	5.00
1106	S.F. News Co.	12.57	1122	Jas. A. Nelson	88.27
1107	Blanchard Press	252.20	1123	Norton Door Closer	8.91
1108	California Ptg. Co.	48.50	1124	Rucker-Fuller Desk	147.00
1109	Primo Press	147.50	1125	Sartorius Co.	430.55
1110	Barney's Tire Service	1.70	1126	L.C. Smith & Bros.	1.10
1111	Alex Coleman	24.00	1127	Lewald Coal Co.	74.50
1112	Eames Co.	14.30	1128	Pacific Gas & El. Co.	4.47
1113	Easterday Supply Co.	20.30	1129	Mercantile Trust	25.00
1114	R.A. Fanto	2.10	1130	Spring Valley Water	199.17
1115	George's Auto Repair	20.25	1131	Am. Bldg. Main. Co.	615.00
1116	Joost Bros.	6.64	1132	Home Elevator Co.	18.00
1117	Chas. A. Langlais	94.66	1133	Sanitary Towel Co.	14.00
1118	Levenson Co.	12.76	1134	Geo. A. Mullin	129.00
					$16281.01

Salary Demands. July

1135	Mullin, Geo. A.	$25.47	$424.53	1181	Murray, A.J.	$5.54	$144.46
1136	Rea, Robert	18.44	381.56	1182	Newberry, M.E.	6.81	143.19
1137	Barnes, E.	3.57	100.43	1183	Nicholson, G.F.	3.23	106.77
1138	Bastian, Wm.	9.50	188.50	1184	Nickols, D.	3.32	106.68
1139	Boyle, A.	4.08	130.92	1185	Nolan, G.J.	11.78	188.22
1140	Breslin, J.J.	7.82	142.18	1186	Nolan, J.C.	4.13	95.87
1141	Buckley, E.	3.87	126.13	1187	Paine, E.C.	5.04	144.96
1142	Byrne, M.A.	10.80	189.20	1188	Panella, A.	7.79	167.21
1143	Cadell, D.	1.75	52.25	1189	Parker, E.	3.90	98.00
1144	Castle, M.M.	4.05	103.56	1190	Potter, M.E.	4.95	145.05
1145	Cordrey, L.H.	4.77	145.23	1191	Rogers, N.E.	3.93	104.51
1146	Crowhurst, E.	5.22	133.65	1192	Roy, P.	4.02	130.98
1147	Dawson, H.J.	5.24	144.76	1193	Smith, E.F.	3.58	114.92
1148	De Andreis, E.	5.09	152.04	1194	Sturges, E.J.	7.79	142.21
1149	De Leon, M.	4.92	125.82	1195	Thalmann, H.L.	3.17	87.75
1150	Doyle, D.	3.28	106.72	1196	Walker, F.E.	3.43	96.57
1151	Doyle, M.M.	5.77	139.23	1197	Welch, P.M.	3.52	86.48
1152	Edie, M.I.	3.23	106.77	1198	Westlake, H.C.	4.28	123.00
1153	Enlow, R.C.	4.13	125.87	1199	Whitcher, M.L.	9.47	140.53
1154	Faithorn, H.L.	2.30	76.04	1200	Windele, M.W.	5.24	144.76
1155	Farrell, M.	3.94	117.56	1201	Woodman, A.	7.22	142.78
1156	Finkelstein, L.	3.76	96.24	1202	Armstrong, L.D.		50.00
1157	Finvaag, H.C.	3.98	96.02	1203	Avery, H.		15.00
1158	Fleming, E.T.	6.79	157.54	1204	Bolton, L.L.		15.00
1159	Fredricks, J.M.	5.75	144.25	1205	Ferguson, P.F.		15.00
1160	Goldman, B.A.	7.35	142.65	1206	Hamilton, T.R.		15.00
1161	Healy, A.M.	7.65	167.35	1207	Harris, C.L.		15.00
1162	Hoggard, W.J.	....	60.00	1208	Kenney, W.T.		15.00
1163	Johnston, I.	2.76	87.24	1209	McLafferty, M.		15.00
1164	Kaufman, F.	3.23	106.77	1210	Mooney, E.E.		15.00
1165	Kellogg, L.	2.71	84.29	1211	Owen, E.P.		15.00
1166	Knudsen, D.	3.52	88.48	1212	Rossi, T.M.		15.00
1167	Langpaap, F.K.	3.94	126.56	1213	Shapro, A.P.		15.00
1168	Larkin, J	4.54	95.46	1214	Stierer, C.		15.00
1169	Leicester, E.A.	2.86	87.14	1215	Ahearn, N.M.		51.50
1170	Lynch, Mrs. M.	4.41	80.59	1216	Gibson, C.S.		15.00
1171	McCafferty, T.V.	4.63	130.37	1217	Holland, J.R.		55.00
1172	McCormick, M.L.	3.77	106.23	1218	Hult, J.A.		55.00
1173	McCuistion, M.	3.36	96.64	1219	Johansen, A.M.		46.50
1174	McDougall, H.R.	8.36	126.64	1220	Kirwin, K.		51.50
1175	Mau, E C.	3.80	99.05	1221	McDonald, M.		46.50
1176	Mel, C F.	7.64	142.36	1222	Quinlan, M.E.		46.50
1177	Milburn, E.L.	4.54	125.46	1223	Risso, O.		50.00
1178	Mitchell, R J.	3.68	116.32	1224	White, A.		51.50
1179	Monahan, K.E.	3.96	128.79	1225	Buchanan, M.		80.00
1180	Murphy, M.F.	5.04	147.80	1226	Byrne, H.		33.50

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July

Salary Demands	$13428.96
Book Bills	189.72
Printing & Binding Bills	901.40
Miscellaneous Bills	1764.36
	$16284.44

Salary Demands. June

947	Mullin, Geo. A.	$25.47	$424.53
948	Rea, Robert	18.44	381.56
949	Barnes, E.	4.46	125.54
950	Bastian, Wm.	9.50	188.50
951	Boyle, A.	4.16	133.74
952	Breslin, J.J.	7.82	142.18
953	Buckley, E.	3.91	127.33
954	Byrne, M.A.	10.80	189.20
955	Cadell, D.	4.37	130.63
956	Castle, M.M.	3.76	96.24
957	Cordrey, L.H.	4.77	145.23
958	Crowhurst, E.	5.08	129.92
959	Dawson, H.J.	5.24	144.76
960	De Andreis, E.	4.86	145.14
961	De Leon, M.	5.64	144.36
962	Doyle, D.	3.28	106.72
963	Doyle, M.M.	5.77	139.23
964	Edie, M.I.	3.23	106.77
965	Enlow, R.C.	4.13	125.87
966	Faithorn, H.L.	2.94	97.06
967	Farrell, M.	2.33	69.67
968	Finkelstein, L.	3.76	96.24
969	Finvaag, H.C.	3.98	96.02
970	Fleming, E.T.	6.47	150.15
971	Fredricks, J.M.	4.98	125.02
972	Goldman, B.A.	7.35	142.65
973	Hampton, E.C.	3.79	102.54
974	Healy, A.M.	7.65	167.35
975	Hoggard, W.J.	....	60.00
976	Johnston, I.	2.76	87.24
977	Kasling, M.	2.44	62.56
978	Kaufman, F.	3.23	106.77
979	Kellogg, L.	2.83	88.03
980	Knudsen, D.	4.60	115.50
981	Langpaap, F.K.	3.94	126.56
982	Larkin, J.	4.54	95.46
983	Leicester, E.	2.78	84.64
984	Lynch, Mrs. M.	4.41	80.59
985	McCafferty, T.V.	4.63	130.37
986	McCormick, M.L.	3.77	106.23
987	McCuistion, M.	3.36	96.64
988	McDougall, H.R.	8.40	127.25
989	Mau, E.C.	4.98	130.02
990	Mel, C.F.	7.64	142.36
991	Milburn, E.L.	4.54	125.46
992	Mitchell, R.J.	3.68	116.32
993	Monahan, K.C.	4.02	130.98
994	Murphy, M.F.	4.95	145.05
995	Murray, A.J.	5.32	138.97
996	Newberry, M.E.	6.81	143.19
997	Nickols, D.	3.38	108.45
998	Nolan, Geo. J.	11.78	188.22
999	Nolan, J.C.	4.13	95.87
1000	Norris, G.F.	3.23	106.77
1001	Paine, E.C.	5.11	147.02
1002	Panella, A.	7.79	167.21
1003	Parker, E.	3.83	96.17
1004	Potter, M.E.	4.79	140.21
1005	Rogers, N.E.	3.98	106.02
1006	Roy, P.	4.02	120.98
1007	Smith, E.F.	4.53	145.47
1008	Sturges, E.J.	7.79	142.21
1009	Thalmann, H.L.	3.14	86.86
1010	Walker, F.	3.43	96.57
1011	Welch, P.M.	3.28	80.72
1012	Westlake, H.C.	4.54	130.46
1013	Whitcher, M.L	9.47	140.53
1014	Windele, M.W.	5.24	144.76
1015	Woodman, A.	5.13	148.42
1016	Armstrong, L.D.		50.00
1017	Avery, H.		$15.00
1018	Bolton, L.L.		15.00
1019	Ferguson, P.F.		15.00
1020	Hamilton, T.R.		15.00
1021	Harris, C.L.		15.00
1022	Kenney, W.T.		15.00
1023	McLafferty, M.		15.00
1024	Mooney, E.E.		15.00
1025	Owen, E.P.		15.00
1026	Rossi, T.M.		7.50
1027	Seidman, T.		5.00
1028	Shapro, A P.		15.00
1029	Stierer, Mrs. C.		10.00
1030	Gibson, C.S.		15.00
1031	Holland, J.R.		55.00
1032	Hult, J.A.		55.00
1033	Johansen, A.M.		46.50
1034	Kirwin, K.		51.50
1035	Knudson, M.M.		51.50
1036	McDonald, ,M.		46.50
1037	Quinlan, M.E.		46.50
1038	Risso, O.		50.00
1039	White, A.		51.50
1040	Buchanan, M.		80.00
1041	Byrne, H.		55.25
1042	Christensen, A.		80.00
1043	Cummings, O.		80.00
1044	Dahlgren, G.		80.00
1045	Daly, M.E.		80.00
1046	Dikeman, P.		80.00
1047	Dolan, G.		80.00
1048	Gough, E.		80.00
1049	Hartford, J.		80.00
1050	Heath, M.		18.25
1051	Hitchcock, M.A.		57.25
1052	Ingham, C.		30.50
1053	Jones, I.		70.50
1054	Joness, E.E.		77.33
1055	Kidder, M.		77.33
1056	Klaus, N.		27.00
1057	Kley, G.R.		80.00
1058	Knoles, G.I.		80.00
1059	Levy, A.F.		80.00
1060	Lillie, E.		12.00
1061	Luschnat, B.		33.25
1062	McCamish, J.		80.00
1063	McDonnell, A.B.		74.66
1064	McKnight, R.		57.75
1065	Maggio, I.V.		21.00
1066	May, A.		80.00
1067	Miller, I.L.		63.75
1068	Redfield, J.C.		24.75
1069	Rogers, G.		31.50
1070	Ross, M.E.		80.00
1071	Sanford, M.F.		80.00
1072	Schoeni, H.		80.00
1073	Southard, M.J.		54.00
1074	Verbarg, D.D.		38.50
1075	Vermeys, M.		80.00
1076	Williams, F.		80.00
1077	Black, M.		21.70
1078	Bonnet, T.		9.00
1079	Brown, R.		40.50
1080	Carney, A.		44.12
1081	Clancy, G.		37.20
1082	Daniel, T.		72.00
1083	Fitzgerald, J.		39.25
1084	Frellson, U.		42.25
1085	Grimes, Wm.		47.25
1086	Hester, J.		65.00

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1227	Christensen, A.	$80.00	1265	Woodman, D.	$41.30
1228	Cummings, O.	80.00	1266	Black, M.	29.10
1229	Dahlgren, G.	80.00	1267	Bonnet, T.	46.80
1230	Daly, M.E.	80.00	1268	Brown, R.	37.50
1231	Dikeman, P.	80.00	1269	Carney, A.	38.13
1232	Dolan, G.	80.00	1270	Clancy, G.	26.50
1233	Gough, E.	80.00	1271	Daniel, T.	16.50
1234	Hartford, J.	80.00	1272	Fitzgerald, J.	73.00
1235	Heath, M.	80.00	1273	Frellson, U.	36.13
1236	Hitchcock, M.A.	56.00	1274	Luckman, L.D.	43.00
1237	Ingham, C.	32.75	1275	Mannix, D.	60.00
1238	Jones, I.	8.00	1276	Murphy, E.	65.00
1239	Joness, E.E.	80.00	1277	Walsh, W.G.	39.00
1240	Kidder, M.	56.00	1278	Arana, C.	18.38
1241	Klaus, N.	15.00	1279	Egnel, H.	24.50
1242	Kley, G.R.	80.00	1280	Enders, R.	42.25
1243	Knoles, G.I.	82.00	1281	Farrell, C.	43.00
1244	Levy, A.F.	82.00	1282	Gough, J.	31.25
1245	Lillie, E.	29.75	1283	Gough, R.	32.25
1246	Logie, G.	34.50	1284	Harvey, E.	34.75
1247	Luschnat, B.	47.00	1285	Marzillius, H.	44.75
1248	McCamish, J.	80.00	1286	Mills, N.	4.00
1249	McDonnell, A.B.	80.00	1287	Montecelo, E.	34.10
1250	McKnight, R.	43.25	1288	Murray, W.P.	47.00
1251	Maggio, I.V.	9.00	1289	Ward, B.	17.38
1252	Markwell, D.	28.00	1290	Winter, H.	38.20
1253	May, A.	80.00	1291	York, David	173.33
1254	Miller, I.L.	65.50	1292	Alin, Mrs. J.	16.66
1255	Redfield, J.C.	21.25			$13067.55
1256	Rogers, G.	80.00		Retirement Fund	361.41
1257	Ross, M.E.	80.00			
1258	Sanford, M.F.	80.00			
1259	Schoeni, H.	80.00			
1260	Sellman, E.L.	48.50			
1261	Southard, M.J.	54.50			
1262	Verbarg, D.D.	80.00			
1263	Vermeys, M.	80.00			
1264	Williams, F.	80.00			$13428.96

Miscellaneous Demands.

1293	S.F. News Co.	$107.92	1308	Mullen Mfg. Co.	$125.00
1294	Geo. A. Mullin	81.80	1309	J.H. Musgrave	5.00
1295	Ditto, Inc.	9.45	1310	Pac. Coast Paper	9.97
1296	S.F. News Co.	14.25	1311	Rucker-Fuller Desk	43.75
1297	Primo Press	117.25	1312	Sartorius Co.	427.75
1298	Foster & Futernick Co.	760.45	1313	D.N. & E. Walter	45.00
1299	Alex Coleman	11.75	1314	Shell Co.	39.10
1300	Economy Irrigation Co.	25.00	1315	Standard Oil Co.	2.65
1301	Emerson Mfg. Co.	11.00	1316	Mercantile Trust	25.00
1302	R.A. Fanto	2.10	1317	Spring Valley Water	185.35
1303	Gilley-Schmid Co.	4.85	1318	Am. Bldg. Main. Co.	615.00
1304	Chas. A. Langlais	11.52	1319	Gen'l Add. Machine	10.00
1305	Levenson Co.	34.63	1320	Hockwald Chemical	11.25
1306	H.C. Magnus Co.	29.40	1321	Sanitary Towel Co.	14.00
1307	Mangrum & Otter	15.86	1322	Geo. A. Mullin	59.43
					$16284.44

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Deering, Kelham, Lacoste, McKinstry, Phelan, Sloss and Young. Noes: none. Adopted.

Trustee Kelham reads a report from Cyril Williams, expert, advising that he has examined the books of the Secretary and had found them correct. Ordered placed on file.

Committee on Rules and Administration.

Chairman Sloss reports and recommends that the following assistants be taken from the eligible list to serve one Year's probation, commencing with September 1, 1925:

Miss Ada B. McDonnell
Mrs. Jane Hartford
Miss Anita S. Levy

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Kelham, Lacoste, McKinstry, Phelan, Sloss and Young. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Kelham calls attention to the fact that gravel walk should be extended around the Main library building, to protect the lawn. It is moved that the matter be referred to the Committee on Building, with power to act. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Deering, Kelham, Lacoste, McKinstry, Phelan, Sloss and Young. Noes: none. Adopted.

Communications.

From E.F. and M. Hansen, offering to erect a building on the corner of 18th Avenue and Taraval Street, for a branch library building. Referred to the Committee on Branches.

From I.M. Peckham, representing C.S. Allred, advising that store No.5, in the new Masonic temple at Ocean and Ashton avenues, which was leased by the Board of Trustees, is ready for occupancy. As the footage of the present building is not as specified in the lease, the matter of rent is referred to the Committee on Building, to see what can be done regarding a reduction of proposed rent.

President Young presents his report. On motion is duly carried, the report is adopted and is ordered transmitted to the Mayor, together with the reports of the Secretary and of the Librarian.

Nominations for President for the ensuing year being declared in order, Trustee Deering is nominated and duly elected President.

Nominations for the office of first Vice-President being declared in order, Trustee Field is nominated and duly elected first Vice-President.

Nominations for the office of second Vice-President being declared in order, Trustee Bates is nominated and duly elected second Vice-President.

Trustee Cullinan moves that the thanks of the Board be tendered Trustee Young for the able and efficient manner in which he has discharged his duties as President.

There being no further business the meeting adjourned.

Geo. Cullinan
Controller and Secretary.

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San Francisco, September 15, 1925

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:45 P.M., President Deering presiding.

On Roll Call the following are noted present: Trustees Bates, Hale, Kelham, Lacoste, McKinstry, Young and Deering. Absent: Trustees Cullinan, Field, Phelan, Sloss and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $2765.44. Referred to the Finance Committee.

The Committee recommends the following purchases:

Additional copies for Main Library, Branches and Deposit Stations			
	reprints	621v.	$341.55
	new	446v.	669.15
Replacements for Main Library, Branches and Deposit Stations		2025v.	3037.95
		3092v.	$4048.65

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Hale, Kelham, Lacoste, McKinstry, Young and Deering. Noes: none. adopted.

Committee on Printing and Binding.

In the absence of Chairman Field, Trustee Bates reports bills to amount of $1208.97. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $2619.89. Referred to the Finance Committee.

Chairman Kelham reports that he had interviewed Mr. C.S. Allred regarding the change in the frontage of the store on Ashton Avenue. Mr. Allred explained that the change was due to the fact that a reinforced concrete building had been built instead of the wooden building that was at first contemplated; and that, according to the plans, there is the same amount of floor space.

Motion made that the Building Committee be instructed to fit up the store for a Branch library. Roll Call on adoption of motion. Ayes: Trustees Bates, Hale, Kelham, Lacoste, McKinstry Young and Deering. Noes: none. Adopted.

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Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$12905.83
Book Bills	2765.44
Printing & Binding Bills	1208.97
Miscellaneous Bills	2619.89
	$19500.13

and

From Library Bond Fund

Mullen Mfg. Co. $1288.00

Salary Demands.

1323	Mullin, Geo. A.	$25.47	$424.53	1375	Paine, E.C.	$5.04	$144.96
1324	Rea, Robt	18.44	381.56	1376	Panella, A	7.79	167.21
1325	Barnes, E.	4.46	125.54	1377	Parker, E.	3.83	96.17
1326	Bastian, Wm.	9.50	188.50	1378	Potter, M.E.	4.95	145.05
1327	Boyle, A.	4.25	136.54	1379	Rogers, N.E.	3.87	103.01
1328	Breslin, J.J.	7.82	142.18	1380	Roy, P.	4.02	130.98
1329	Buckley, E.	3.91	127.33	1381	Smith, E.F.	4.53	145.47
1330	Byrne, M.A.	10.80	189.20	1382	Sturges, E.J.	7.79	142.21
1331	Cadell, D.	4.37	130.63	1383	Thalmann, H.L.	3.22	89.08
1332	Castle, M.M.	3.81	97.62	1384	Walker, F.E.	3.43	96.57
1333	Cordrey, L.H.	4.77	145.23	1385	Welch, P.M.	3.52	86.48
1334	Crowhurst, E.	5.10	130.55	1386	Westlake, H.C.	4.54	130.46
1335	Dawson, H.J.	4.97	137.53	1387	Whitcher, M.L.	9.47	140.53
1336	De Andreis, E.	4.86	145.14	1388	Windele, M.W.	5.12	142.04
1337	De Leon, M.	5.64	144.36	1389	Woodman, A.	7.22	142.78
1338	Doyle, D	3.28	106.72	1390	Armstrong, L.D.	50.00	50.00
1339	Doyle, M.M.	5.77	139.23	1391	Avery, H.		15.00
1340	Edie, M.I.	1.83	60.52	1392	Bolton, L L.		15.00
1341	Enlow, R.C.	4.13	125.87	1393	Ferguson, P.F.		15.00
1342	Faithorn, H.L.	2.94	97.06	1394	Hamilton, T R.		15.00
1343	Farrell, M.	4.06	121.29	1395	Harris, C.L.		15.00
1344	Finkelstein, L.	3.76	96.24	1396	Kenney, W.T.		15.00
1345	Finvaag, H.C.	3.98	96.02	1397	McLafferty, M.		15.00
1346	Fleming, E.T.	7.19	166.81	1398	Mooney, E.E.		15.00
1347	Fredricks, J.M.	5.80	145.62	1399	Owen, E P.		15.00
1348	Goldman, B.A.	7.35	142.65	1400	Rossi, T.M.		15.00
1349	Healy, A.M.	4.08	89.20	1401	Shapro, A P.		15.00
1350	Hoggard, W.J.	....	60.00	1402	Stierer, C.		15.00
1351	Johnston, I.	2.81	88.69	1403	Ahearn, N.M.		51.50
1352	Kaufman, F.	3.23	106.77	1404	Gibson, C.S.		15.00
1353	Kellogg, L.	.37	11.63	1405	Holland, J.R.		27.50
1354	Knudsen, D.	3.45	86.55	1406	Hult, J.A.		55.00
1355	Langpaap, F.K.	4.08	130.92	1407	Johansen, A.M.		46.50
1356	Larkin, J.	4.54	95.46	1408	Kirwin, K.		51.50
1357	Leicester, E.A	2.71	82.57	1409	McDonald, M.		86.17
1358	Lynch, M.	4.41	80.59	1410	Quinlan, M.E.		46.50
1359	McCafferty, T.V.	4.54	127.88	1411	Risso, O.		50.00
1360	McCormick, M.L.	3.77	106.23	1412	White, A.		51.50
1361	McCuistion, M.	3.36	96.64	1413	Buchanan, M.		43.75
1362	McDougall, H.R.	8.36	126.64	1414	Byrne, H.		60.50
1363	Mau, E.C.	5.01	130.64	1415	Christensen, A.		44.75
1364	Mel, C.F.	7.64	142.36	1416	Cummings, O.		53.25
1365	Milburn, E.L.	4.54	125.46	1417	Dahlgren, G.		47.25
1366	Mitchell, R.J.	3.96	124.90	1418	Daly, M.E.		46.25
1367	Monahan, K.E.	4.02	130.98	1419	Dikeman, P.		47.25
1368	Murphy, M.F.	4.95	145.05	1420	Dolan, G.		48.50
1369	Murray, A.J.	5.54	144.46	1421	Gough, E.		48.00
1370	Newberry, M.E.	6.81	143.19	1422	Hartford, J.		81.14
1371	Nicholson, G.F.	3.18	104.99	1423	Hazlewood, A.		24.50
1372	Nickols, D.	3.32	106.68	1424	Hitchcock, M.A.		60.75
1373	Nolan, G.J.	11.78	188.22	1425	Ingham, C.		29.50
1374	Nolan, J.C.	4.05	94.03	1426	Joness, E.E.		61.50

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1427	Kidder, M.	47.50
1428	Kley, G.R.	47.75
1429	Levy, A.F.	80.00
1430	Lillie, E.	49.25
1431	Logie, G.	77.33
1432	Luschnat, B.	49.00
1433	McCamish, J.	42.00
1434	McDonnell, A.B.	80.00
1435	McKnight, R.	24.50
1436	Maggio, I.V.	21.25
1437	Markwell, D.	80.00
1438	May, A.	47.50
1439	Miller, I.L.	63.75
1440	Rogers, G.	80.00
1441	Ross, M.E.	47.25
1442	Sanford, M.E.	47.25
1443	Schoeni, H.	45.75
1444	Sellman, E.L.	60.25
1445	Shane, V.M.	17.25
1446	Southard, M.J.	27.00
1447	Verbarg, D.D.	80.00
1448	Vermeys, M.	50.75
1449	Williams, F.	46.25
1450	Woodman, D.	21.25
1451	Black, M.	38.25
1452	Bonnet, T.	34.40
1453	Brown, R.	41.25
1454	Carney, A.	39.62
1455	Clancy, G.	7.80
1456	Daniel, T	43.63
1457	Fitzgerald, J.	40.62
1458	Frellson, U.	45.13
1459	Luckman, L.D.	24.90
1460	Mannix, D.	42.13
1461	Murphy, E.	30.50
1462	Walsh, W.G.	33.60
1463	Egnel, H.	32.10
1464	Enders, R.	43.25
1465	Farrell, C	44.62
1466	Gough, J.	32.88
1467	Gough, R.	32.50
1468	Harvey, W.	29.00
1469	Luscombe, W.	29.38
1470	Marzillius, H.	47.13
1471	Murray, W.P.	45.88
1472	Risso, A.	44.50
1473	Ward, B.	30.25
1474	Winter, H.	9.10
1475	Alin, Mrs. J.	90.04
1476	Newman, H.	6.50
1477	York, D.	129.50
1478	Catalani, M.	27.50
1479	Scanlan, M.	29.00
1480	Hester, J.	60.67
		$12544.72
	Retirement Fund	361.11
		$12905.83

Miscellaneous Demands.

1481	A. Carlisle	$7.50
1482	E.P. Dutton	18.32
1483	Grolier Society	54.00
1484	Harr Wagner	1.08
1485	Houghton Mifflin	14.63
1486	G.A. Lansburgh	120.00
1487	Macmillan Co.	61.31
1488	S.F. Blue Book	6.00
1489	S.F. News Co.	46.58
1490	Sherman, Clay & Co.	1.40
1491	Stechert & Co.	2360.34
1492	Am. Soc. Mech. Eng.	6.00
1493	S.F. News Co.	2.12
1494	Stechert & Co.	17.71
1495	Geo. A. Mullin	48.45
1496	Gaylord Bros.	1.40
1497	Remington Typewrit	14.00
1498	S.F. News Co.	6.12
1499	L.C. Smith	63.10
1500	Envelope Corp.	108.10
1501	Foster & Futernil	016.25
1502	Barney's Tire	2.10
1503	Alex Coleman	3.75
1504	Benj Curtaz	4.00
1505	Easterday Supply Co.	$33.60
1506	Easterday Supply	53.97
1507	George's Auto Repair	13.70
1508	Gilley-Schmid Co.	8.50
1509	Home Elevator	69.50
1510	Levenson Co.	15.42
1511	H.C. Magnus & Co.	3.00
1512	Jas. A. Nelson	5.27
1513	Roberts Mfg. Co.	385.00
1514	Lewald Coal Co.	667.00
1515	Pac. Gas & El. Co.	8.84
1516	Shell Co.	51.00
1517	Mercantile Trust	25.00
1518	Spring Valley Water	190.00
1519	Am. Bldg. Main. Co.	615.00
1520	Easterday Supply	131.00
1521	Hockwald Chemical	15.00
1522	Home Elevator	36.00
1523	Mosely-Houdlette	6.00
1524	Pacific Lib. Bind.	27.48
1525	Robert Rea	165.50
1526	Sanitary Towel Sup.	14.00
1527	Geo. A. Mullin	70.26
		$19500.13

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Hale, Kelham, Lacoste, McKinstry, Young and Deering. Noes: none. Adopted.

Committee on Rules and Administration.

In the absence of Chairman Sloss, Trustee McKinstry reports and recommends as follows:

1. That the salaries of the following assistants be increased, commencing with September 1st:
   Mrs. Eleanor T. Fleming, from $140 to $150
   Miss M.L. McCormick " 110 " 120

2. That Miss Alice M. Healy be granted a ninety days' leave of absence, from July 27th, 1925.

3. Miss Aileen Kenney, who was granted a leave of absence, with a renewal, finds that her health will not permit of her return to the library. The Committee further recommends that she be retired from the service.

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4. It is desired to hold an examination of applicants for positions in the library.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Hale, Kelham, Lacoste, McKinstry, Young and Deering. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

The death of Mr. Julian R. Waybur, who did so much to build up the Music department of the library, is reported. On motion duly carried the President is requested to forward a letter of condolence to Mrs. Waybur.

There being no further business the meeting is adjourned.

Controller and Secretary.

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San Francisco, October 13, 1925

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:10 P M., President Deering presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Lacoste, McKinstry, Sloss, Young and Deering. Absent: Trustees Field, Hale, Kelham, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The Chair appoints Trustee Young a temporary member of the Committee on Finance and Audit, and Miss McKinstry on the Printing and Binding Committee.

Trustee Phelan enters and takes his seat.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $6033.09. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Additional copies for the Main Library, Branches and Deposit Stations.			
	reprints	542v.	$298.10
	new	327v.	495.55
Replacements for the Main Library, Branches and Deposit Stations.			
		1948v.	2922.61
		2817v.	$3716.26

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Lacoste, McKinstry, Phelan, Sloss, Young and Deering. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Field, Trustee Bates reports bills to the amount of $1069.08. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Sloss reports bills to the amount of $1464.73. Referred to the Finance Committee.

The Committee recommends the purchase of one 18-tray card cabinet, with top and base, for the Order department, at a cost of $104.25. Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Lacoste, McKinstry, Phelan, Sloss, Young and Deering. Noes: none. Adopted.

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Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Trustee Bates reports bills as follow:

Salary Demands	$11870.23
Book Bills	6033.09
Printing and Binding Bills	1069.08
Miscellaneous Bills	1464.73
	$20437.13

Salary Demands.

1481	Mullin, Geo. A.	$25.47	$424.53	1537	Panella, A.	$7.79	$167.21
1482	Rea, Robert	18.44	381.56	1538	Parker, E.	3.78	94.80
1483	Barnes, E.	4.46	125.54	1539	Potter, M.E.	4.95	145.05
1484	Bastian, Wm.	9.55	189.45	1540	Rogers, N.E.	3.98	106.02
1485	Boyle. A.	4.08	130.92	1541	Roy, P.	4.02	130.98
1486	Breslin, J.J.	7.82	142.18	1542	Smith, E.F.	4.53	145.47
1487	Buckley, E.	3.87	126.13	1543	Sturges, E.J.	7.79	142.21
1488	Byrne, M.A.	10.80	189.20	1544	Thalmann, H.L.	3.19	88.31
1489	Cadell, D.	4.37	130.63	1545	Walker, F.	3.43	96.57
1490	Castle, M.M.	3.93	100.59	1546	Welch, P.M.	3.47	85.24
1491	Cordrey, L.H.	4.77	145.23	1547	Westlake, H.C.	4.54	130.46
1492	Crowhurst, E.	5.39	137.97	1548	Whitcher, M.L.	9.47	140.53
1493	Dawson, H.J.	4.43	122.37	1549	Windele, M.W.	5.24	144.76
1494	De Andreis, E.	4.98	148.57	1550	Woodman, A.	7.22	142.78
1495	De Leon, M.	5.64	144.36	1551	Armstrong, L.D.		50.00
1496	Doyle, D.	3.28	106.72	1552	Avery, H.		15.00
1497	Doyle, M.M.	5.77	139.23	1553	Bolton, L.L.		15.00
1498	Edie, M.I.	3.67	121.00	1554	Ferguson, P.F.		9.00
1499	Enlow, R.C.	4.13	125.87	1555	Hamilton, T.R.		15.00
1500	Faithorn, H.L.	2.94	97.06	1556	Kenney, W.T.		15.00
1501	Farrell, M.	4.17	124.40	1557	McLafferty, M.		15.00
1502	Finkelstein, L.	3.76	96.24	1558	Mooney, E.E.		15.00
1503	Finvaag, H.C.	3.98	96.02	1559	Owen, E.P.		15.00
1504	Fleming, E.T.	7.61	176.65	1560	Rossi, T.M.		15.00
1505	Fredricks, J.M.	5.44	136.72	1561	Shapro, A.P.		15.00
1506	Goldman, B.A.	7.35	142.65	1562	Stierer, R.		15.00
1507	Hartford, J.	....	91.94	1563	Ahearn, N.M.		51.50
1508	Hoggard, W.J.	....	60.00	1564	Gibson, C.S.		15.00
1509	Johnston, I.	2.76	87.24	1565	Holland, J.R.		55.00
1510	Kasling, M.	4.89	125.11	1566	Hult, J.A.		55.00
1511	Kaufman, F.	3.33	109.79	1567	Johansen, A.M.		46.50
1512	Kellogg, L.	3.09	95.91	1568	Kirwin, K.		51.50
1513	Knudsen, D.	3.45	86.55	1569	McDonald, M.		46.50
1514	Langpaap, F.K.	4.08	130.92	1570	Quinlan, M.E.		46.50
1515	Larkin, J.	4.54	95.46	1571	Risso, O.		50.00
1516	Leicester, E.A.	2.67	81.33	1572	White, A.		51.50
1517	Levy, A.F.	....	90.00	1573	Byrne, H.		45.25
1518	Lynch, Mrs. M.	4.41	80.59	1574	Fleming, H.		32.00
1519	McCafferty, T.V.	4.80	135.02	1575	Hazlewood, A.		22.25
1520	McCormick, M.L.	4.12	115.88	1576	Hitchcock, M.A.		86.00
1521	McCuistion, M.	3.36	96.64	1577	Ingham, C.		29.50
1522	McDonnell, A.B.	....	90.00	1578	Joness, E.E.		29.00
1523	McDougall, H.R.	8.36	126.64	1579	Lillie, E.		4.00
1524	Mau, E.C.	4.98	130.02	1580	Luschnat, B.		25.25
1525	Mel, C.F.	7.64	142.36	1581	McKnight, R.		53.50
1526	Milburn, E.L.	4.39	121.28	1582	Maggio, I.V.		36.75
1527	Mitchell, R.J.	3.23	101.92	1583	Markwell, D.		80.00
1528	Monahan, K.E.	4.02	130.98	1584	Miller, I.L.		59.50
1529	Murphy, M.F.	5.04	147.80	1585	Scanlan, M.E.		50.00
1530	Murray, A.J.	5.29	138.29	1586	Sellman, E.L.		51.50
1531	Newberry, M.E.	6.81	143.19	1587	Shane, V.M.		30.75
1532	Nicholson, G.F.	3.19	105.25	1588	Traylor, V.		80.00
1533	Nickols, D.	3.32	106.68	1589	Eames, J.P.		28.40
1534	Nolan, G.J.	11.78	188.22	1590	Black, M.		32.38
1535	Nolan, J.C.	4.13	95.87	1591	Bonnet, T.		33.88
1536	Paine, E.C.	5.11	147.02	1592	Brown, R.		47.63

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1593	Carney, A.	$45.25	1605	Gough, J.	$31.25
1594	Daniel, T.	35.50	1606	Gough, R.	28.25
1595	Fitzgerald, J.	33.88	1607	Harvey, E.	33.65
1596	Frellson, U.	31.75	1608	Luscombe, W.	37.75
1597	Hester, J.	65.00	1609	Marzillius, H.	42.50
1598	Mannix, D.	35.13	1610	Mills, N.	3.90
1599	Murphy, E.	35.63	1611	Murray, W.P.	47.50
1600	Walsh, W.G.	33.38	1612	Risso, A.	40.75
1601	Anderson, H.	6.20	1613	Ward, B.	23.75
1602	Egnel, H.	31.80	1614	Alin, J.	80.00
1603	Enders, R.	38.75	1615	Gatt, P.	6.00
1604	Farrell, C.	40.75			
					$11503.94
				Retirement Fund	366.29
					$11870.23

Miscellaneous Demands.

1616	E.P. Dutton & Co.	$22.86	1639	Carberry & Stanners	$28.10
1617	Exporters' En. Corp.	7.50	1640	Alex Coleman	72.25
1618	Grolier Society	54.00	1641	Easterday Supply	8.80
1619	Houghton Mifflin Co.	143.99	1642	Emerson Mfg. Co.	4.75
1620	W.E. Judge	7.50	1643	George's Auto Repair	31.76
1621	Macmillan Co.	174.18	1644	Home Elevator Co.	6.80
1622	C.A. Nichols Publ. Co.	105.00	1645	Johnson Service	3.90
1623	R.L. Polk & Co.	180.00	1646	Chas. A. Langlais	18.75
1624	Rand McNally & Co.	11.25	1647	Levenson Co.	29.91
1625	S.F. News Co.	1861.38	1648	Roberts Mfg. Co.	70.00
1626	S.F. News Co.	1896.21	1649	L.C. Smith & Bros.	4.00
1627	G.E. Stechert & Co.	1511.61	1650	Underwood Typewriter	48.03
1628	Calvert Wilson	1.67	1651	Lewald Coal Co.	46.50
1629	G.E. Stechert & Co.	7.49	1652	Shell Co. of Cal.	94.50
1630	Geo. A. Mullin	48.45	1653	Mercantile Trust Co.	25.00
1631	H.C. Magnus & Co.	2.50	1654	Spring Valley Water	129.90
1632	S.F. News Co.	41.38	1655	Am. Bldg. Main. Co.	615.00
1633	Blanchard Press	246.00	1656	Hockwald Chemical	2.50
1634	California Printing Co.	20.25	1657	Home Elevator Co.	18.00
1635	Primo Press	146.75	1658	Mosely-Houdlette Co.	6.00
1636	Foster & Futernick	612.20	1659	Pacific Coast Paper	70.00
1637	Am. Multigraph Sales	2.47	1660	Rempe Mfg. Co.	2.00
1638	Barney's Tire Service	17.31	1661	Sanitary Towel Co.	14.00
			1662	Geo. A. Mullin	94.50
					$20437.13

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Lacoste, McKinstry, Phelan, Sloss, Young and Deering. Noes: none. Adopted.

Committee on Rules and Administration.

The Committee reports that the matter of payment of salary during illness is being considered, and a report will be rendered later.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

President Deering reports that he had written a letter of condolence to Mrs. Waybur and had received a reply.

President Deering reports that Miss May Sinsheimer had offered her assistance in matters pertaining to music. The offer was accepted with thanks. Permission is granted Miss Sinsheimer to arrange for a lecture to be given on the Works of Ernest Bloch.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

San Francisco, November 10, 1925

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Deering presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Hale, Kelham, Lacoste, Sloss and Deering. Absent: Trustees Field, McKinstry, Phelan, Young and Mayor Rolph. Present 7. Absent 5.

The Chair appoints Trustee Cullinan a temporary member of the Committee on Books.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young, Trustee Bates reports bills to the amount of $7306.72. Referred to the Finance Committee.

The Committee reports the purchase of the foll owing books:

Additional copies for the Main Library, Branches and Deposit Stations.	reprints	625v.	$343.75
	new	416v.	629.15
Replacements for the Main Library, Branches and Deposit Stations		2038v.	3054.29
		3079v.	$4027.19

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Hale, Kelham, Lacoste, Sloss and Deering. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Field, Trustee Bates reports bills to the amount of $2946.75. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Trustee Kelham reports bills to the amount of $2287.25. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

2	18-tray sectional cabinets, No. 93118, including rods	$154.00
1	Rand index	73.80
		$227.80

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1767	Maggio, I.V.	$42.00	1786	Mills, K.	$23.40
1768	Markwell, D.	80.00	1787	Murphy, E	46.75
1769	Miller, I.V.	24.00	1788	Walsh, W.G.	3.75
1770	Sand, R.	37.75	1789	Anderson, H.	5.40
1771	Scanlan, M.E.	56.50	1790	Curtis, R.	39.60
1772	Sellman, L.E.	57.50	1791	Egnel, H.	44.75
1773	Shane, V.M.	30.00	1792	Enders, R.	43.88
1774	Traylor, V.	28.00	1793	Farrell, C.	46.00
1775	Black, M.	42.38	1794	Gough, J.	34.50
1776	Bonnet, T.	45.25	1795	Gough, R.	32.00
1777	Brown, R.	40.75	1796	Harvey, E.	40.63
1778	Carney, A.	40.25	1797	Luscombe, W.	42.25
1779	Coyle, Z.	37.13	1798	Marzillius R.	47.75
1780	Daniel, T.	45.00	1799	Risso, A.	46.00
1781	Eames, J.P.	35.40	1800	Ward, B.	27.00
1782	Fitzgerald, J.	65.00	1801	Alin, J.	80.00
1783	Frellson, U.	37.88			
1784	Hester, J.	6.51			
1785	Mannix, D.	44.63		Retirement Fund	363.09
					$11956.66

Miscellaneous Demands.

1802	Ginn & Co.	$119.96	1827	McKee & Wentworth	$374.25
1803	Harr Wagner Publ. Co.	95.71	1828	H.C. Magnus & Co	7.50
1804	Houghton Mifflin Co.	784.20	1829	Mangrum & Otter	18.90
1805	Macmillan Co.	480.32	1830	Mullen Mfg. Co	76 84
1806	Newbegin's	160.00	1831	H.J. Musgrave	5.00
1807	S.F. News Co.	2420.49	1832	Norton Pacific Sales	3.50
1808	G.E. Stechert & Co.	3190.90	1833	Pacific Coast Paper	10.42
1809	Essex Institute	3.00	1834	Rand McNally Co.	7.00
1810	F.W. Faxon Co.	1.90	1835	A.S. Samuels Co	3.50
1811	Johns Hopkins Press	2.94	1836	L C. Smith & Bros.	1.40
1812	Geo. A. Mullin	47.30	1837	Taylor & Jackson	198.85
1813	S.F. News Co	23.70	1838	Geo. C. Terrill	213.90
1814	Blanchard Press	123.00	1839	F.W. Wentworth & Co.	18.00
1815	California Ptg. Co.	109.75	1840	Lewald Coal Co.	13.50
1816	Primo Press	133.75	1841	Pacific Gas & El. Co.	4.82
1817	Foster & Futernick Co.	2556.55	1842	Mercantile Trust Co.	25.00
1818	Barney's Tire Service	55.47	1843	Spring Valley Water	135.02
1819	Jas. L. Bradley	3.50	1844	Amer. Bldg. Main. Co	615.00
1820	Cabinet Polish Co.	12.50	1845	Caldow Paint Co	3.00
1821	Alex Coleman	63.00	1846	Hockwald Chemical	43.88
1822	Easterday Supply Co.	12.53	1847	Sanitary Towel Co.	14.00
1823	Emerson Mfg. Co.	4.00	1848	F.A. Thomas Co.	3.50
1824	George's Auto Repair	40.56	1849	Geo. A. Mullin	136.11
1825	Chas. A. Langlais	143.76			
1826	Levenson Co.	19 04			
					$24497.38

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: TrusteesBates, Cullinan, Hale, Kelham, Lacoste, Sloss and Deering. Noes: none. Adopted.

Committee on Rules and Administration

Chairman Sloss reports and recommends as follows:

That, according to THE RULES FOR LIBRARY SERVICE, the salaries of the following assistants be increased from $110 to $120, beginning with November 1st 1925:

Miss Dorothy Doyle
Mrs. Grace F. Nicholson
Mrs. Nina E. Rogers

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Hale, Kelham, Lacoste, Sloss and Deering. Noes: none. Adopted.

The Committee recommends that the librarian be given permission to fill the position of branch librarian in the sub-branches at Excelsior and Ingleside. The assistants to be taken outside of the regular civil service list, and compensation not to exceed one hundred dollars each per month.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Hale, Kelham, Lacoste, Sloss and Deering. Noes: none. Adopted.

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Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Hale, Kelham, Lacoste, Sloss and Deering. Noes: none. Adopted.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$11956.66
Book Bills	7306.72
Printing & Binding Bills	2946.75
Miscellaneous Bills	2287.25
	$24497.38

Salary Demands.

1663	Mullin, Geo. A.	$25.47	$424.53	1715	Nolan, G.J.	$11.78	$188.22	
1664	Rea, Robert	18.44	381.56	1716	Nolan, J.C.	4.13	95.87	
1665	Barnes, E.	4.46	125.54	1717	Paine, E.C.	5.42	156.00	
1666	Bastian, Wm.	9.53	188.97	1718	Panella, A.	7.79	167.21	
1667	Boyle, A.	4.08	130.92	1719	Parker, E.	3.88	97.55	
1668	Breslin, J.J.	7.82	142.18	1720	Potter, M.E.	4.95	145.05	
1669	Buckley, E.	3.87	126.13	1721	Rogers, N.E.	3.79	100.99	
1670	Byrne, M.A.	10.80	189.20	1722	Roy, P.	4.02	130.98	
1671	Cadell, D.	4.37	130.63	1723	Smith, E.F.	4.53	145.47	
1672	Castle, M.M.	4.08	104.47	1724	Sturges, E.J.	7.79	142.21	
1673	Cordrey, L.H.	4.77	145.23	1725	Thalmann, H.L.	3.14	86.86	
1674	Crowhurst, E.	5.32	136.13	1726	Walker, F.	3.43	96.57	
1675	Dawson, H.J.	5.24	144.76	1727	Welch, P.M.	3.52	86.48	
1676	De Andreis, E.	4.86	145.14	1728	Westlake, H.C.	4.54	130.46	
1677	De Leon, M.	5.64	144.36	1729	Whitcher, M.L.	9.47	140.53	
1678	Doyle, D	3.28	106.72	1730	Windele, M.W.	5.11	140.63	
1679	Doyle, M.M.	5.88	141.88	1731	Woodman, A.	8.23	162.84	
1680	Edie, M.I.	3.25	107.27	1732	Armstrong, L.D.		50.00	
1681	Enlow, R.C.	4.13	125.87	1733	Avery, H.		15.00	
1682	Faithorn, H.L.	2.94	97.06	1734	Bolton, L.L.		15.00	
1683	Farrell, M.	3.89	116.32	1735	Breneman, F.A.		18.00	
1684	Finkelstein, L.H.	3.76	96.24	1736	Ferguson, P.F.		3.00	
1685	Finvaag, H.C.	3.98	96.02	1737	Gatt, P.		15.00	
1686	Fleming, E.T.	7.82	181.47	1738	Hamilton, T.R.		15.00	
1687	Fredricks, J.M.	5.55	139.45	1739	Kenney, W.T.		15.00	
1688	Goldman, B.A.	7.35	142.65	1740	McLafferty, M.		15.00	
1689	Hartford, J.	....	84.85	1741	Mooney, E.E.		15.00	
1690	Hoggard, W.J.	....	60.00	1742	Owen, E.P.		15.00	
1691	Johnston, I.	2.76	87.24	1743	Rossi, T.M.		15.00	
1692	Kasling, M.	4.89	125.11	1744	Shapro, A.P.		15.00	
1693	Kaufman, F.	3.33	110.05	1745	Stierer, R.		15.00	
1694	Knudsen, D.	3.45	86.55	1746	Ahearn, N.M.		51.50	
1695	Langpaap, F.K.	3.94	126.56	1747	Gibson, C.S.		15.00	
1696	Larkin, J.	4.54	95.46	1748	Holland, J.R.		55.00	
1697	Leicester, E.A.	2.77	84.23	1749	Hult, J.A.		55.00	
1698	Levy, A.F.	....	90.00	1750	Johansen, A.M.		46.50	
1699	Lynch, Mrs. M.	4.41	80.59	1751	Kirwin, K.		51.50	
1700	McCafferty, T.V.	4.74	133.49	1752	McDonald, M.		46.50	
1701	McCormick, M.L.	4.04	113.68	1753	Quinlan, M.E.		46.50	
1702	McCuistion, M.	3.36	96.64	1754	Risso, O.		50.00	
1703	McDonnell, A.B.	....	90.00	1755	White, A.		51.50	
1704	McDougall, H.R.	6.96	10554	1756	Byrne, H.		60.50	
1705	Mau, E.C.	4.98	130.02	1757	Crossley, L.		29.50	
1706	Mel, C F.	7.64	142.36	1758	Finnell, J.		31.50	
1707	Milburn, E.L.	3.93	108.74	1759	Fleming, H.		48.00	
1708	Mitchell, R.J.	3.53	111.33	1760	Gibson, F.M.		42.00	
1709	Monahan, K.E.	4.02	130.98	1761	Hazlewood, A.		27.50	
1710	Murphy, M.F.	5.07	148.48	1762	Hitchcock, M.A.		10.50	
1711	Murray, A.J.	5.54	144.46	1763	Ingham, C.		30.75	
1712	Newberry, M.E.	6.81	143.19	1764	Joness, E.E.		61.00	
1713	Nicholson, G.F.	2.96	97.63	1765	Luschnat, B.		27.75	
1714	Nickols, D.	3.32	106.68	1766	McKnight, R.		61.50	

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Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From Miss Belle A. Goldman. requesting a leave of absence from January 8th to August 16th, 1926. Granted.

From Miss Mary L. McCormick, requesting a leave of absence from December 1st, 1925 to June 1st. 1926. Granted.

There being no further business the meeting adjourned.

Geo A Mullen
Controller and Secretary

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San Francisco, December 8, 1925

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:10 P.M., President Deering presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Hale, Lacoste, McKinstry, Young and Deering. Absent: Trustees Field, Phelan, Kelham, Sloss and Mayor Rolph. Present 7. Absent 5.

The Chair appoints Trustee Cullinan a temporary member of the Committee on Building, Fixtures, etc.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $8085.71. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Additional copies for the Main Library, Branches and Deposit Stations		
reprints	769v.	$422.95
new	510v.	765.17
Replacements for the Main Library, Branches and Deposit Stations	2238v.	3357.23
	3517v.	$4545.35

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Hale, Lacoste, McKinstry, Young and Deering. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Field, Trustee Bates reports bills to the amount of $3183.43. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Lacoste reports bills to the amount of $3011.65. Referred to the Finance Committee.

The Committee recommends the purchase of
1 Smith and 1 Underwood typewriter @ $90.63 each
total $181.26

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Hale, Lacoste, McKinstry, Young and Deering. Noes: none. Adopted.

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Committee on Branches.

Chairman Bates reports that the Ingleside Branch has been furnished, and will be opened about January 2d.

Trustee Phelan enters and takes his seat.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$12092.51
Book Bills	8085.71
Printing and Binding Bills	3183.43
Miscellaneous Bills	3011.65
	$26373.30

Salary Demands.

1850	Mullin, Geo. A.	$25.47	$424.53	1904	Nolan, J.C.	$4.13	$ 95.87
1851	Rea, Robert	18.44	381.56	1905	Paine, E C.	5.06	145.65
1852	Barnes, E	4.52	127.34	1906	Panella, A.	7.79	167.21
1853	Bastian, Wm	9.46	187.54	1907	Parker, E.	3.83	96.17
1854	Boyle, A.	4.08	130.92	1908	Potter, M.E.	4.90	143.68
1855	Breslin, J.J.	7.82	142.18	1909	Rogers, N.E.	4.34	115.66
1856	Buckley, E.	3.92	127.63	1910	Roy, P.	4.02	130.98
1857	Byrne, M.A.	10.80	189.20	1911	Smith, E.F.	4.53	145.47
1858	Cadell, D.	4.37	130.63	1912	Sturges, E.J.	7.79	142.21
1859	Castle, M M.	3.83	98.07	1913	Thalmann, H.L.	3.17	87.69
1860	Cordrey, L.H.	4.77	145.23	1914	Walker, F.E.	3.43	96.57
1861	Crowhurst, E.	5.08	129.92	1915	Welch, P.M.	3.52	86.48
1862	Dawson, H.J.	5.07	140.32	1916	Westlake, H.C.	4.54	130.46
1863	De Andreis, E.	4.86	145.14	1917	Whitcher, M.L.	9.47	140.53
1864	De Leon, M.	5.64	144.36	1918	Windele, M.W.	5.24	144.76
1865	Doyle, D	3.58	116.42	1919	Woodman, A.	7.22	142.78
1866	Doyle, M.M.	5.77	139.23	1920	Armstrong, L.D.		50.00
1867	Edie, M.I	3.28	108.28	1921	Avery, H.		15.00
1868	Enlow, R.C.	4.13	125.87	1922	Bolton, L.L.		15.00
1869	Faithorn, H.L.	2.94	97.06	1923	Breneman, F.E.		15.00
1870	Farrell, M.	1.60	47.90	1924	Gatt, P.		15.00
1871	Finkelstein, L.H.	3.76	96.24	1925	Hamilton, T.R.		15.00
1872	Finvaag, H.C.	3.98	96.02	1926	Kenney, W.T.		15.00
1873	Fleming, E.	7.40	171.71	1927	McLafferty, M.		15.00
1874	Fredricks, J.M.	5.83	146.30	1928	Mooney, E.E.		15.00
1875	Goldman, B.A.	7.35	142.65	1929	Rossi, T.M.		15.00
1876	Hartford, J.	....	91.50	1930	Shapro, A.P.		15.00
1877	Healy, A.M.	7.14	156.20	1931	Stierer, R.		15.00
1878	Hoggard, W.J.	....	60.00	1932	Ahearn, N.M.		51.50
1879	Johnston, I.	2.76	87.24	1933	Gibson, C.S.		15.00
1880	Kasling, M.	4.89	125.11	1934	Holland, J.R.		55.00
1881	Kaufman, F.	3.14	103.74	1935	Hult, J.A.		55.00
1882	Knudsen, D.	3.45	86.55	1936	Johansen, A.M.		46.50
1883	Langpaap, F.K.	4.04	129.87	1937	Kirwin, K.		51.50
1884	Larkin, J.	4.54	95.46	1938	McDonald, M.		46.50
1885	Leicester, E.A.	1.62	49.38	1939	Quinlan, M.E.		46.50
1886	Levy, A.	....	90.86	1940	Risso, O.		50.00
1887	Lynch, Mrs.	4.41	80.59	1941	White, Mrs. A.		51.50
1888	McCafferty, T.V.	4.70	132.23	1942	Alin, J.		80.00
1889	McCormick, M.L.	4.12	115.88	1943	Byrne, H.		52.25
1890	McCuistion, M.	3.36	96.64	1944	Clarke, G.E.		29.75
1891	McDonnell, A.B.	....	90.00	1945	Crossley, L.		30.00
1892	McDougall, H.R.	8.36	126.64	1946	Dunne, H.M.		55.50
1893	Mau, E.C.	4.65	121.35	1947	Finnell, J.		7.00
1894	Mel, C.F.	7.64	142.36	1948	Fleming, H.		42.00
1895	Milburn, E.L.	4.08	112.92	1949	Gibson, F.M.		80.00
1896	Mitchell, R.J.	3.39	106.90	1950	Hazlewood, A.		23.75
1897	Monahan, K.E.	4.02	130.98	1951	Ingham, C.		29.50
1898	Murphy, M.F.	4.95	145.05	1952	Joness, E.E.		55.00
1899	Murray, A.J.	5.54	144.46	1953	Killilea, L.C.		7.00
1900	Newberry, M.E.	6.81	143.19	1954	Luschnat, B.		27.00
1901	Nicholson, G.F.	3.34	110.38	1955	McKnight, R.		57.00
1902	Nickols, D.	3.32	106.68	1956	Maggio, I.V.		37.00
1903	Nolan, G.J.	11.78	188.22	1957	Markwell, D.		84.25

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1958	Rabe, F.	$36.75	1975	Keeley, T.	28.30
1959	Rubury, C.	53.00	1976	Mannix, D.	40.75
1960	Sand, R.	55.00	1977	Mills, K.	28.20
1961	Scanlan, M.E.	49.00	1978	Murphy, E.	36.38
1962	Sellman, L.E.	53.25	1979	Anderson, H.	10.10
1963	Shane, V.M.	26.50	1980	Curtis, R.	18.10
1964	Tod, I.	44.25	1981	Egnel, H.	39.75
1965	Black, M.	36.75	1982	Enders, R.	39.75
1966	Brown, R.	33.13	1983	Farrell, C.	40.75
1967	Buttle, R.	29.20	1984	Gough, J.	19.75
1968	Carney, A.	32.25	1985	Gough, R.	40.63
1969	Corbett, J.	33.40	1986	Harvey, E.	33.00
1970	Coyle, Z.	35.00	1987	Luscombe, W.	37.75
1971	Daniel, T.	40.25	1988	Marzillius, H.	43.38
1972	Fitzgerald, J.	65.00	1989	Risso, A.	41.63
1973	Frellson, U.	31.25	1990	Streeter, S.	18.80
1974	Jope, R	34.30	1991	Ward, B.	24.63
					$11725.73
				Retirement Fund	366.78
					$12092.51

Miscellaneous Demands.

1992	Ginn & Co.	$31.93	2017	Chas A. Langlais	$ 57.86
1993	Harr Wagner P. Co.	83.01	2018	Levenson Co.	25.39
1994	Houghtom Mifflin	202.64	2019	H.C. Magnus Co.	5.25
1995	Macmillan Co.	269.26	2020	Mangrum & Otter	15.08
1996	Newbegin's	8.50	2021	Norton Pacific	10.91
1997	S.F. News Co.	2194.99	2022	Pacific Materials	350.00
1998	Stechert & Co.	3348.14	2023	Panama Lamp Co.	24.76
1999	Regents Univ. Cal.	8.00	2024	Sartorius Co.	5.25
2000	Wheeler Publ. Co.	19.55	2025	Geo. C. Terrill	1024.70
2001	Librarian Congress	500.00	2026	Underwood Typewriter	1.00
2002	Nat'l Educ. Ass'n	5.00	2027	D.N. & E. Walter & Co.	8.10
2003	Stechert & Co.	960.09	2028	Pacific Gas & El. Co.	4.67
2004	H.W. Wilson Co.	398.10	2029	Shell Co. of Cal.	321.90
2005	Geo. A. Mullin	56.50	2030	J.B. Allred	40.00
2006	A. Carlisle & Co.	17.70	2031	Mercantile Trust	25.00
2007	H. & M. C. Co.	4.00	2032	Spring Valley Water	81.00
2008	S.F. News Co.	22.33	2033	Amer. Bldg. Main. Co	615.00
2009	California Press	36.75	2034	Caldow Paint Co.	31.20
2010	Foster & Futernick Co.	3102.65	2035	Emerson Mfg. Co.	4.00
2011	Alex Coleman	85.25	2036	Home Elevator Co.	36.00
2012	Drain Pipe Solvent Co.	9.00	2037	Mosely-Houdlette Co.	2.00
2013	Easterday Supply Co.	9.06	2038	Sanitary Towel Co.	14.00
2014	R.A. Fanto	7.00	2039	George A. Mullin	133.61
2015	George's Auto Repair	36.46			
2016	Home Elevator Co.	28.20			
					$26373.30

andmoves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Hale, Lacoste, Mc Kinstry, Phelan, Young and Deering. Noes: none. Adopted.

Committee on Rules and Administration.

In the absence of Chairman Sloss. Trustee Cullinan reports and recommends as follows:

That, according to "THE RULES FOR LIBRARY SERVICE," the salaries of the following assistants be increased beginning with December 1st, 1925:

Miss Edna Barnes)
Miss Ruth Enlow) from $130 to $135

Miss Margaret Castle)
Miss Herberta Faithorn)
Miss Leah Finkelstein)
Mrs. Marie McCuistion)
Mrs. Elizabeth Parker) from $100 to $110

That, the following assistants, having successfully passed a year's probationary service, be appointed as regular members of the staff, and that their salaries be increased from $90 to $100, beginning with December 1, 1925:

Miss Isabella Johnston
Mrs. Elsie Fisher
Miss Hildegard Thalmann
Mrs. Phyllis Welch

DEC -8 1925

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Hale. Lacoste, McKinstry, Phelan, Young, and Deering. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From the Central Council of the Greater Excelsior District, requesting that more adequate facilitiesbe provided for the library in the Glen Park District. Referred to the Committee on Branches.

There being no further business the meeting adjourned.

Geo. A. Mullen
Controller and Secretary.

DEC -8 1925

San Francisco, January 12, 1926

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:20 P.M., President Deering presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Hale, Kelham, Lacoste, McKinstry and Deering. Absent: Trustees Field, Phelan, Sloss, Young and Mayor Rolph.

Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young Trustee McKinstry reports bills to the amount of $7907.24. Referred to the Finance Committee.

The Committee recommends the purchase of the following books:

Additional copies for the Main, Branches & Deposit Stations			
	reprints	681v.	$374.55
	new	497v.	746.19
Replacements for the Main, Branches and Deposit Stations		3057v.	4587.31
		4235v.	$5708.05

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Hale, Kelham, Lacoste, McKinstry and Deering. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Field, Trustee Bates reports bills to the amount of $867.91 Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1890.19. Referred to the Finance Committee.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

JAN 12 26

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$12201.26
Book Bills	7907.23
Printing and Binding Bills	867.91
Miscellaneous Demands	1890.19
	$22866.60

Salary Demands.

2040	Mullin, Geo. A.	$25.47	$424.53
2041	Rea, Robert	18.44	381.56
2042	Barnes, E.	4.63	130.37
2043	Bastian, Wm.	9.50	188.50
2044	Boyle, A.	4.02	129.05
2045	Breslin. J.J.	7.82	142.18
2046	Buckley, E.	3.87	126.13
2047	Byrne, M.A.	10.80	189.20
2048	Cadell, D.	4.37	130.63
2049	Castle, M.M.	4.14	105.86
2050	Cordrey, L.H.	4.77	145.23
2051	Crowhurst E.	5.08	129.92
2052	Dawson, H.J.	5.06	139.94
2053	De Andreis, E.	4.86	145.14
2054	De Leon, M.	5.64	144.36
2055	Doyle, D.	3.58	116.42
2056	Doyle, M.M.	5.77	139.23
2057	Edie, M.I.	3.23	106.77
2058	Enlow, R.C.	4.29	130.71
2059	Faithorn, H.L.	3.23	106.77
2060	Goldman, B.A.	7.35	142.65
2061	Finkelstein, L.H.	4.14	105.86
2062	Finvaag, H.C.	3.98	96.02
2063	Fisher, E.L.	3.07	93.59
2064	Fleming, E.T.	7.41	172.05
2065	Fredricks, J.M.	5.58	140.16
2066	Hartford, J.	....	90.00
2067	Healy, A.M.	7.65	167.35
2068	Hoggard, W.J.	....	60.00
2069	Johnston, I.	3.07	96.93
2070	Kasling, M.	4.89	125.11
2071	Kaufman, F.	3.23	106.77
2072	Langpaap. F.K.	4.02	129.05
2073	Larkin, J.	4.54	95.46
2074	Levy, A.F.	....	87.00
2075	Lynch, Mrs. M.	4.41	80.59
2076	McCafferty, T.V.	4.63	130.37
2077	McCuistion, M.	3.70	106.30
2078	McDonnell, A B.	....	90.00
2079	McDougall, H.R.	8.36	126.64
2080	Mau, E.C.	4.98	130.02
2081	Mel, C.F.	7.64	142.36
2082	Milburn, E.L.	4.54	125.46
2083	Mitchell, R.J.	3.53	111.33
2084	Monahan, K.C.	4.02	130.98
2085	Murphy, M.F.	4.95	145.05
2086	Murray, A.J.	5.17	134.83
2087	Newberry, M.E.	6.81	143.19
2088	Nicholson, G.F.	3.53	116.47
2089	Nickols, D.	3.32	106.68
2090	Nolan, Geo. J.	11.78	188.22
2091	Nolan, J.C.	3.99	92.67
2092	Paine, E.C.	5.04	144.96
2093	Panella, A.	7.79	167.21
2094	Parker, E.	4.21	105.79
2095	Potter, M.E.	4.95	145.05
2096	Rogers, N.E.	4.34	115.66
2097	Roy, P.	4.08	132.85
2098	Smith, E.F.	4.45	143.05
2099	Sturges, E.J.	7.79	142.21
2100	Thalmann, H.L.	3.52	97.43
2101	Walker, F.E.	3.43	96.57
2102	Welch, P.M.	3.71	91.06
2103	Westlake, H.C.	4.54	130.46
2104	Whitcher, M.L.	9.47	140.53
2105	Windele, M.W.	$5.24	$144.76
2106	Woodman, A	7.42	146.84
2107	Armstrong, L.D.		50.00
2108	Avery, H.		15.00
2109	Bolton, L.L.		15.00
2110	Breneman, F.A.		15.00
2111	Gatt, P.		15.00
2112	Hamilton, T.R.		15.00
2113	Kenney, W.T.		15.00
2114	McLafferty, M.		15.00
2115	Mooney, E.E.		15.00
2116	Rossi, T.M.		15.00
2117	Shapro, A.P.		15.00
2118	Stierer, R.		15.00
2119	Ahearn, N.M.		51.50
2120	Gibson, C.S.		22.50
2121	Holland, J.R.		55.00
2122	Hult, J.A.		55.00
2123	Johansen, A.M.		46.50
2124	Kirwin, K.		51.50
2125	McDonald, M.		46.50
2126	Quinlan, M.E.		46.50
2127	Risso, O.		50.00
2128	White, Mrs. A.		51.50
2129	Alin, J.		80.00
2130	Bryne, H.		54.00
2131	Clarke, G.E.		80.00
2132	Crossley, L.		29.75
2133	Dunne, H.M.		46.50
2134	Fleming, H.		42.00
2135	Gibson, F.M.		82.28
2136	Gould, Mrs. M.D.		109.25
2137	Hazlewood, A.		22.75
2138	Ingham, C.		28.25
2139	Joness, E M.		53.75
2140	Killilea, L.		31.00
2141	Luschnat, B.		25.25
2142	McKnight, R.		52.50
2143	Maggio, I.V.		32.50
2144	Markwell, D.		80.00
2145	Rabe, F.		78.86
2146	Ross, M.E.		12.00
2147	Sand, R		57.75
2148	Scanlan, M.E.		51.50
2149	Sellman, L.E.		51.50
2150	Shane, V.M.		32.00
2151	Tod, I.		80.00
2152	Black, M.		39.13
2153	Brown, R.		40.38
2154	Buttle, R.		20.38
2155	Carney, A.		38.88
2156	Corbett, J.		30.70
2157	Coyle, Z.		39.88
2158	Cronin, J.		19.60
2159	Daniel, T.		42.88
2160	Fitzgerald, J.		65.00
2161	Frellson, U.		32.50
2162	Keeley, T.		32.60
2163	Mannix, D.		42.50
2164	Mills, K.		30.00
2165	Murphy, E.T.		42.13
2166	Anderson, H.		6.50
2167	Curtis, R.		15.70
2168	Egnel, H.		40.25
2169	Enders, R.		39.38

2170	Farrell, C.	$41.25	2176	Rock, C.	$41.25
2171	Gough, J.	19.75	2177	Streeter, S.	20.30
2172	Gough, R	40.25	2178	Ward, B.	23.75
2173	Harvey, E.	33.50	2179	Ewing, Louisa	6.00
2174	Luscombe, W.	38.50			
2175	Marzillius, H.	44.50			$11838.42
				Retirement Fund	362.84
					$12201.26

Miscellaneous Demands.

2180	Ginn & Co.	$2.53	2197	Cal. Printing Co.	$87.75
2181	Harr Wagner Pub.	49.78	2198	Primo Press	46.75
2182	Houghton Mifflin Co.	194.79	2199	Foster & Futernick	466.45
2183	Macmillan Co.	51.26	2200	Barney's Tire Serv.	25.50
2184	R.L. Polk & Co.	12.50	2201	Alex Coleman	14.50
2185	S.F. News Co.	1017.32	2202	Eames Co.	14.78
2186	Sherman, Clay & Co.	2.25	2203	Easterday Supply	23.50
2187	G.E. Stechert & Co.	2413.81	2204	George's Auto Rep.	53.39
2188	Amer. Ass'n Petrol.	7.50	2205	Chas. A. Langlais	5.25
2189	Am. Electrochemical	4.00	2206	Levenson Co.	5.75
2190	N.Y. Times Index	80.00	2207	Mangrum & Otter	23.22
2191	S.F. News Co.	3966.82	2208	Mullen Mfg. Co.	281.75
2192	G.E. Stechert & Co.	2.18	2209	Panama Lamp & Com'l	54.43
2193	Geo. A. Mullin	102.50	2210	Schwabacher-Frey Co.	77.70
2194	A. Carlisle & Co.	14.00	2211	D.N. & E. Walter & Co	14.40
2195	S.F. News Co.	6.96	2212	Pac. Gas & El. Co.	13.40
2196	Blanchard Press	246.00	2213	Shell Co. of Cal.	74.40
2214	C.S. Allred	40.00	2215	Mercantile Trust	25.00
2216	Spring Valley Water	69.28	2221	Pac. Coast Paper	10.75
2217	Jas. L. Bradley	2.00	2222	Sanitary Towel Sup.	14.00
2218	Easterday Supply Co.	206.10	2223	Geo. A. Mullin	70.64
2219	Hockwald Chem. Co.	18.00	2224	Am. Bldg. Main. Co.	615.00
2220	Home Elevator Co.	137.45			$22866.60

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Hale, Kelham, Lacoste, McKinstry and Deering. Noes: none. Adopted.

Committee on Rules and Administration.

In the absence of Chairman Sloss, Trustee McKinstry reports and recommends as follows:

That the following nine candidates, having received over 75% at the recent examination, be placed on the eligible list:

1 Miss Jenesse Van Dyke
2 Miss Helen Dunne
3 Miss Dawes Markwell
4 Miss Agatha Ingersoll
5 Miss Florenz Rabe
6 Mrs. Caroline Ray
7 Miss Virginia Palmer
8 Miss Helen Richards
9 Mrs. Marion Vecki

That the following four condidates be taken from the eligible list to serve one year's probationary service, beginning on February 1, 1926, at a salary of $90 per month:

1 Miss Jenesse Van Dyke
2 Miss Helen Dunne
3 Miss Dawes Markwell
4 Miss Agatha Ingersoll

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Hale, Kelham, Lacoste, McKinstry and Deering. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

JAN 12 '26

Communications.

From the American Building Maintenance Company, offering to take over the entire janitorial work for the additional sum of eighty-five dollars ($85.00) per month. Motion made that the offer be accepted. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Hale, Kelham, Lacoste, McKinstry, Deering. Noes: none. Adopted.

There being no further business the meeting adjourned.

Geo. S. Mullin

Controller and Secretary.

JAN 12 '26

San Francisco. February 16, 1926

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms. to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:30 P.M., President Deering presiding.

On Roll Call the following are noted present: Trustees Bates, Lacoste, McKinstry, Phelan, Sloss, Young and Deering. Absent: Trustees Cullinan, Field, Hale, Kelham and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The chair appoints Trustee Young as a temporary member of the Committee on Building and Fixtures and Trustee Sloss on the Committee on Printing and Binding.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $5996.37. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

Additional copies for the Main Library Branches and Deposit Stations		
reprints	476v.	$ 261.80
new	351v.	526.58
Replacements for the Main Library, Branches and Deposit Stations	2862v.	4293.42
	3689v.	$5081.80

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Lacoste, McKinstry, Phelan, Sloss, Young and Deering. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Field, Trustee Bates reports bills to the amount of $1463.98. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Lacoste reports bills to the amount of $2002.54. Referred to the Finance Committee.

The Committee recommends the purchase of 2 card catalog cabinets, 1 for Excelsior and 1 for Ingleside Branch. each $70.00 . . . .$140.00

Roll Call on adoption of recommendation. Ayes: Trustees

Bates, Lacoste, McKinstry, Phelan, Sloss, Young and Deering.
Noes: none. Adopted.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Trustee Bates reports bills as follow:

Salary Demands	$11987.59
Book Bills	5996.37
Printing and Binding Bills	1463.98
Miscellaneous Bills	2002.54
	$21450.48

Salary Demands.

2225	Mullin, Geo. A.	$25.47	$424.53	2278	Potter, M.E.	$3.05	$89.45
2226	Rea, Robert	18.44	381.56	2279	Rogers, N.E.	4.34	115.66
2227	Barnes, E.	4.63	130.37	2280	Roy, P.	4.02	130.98
2228	Bastian, Wm.	9.48	188.02	2281	Smith, E.F.	1.89	60.61
2229	Boyle, A.	4.08	130.92	2282	Sturges, E.J.	7.79	142.21
2230	Breslin, J.J.	7.82	142.18	2283	Thalmann, H.L.	3.49	96.51
2231	Buckley, E.	3.87	126.13	2284	Walker, F.E.	3.43	96.57
2232	Byrne, M.A.	9.72	170.28	2285	Watson, M.E.	3.07	101.43
2233	Cadell, D.	4.29	128.13	2286	Welch, P.M.	3.91	96.09
2234	Castle, M.M.	4.24	108.62	2287	Westlake, H.C.	4.34	124.88
2235	Cordrey, L.H.	4.77	145.23	2288	Whitcher, M.L.	9.47	140.53
2236	Crowhurst, E.	4.98	127.44	2289	Windele, M.W.	5.24	144.76
2237	Dawson, H.J.	5.14	142.02	2290	Woodman, A.	7.63	150.92
2238	De Andreis, E.	4.86	145.14	2291	Armstrong, L.D.		50.00
2239	De Leon, M.	5.64	144.36	2292	Avery, H.		15.00
2240	Doyle, D.	3.58	116.42	2293	Bolton, L.L.		15.00
2241	Doyle, M.M.	5.77	139.23	2294	Gatt, P.		15.00
2242	Enlow, R.C.	4.29	130.71	2295	Hamilton, T.R.		15.00
2243	Faithorn, H.L.	3.23	106.77	2296	Kenney, W.T.		15.00
2244	Farrell, M.	2.19	65.31	2297	McLafferty, M.		15.00
2245	Finkelstein, L.H.	4.14	105.86	2298	Mooney, E.E.		15.00
2246	Finvaag, H.C.	3.98	96.02	2299	Rossi, T.M.		15.00
2247	Fisher, E.L.	.74	22.60	2300	Sazio, J.		15.00
2248	Fleming, E.T.	7.31	169.67	2301	Shapro, A.P.		15.00
2249	Fredricks, J.M.	5.75	144.25	2302	Stierer, R.		15.00
2250	Goldman, B.A.	1.72	33.28	2303	Ahearn, N.M.		51.50
2251	Hartford, J.	....	90.00	2304	Gibson, C.S.		30.00
2252	Healy, A.	7.65	167.35	2305	Holland, J.R.		55.00
2253	Hoggard, W.J.	....	60.00	2306	Hult, J.A.		55.00
2254	Johnston, I.	3.07	96.93	2307	Johansen, A.M.		46.50
2255	Kasling, M.	4.89	125.11	2308	Kirwin, K.		51.50
2256	Kaufman, F.	3.23	106.77	2309	McDonald, M.		46.50
2257	Langpaap, F.K.	3.74	120.01	2310	Quinlan, M.E.		46.50
2258	Larkin, J.	4.54	95.46	2311	Risso, O.		50.00
2259	Levy, A.F.	.. .	91.29	2312	White, Mrs. A.		51.50
2260	McCafferty, T.R.	4.63	130.37	2313	Alin, J.		74.66
2261	McCuistion, M.	3.70	106.30	2314	Byrne, M.A.		56.25
2262	McDonnell, A.B.	....	90.00	2315	Clark, G.E.		36.00
2263	McDougall, H.R.	8.16	123.62	2316	Crossley, L.		26.75
2264	Mau, E.C.	1.99	52.01	2317	Donoghue, C.		84.00
2265	Mel, C.F.	7.64	142.36	2318	Dunne, H.M.		80.00
2266	Milburn, E.L.	4.36	120.64	2319	Fleming, H.		47.25
2267	Monahan, K.C.	4.02	130.98	2320	Gibson, F.M.		86.00
2268	Murphy, M.F.	4.95	145.05	2321	Gould, M.		90.00
2269	Murray, A.J.	5.35	139.65	2322	Hazlewood, A.		23.75
2270	Newberry, M.E.	6.81	143.19	2323	Ingersoll, A.M.		80.00
2271	Nicholson, G.F.	3.21	105.94	2324	Ingham, C.		29.50
2272	Nickols, D.	3.35	107.43	2325	Joness, E.M.		59.00
2273	Nolan, G.J.	11.78	188.22	2326	Killilea, L.		33.75
2274	Nolan, J.C.	4.13	95.87	2327	Luschnat, B.		29.50
2275	Paine, E.C.	3.86	111.14	2328	McKnight, R.		55.00
2276	Panella	7.79	167.21	2329	Maggio, I.		33.25
2277	Parker, E.	4.21	105.79	2330	Markwell, D.		82.50

2331	Rabe, F.	$80.00	2349	Keeley, T.	40.70
2332	Ray, C.M.	76.00	2350	Mannix, D.	43.00
2333	Ross, M.E.	26.75	2351	Mills, K.	43.75
2334	Sand, R.	63.50	2352	Murphy, E.	42.13
2335	Scanlan, M.E.	52.00	2353	Anderson, H.	4.50
2336	Sellman, L.E.	53.50	2354	Curtis, R.	26.38
2337	Shane, V.M.	34.75	2355	Egnel, H.	38.75
2338	Tod, I.	80.00	2356	Enders, R.	40.75
2339	Van Dyke, J.	83.50	2357	Farrell, C.	41.75
2340	Allen, H.J.	28.40	2358	Garrett, N.	22.38
2341	Black, M.	44.00	2359	Gough, J.	21.38
2342	Brown, R.	38.75	2360	Gough, R.	41.75
2343	Carney, A.	34.75	2361	Harvey, E.	35.00
2344	Corbett, J.	47.63	2362	Luscombe, W.	40.13
2345	Coyle, Z.	38.25	2363	Marzillius, H.	45.63
2346	Daniel, T.	48.38	2364	Rock, C.	26.85
2347	Fitzgerald, J.	65.00	2365	Streeter, S.	17.20
2348	Frellson, U.	31.75	2366	Ward, B.	29.25
					$11648.73
				Retirement Fund	338.86
					$11987.59

Miscellaneous Demands.

2367	Am. Hist'l Ass'n	$5.00	2396	Easterday Supply	$2.25
2368	Am. Library Ass'n	5.00	2397	R.A. Fanto	1.10
2369	F.M. Broadbooks	7.50	2398	George's Auto Repair	19.40
2370	Cal. Library Ass'n	5.00	2399	Heywood-Wakefield Co.	36.50
2371	F.E. Compton & Co.	165.00	2400	Joost Bros.	6.06
2372	Geo. Gillman	25.00	2401	Laib, Jos.	50.00
2373	Ginn & Co.	17.78	2402	Chas. A. Langlais	32.88
2374	Harr Wagner Pub. Co.	19.27	2403	Levenson Co.	52.49
2375	Houghton Mifflin Co.	145.82	2404	H.C. Magnus & Co.	38.30
2376	Macmillan Co.	296.99	2406	Norton Door Closer	9.66
2377	G.E. Stechert & Co.	2997.05	2407	Panama Lamp Comm'l	79.50
2378	S.F. News Co.	2056.25	2408	Roberts Mfg. Co.	37.65
2379	Technical Book Co.	25.90	2409	Schussler Bros.	8.27
2380	Champlain Society	10.00	2410	L.C. Smith & Bros.	89.50
2381	F.W. Faxon Co.	15.39	2411	D.N. & E. Walter	41.30
2382	S.F. News Co.	101.85	2412	F.W. Wentworth & Co.	112.50
2383	G.E. Stechert & Co.	47.97	2413	Lewald Coal Co.	74.50
2384	Geo. A. Mullin	49.60	2414	Shell Co.	111.60
2385	A. Carlisle & Co.	3.00	2415	C.S. Allred	40.00
2386	Office Efficiency Dis. Co.	9.68	2416	Mercantile Trust Co.	25.00
2387	S.F. News Co.	27.10	2417	Spring Valley Water	71.65
2388	Blanchard Press	123.00	2418	Am. Bldg. Maintenanc	700.00
2389	Cal. Printing Co.	25.00	2419	Ferry Drug Store	5.45
2390	Halpin Lithograph Co.	14.70	2420	Home Elevator Co.	18.00
2391	Primo Press	126.75	2421	Mosely-Houdlette Co.	2.00
2392	Foster & Futernick Co.	1154.75	2422	Pacific Coast Paper	7.10
2393	Alex Coleman	196.95	2423	Sanitary Towel Supply	14.00
2394	Crane Co.	23.04	2424	Geo. A. Mullin	86.29
2395	Eames Co.	4.35			
					$21450.48

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Lacoste, McKinstry, Phelan, Sloss, Young and Deering. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss requests that the matter of sick leave be considered by the entire Board. After discussion it is moved that during each year not more than fourteen days' leave for illness, with full pay, might be allowed to regularly appointed full-time employees. This ruling is retroactive to January 1, 1926.

Roll Call on adoption of the motion. Ayes: Trustees Bates, Lacoste, McKinstry, Phelan, Sloss, Young and Deering. Noes: none. Adopted.

The Committee recommends that Miss Cecilia Donoghue be appointed as assistant in charge of the Ingleside Branch and that Miss Dagmar Knudsen and Mrs. Elsie Fisher, having left the library during their probationary period, be dropped from the library staff.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From Miss M.E. Quinlan, janitress of the Golden Gate Valley Branch, offering her resignation. Accepted.

There being no further business the meeting adjourned.

Controller and Secretary.

San Francisco, March 9, 1926

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Deering presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Kelham, Lacoste, McKinstry, Young and Deering. Absent: Trustees Field, Hale, Phelan, Sloss and Mayor Rolph. Present 7. Absent 5.

The Chair appoints Trustee McKinstry as a temporary member of the Committee on Printing and Binding.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $4177.69. Referred to the Finance Committee.

The Committee recommends the purchase of the following books:

Additional copies for the Main Library, Branches and Deposit Stations			
	reprints	332v.	$182.62
	new	294v.	447.98
Replacements for the Main Library, Branches and Deposit Stations		2591v.	3887.34
		3217v.	$4517.94

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Kelham, Lacoste, McKinstry, Young and Deering. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Field, Trustee Bates reports bills to the amount of $214.47. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1614.69. Referred to the Finance Committee.

The Committee recommends the purchase of

1 15-tray sectional card catalog, with rods, golden oak finish, for the Reference Room. $76.75.

The Committee also recommends that the room set aside for the collection of books to the memory of Max Kuhl be fitted up with blinds, at a cost of $450.00.

Roll Call on adoption of recommendation. Ayes: Trustees

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Bates, Cullinan, Kelham, Lacoste, McKinstry, Young and Deering. Noes: none. Adopted.

Committee on Branches.

Chairman Bates reports as follows:

OCEAN VIEW library station is very badly located and should be changed at once. A store can be rented on Capitol Avenue, one block from the public school, for a rental of twenty dollars ($20.00) per month; and could be fitted up at an estimated cost of from $400 to $500.00. This sub-branch should be kept open from 1 to 7 P.M., closed on Sunday, and someone in the neighborhood no doubt could be secured to take charge at a salary of about $50.00 per month.

SAN BRUNO DISTRICT station has been moved from place to place and is not well situated. There is a community house in this district, about two blocks from the two public schools, and if proper quarters can be secured, we would advise that a sub-branch be established in this community house.

GLEN PARK DISTRICT has a location in a dry goods store. This station does not in any way serve the district properly and if a suitable store can be secured at a reasonable rent, and if we can financially carry the same, we should establish a sub-branch in this growing suburb of the city.

Motion made that the store on Capitol Avenue be fitted up and that the Ocean View station be moved. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Kelham, Lacoste, Mc Kinstry, Young and Deering. Noes: none. Adopted.

Regarding the SAN BRUNO and GLEN PARK districts, the Secretary is instructed to see what can be done in regard to these two stations, and report at the next meeting of the Board.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman ~~Hale~~ reports bills as follow:

Salary Demands	$12236.90
Book Bills	4177.69
Printing &Binding Bills	214.47
Miscellaneous Bills	1614.69
	$18243.75

Salary Demands.

2425	Mullin, George A	$25.47	$424.53	2444	Faithorn, H.L.	$3.23	$106.77
2426	Rea, Robert	18.44	381.56	2445	Farrell, M.	4.10	122.53
2427	Barnes, E.	4.63	130.37	2446	Finkelstein. L.	4.14	105.86
2428	Bastian, Wm.	9.46	187.54	2447	Finvaag, H.C.	3.98	96.02
2429	Boyle, A.	4.08	130.92	2448	Fleming, E.T.	7.79	177.71
2430	Breslin, J.J	7.82	142.18	2449	Fredricks, J.M.	5.75	144.25
2431	Buckley, E.	3.81	124.03	2450	Hartford, J.	....	88.50
2432	Byrne, M.A.	10.80	189.20	2451	Healy, A.M.	7.65	167.35
2433	Cadell, D.	4.31	128.76	2452	Hoggard, W.J.	....	60.00
2434	Castle, M.	4.29	109.87	2453	Ingersoll, A.M.	.....	90.00
2435	Cordrey, L.	4.77	145.23	2454	Johnston, I.	3.07	96.93
2436	Crowhurst, E.	5.03	128.68	2455	Kasling, M.	4.89	125.11
2437	Dawson, H.J.	5.33	147.51	2456	Kaufman, F.	3.23	106.77
2438	De Andreis, E.	4.86	145.14	2457	Langpaap, F.K.	4.35	139.65
2439	De Leon, M.	5.64	144.36	2458	Larkin, J.	4.54	95.46
2440	Doyle, D	3.51	114.21	2459	Levy, A.F.	....	88.28
2441	Doyle, M.M.	5.88	141.88	2460	McCafferty, T V	4.80	135.02
2442	Dunne, H.M.	....	9.00	2461	McCuistion, M.	3.51	104.93
2443	Enlow, R.C.	4.29	130.71	2462	McDonnell, A.B.	.....	90.00

2463	McDougall, H.R.	$8.40	$127.24
2464	Mau, E.C.	7.26	189.45
2465	Markwell, D.	....	90.86
2466	Mel, C.F.	7.64	142.36
2467	Milburn, E.L.	4.54	125.46
2468	Monahan, K.C.	4.10	133.48
2469	Murphy, M.F.	4.95	145.05
2470	Murray, A.	5.72	149.28
2471	Newberry, M.E.	6.81	143.19
2472	Nicholson, G.F.	3.85	127.00
2473	Nickols, D.	3.32	106.68
2474	Nolan, G.J.	12.37	197.63
2475	Nolan, J.C.	4.13	95.87
2476	Paine, E.C.	6.50	187.05
2477	Panella, A.	7.79	167.21
2478	Parker, E.	4.30	108.04
2479	Potter, M.E.	3.30	96.70
2480	Rogers, N.E.	3.33	88.67
2481	Roy, P.	4.02	130.98
2482	Smith, E.F.	6.34	203.66
2483	Sturges, E.J.	7.79	142.21
2484	Thalmann, H.L.	3.49	96.51
2485	Van Dyke, J.	....	87.42
2486	Walker, F.E.	3.43	96.57
2487	Watson, M.E.	3.34	110.32
2488	Welch, P.M.	3.00	73.67
2489	Westlake, H.C.	4.36	125.50
2490	Whitcher, M.L.	9.47	140.53
2491	Windele, M.W.	5.24	144.76
2492	Woodman, A.	7.42	146.84
2493	Armstrong, L.D.		50.00
2494	Avery, H.		15.00
2495	Bolton, L.L.		15.00
2496	Gatt, Paul		15.00
2497	Hamilton, T.R.		15.00
2498	Kenney, W.T.		15.00
2499	McLafferty, M.		15.00
2500	Mooney, E.E		15.00
2501	Rossi, T.M.		15.00
2502	Sazio, J.		15.00
2503	Shapro, A.P.		15.00
2504	Stierer, R.		15.00
2505	Ahearn, N.M.		51.50
2506	Gibson, C.S.		30.00
2507	Holland, J.R.		55.00
2508	Hult, J.A.		55.00
2509	Johansen, A.M.		46.50
2510	Kirwin, K.		51.50
2511	McDonald, M.		46.50
2512	Quinlan, M.E.		46.50
2513	Risso, O.		50.00
2514	White, Mrs. A.		51.50
2515	Alin, J.		80.00
2516	Byrne, Henrietta		$51.50
2517	Clark, G.		33.00
2518	Crossley, L.		31.50
2519	Dikeman, P.		10.25
2520	Donoghue, C.		90.00
2521	Fleming, Helen		55.25
2522	Hazlewood, A.		22.50
2523	Ingham, C.		27.75
2524	Joness, E.M.		52.25
2525	Killilea, L.		27.75
2526	Luschnat, B.		27.50
2527	McKnight, R.		41.50
2528	Maggio, I.V.		33.50
2529	Rabe, F.		80.00
2530	Ray, C.M.		80.00
2531	Ross, M.E.		33.50
2532	Sand, R.		57.75
2533	Scanlan, M.E.		41.00
2534	Sellman, L.		49.50
2535	Shane, V.M.		28.75
2536	Tod, I.		80.00
2537	Vecki, M.		35.00
2538	Black, M.		35.50
2539	Brown, R.		33.25
2540	Carney, A.		32.38
2541	Corbett, J.		38.25
2542	Coyle, Z.		32.38
2543	Currie, N.		29.60
2544	Daniel, T.		53.00
2545	Fitzgerald, J.		51.00
2546	Frellson, U.		31.88
2547	Keeley, T.		39.25
2548	Klein, J.T.		23.00
2549	Mannix, D.		38.25
2550	Mills, K.		16.75
2551	Murphy, E.		37.88
2552	Anderson, H.		13.75
2553	Curtis, R.		10.50
2554	Egnel, H.		37.75
2555	Enders, R.		37.38
2556	Farrell, C.		39.25
2557	Garrett, N.		24.00
2558	Gough, J.		19.00
2559	Gough, R.		38.25
2560	Harvey, E.		31.75
2561	Marzillius, H.		41.00
2562	Rock, C.		39.25
2563	Streeter, S.		30.13
2564	Ward, B.		23.50
2565	Winter, H.		29.60
2566	Flood, Mrs. Mary		90.00
			$11883.24
	Retirement Fund		353.66
			$12236.90

Miscellaneous Demands.

2567	Bancroft Whitney Co.	$6.00
2568	Bender-Moss Co.	99.00
2569	Cal. School Bk Depos.	8.39
2570	Chas. Evans	25.00
2571	Ginn & Co.	53.75
2572	Harr Wagner Publ. Co.	58.10
2573	Houghton Mifflin Co.	356.88
2574	Macmillan Co.	459.64
2575	Newbegin's	30.20
2576	Old Book Shop	9.38
2577	Oliver Ditson Co.	3.50
2578	S.F. News Co.	983.58
2579	G.E. Stechert & Co.	1809.18
2580	Technical Book Co.	100.54
2581	G.E. Stechert & Co.	77.25
2582	H.W. Wilson Co.	27.00
2583	Geo. A. Mullin	$70.30
2584	Ditto, Inc.	2.00
2585	S.F. News Co.	24.83
2586	Blanchard Press	123.00
2587	California Press	5.75
2588	Envelope Corporation	26.39
2589	Primo Press	32.50
2590	Jas. L. Bradley	2.50
2591	Alex Coleman	22.00
2592	Easterday Supply Co.	3.15
2593	Emerson Mfg. Co.	4.75
2594	Chas. A. Langlais	11.37
2595	Levenson Co.	23.32
2596	McKee & Wentworth	154.00
2597	Sartorius Co.	48.10
2598	Spencer Glass Co.	43.00

2599	Standard Oil Co.	$2.44	2607	Spring Valley Water	$ 67.31
2600	Telephone Equipment Co	4.30	2608	Am. Bldg. Main. Co.	700.00
2601	H.C. Magnus Co.	1.40	2609	Flush A Way Sales Co	3.85
2602	Lewald Coal Co.	219.00	2610	Home Elevator Co.	18.00
2603	Pacific Gas & El. Co.	25.00	2611	Mosely-Houdlette Co.	2.00
2604	Shell Co.	111.60	2612	Sanitary Towel Supply	14.00
2605	C.S. Allred	40.00	2613	Geo. A. Mullin	68.60
2606	Mercantile Trust Co.	25.00			
					$18243.75

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Kelham, Lacoste, McKinstry, Young and Deering. Noes: none. Adopted.

Committee on Rules and Administration.

In the absence of Chairman Sloss, Trustee Cullinan reports and recommends as follows:

That, according to THE RULES FOR LIBRARY SERVICE, the salaries of the following assistants be increased as follows:

Beginning	January	1st,	Miss	Nickols	from	$110 to	$120
"	February	"	Miss	Kaufman	"	110 to	120
"	Febuary	"	Mrs.	Watson	"	110 to	120
"	March	"	Miss	Buckley	"	130 to	135
"	March	"	Mrs.	Milburn	"	130 to	135
"	April	"	Mrs.	Marion Kasling	"	130 to	135

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Kelham, Lacoste, McKinstry, Young and Deering. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From Mrs. Julian R. Waybur, enclosing a cheque for $431.70, representing the amount of the Ernest Hartmann Memorial Fund, which was entrusted to Mr. Waybur by a group of pupils and friends of the late Ernest Hartmann, for the purpose of establishing through the library a memorial to him. The librarian reports that a complete set of Johann Sebastian Bach's Werke have been purchased and placed in the Music Room, as per the request of the committee.

On motion duly carried, the Secretary is instructed to convey the thanks of the Board to the donors of this memorial.

From V.C. Clowe, requesting that certain changes be made in the rules governing cards and the limit of books issued. The secretary is instructed to inform the gentleman that no change can be made regarding the rules, and explaining the reasons therefor.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

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San Francisco, April 13, 1926

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:20 P.M., President Deering presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Kelham, Lacoste, McKinstry, Young and Deering. Absent: Trustees Field, Hale, Phelan, Sloss and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The Chair appoints Trustee McKinstry as a temporary member of the Committee on Printing and Binding.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $8236.98. Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Field, Trustee Bates reports bills to the amount of $2733.47. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $2371.12. Referred to the Finance Committee. The committee recommends that the following work be done:

At Park Branch, front yard paved, except a strip of two feet, adjoining the fence at the street line $128.00

And that the following supplies be purchased:

For Ingleside Branch,

1	12-tray card cabinet	51.00
1	card cabinet base	19.50

For Excelsior Branch,

1	12-tray card cabinet	51.00
2	card cabinet bases @ $19.50	39.00

For Music Department,

2	45-tray card cabinets @ 248.50	497.00
		$895.50

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Kelham, Lacoste, McKinstry, Young and Deering. Noes: none. Adopted.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$12355.81
Book Bills	8236.98
Printing and Binding Bills	2733.47
Miscellaneous Bills	2371.12
	$25697.38

Salary Demands.

2614	Mullin, George A.	$25.47	$424.54	2670	Smith, E.F.	$4.53	$145.47
2615	Rea, Robert	18.44	381.56	2671	Sturges, E.J.	7.79	142.21
2616	Barnes, E.	4.63	130.37	2672	Rhalmann, H.L.	3.55	98.11
2617	Bastian, Wm.	9.53	188.97	2673	Van Dyke, J.	....	90.00
2618	Boyle, A.	.68	21.82	2674	Walker, F.E.	3.43	96.57
2619	Breslin, J.J.	7.82	142.18	2675	Watson, M.E.	3.82	126.18
2620	Buckley, E.	3.97	129.10	2676	Welch, F.M.	2.65	65.72
2621	Byrne, M.A.	10.80	189.20	2677	Westlake, H.	4.45	127.97
2622	Cadell, D.	4.37	130.63	2678	Whitcher, M.L.	9.47	140.53
2623	Castle, M.	4.31	110.39	2679	Windele, M.	5.24	144.76
2624	Cordrey, L.	4.57	139.01	2680	Woodman, A.	7.22	142.78
2625	Crowhurst, E.	5.11	131.18	2681	Armstrong, L.D.		50.00
2626	Dawson, H.	5.14	142.02	2682	Avery, H.		15.00
2627	De Andreis, E.	4.86	145.14	2683	Bolton, L.L.		15.00
2628	De Leon, M.	5.54	144.46	2684	Gatt, P.		15.00
2629	Doyle, D.	3.60	117.26	2685	Hamilton, T.R.		15.00
2630	Doyle, M.	5.99	144.53	2686	Kenney, W.T.		15.00
2631	Enlow, R.C.	4.29	130.71	2687	McLafferty, M.		15.00
2632	Faithorn, H.L.	3.23	106.77	2688	Mooney, E.E.		15.00
2633	Farrell, M.	4.21	125.64	2689	Rossi, T.M.		15.00
2634	Finkelstein, L.H.	4.14	105.86	2690	Sazio, J.		15.00
2635	Finvaag, H.C.	3.98	96.02	2691	Shapro, A.P.		15.00
2636	Fleming, E.T.	7.37	174.22	2692	Stierer, R.		15.00
2637	Fredricks, J.M.	5.83	146.30	2693	Bradshaw, M.		51.50
2638	Hartford, J.	3.45	86.55	2694	Codero, M.		46.50
2639	Healy, A.M.	7.50	164.18	2695	Gibson, C.S.		30.00
2640	Hoggard, W.J.	....	60.00	2696	Holland, J.R.		55.00
2641	Ingersoll, A.M.	3.02	86.98	2697	Hult, J.A.		55.00
2642	Johnston, I.	3.07	96.93	2698	Johansen, A.M.		46.50
2643	Kasling, M.	4.89	125.11	2699	Kirwin, K.		51.50
2644	Kaufman, F.	3.84	126.73	2700	McDonald, M.		46.50
2645	Langpaap, F.	4.08	130.92	2701	Risso, O.		50.00
2646	Larkin, J.	4.54	95.46	2702	White, Mrs. A.		51.50
2647	Levy, A.F.	....	90.00	2703	Alin, J.		76.93
2648	McCafferty, T.M.	4.63	130.37	2704	Byrne, H.		57.25
2649	McCuistion, M.	3.83	106.17	2705	Clark, G.		30.50
2650	McDonnell, A.B.	3.52	86.48	2706	Crossley, L.		28.25
2651	McDougall, H.R.	8.36	126.64	2707	Dikeman, P.		7.00
2652	Mau, E.	4.73	123.50	2708	Donoghue, C.		90.00
2653	Markwell, D.	....	90.43	2709	Fleming, H.		76.50
2654	Mel, C.F.	7.64	142.36	2710	Flood, M.		90.00
2655	Milburn, E.L.	4.55	125.95	2711	Hazlewood, A.		23.25
2656	Monahan, K.C.	4.02	130.98	2712	Ingham, C.		33.00
2657	Murphy, M.F.	4.95	145.05	2713	Joness, E.		57.25
2658	Murray, A.	5.54	144.46	2714	Kane, M.G.		62.00
2659	Newberry, M.	6.81	143.19	2715	Killilea, L.		33.00
2660	Nicholson, G.F.	3.53	116.47	2716	Luschnat, B.		27.00
2661	Nickols, D.	4.30	137.98	2717	McKnight, R.		50.00
2662	Nolan, G.J.	11.78	188.22	2718	Maggio, I.V.		41.25
2663	Nolan, J.C.	4.13	95.87	2719	Rabe, F.		80.00
2664	Paine, E.C.	6.23	179.12	2720	Ray, C.		79.24
2665	Panella, A.	7.79	167.21	2721	Richards, H.		71.00
2666	Parker, E.	4.21	105.79	2722	Roberts, G.		46.00
2667	Potter, M.E.	7.26	212.74	2723	Ross, M.		3.50
2668	Rogers, N.E.	2.53	67.47	2724	Sand, R.		63.75
2669	Roy, P.	4.02	130.98	2725	Sellman, L.		57.50

2726	Shane, V.	$32.25	2740	Murphy, E.	45.00
2727	Tod, I.	80.00	2741	Anderson, H.	20.25
2728	Black, M.	43.50	2742	Egnel, H.	44.25
2729	Brown, R.	44.63	2743	Farrell, C.	45.25
2730	Carney, A.	42.63	2744	Gough, J.	22.00
2731	Corbett, J.	42.88	2745	Gough, R.	44.25
2732	Coyle, Z.	46.13	2746	Harkins, H.	27.20
2733	Currie, N.	33.90	2747	Harvey, E.	36.75
2734	Daniel, T.	65.00	2748	Marzillius, H.	47.00
2735	Fitzgerald, J.	42.38	2749	Rock, C.	45.25
2736	Keeley, T.	44.00	2750	Streeter, S.	46.75
2737	Klein, J.T.	30.50	2751	Ward, B.	26.00
2738	McCarron, M.	13.20	2752	Winter, H.	33.70
2739	Mannix, D.	46.50	2753	Enders, R.	44.25
					$11997.03
				Retirement Fund	358.78
		Miscellaneous Demands.			$12355.81

2754	Bellows-Durham	$79.50	2777	Lake Plumbing Sup.	$15.00
2755	Paul Elder Co.	20.00	2778	Chas. A. Langlais	13.02
2756	Ginn & Co.	71.68	2779	Levenson Co.	19.11
2757	H. Wagner Publ. Co.	503.32	2780	McKee & Wentworth	279.75
2758	Houghton Mifflin Co.	298.85	2781	H.C. Magnus & Co.	8.00
2759	E.J. Kimble	5.10	2782	Montgomery Bros.	30.00
2760	Macmillan Co.	69.46	2783	Mullen Mfg. Co.	5.00
2761	Newbegin's	232.13	2784	Panama Comm'l & Lamp	49.14
2762	Rand McNally Co.	36.00	2785	Roberts Mfg. Co.	87.05
2763	S.F. News Co.	1678.67	2786	Sartorius Co.	4.50
2764	G.E. Stechert & Co.	4610.46	2787	Spencer Glass Co.	44.00
2765	Technical Book Co.	59.21	2788	Underwood Type. Co.	87.08
2766	Librarian of Congress	500.00	2789	Van Fleet-Freear Co.	32.99
2767	Geo. A. Mullin	72.60	2790	Lewald Coal Co.	4.50
2768	S.F. News Co.	29.39	2791	Pacific Gas & El.	24.54
2769	Blanchard Press	123.00	2792	Shell Co.	37.20
2770	Envelope Corporation	45.73	2793	C.S. Allred	40.00
2771	Primo Press	161.75	2794	Mercantile Trust Co.	25.00
2772	Foster & Futernick Co.	2373.60	2795	Spring Valley Water	120.61
2773	Alex Coleman	509.20	2796	Am. Bldg. Main. Co.	700.00
2774	Ditto	16.90	2797	Mosely-Houdlette Co.	2.00
2775	Easterday Supply Co.	22.60	2798	Pac. Coast Paper Co.	6.43
2776	Easterday Supply Co.	2.85	2799	Sanitary Towel Supply	14.00
					$25697.38
2800	Geo. A. Mullin	170.65			

and moves that these bills be ordered paid. Ayes: Trustees Bates, Cullinan, Kelham, Lacoste, McKinstry, Young and Deering. Noes: none. Adopted.

The Committee reports that a revision of the budget for 1925-26 has been made, increasing the amount allowed for

Books	by	$20,000
Furniture & Repairs		10,070
Expense Sundry		500
Water		100
Fuel		500

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Kelham, Lacoste, McKinstry, Young and Deering. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

In the matter of extension of library service in Glen Park, Ocean View and Bay View districts, the Secretary reports that as yet no satisfactory housing has been obtained. Motion made that the Committee on

Branches be authorized to proceed with establishing branches as soon as suitable quarters are found in these three districts. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Kelham, Lacoste, McKinstry, Young and Deering. Noes: none. Adopted.

There being no further business the meeting adjourned.

Geo Mullin

Controller and Secretary.

San Francisco, June 8, 1926

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Deering presiding.

On Roll Call the following are noted Present:Trustees Bates, Cullinan, Hale, Kelham, Lacoste, Young and Deering. Absent: Trustees Field, McKinstry, Phelan, Sloss and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

The Chair appoints Trustee Cullinan as a temporary member of the Committee on Printing and Binding. and

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $8858.60 for April and bills amounting to $7737.87 for May. Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Field, Trustee Bates reports bills to the amount of $1922.98 for April and bills amounting to $2105.34 for May. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Trustee Kelham reports bills to the amount of $3569.28 for April and bills amounting to 2288.34 for May. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

	For Branch 12:		
1	12-tray cabinet		$51.00
1	20- " "	with base	121.50
	For Branch 13		
1	12-tray cabinet		51.00
1	20- " "	with base	121.50
	For Main Library		
1	Burroughs adding machine		300.00
			$645.00

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Hale, Kelham, Lacoste, Young and Deering. Noes; none. Adopted.

Committee on Branches.

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Chairman Bates reports and recommends as follows:

1. That arrangements have been made to lease from R. Moriano, for a branch library, a store in a new building at #700 Bosworth street. This is in the Glen Park district, and will be leased for a term of five years, at a rental of $45.00 per month.

2. Negotiations are now being made with the Board of Education, for that Board to erect a portable house on a school lot in the San Bruno district, to house a branch library.

During the morning hours this new branch will be open to school classes, under the supervision of a teacher; and from 1 to 7 o'clock under a library assistant, it will be open to the general public.

Roll Call on adoption of recommendation. Ayes: Bates, Cullinan, Hale, Kelham, Lacoste, Young and Deering. Noes: none. Adopted.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills for April as follow:

Salary Demands	$12211.55
Book Bills	8858.60
Printing and Binding Bills	1822.98
Miscellaneous Bills	3569.28
	$26462.41

and for May as follow:

Salary Demands	$13156.99
Book Bills	7737.87
Printing and Binding Bills	2105.34
Miscellaneous Bills	2288.34
	$25288.54

Salary Demands. April

2801	Mullin, Geo. A.	$25.47	$424.53	2833	Levy, A .F.	$6.97	$81.31
2802	Rea, Robert	18.44	381.56	2834	McCafferty, T.V	4.63	130.37
2803	Barnes, E.	4.56	128.51	2836	McDonnell, A.B.	3.52	86.48
2804	Bastian, Wm.	9.50	188.50	2837	McDougall, H.R.	8.36	126.64
2805	Breslin, J.J.	7.82	142.18	2838	Markwell, D.	.. .	88.71
2806	Buckley, E E.	4.15	135.03	2839	Mau, E.C.	4.53	118.25
2807	Byrne, M.A.	10.80	189.20	2840	Mel, C.F.	7.64	142.36
2808	Cadell, D.	4.37	130.63	2841	Monahan, K.E.	4.02	130.98
2809	Castle, M.M.	4.41	112.92	2842	Murphy, M.F.	4.95	145.05
2810	Cordrey, L.H.	4.77	145.23	2843	Murray, A.J.	5 54	144.46
2811	Crowhurst, E.	4.98	127.44	2844	Newberry, M.E.	6.81	143.19
2812	Dawson, H.J.	5.24	144.76	2845	Nicholson, G.F.	3.53	116.47
2813	De Andreis, E.	4.86	145.14	2846	Nickols, D.	3.62	116.38
2814	De Leon, M.	5.74	144.26	2847	Nolan, G.J.	11.78	188.22
2815	Doyle, D.	3.58	116.42	2848	Nolan, J.C.	4.13	95.87
2816	Doyle, M.M.	5.88	141.88	2849	Paine, E.C.	5.22	150.13
2817	Enlow, R.C.	4.31	131.34	2850	Panella, A	7.79	167.21
2818	Faithorn, H.L.	3.23	106.77	2851	Parker, E.	4.15	104.29
2819	Farrell, M.	4.17	124.40	2852	Potter, M.E.	4.95	145.05
2820	Finkelstein, L.H.	4.14	105.86	2853	Rogers, N.E.	4.34	115.66
2821	Finvaag, H.C.	3.98	96.02	2854	Roy, P.	4.06	132.23
2822	Fleming, E.T.	7.88	182.83	2855	Smith, E.F.	4.41	141.69
2823	Fredricks, J.M.	5.75	144.25	2856	Sturges, E.J.	7.79	142.21
2824	Hartford, J.	3.33	83.67	2857	Thalmann, H.L.	3.49	96.51
2825	Healy, A.K.	7.65	167.35	2858	Van Dyke, J.	....	90.00
2826	Hoggard, W.J.	....	60.00	2859	Walker, F.	3.43	96.57
2827	Ingersoll, A.M.	6.04	83.96	2860	Watson, M.E.	3.53	116.47
2828	Johnston, I.	3.07	96.93	2861	Welch, P.M.	3.86	94.24
2829	Kasling, M.	5.08	129.92	2862	Westlake, H.C.	3.93	113.07
2830	Kaufman, F.	3.53	116.47	2863	Whitcher, M.L.	9.51	141.20
2831	Langpaap, F.K.	3.74	120.01	2864	Windele, M.W.	5.24	144.76
2832	Larkin, J.	4.54	95.46	2865	Woodman, A.	7.22	142.78

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2866	Armstrong, L.D.	$50.00	2912	Welch, H.J.	$30.00
2867	Avery, H.	15.00	2913	Black, M.	39.13
2868	Bolton, L.L.	15.00	2914	Brown, R.	41.14
2869	Gatt, P.	15.00	2915	Carney, A.	40.63
2870	Hamilton, T.R.	15.00	2916	Corbett, J.J.	44.63
2871	Kenney, W.T.	15.00	2917	Coyle, Z.	41.13
2872	McLafferty, M.	15.00	2918	Currie, N.	34.90
2873	Mooney, E.E.	15.00	2919	Daniel, T.	65.00
2874	Rossi, T.M.	15.00	2920	Fitzgerald, J.	45.63
2875	Shapro, A.P.	15.00	2921	Keeley, T.	50.75
2876	Stierer, R.	15.00	2922	Klein, J.T.	32.50
2877	Bradshaw, M.	51.50	2923	Mannix, D.	43.50
2878	Codero, M.	46.50	2924	Murphy E.	45.63
2879	Gibson, C.S.	30.00	2925	Rithmoeller, M.	15.00
2880	Holland, J.R.	55.00	2926	Anderson, H.	13.00
2881	Hult, J.A.	55.00	2927	Egnel, H.	42.75
2882	Johansen, A.M.	46.50	2928	Enders, R.	41.88
2883	Kirwin, K.	51.50	2929	Farrell, C.	43.75
2884	McDonald, M.	46.50	2930	Gough, J.	21.25
2885	Risso, O.	50.00	2931	Gough, R.	42.75
2886	White, A.	51.50	2932	Harkins, H.	26.10
2887	Alin, J.	80.00	2933	Harvey, E.	35.50
2888	Byrne, H.	53.25	2934	Marzillius, H.	45.50
2889	Clark, G.	29.00	2935	Rock, C.	43.75
2890	Crossley, L.	33.25	2936	Streeter, S.	44.50
2891	Dikeman, P.	7.00	2937	Ward, B.	25.25
2892	Donoghue, C.	90.00	2938	Winter, H.	32.80
2893	Fleming, H.	91.00			
2894	Flood, M.	90.00			
2895	Hazlewood, A.	24.25			
2896	Ingham, C.	30.75			
2897	Joness, E.	59.50			
2898	Kane, M.G.	80.00			
2899	Luschnat, B.	26.25			
2900	McKnight, R.	48.00			
2901	Maggio, I.V.	40.75			
2902	Palmer, V.	78.50			
2903	Peabody, R.	25.25			
2904	Rabe, F.	80.00			
2905	Ray, C.M.	80.00			
2906	Richards, H.	80.00			
2907	Roberts, L.G.	42.00			
2908	Sand, R.	63.50			
2909	Sellman, L.	55.50			
2910	Shane, V.M.	31.25			
2911	Tod, I.	80.00			
					$11849.89
			S.F.	City Employees' Retirement Fund	361.66
					$12211.55

Miscellaneous Demands.

2939	Cal. Sch Bk Depository	$41.39	2965	George's Auto Rep.	$17.36
2940	Dodd, Mead & Co.	159.60	2966	C.C.W. & H.H. Haun	211.00
2941	Ginn & Co.	49.71	2967	Home Elevator Co.	224.60
2942	Harr Wagner Publ. Co.	8.42	2968	Chas. A. Langlais	5.25
2943	Houghton Mifflin Co.	797.07	2969	Levenson Co.	38.37
2944	M.J. Lorraine	3.00	2970	McKee & Wentworth	39.60
2945	Macmillan Co.	914.45	2971	Mangrum & Otter	31.80
2946	W.F. Quarrie & Co.	115.00	2972	Mullen Mfg. Co.	88.00
2947	S.F. News Co.	2655.75	2973	Mullen Mfg. Co.	292.00
2948	Stechert & Co.	3359.92	2974	Norton Pac. Sales Co.	3.00
2949	Technical Book Co.	144.65	2975	Roberts Mfg. Co.	88.50
2950	Lib'n Congress	500.00	2976	Rucker-Fuller Desk	22.50
2951	S.F. News Co.	9.26	2977	L.C. Smith & Bros.	1.10
2952	Stechert & Co.	64.58	2978	Telephone Equipment	12.00
2953	Geo. A. Mullin	35.80	2979	Geo. C. Terrill	223.35
2954	H. & M.Co.	4.00	2980	F.A. Thomas Co.	4.00
2955	S.F. News Co.	14.43	2981	D.N. & E. Walter & Co.	17.20
2956	Blanchard Press	123.00	2982	Wentworth & Co.	123.75
2957	Cal. Press	152.25	2983	Western Venetian Bld	384.00
2958	Cal. Ptg. Co.	121.25	2984	Lewald Coal Co.	144.50
2959	Primo Press	117.25	2985	Pac. Gas & El. Co.	11.00
2960	Foster & Futernick	1290.80	2986	Shell Co.	36.33
2961	Barney's Tire Service	3.70	2987	C.S. Allred	40.00
2962	Alex Coleman	113.25	2988	H. Hughes	42.00
2963	Eames Co.	7.30	2989	Mercantile Trust Co.	25.00
2964	Easterday Supply Co.	29.31	2990	Spring Valley Water	101.58

2991	Am. Bldg. Main. Co.	$700.00	2994	Mosely-Houdlette	$2.00
2992	Caldow Paint Co.	1.50	2995	Sanitary Towel Supply	14.00
2993	Hockwald Chemical Co.	25.88	2996	Geo. A. Mullin	134.55
					$26252.41

Salary Demands. May

2997	Mullin, Geo. A.	$25.47	$424.53	3066	Woodman, A.	7.22	142.78
2998	Rea, Robert	18.44	381.56	3067	Armstrong, L.D.		50.00
2999	Alin, J.	....	80.00	3068	Avery, H.		15.00
3000	Barnes, E.	4.63	130.37	3069	Bolton, L.L.		15.00
3001	Bastian, Wm.	9.48	188.02	3070	Gatt, P.		15.00
3002	Boyle, A.	4.08	130.92	3071	Hamilton, T.R.		15.00
3003	Breslin, J.J.	7.82	142.18	3072	Kenney, W.T.		15.00
3004	Buckley, E.	4.02	130.98	3073	Mclafferty, M.		15.00
3005	Byrne, M.A.	10.80	189.20	3074	Mooney, E.E.		15.00
3006	Cadell, D.	4.37	130.63	3075	Rossi, T.M.		15.00
3007	Castle, M.M.	4.34	111.15	3076	Shapro, A.P.		15.00
3008	Cordrey, L.H.	4.77	145.23	3077	Stierer, R.		15.00
3009	Crowhurst, E.	5.08	129.92	3078	Bradshaw, M.		51.50
3010	Dawson, H.J.	5.24	144.76	3079	Codero, M.		46.50
3011	De Andreis, E.	4.86	145.14	3080	Gibson, C.S.		30.00
3012	De Leon, M.	5.43	138.86	3081	Holland, J.R.		55.00
3013	Donoghue, C.	....	90.00	3082	Hult, J.A.		55.00
3014	Doyle, D.	3.51	114.21	3083	Johansen, A.M.		46.50
3015	Doyle, M.M.	5.77	139.23	3084	Kirwin, K.		51.50
3016	Enlow, R.C.	4.29	130.71	3085	McDonald, M.		46.50
3017	Faithorn, H.L.	3.23	106.77	3086	Risso, O.		50.00
3018	Farrell, M.	4.29	128.13	3087	White, A.		51.50
3019	Finkelstein, L.H.	4.14	105.86	3088	Byrne, H.		57.50
3020	Finvaag, H.C.	3.98	96.02	3089	Carey, K.		70.50
3021	Fleming, E.	7.06	164.00	3090	Clark, G.		30.00
3022	Flood, M.	....	90.00	3091	Crossley, L.		80.00
3023	Fredricks, J.M.	5.75	144.25	3092	Dikeman, P.		7.50
3024	Hartford, J.	3.45	86.55	3093	Fisher, M.		80.00
3025	Healy, A.M.	7.50	164.18	3094	Fleming, H.		61.25
3026	Hoggard, W.J.	....	60.00	3095	Fowler, H.C.		61.25
3027	Ingersoll, A.M.	3.02	86.98	3096	Hazlewood, A.		27.50
3028	Johnston, I.	3.01	94.85	3097	Herrmann, M.		50.75
3029	Kasling, M.	5.08	129.92	3098	Ingham, C.		29.50
3030	Kaufman, F.	3.53	116.47	3099	Johnson, M.K.		73.50
3031	Langpaap, F.K.	4.01	128.74	3100	Joness, E.E.		57.25
3032	Larkin, J.	4.54	95.46	3101	Kane, M.G.		80.00
3033	Levy, A.F.	3.05	74.95	3102	Kidder, M.		64.75
3034	McCafferty, T.V.	4.63	130.37	3103	Kraeger, E.		80.00
3035	McCuistion, M.	3.70	106.30	3104	Luschnat, B.		27.50
3036	McDonnell, A.B.	3.52	86.48	3105	McKnight, B.		40.75
3037	McDougall, H.R.	8.36	126.64	3106	Maggio, I.V.		41.00
3038	Markwell, D.	....	90.00	3107	Matchin, H.		64.75
3039	Mau. E.C.	4.98	130.02	3108	Palmer, V.		32.00
3049	Mel, C.F.	7.38	137.62	3109	Peabody, R.		28.00
3041	Monahan, K.E.	4.02	130.98	3110	Rabe, F.		80.00
3042	Murphy, M.F.	4.95	145.05	3111	Ray, C.M.		80.00
3043	Murray, A.J.	5.44	142.06	3112	Richards, H.		80.00
3044	Newberry, M.E.	6.81	143.19	3113	Roberts, C.		42.00
3045	Nicholson, G.F.	3.53	116.47	3114	Rosenberg, C.		49.00
3046	Nickols, D.	3.62	116.38	3115	Ross, M.E.		64.75
3047	Nolan, Geo. J.	11.78	188.22	3116	Sand, R.		61.75
3048	Nolan, J.C.	4.13	95.87	3117	Sellman, L.E.		55.25
3049	Paine, E.C.	5.06	145.65	3118	Shane, V.M.		74.50
3050	Panella, A.	7.79	167.21	3119	Tod, I.		80.00
3051	Parker, E.	4.21	105.79	3120	Turner, M.M.		71.75
3052	Potter, M.E.	4.95	145.05	3121	Whitney, V.H.		71.75
3053	Rogers, N.E.	4.13	109.87	3122	Black, M.		37.88
3054	Roy, P.	4.02	130.98	3123	Brown, R.		35.88
3055	Smith, E.F.	4.53	145.47	3124	Carney, A.		35.88
3056	Sturges, E.J.	7.79	142.21	3125	Corbett, J.		39.38
3057	Thalmann, H.L.	3.49	96.51	3126	Coyle, Z.		35.88
3058	Van Dyke, J.	....	90.00	3127	Currie, N.		37.50
3059	Walker, F.E.	3.43	96.57	3128	Fitzgerald, J.		36.13
3060	Watson, M.E.	3.53	116.47	3129	Keeley, T.		44.00
3061	Welch, H.J.	....	50.00	3130	Klein, J.T.		38.13
3062	Welch, P.M.	3.80	93.35	3131	Mannix, D.		36.38
3063	Westlake, H.C.	4.08	117.42	3132	Murphy, E.		36.25
3064	Whitcher, M.L.	9.47	140.53	3133	Rithmoeller, M.		28.10
3065	Windele, M.W.	5.24	144.76	3134	Anderson, H.		14.00

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3135	Egnel, H.	$41.75	3143	Rock, C.	$43.00
3136	Enders, R.	41.75	3144	Streeter, S.	44.38
3137	Farrell, C.	41.50	3145	Ward, B.	26.38
3138	Gough, J.	30.50	3146	Winter, H.	40.13
3139	Gough, R.	30.00	3147	McKirahan, J.	13.75
3140	Harkins, H.	15.80	3148	Seiler, H.	2.40
3141	Harvey, E.	35.00	3149	Daniel, T.	7.50
3142	Marzillius, H.	45.63	3150	Vermeys, M.	43.75
			3151	Dolan, G.	43.75
					$12799.36
				Retirement Fund	357.63
					$13156.99

Miscellaneous Demands.

3152	F.M. Broadbooks	$7.50	3180	Home Elevator Co.	$90.90
3153	A.H. Clark Co.	10.00	3181	Levenson Co.	12.28
3154	Houghton Mifflin Co.	513.16	3182	McKee & Wentworth	48.45
3155	Macmillan Co.	33.88	3183	H.C. Magnus Co.	6.50
3156	Thos. Nelson Sons	3.00	3184	Mullen Mfg. Co.	17.50
3157	S.F. News Co.	930.27	3185	Jas. A. Nelson	152.06
3158	G.E. Stechert & Co.	255.77	3186	Norton Door Closer	17.46
3159	G.E. Stechert & Co.	5742.14	3187	Roberts Mfg. Co.	30.00
3160	Technical Bk Co.	168.90	3188	Schussler Bros.	1.35
3161	Am. Soc. Civ. Eng'rs.	6.00	3189	Spencer Glass Co.	50.00
3162	Patterson's Am. Ed. Dir.	4.80	3190	D.N. & E. Walter & C	129.15
3163	S.F. News Co.	8.25	3191	Lewald Coal Co.	74.50
3164	Geo. A. Mullin	54.20	3192	Pac. Gas & El. Co.	8.05
3165	Goodyear Rubber Co.	6.50	3193	City County S.F.	331.10
3166	S.F. News Co.	3.00	3194	Shell Co. of Cal.	37.20
3167	Schwabacher-Frey Co.	4.70	3195	C.S. Allred	40.00
3168	Tablet & Ticket Co.	3.80	3196	H. Hughes	21.00
3169	Blanchard Press	123.00	3197	Mercantile Trust Co.	25.00
3170	Cal. Ptg. Co.	32.50	3198	Spring Valley Water	169.73
3171	Cal. Ptg. Co.	17.50	3199	Am. Bldg. Main. Co.	700.00
3172	Envelope Corporation	472.29	3200	Emerson Mfg. Co.	5.50
3173	Primo Press	82.50	3201	Hockwald Chemical	14.00
3174	Foster & Futernick	1359.55	3202	Levenson Co.	16.97
3175	Jas. L. Bradley	7.00	3203	Mosely-Houdlette Co.	2.00
3176	Alex Coleman	29.50	3204	Nat'l Cash Register	7.50
3177	Alex Coleman	7.75	3205	Rempe Mfg. Co.	2.00
3178	Easterday Supply Co.	4.80	3206	Sanitary Towel Supply	14.00
3179	George's Auto Repair	83.15	3207	Geo. A. Mullin	131.94
					$25288.54

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Hale, Kelham, Lacoste, Young and Deering. Noes: none. Adopted.

Committee on Rules and Administration.

In the absence of Chairman Sloss, Trustee Cullinan reports and recommends as follows:

That Miss Florenz Rabe be placed on the staff, to serve a year's probation; that her salary be increased to ninety dollars, ($90.), beginning with June 1st.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Hale, Kelham, Lacoste, Young and Deering. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From the State Librarian, asking that the San Francisco Public Library subscribe for the A.L.A. semi-centennial publications. Motion made that one hundred and fifty dollars ($150.)) be set aside for this purpose. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Hale, Kelham, Lacoste, Young and Deering. Noes: none. Adopted.

From the Park-Presidio Improvement Association, requesting that a library be built on the old Lafayette school lot on Geary and Anza streets. The Secretary reports that he has already advised the Association that the Library has no money at its disposal to erect buildings. Letter placed on file.

From Edith Milburn Cutter, presenting her resignation, which is accepted.

From Mary Louise McCormick, presenting her resignation, which is accepted.

There being no further business the meeting adjourned.

Geo. A. Mullen

Controller and Secretary.

JUN -8 '26

San Francisco, August 10, 1926

The regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:10 P.M., President Deering presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, McKinstry, Phelan, Sloss, Young and Deering. Absent: Trustees Field, Hale, Kelham, Lacoste and Mayor Rolph. Present 7. Absent 5.

The Chair appoints Trustee Bates on the Building Committee, Trustee Young on the Printing and Binding Committee, and Miss McKinstry on the Finance Committee.

The minutes of the previous meeting are read and approved.

The Report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills for June to the amount of $9015.50 and for July $2122.38. Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Field, Trustee Bates reports bills for June to the amount of $565.49 and for July $34.05. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Sloss reports bills for June to the amount of $2542.91 and for July $1851.08. Referred to the Finance Committee.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Trustee Bates reports bills for June as follow:

Salary Demands	$14029.10
Book Bills	9018.50
Printing and Binding Bills	565.49
Miscellaneous Bills	2542.91
	$26156.00

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and for July:

Salary Demands	$14010.45
Book Bills	2122.38
Printing & Binding Bills	34.05
Miscellaneous Bills	1851.08
	$18017.96

Salary Demands.

3208	Mullin, Geo. A.	$25.47	$424.53	3274	Welch, P.M.	$3.91	$96.09
3209	Rea, Robert	18.44	381.56	3275	Westlake, H.C.	4.54	130.46
3210	Alin, J.	....	80.00	3276	Whitcher, M.L.	9.47	140.53
3211	Barnes, E.	4.74	133.49	3277	Windele, M.W.	5.14	142.02
3212	Bastian, Wm.	9.50	188.50	3278	Woodman, A.	7.22	142.78
3213	Boyle, A.	4.00	128.42	3279	Armstrong, L.D.		50.00
3214	Breslin, J.J.	7.82	142.18	3280	Avery, H.		15.00
3215	Buckley, E.	4.02	130.98	3281	Bolton, L.L.		15.00
3216	Byrne, M.A.	10.80	189.20	3282	Gatt, P.		15.00
3217	Cadell, D.	4.37	130.63	3283	Hamilton, T.R.		15.00
3218	Castle, M.M.	4.70	120.49	3284	Kenney, W.T.		15.00
3219	Cordrey, L.H.	4.77	145.23	3285	McLafferty, M.		15.00
3220	Crowhurst, E.	5.08	129.92	3286	Mooney, E.E.		15.00
3221	Dawson, H.J.	5.24	144.76	3287	Rossi, T.M.		15.00
3222	De Andreis, E.	5.10	152.40	3288	Stierer, R.		15.00
3223	De Leon, M.	5.64	144.36	3289	Bradshaw, M.		51.50
3224	Donoghue, C.	....	90.00	3290	Codero, M.		46.50
3225	Doyle, D.	3.58	116.42	3291	Gibson, C.S.		30.00
3226	Doyle, M.M.	5.77	139.23	3292	Holland, J.R.		55.00
3227	Enlow, R.C.	4.44	135.06	3293	Hult. J.A.		55.00
3228	Faithorn, H.L.	3.23	106.77	3294	Johansen, A M.		46.50
3229	Farrell, M.	4.46	133.12	3295	Kirwin, K.		51.50
3230	Finkelstein, L.	4.14	105.86	3296	McDonald, M.		46.50
3231	Finvaag, H.C.	3.98	96.02	3297	Risso, O.		50.00
3232	Fleming, E.T.	6.70	155.43	3298	White, A.		51.50
3233	Flood, M.	....	90.00	3299	Byrne, H.		55.25
3234	Fredricks, J.M.	5.69	142.89	3300	Casey, K.		80.00
3235	Hartford, J.	3.45	86.55	3301	Clark, G.		34.50
3236	Healy, A.M.	7.65	167.35	3302	Crossley, L.		80.00
3237	Hoggard, W.J.	....	60.00	3303	Dolan, G.		80.00
3238	Ingersoll, A.M.	2.92	84.08	3304	Fisher, M.		80.00
3239	Johnston, I.	3.07	96.93	3305	Fleming, H.		75.50
3240	Kasling, M.	5.08	129.92	3306	Fordyce, D.		31.50
3241	Kaufman, F.	3.53	116.47	3307	Fowler, H.C.		80.00
3242	Langpaap, F.K.	4.08	130.92	3308	Gansberg, L.		80.00
3243	Larkin, J.	4.54	95.46	3309	Hardy, B.		80.00
3244	Levy, A.F.	3.52	86.48	3310	Hazlewood. A.		68.75
3245	McCafferty, T.V.	4.67	131.62	3311	Herrmann, M.		80.00
3246	McCuistion, M.	3.70	106.30	3312	Hitchcock, A.		10.50
3247	McDonnell, A.B.	3.52	86.48	3313	Ingham, C.		41.75
3248	McDougall, H.R.	8.36	126.64	3314	Johnson, M.K.		80.00
3249	Markwell, D.	....	93.86	3315	Joness, E.E.		59.50
3250	Mau, E.C.	4.98	130.02	3316	Kemper, R.		80.00
3251	Mel, C.F.	7.64	142.36	3317	Kidder, M.		80.00
3252	Monahan, K.C.	4.02	130.98	3318	Kraeger, E.		80.00
3253	Murphy, M.F.	5.14	150.57	3319	Luschnat, B.		33.50
3254	Murray, A.	4.24	110.76	3320	McKnight, R.		72.50
3255	Newberry, M.E.	6.81	143.19	3321	Maggio, I.V.		40.75
3256	Nicholson, G.F.	3.53	116.47	3322	Matchin, H.		80.00
3257	Nickols, D.	3.62	116.38	3323	Parker, R.		80.00
3258	Nolan, Geo. J.	11.78	188.22	3324	Patch, E.		80.00
3259	Nolan, J.C.	4.13	95.87	3325	Peabody, R.		46.75
3260	Paine, E.C.	5.04	144.96	3326	Ray, C.M.		80.00
3261	Panella, A.	7.79	167.21	3327	Richards, H.		80.00
3262	Parker, E.	4.21	105.79	3328	Roberts, G.		44.00
3263	Potter, M.E.	4.95	145.05	3329	Rosenberg, C.		80.00
3264	Rabe, F.	....	90.00	3330	Ross, M.E.		80.00
3265	Rogers, M.E.	4.34	115.66	3331	Sand, R.		63.50
3266	Roy, P.	4.02	130.98	3332	Sellman, E.L.		55.50
3267	Smith, E.F.	4.53	145.47	3333	Shane, V.M.		80.00
3268	Sturges, E.J.	7.79	142.21	3334	Tod, I.		80.00
3269	Thalmann, H.L.	3.49	96.51	3335	Turner, M.M.		80.00
3270	Van Dyke, J	....	84.85	3336	Vermeys, M.		80.00
3271	Walker, F.E.	3.43	96.57	3337	Whitney, V.H.		80.00
3272	Watson, M.E.	3.53	116.47	3338	Black, M.		32.38
3273	Welch, E.J.	....	50.00	3339	Brown, R.		51.38

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3340	Carney, A.	$49.63	3353	Enders, R.	$42.75
3341	Corbett, J.	51.00	3354	Farrell, C.	38.75
3342	Coyle, Z.R.	50.50	3355	Gough, J.	33.50
3343	Currie, N.	47.00	3356	Gough, R.	25.38
3344	Daniel, T.	14.25	3357	Harvey, E.	35.50
3345	Fitzgerald, J.	56.00	3358	McKirahan, J.	28.60
3346	Keeley, T.	55.75	3359	Marzillius, H.	45.50
3347	Klein, J.T.	57.75	3360	Potter, M.W.	6.10
3348	Mannix, D.	52.25	3361	Rock, C.	43.75
3349	Murphy, M.F.	31.75	3362	Streeter, S.	44.50
3350	Rithmoeller, M.	28.70	3363	Ward, B.	25.25
3351	Coleman, J.	25.30	3364	Winter, H.	39.25
3352	Egnel, H.	42.75	3365	Hester, J.	7.13
					$13670.04
				Retirement Fund	359.06
					$14029.10

Miscellaneous Demands.

3366	Am. Library Ass'n	$150.00	3385	Burroughs Add. Mach	$250.00
3367	Houghton Mifflin Co.	1.71	3386	Alex Coleman	127.25
3368	Macmillan Co.	3.87	3387	Easterday Supply Co.	25.39
3369	Ricardo J. Orozco	10.00	3388	Goodyear Rubber Co.	19.30
3370	S.F. News Co.	71.06	3389	Heywood-Wakefield	56.25
3371	Stechert & Co.	2519.44	3390	Home Elevator Co.	54.95
3372	Stechert & Co.	6181.11	3391	Chas. A. Langlais	4.38
3373	Technical Book Co.	4.00	3392	Levenson Co.	16.92
3374	F.W. Faxon Co.	2.41	3393	McKee & Wentworth	456.25
3375	Geo. A. Mullin	74.90	3394	Mangrum & Otter	5.80
3376	H. & M. C. Co.	4.00	3395	Jas. A. Nelson	105.35
3377	H.C. Magnus & Co.	33.00	3396	Lewald Coal Co.	4.50
3378	S.F. News Co.	34.35	3397	Pac. Gas & El. Co.	18.42
3379	Schwabacher-Frey Sta. Co.	1.60	3398	Shell Co. of Cal.	37.20
3380	Tablet & Ticket Co.	4.29	3399	Purchaser of Supplies	89.45
3381	Blanchard Press	123.00	3400	C.S. Allred	40.00
3382	Primo Press	120.00	3401	H. Hughes	21.00
3383	Foster & Futernick Co.	245.25	3402	Mercantile Trust Co.	25.00
3384	Jas. L. Bradley	4.25	3403	Spring Valley Water	165.92
3404	Am. Bldg. Main. Co.	700.00	3408	Nat'l Cash Register	7.50
3405	Home Elevator Co.	18.00	3409	Pac. Coast Paper	8.79
3406	Montgomery Bros.	12.00	3410	Sanitary Towel Supply	14.00
3407	Mosely-Houdlette Co.	2.00	3411	Geo. A. Mullin	253.04
					$12126.90
				Salaries	14029.10
					$26156.00

Salary Demands. July

3412	Mullin, Geo. A.	$25.47	$424.53	3441	Hoggard, W.J.	....	$60.00
3413	Rea, Robert	18.44	381.56	3442	Ingersoll, A.M.	3.02	86.98
3414	Alin, Juanita	....	74.66	3443	Johnston, I.	3.07	96.93
3415	Barnes, E.	4.63	130.37	3444	Kasling, M.	5.08	129.92
3416	Bastian, Wm.	9.38	186.12	3445	Kaufman, F.	3.53	116.47
3417	Boyle, A.	3.94	126.56	3446	Langpaap, F.K.	3.40	109.10
3418	Breslin, J.J.	7.82	142.18	3447	Larkin, J.	4.54	95.46
3419	Buckley, E.	3.95	128.47	3448	Levy, A.F.	3.58	87.92
3420	Byrne, M.A.	10.80	189.20	3449	McCafferty, T.V	4.63	130.37
3421	Cadell, D.	3.65	108.85	3450	McCuistion, M.	3.70	106.30
3422	Castle, M.	4.14	105.86	3451	McDonnell, A.B.	3.52	86.48
3423	Cordrey, L.H.	4.77	145.23	3452	McDougall, H.R.	8.50	128.75
3424	Crowhurst, E.	4.91	125.59	3453	Markwell, D.	....	90.00
3425	Dawson, H.J.	5.24	144.76	3454	Mau, E.C.	3.96	103.39
3426	De Andreis, E.	4.86	145.14	3455	Mel, C.F.	7.64	142.36
3427	De Leon, M.	5.64	144.36	3456	Monahan, K.E.	4.02	130.98
3428	Donoghue, C.	....	90.00	3457	Murphy, M.F.	4.95	145.05
3429	Doyle, D.	1.43	46.57	3458	Murray, A.	5.35	139.65
3430	Doyle, M.M.	5.77	139.23	3459	Newberry, M.E.	6.81	143.19
3431	Enlow, R.C.	4.29	130.71	3460	Nicholson, G.F.	3.53	116.47
3432	Faithorn, H.L.	3.23	106.77	3461	Nickols, D.	3.62	116.38
3433	Farrell, M.	4.37	130.63	3462	Nolan, Geo. J.	11.78	188.22
3434	Finkelstein, L.	4.14	105.86	3463	Nolan, J.C.	4.13	95.87
3435	Finvaag, H.C.	3.98	96.02	3464	Paine, E.C.	5.04	144.96
3436	Fleming, E.	5.37	124.63	3465	Panella, A.	7.79	167.21
3437	Flood, M.	....	90.00	3466	Parker, E.	4.23	106.29
3438	Fredricks, J.M.	5.75	144.25	3467	Potter, M.E.	4.95	145.05
3439	Hartford, J.	3.45	86.55	3468	Rabe, F.	....	90.00
3440	Healy, A.M.	7.50	164.18	3469	Rogers, N.E.	4.34	115.66

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3470	Roy, P.	$4.16	$135.34	3522	Kley, G.R.		$80.00
3471	Smith, E.F.	3.47	111.53	3523	Kraeger, E.		80.00
3472	Sturges, E.J.	7.79	142.21	3524	Luschnat, B.		40.00
3473	Thalmann, H.L.	3.49	96.51	3525	McKnight, R.		78.50
3474	Van Dyke, J.	....	90.00	3526	Maggio, I.V.		15.25
3475	Walker, F.E.	3.43	96.57	3527	Matchin, H.		80.00
3476	Watson, M.E.	3.53	116.47	3528	Parker, E.		80.00
3477	Welch, H.J.		50.00	3529	Patch, E.		80.00
3478	Welch, P.M.	1.56	38.44	3530	Peabody, R.		77.72
3479	Westlake, H.C.	4.38	126.12	3531	Ray, C.M.		80.00
3480	Whitcher, M.L.	9.47	140.53	3532	Richards, H.		80.00
3481	Windele, M.W.	5.24	144.76	3533	Roberts, G.		42.00
3482	Woodman, A.	7.22	142.78	3534	Rohan, E.		28.50
3483	Armstrong, L.D.		50.00	3535	Rosenberg, C.		80.00
3484	Avery, H.		15.00	3536	Ross, M.E.		80.00
3485	Bolton, L.L.		15.00	3537	Sand, R.		63.75
3486	Catt, P.		15.00	3538	Sellman, E.L.		45.50
3487	Hamilton, T.R.		15.00	3539	Shane, V.M.		80.00
3488	Kenney, W.T.		15.00	3540	Tod, I.		80.00
3489	McLafferty, M.		15.00	3541	Turner, M.M.		80.00
3490	Mooney, E.E.		15.00	3542	Vermeys, M.		80.00
3491	Rossi, T.M.		15.00	3543	Whitney, V.H.		80.00
3492	Stierer, R.		15.00	3544	Woodman, D.		27.00
3493	Bradshaw, M.		81.50	3545	Black, M.		6.75
3494	Codero, M.		46.50	3546	Brown, R.		12.75
3495	Holland, J.R.		55.00	3547	Corbett, J.		54.75
3496	Hult, J.A.		55.00	3548	Coyle, Z.R.		61.00
3497	Johansen, A.M.		46.50	3549	Currie, N.		26.63
3498	Kirwin, K.		51.50	3550	Daniel, T.		79.00
3499	McDonald, M.		46.50	3551	Hester, J.		29.00
3500	Risso, O.		50.00	3552	Klein, J.T.		80.00
3501	White, A.		51.50	3553	McKenna, J.		4.00
3502	Byrne, H.		31.75	3554	Mannix, D.		41.50
3503	Carey, K.		80.00	3555	Rapere, E.		32.40
3504	Clark, G.		9.00	3556	Rithmoeller, M.		38.25
3505	Crossley, L.		65.00	3557	Schulte, T.L.		34.00
3506	Dolan, G.		80.00	3558	Seiler, H.		17.80
3507	Dyche, V.		13.00	3559	Coleman, J.		25.80
3508	Fisher, M.		78.86	3560	Duggan, E.		34.63
3509	Fleming, H.		76.50	3561	Egnel, H.		43.25
3510	Fordyce, D.		80.00	3562	Farrell, C.		41.25
3511	Fowler, H.C.		80.00	3563	Fowler, W.		34.40
3512	Gansberg, L.		80.00	3564	Gough, R.		21.25
3513	Hardy, B.		80.00	3565	Harvey, E.		36.25
3514	Hazlewood, A.		80.00	3566	McKirahan, J.		28.00
3515	Herrmann, M.		77.33	3567	Marzillius, H.		46.25
3516	Hitchcock, A.		80.00	3568	Rock, C.		44.50
3517	Ingham, C.		9.00	3569	Streeter, S.		45.75
3518	Johnson, M.K.		80.00	3570	Ward, B.		26.25
3519	Joness, E.E.		59.75	3571	Winter, H.		43.25
3520	Kemper, R.		80.00	3572	Nolan, George, Jr.		159.50
3521	Kidder, M.		80.00				
							$13661.08
					Retirement Fund		349.37
							$14010.45

Miscellaneous Demands.

3573	Ginn & Co.	$8.16	3591	Cal. Printing Co.		7.00
3574	Houghton Mifflin Co.	34.80	3592	Barney's Tire Service		43.20
3575	Macmillan Co.	12.34	3593	Jas. L. Bradley		4.00
3576	Newbegin's	51.91	3594	Emerson Mfg. Co.		28.50
3577	S.F. News Co.	216.72	3595	Alex Coleman		124.95
3578	G.E. Stechert & Co.	1235.20	3596	Home Elevator Co.		305.25
3579	Technical Book Co.	10.80	3597	Levenson Co.		16.97
3580	Wheeler Vol. Fund	4.00	3598	Mullen Mfg. Co.		28.62
3581	Lib'n of Congress	500.00	3599	L.C. Smith & Bros. T. Co.		1.35
3582	Nat'l Educ. Ass'n	2.50	3600	C.S. Allred		40.00
3583	G.E. Stechert & Co.	6.70	3601	H. Hughes		21.00
3584	Geo. A. Mullin	39.25	3602	Mercantile Trust Co.		25.00
3585	H. & M. C. Co.	4.00	3603	Lewald Coal Co.		149.00
3586	H.C. Magnus Co.	1.90	3604	Shell Co. of Cal.		35.10
3587	Pac. Coast Paper Co.	8.75	3605	Spring Valley Water		189.07
3588	S.F. News Co.	7.40	3606	Am. Bldg. Main. Co.		700.00
3589	Tablet & Ticket Co.	3.00	3607	Home Elevator Co.		18.00
3590	W.G. Traud Co.	2.00	3608	Sanitary Towel Co.		14.00

3609	F.A. Thomas Co.	$3.50	3611	Geo. A. Mullin	$99.57
3610	Zellerbach Paper Co.	4.00			
					$18017.96

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, McKinstry, Phelan, Sloss, Young and Deering. Noes: none. Adopted.

Trustee Bates reads a report from Cyril Williams, expert, stating that he had examined the books of the Controller and Secretary and had found them correct. Ordered placed on file.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That the salary of Miss Cecilia Donoghue, in charge of the Ingleside sub-branch, be increased from $90 to $100, beginning with September first.

That the salary of Mrs. H.J. Welch, in charge of the Ocean View sub-branch, be increased from $50 to $60, beginning with September first.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, McKinstry, Phelan, Sloss, Young and Deering. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From Miss Edith C. Mau, asking for a leave of absence of seven weeks. Granted.

From Miss Minnie DeLeon, asking for one year's leave of absence, because of illness. Granted.

Trustee Field enters and takes his seat.

President Deering presents his report. On motion duly carried the report is adopted and is ordered transmitted to the Mayor, together with the reports of the Secretary and of the Librarian.

Nominations for President for the ensuing year being declared in order, Trustee Bates is nominated and duly elected President.

Nominations for the office of first Vice-President being declared in order, Trustee Lacoste is nominated and duly elected first Vice-President.

Nominations for the office of second Vice-President being declared in order, Trustee Phelan is nominated and duly elected second Vice-President.

It is moved by Trustee Cullinan, seconded by Trustee Bates, that the thanks of the Board be tendered to Trustee Deering for the able and efficient manner in which he has discharged his duties as President.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

AUG 10 '26

San Francisco, September 14, 1926.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room Main Library, Civic Center.

Meeting called to order at 4:10 P.M., President Bates presiding.

On Roll Call the following are noted present: Trustees Cullinan, Deering, Lacoste, McKinstry, Sloss, Young and Bates. Absent: Trustees Field, Hale, Kelham, Phelan and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting read and approved.

Report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The Chair appoints Trustee Cullinan a temporary member of the Committee on Finance and Audit.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $4217.56. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to amount of $416.10. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham Trustee Sloss reports bills to the amount of $2552.21. Referred to the Finance Committee.

The Committee reports that the Mullen Manufacturing Company are the lowest bidders for furnishing and installing the shelving and desk in the Glen Park Branchand the Committee recommends that the contract be awarded to them, for the sum of eight hundred and eighty-five dollars($885.00). Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Lacoste, McKinstry, Sloss, Young and Bates. Noes: none. Adopted.

Committee on Branches.

Chairman Lacoste - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Trustee Deering reports bills as follow:

Salary Demands	$13559.52
Book Bills	4217.56
Printing & Binding Bills	416.10
Miscellaneous Bills	2552.21
	$20745.39

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Salary Demands.

3612	Mullin, Geo. A.	$25.47	$424.53
3613	Rea, Robert	18.44	381.56
3614	Alin, J.		90.00
3615	Barnes, E.	4.63	130.37
3616	Bastian, Wm.	9.31	184.69
3617	Boyle, A.	4.08	130.92
3618	Breslin, J.J.	7.82	142.18
3619	Buckley, E.	4.02	130.98
3620	Byrne, M.A.	10.80	189.20
3621	Cadell, D.	4.31	128.76
3622	Castle, M.M.	4.14	105.86
3623	Cordrey, L.H.	4.77	145.23
3624	Crowhurst, E.M.	5.15	131.79
3625	Dawson, H.J.	5.24	144.76
3626	De Andreis, E.	4.86	145.14
3627	De Leon, M.	5.64	144.36
3628	Donoghue, C.		90.00
3629	Doyle, D.	3.58	116.42
3630	Doyle, M.M.	5.77	139.23
3631	Dunne, H.M.		90.00
3632	Enlow, R.C.	4.29	130.71
3633	Faithorn, H.L.	3.29	108.53
3634	Farrell, M.	4.37	130.63
3635	Finkelstein, L.	4.14	105.86
3636	Finvaag, H.C.	3.98	96.02
3637	Fleming, E.	6.64	154.07
3638	Flood, M.		90.00
3639	Fredricks, J.M.	5.75	144.25
3640	Goldman, B.A.	5.64	109.36
3641	Hartford, J.	3.45	86.55
3642	Healy, A.M.	6.12	133.88
3643	Hoggard, W.J.		60.00
3644	Ingersoll, A.M.	3.02	86.98
3645	Isaacs, R.M.	3.96	116.04
3646	Johnston, I.	3.07	96.93
3647	Kasling, M.	4.93	126.20
3648	Kaufman, F.	3.53	116.47
3649	Langpaap, F.K.	4.17	134.06
3650	Larkin, J.	4.54	95.46
3651	Levy, A.F.	3.52	86.48
3652	McCafferty, T.V.	4.63	130.37
3653	McCuistion, M.	3.70	106.30
3654	McDonnell, A.B.	3.52	86.48
3655	McDougall, H.R.	8.36	126.64
3656	Markwell, D.		94.72
3657	Mau, E.C.	2.49	65.01
3658	Mel, C.F.	7.64	142.36
3659	Monahan, K.E.	4.02	130.98
3660	Murphy, M.F.	4.95	145.05
3661	Murray, A.J.	5.54	144.46
3662	Newberry, M.E.	6.81	143.19
3663	Nicholson, G.F.	3.53	116.47
3664	Nickols, D.	3.62	116.38
3665	Nolan, G.J.	11.78	188.22
3666	Nolan, J.C.	4.13	95.87
3667	Paine, E.C.	5.04	144.96
3668	Panella, A.	7.79	167.21
3669	Parker, E.	4.21	105.79
3670	Potter, M.E.	4.95	145.05
3671	Rabe, F.		90.00
3672	Rogers, N.E.	4.34	115.66
3673	Roy, P.	4.02	130.98
3674	Smith, E.F.	4.53	145.47
3675	Sturges, E.J.	7.79	142.21
3676	Thalmann, H.L.	3.49	96.51
3677	Van Dyke, J.		90.00
3678	Walker, F.E.	3.43	96.57
3679	Watson, M.E.	3.53	116.47
3680	Welch, H.J.		50.00
3681	Welch, P.M.	3.91	96.09
3682	Westlake, H.C.	3.63	104.37
3683	Whitcher, M.L.	9.47	140.53
3684	Windele, M.W.	5.24	144.76
3685	Woodman, A.	7.22	142.78

3686	Armstrong, L.D.	$50.00
3687	Avery, H.	15.00
3688	Bolton, L.L.	15.00
3689	Gatt, P.	15.00
3690	Kenney, W.T.	15.00
3691	McLafferty, M.	15.00
3692	Mooney, E.E.	15.00
3693	Rossi, T.M.	15.00
3694	Stierer, R.	15.00
3695	Bradshaw, M.	81.50
3696	Codero, M.	46.50
3697	Holland, J.R.	55.00
3698	Hult, J.A.	55.00
3699	Johansen, A.M.	46.50
3700	Kirwin, K.	51.50
3701	McDonald, M.	46.50
3702	Risso, O.	50.00
3703	White, A.	51.50
3704	Byrne, H.	55.75
3705	Comte, H.L.	35.00
3706	Crossley, L.	7.00
3707	Dolan, G.	43.75
3708	Fisher, M.	43.75
3709	Fleming, H.	72.75
3710	Fordyce, D.	80.00
3711	Fowler, H.C.	48.75
3712	Gansberg, L.	45.25
3713	Hardy, B.	80.00
3714	Hazlewood, A.	50.00
3715	Hermann, M.	40.75
3716	Hitchcock, A.	41.50
3717	Ingham, C.	28.75
3718	Johnson, M.K.	41.50
3719	Joness, E.E.	31.25
3720	Kemper, R.	46.00
3721	Kidder, M.	43.75
3722	Kley, G.R.	43.75
3723	Kraeger, E.	45.50
3724	Luschnat, B.	7.00
3725	McKnight, R.	55.00
3726	Maggio, I.V.	27.25
3727	Mahony, Mary C.	21.00
3728	Matchin, H.	43.75
3729	Parker, R.	42.00
3730	Peabody, R.	41.50
3731	Ray, C.M.	80.00
3732	Richards, H.	80.00
3733	Roberts, G.	44.00
3734	Rohan, E.M.	16.00
3735	Rosenberg, C.	43.00
3736	Ross, M.E.	43.75
3737	Sand, R.	63.50
3738	Sellman, E.R.	55.50
3739	Shane, V.M.	69.00
3740	Thompson, D.	66.00
3741	Tod, I.	80.00
3742	Turner, H.M.	43.75
3743	Vermeys, M.	36.25
3744	Whitney, V.H.	43.75
3745	Woodman, D.	13.50
3746	Black, M.	39.25
3747	Brown, R.	36.80
3748	Butler, S.	19.70
3749	Clecak, J.	27.10
3750	Corbett, J.	57.25
3751	Coyle, Z.	28.13
3752	Hanratty, A.J.	9.60
3753	Hester, J.	33.63
3754	Klein, J.T.	68.50
3755	Lafferty, A.	13.30
3756	McKenna, J.	31.10
3757	Rapere, E.	28.40
3758	Rithmoeller, L.	44.13
3759	Seiler, H.	30.80

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3760	Coleman, J.	$25.90	3767	McKirahan, J.	$35.13
3761	Egnel, H.	45.13	3768	Marzillius, H.	46.38
3762	Farrell, C.	43.50	3769	Rock, C.	44.63
3763	Fowler, W.	34.20	3770	Streeter, S.	45.38
3764	Gough, J.	37.25	3771	Ward, B.	25.25
3765	Gough, R.	22.13	3772	Winter, H.	41.00
3766	Harvey, E.	38.00	3773	Nolan, Geo. Jr.	138.50
			3774	Kasper, Gertrude	19.00
				Retirement Fund	363.75
					$13559.52

Miscellaneous Demands.

3775	American Bk Co.	$35.80	3799	Chas. A. Langlais	$1.75
3776	Arthur H. Clark Co.	6.00	3800	Levenson Co.	72.76
3777	Ginn & Co.	19.99	3801	McKee & Wentworth	769.05
3778	Harr Wagner Publ. Co.	59.10	3802	Mangrum & Otter	6.10
3779	Houghton Mifflin Co.	201.36	3803	Panama Lamp & Commercial	30.24
3780	Macmillan Co.	226.84	3804	Samuels Co.	5.00
3781	Mercantile Guide Co.	5.75	3805	Sartorius Co.	310.62
3782	S.F. News Co.	3121.23	3806	L.C. Smith & Corona	1.10
3783	Sierra Club	5.00	3807	Spencer Glass Co.	11.25
3784	G.E. Stechert & Co.	293.84	3808	Underwood Typewriter	12.25
3785	Technical Book Co.	172.10	3809	Lewald Coal Co.	284.50
3786	Am. Soc. Mech. Engrs	6.00	3810	Pac. Gas & El. Co.	8.66
3787	Geo. A. Mullin	64.55	3811	C.S. Allred	40.00
3788	H.C. Magnus & Co.	8.10	3812	H. Hughes	21.00
3789	S.F. News Co.	24.25	3813	Mercantile Trust Co.	25.00
3790	Blanchard Press	123.00	3814	Am. Bldg. Main. Co.	700.00
3791	California Press	26.75	3815	Caldow Paint Co.	1.00
3792	Cal. Printing Co.	116.75	3816	Home Elevator Co.	18.00
3793	Primo Press	117.25	3817	Mosely-Houdlette Co.	4.00
3794	Jas. L. Bradley	6.75	3818	Nat'l Cash Register Co.	7.50
3795	J. Brunton Sons	6.25	3819	Pac. Coast Paper Co.	70.00
3796	Alex Coleman	28.50	3820	Sanitary Towel Supply	14.00
3797	George's Auto Repair Co.	9.40	3821	George A. Mullin	73.18
3798	Home Elevator Co.	14.35			
					$20745.39

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Deering, Iacoste, McKinstry, Sloss Young and Bates. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

The Secretary reports that $85.51 is remaining in the bank from the Carnegie Fund. Motion made that the same be withdrawn and deposited in the city treasury, to the credit of the Library Fund. Carried.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

SEP 14 '28

San Francisco, October 17, 1926

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting.

The meeting is called to order at 4:14 P.M., President Bates presiding.

On Roll Call the following are noted present: Trustees Cullinan, Lacoste, McKinstry, Phelan, Sloss, Young and Bates. Absent: Trustees Deering, Hale, Kelham, Phelan and Mayor Rolph. Present 7. Absent: 5.

The Chair appoints Trustee Cullinan a temporary member of the Committee on Finance and Audit; Trustee Lacoste on same committee and Trustee McKinstry on Printing and Binding.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

On motion duly carried the Librarian is permitted to close the Sunset Branch at 9 P.M. The Librarian is also instructed to classify the branches according to importance.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $9241.80. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books for the Main Library	1521 v.	$3087.19
Additional copies for the Main Library, Branches & Deposit Stations		
reprints	922v.	479.44
new	670v.	1152.50
Replacements for the Main Library, Branches & Deposit Stations	1734v.	2801.24
	4847v.	$7520.37

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Lacoste, McKinstry, Phelan, Sloss, Young and Bates. Noes; none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Deering, Trustee Cullinan reports bills to the amount of $1131.28. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Lacoste reports bills to the amount of $2413.53. Referred to the Finance Committee.

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Committee on Branches.

Chairman Lacoste recommends that the store at #5025 Third street be leased for five years, at a monthly rental of fifty dollars ($50.00), to be used as a Branch Library.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Lacoste, McKinstry, Phelan, Sloss, Young and Bates. Noes: none. Adopted.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Absence of Chairman Hale, Trustee Cullinan reports bills as follow:

Salary Demands	$12333.17
Book Bills	9241.80
Printing & Binding Bills	1131.28
Miscellaneous Demands	2413.53
	$25119.78

Salary Demands.

3822	Mullin, George A.	$25.47	$424.53	3873	Nolan, G.J.	$11.78	$188.22
3823	Rea, Robert	18.44	381.56	3874	Nolan, J.C.	4.13	95.87
3824	Alin, J.		80.00	3875	Paine, E.C.	5.11	147.02
3825	Barnes, E.	4.63	130.37	3876	Panella, A.	6.89	147.92
3826	Bastian, Wm.	9.82	194.68	3877	Parker, E.	4.21	105.79
3827	Boyle, A.	4.02	129.05	3878	Potter, M.E.	4.95	145.05
3828	Breslin, J.J.	7.82	142.18	3879	Rabe, F.		88.71
3829	Buckley, E.	4.02	130.98	3880	Rogers, E.	4.01	106.85
3830	Byrne, M.A.	10.80	189.20	3881	Roy, P.	4.02	130.98
3831	Cadell, D.	4.37	130.63	3882	Smith, E.F.	4.53	145.47
3832	Castle, M.	4.21	107.87	3883	Sturges, E.J.	7.79	142.21
3833	Cordrey, L.H.	4.77	145.23	3884	Thalmann, H.L.	3.49	96.51
3834	Crowhurst, E.	5.17	132.41	3885	Van Dyke, J.C.	5.52	84.48
3835	Dawson, H.J.	5.24	144.76	3886	Walker, F.E.	3.43	96.57
3836	De Andreis, E.	4.86	145.14	3887	Watson, M.E.	3.53	116.47
3837	Donoghue, C.		100.00	3888	Welch, H.J.		60.00
3838	Doyle, D.	3.51	114.21	3889	Welch, P.M.	3.84	94.26
3839	Doyle, M.M.	5.77	139.23	3890	Westlake, H.C.	4.54	130.46
3840	Dunne, H.M.		90.00	3891	Whitcher, M.L.	9.47	140.53
3841	Enlow, R.C.	4.29	130.71	3892	Windele, M.W.	5.24	144.76
3842	Faithorn, H.L.	3.23	106.77	3893	Woodman, A.	7.22	142.78
3843	Farrell, M.	4.37	130.63	3894	Armstrong, L.D.		50.00
3844	Finkelstein, L.H.	4.14	105.86	3895	Avery, H.		15.00
3845	Finvaag, H.C.	3.98	96.02	3896	Bolton, L.L.		15.00
3846	Fleming, E.T.	7.06	164.00	3897	Gatt, P.		15.00
3847	Flood, M.		90.00	3898	Kenney, W.T.		15.00
3848	Fredricks, J.M.	5.65	141.85	3899	McLafferty, M.		15.00
3849	Goldman, B.A.	7.35	142.65	3900	Mooney, E.E.		15.00
3850	Hartford, J.	3.27	82.01	3901	Rossi, T.M.		15.00
3851	Healy, A.M.	7.65	167.35	3902	Stierer, R.		15.00
3852	Hoggard, W.J.		60.00	3903	Bradshaw, M.		81.50
3853	Ingersoll, A.M.	2.97	85 31	3904	Codero, M.		46.50
3854	Isaacs, R.M.	3.96	116.04	3905	Holland, J.R.		55.00
3855	Johnston, I.	3.07	96.93	3906	Hult, J.A.		55.00
3856	Kasling, M.	5.08	129.92	3907	Johansen, A.M.		46.50
3857	Kaufman, F.	3.53	116.47	3908	Kirwin, K.		51.50
3858	Langpaap, F.K.	4.08	130.92	3909	McDonald, M.		46.50
3859	Larkin, J.	4.54	95.46	3910	Risso, O.		50.00
3860	Levy, A.F.	3.28	80.72	3911	White, A.		51.50
3861	McCafferty, T.V.	4.49	126.33	3912	Byrne, H.		51.50
3862	McCuistion, M.	3.70	106.30	3913	Crossley, L.		42.25
3863	McDonnell, A.B.	3.52	86.48	3914	Fleming, H.		62.00
3864	McDougall, H.R.	8.36	126.64	3915	Fordyce, D.		80.00
3865	Markwell, D.	5.55	86.17	3916	Haslewood, A.		23.50
3866	Mel, C.F.	7.64	142.36	3917	Ingham, C.		30.00
3867	Monahan, K.E.	4.02	130.98	3918	Jacobson, G.T.		85.33
3868	Murphy, M.F.	4.95	145.05	3919	Joness, E.E.		55.25
3869	Murray, A.J.	5.54	144.46	3920	Kasper, G.		26.50
3870	Newberry, M.E.	6.81	143.19	3921	Luschnat, B.		23.75
3871	Nicholson, G.F.	3.53	116.47	3922	McKnight, R.		39.50
3872	Nickols, D.	3.62	116.38	3923	Maggio, I.V.		39.50

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3924	Mahony, M.C.	$10.25	3944	Klein, J.	$65.00
3925	Ray, C.M.	80.00	3945	McKenna, J.	28.50
3926	Richards, H.	80.00	3946	Rapere, E.	26.50
3927	Roberts, G.	40.00	3947	Rithmoeller, M.	31.50
3928	Rohan, E.M.	1.50	3948	Seiler, H.	38.63
3929	Sand, R.	59.50	3949	Fowler, W.	31.00
3930	Sellman, E.L.	51.50	3950	Gough, R.	25.25
3931	Shane, V.E.	41.25	3951	Hampshire, Geo.	3.60
3932	Thompson, D.	80.00	3952	Harvey, E.	33.00
3933	Tod, I.	80.00	3953	Johnson, C.	11.70
3934	Wuersching, H.B.	22.00	3954	Lee, D.	19.00
3935	Black, M.	35.63	3955	Lindquist, R.	7.70
3936	Brown, R.	33.50	3956	Marzillius, H.	43.00
3937	Butler, S.	26.70	3957	Norton, D.	32.60
3938	Clecak, J.	29.30	3958	O'Dea, M.	31.80
3939	Corbett, J.	39.63	3959	Rock, C.	40.75
3940	Costello, J.	22.90	3960	Shipley, J.	9.10
3941	Coyle, Z.	37.88	3961	Streeter, S.	40.00
3942	Currie, N.	9.00	3962	Ward, B.	39.75
3943	Hanratty, A.J.	30.20	3963	Winter, H.	37.75
					$11963.32
				Retirement Fund	369.85
					$12333.17

Miscellaneous Demands.

3964	E.P. Dutton & Co.	$20.28	3994	Roberts Mfg. Co.	$50.05
3965	Ginn & Co.	46.36	3995	L.C. Smith & Corona	1.10
3966	Harr Wagner Pub. Co.	178.66	3996	Spencer Glass Co.	90.75
3967	Houghton Mifflin Co.	412.28	3997	Lewald Coal Co.	420.00
3968	Macmillan Co.	386.56	3998	Pacific Gas & El. Co.	9.93
3969	S.F. News Co.	1473.62	3999	Shell Co. of Cal.	70.55
3970	G.E. Stechert & Co.	4405.37	4000	C.S. Allred	40.00
3971	G.E. Stechert & Co.	1999.16	4001	H.Hughes	21.00
3972	Technical Book Co.	150.27	4002	Mercantile Trust Co.	25.00
3973	Walker's Manual	10.00	4003	Emma Moriano	45.00
3974	Am. Electrochemical	4.00	4004	Spring Valley Water Co.	311.45
3975	S.F. News Co.	5.56	4005	Am. Bldg. Main. Co.	700.00
3976	G.E. Stechert & Co.	32.23	4006	Hockwald Chemical Co.	6.50
3977	Geo. A. Mullin	117.45	4007	Home Elevator Co.	18.00
3978	Goodyear Rubber Co.	2.50	4008	Mosely-Houdlette Co.	2.00
3979	H.C. Magnus & Co.	19.45	4009	Pacific Coast Paper Co.	16.58
3980	S.F. News Co.	6.18	4010	Sanitary Towel Supply	14.00
3981	Blanchard Press	246.00	4011	G. Stuart Simons Co.	7.20
3982	Primo Press	132.50	4012	Geo. A. Mullin	146.10
3983	Foster & Futernick Co.	724.65			
3984	J. Brunton & Sons Co.	6.25			
3985	Alex Coleman	78.50			
3986	Easterday Supply Co.	172.25			
3987	George's Auto Repair	53.62			
3988	Home Elevator Co.	9.75			
3989	L.C.N. Co.	16.60			
3990	Levenson Co.	13.27			
3991	Wm. D. McCann	7.50			
3992	Jas. A. Nelson	6.14			
3993	Panama Lamp & Commercial	54.43			
					$25119.78

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Lacoste, McKinstry, Phelan, Sloss, Young and Bates. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That the salaries of the following assistants be increased: Miss Isabella Tod, non-graded service, from $80 to $90, beginning with October 1st.

Miss Mary M. Doyle, from $145 to $150, beginning with June 1st.

Mrs. Ruth Mitchell Isaacs, from $120 to $130, beginning with July 1st.

That the following assistants, having successfully passed one year's probationary service, be regularly appointed and that their salaries be increased from $90 to $100, beginning with September 1st:

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Miss Anita S. Levy
Miss Ada B. McDonnell

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Lacoste, McKinstry, Phelan, Sloss, Young and Bates. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

On motion duly carried, Trustee Young and the Librarian are to decide as to the open hours of the Max Kuhl Memorial Room.

Communications.

From Miss Isabella Johnston, requesting leave of absence of three months, from October fifteenth, because of illness. Granted.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

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San Francisco, November 9, 1926

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

The meeting is called to order at 4:15 P.M., President Bates presiding.

On Roll Call the following are noted present: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, McKinstry, Sloss, Young and Bates. Absent: Trustees Field, Phelan and Mayor Rolph. Present 9. Absent 3.

The Chair appoints Trustee Sloss a temporary member of the Committee on Printing and Binding.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $6670.64. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books for the Main Library	1278 v.	$2357.23
Additional copies for the Main Library, Branches and Deposit Stations		
reprints	628v.	326.56
new	507v.	877.55
Replacements for the Main Library, Branches and Deposit Stations	1403v.	2104.61
	3816v.	$5665.95

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, McKinstry, Sloss, Young and Bates. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $1576.31. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $4163.04. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

For Park Branch:

2 catalog cabinets	@ $169	$338.00
1 table for same		54.00

For Main Library:

2 cabinets	@ $125	$250.00
1 book truck		44.00
		$686.00

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Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, McKinstry, Sloss, Young and Bates. Noes: none. Adopted.

Chairman Kelham reports that there is considerable painting and cleaning to be done on the interior walls of the Main Library, and requests that $2500. be set aside for this purpose. Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, McKinstry, Sloss, Young and Bates. Noes: none. Adopted.

Committee on Branches.

Chairman Lacoste reports that regarding the Branch for the San Bruno District, the deputy superintendents of schools agree to recommend to the Board of Education that a portable building be erected adjoining the Edward Robeson Taylor School same to be set aside for a library building, to be open in the morning for pupils , in charge of a school teacher and open from 1 P.M. to 9 P.M. for the general public, in charge of a library assistant.

The Committee recommends that a letter be sent to the Board of Education offering that if the building is erected, the Library will equip it with shelves, tables and install a branch therein.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, McKinstry, Sloss, Young and Bates. Noes: none. Adopted.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$12586.26
Book Bills	6670.64
Printing & Binding Bills	1576.31
Miscellaneous Bills	4163.04
	$24996.25

Salary Demands.

4013	Mullin, Geo. A.	$25.47	$424.53	4045	Johnston, I.	$1.65	$52.11
4014	Rea, Robert	18.44	381.56	4046	Kasling, M.	5.15	131.79
4015	Alin, J.		80.00	4047	Kaufman, F.	3.48	114.81
4016	Barnes, E.	4.63	130.37	4048	Langpaap, F.K.	4.08	130.92
4017	Bastian, Wm.	9.50	188.50	4049	Larkin, J.	4.54	95.46
4018	Boyle, A.	4.08	130.92	4050	Levy, A.F.	4.30	105.70
4019	Breslin, J.J.	1.82	33.18	4051	McCafferty, T.V.	4.76	134.11
4020	Buckley, E.	4.02	130.98	4052	McCuistion, M.	3.70	106.30
4021	Byrne, M.A.	10.80	189.20	4053	McDonnell, A.B.	4.30	105.70
4022	Cadell, D.	4.37	130.63	4054	McDougall, H.R.	8.36	126.64
4023	Castle, M.	4.35	111.40	4055	Markwell, D.	2.72	88 57
4024	Cordrey, L.H.	4.77	145.23	4056	Mau, E.C.	4.98	130.02
4025	Crowhurst, E.	5.08	129.92	4057	Mel, C.F.	7.64	142.36
4026	Dawson, H.J.	5.06	139.94	4058	Monahan, K.C.	4.02	130.98
4027	De Andreis, E.	4.86	145.14	4059	Murphy, M.F.	4.95	145.05
4028	Donoghue, E.		100.00	4060	Murray, A.J.	5.54	144.46
4029	Doyle, D.	3.49	113.66	4061	Newberry, M.E.	6.68	140.48
4030	Doyle, M.M.	7.48	180.36	4062	Nicholson, G.F.	3.46	114.26
4031	Dunne, H.M.		90.00	4063	Nickols, D.	3.62	116.38
4032	Enlow, R.C.	4.29	130.71	4064	Nolan, Geo. J.	11.78	188.22
4033	Faithorn, H.L.	3.23	106.77	4065	Nolan, Geo. Jr.		44.00
4034	Farrell, M.	4.21	125.64	4066	Nolan, J.C.	4.13	95.87
4035	Finkelstein, L.H.	4.14	105.86	4067	Olsen, Jas. T.		120.00
4036	Finvaag, H.C.	3.98	96.02	4068	Paine, E.C.	5.04	144.96
4037	Fleming, E.	7.17	166.38	4069	Panella, A.	7.79	167.21
4038	Flood, M.		90.00	4070	Parker, E.	4.04	101.52
4039	Fredricks, J.M.	5.57	139.78	4071	Potter, M.E.	4.88	142.99
4040	Goldman, B.A.	7.35	142.65	4072	Rabe, F.		90.00
4041	Hartford, J.	3.53	88.62	4073	Rogers, N.E.	4.20	111.80
4042	Healy, A.M.	7.65	167.35	4074	Roy, P.	4.02	130.98
4043	Ingersoll, A.M.	2.76	79.52	4075	Smith, E.F.	4.53	145.47
4044	Isaacs, R.M.	4.95	145.05	4076	Sturges, E.J.	7.79	142.21

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4076	Sturges, E.J.	$7.79	$142.21
4077	Thalmann, H.L.	3.14	86.86
4078	Van Dyke, J C.	2.76	87.24
4079	Walker, F.E.	3.09	86.91
4080	Watson, M.E.	3.53	116.47
4081	Welch, H.J.		60.00
4082	Welch, P.M.	3.98	97.92
4083	Westlake, H.C.	4.54	130.46
4084	Whitcher, M.L.	9.47	140.53
4085	Windele, M.W.	5.24	144.76
4086	Woodman, A.	7.22	142.78
4087	Armstrong, L.D.		50.00
4088	Avery, H.		15.00
4089	Bolton, L.L.	15.00	15.00
4090	Gatt, P.		15.00
4091	Kenney, W.T.		15.00
4092	McLafferty, M.		15.00
4093	Mooney, E.E.		15.00
4094	Rossi, T.M.		15.00
4095	Stierer, R.		15.00
4096	Bradshaw, M.		81.50
4097	Codero, M.		46.50
4098	Holland, J.R.		55.00
4099	Hult, J.A.		55.00
4100	Johansen, A.M.		46.50
4101	Kirwin, K.		51.50
4102	McDonald, M.		46.50
4103	Risso, O.		50.00
4104	White, Mrs. A.		51.50
4105	Byrne, Henrietta		34.00
4106	Crossley, L.		24.75
4107	Fleming, Helen		64.75
4108	Hazlewood, A.		25.75
4109	Ingham, C.		32.75
4110	Jacobson, G.T.		80.00
4111	Joness, E.E.		61.00
4112	Kasper, G.		30.00
4113	Kenney, A.		16.25
4114	Luschnat, B.		44.50
4115	McKnight, R.		42.75
4116	Maggio, I.V.		$40.75
4117	Mahony, M.C.		46.00
4118	Ray, C.M.		80.00
4119	Richards, H.		80.00
4120	Roberts, G.		42.00
4121	Sand, R.		65.50
4122	Sellman, L.E.		57.25
4123	Shane, V.M.		35.00
4124	Thompson, D.		54.25
4125	Tod, I.		90.00
4126	Wuersching, H.B.		31.50
4127	Black, M.		39.63
4128	Brown, R.		39.63
4129	Butler, S.		29.00
4130	Clecak, J.		32.20
4131	Corbett, J.		49.25
4132	Coyle, Z.		43.88
4134	Hanratty, A.J.		32.20
4135	Klein, J.		65.00
4136	McKenna, J.		32.40
4137	O'Brien, A.		12.20
4138	Rapere, E.		41.25
4139	Rithmoeller, M.		4.25
4140	Seiler, H.		47.50
4141	Fowler, W.		34.00
4142	Gough, R.		21.25
4143	Harvey, E.		36.25
4144	Johnson, C.		11.30
4145	Lee, D.		22.40
4146	Lindquist, R.		13.00
4147	Marzillius, H.		47.13
4148	Norton, D.		33.90
4149	O'Dea, M.		35.30
4150	Rock, C.		44.50
4151	Shipley, J.		9.90
4152	Streeter, S.		45.88
4153	Ward, B.		44.13
4154	Winter, H.		40.00
4155	Murray, J.		12.90
			$12220.11
	Retirement Fund		366.15
			$12586.26

Miscellaneous Demands.

4156	Artcraft Valance Co.	$2.00
4157	Henry B. Budd	20.00
4158	Geo. F. Cram Co.	42.08
4159	Dodd, Mead & Co.	136.80
4160	Frontier Press Co.	15.50
4161	Ginn & Co.	54.23
4162	Harr Wagner Publ. Co.	137.99
4163	Houghton Mifflin Co.	232.70
4164	C.F. Lewis	3.13
4165	Macmillan Co.	317.54
4166	Geo. H. Murray	1.75
4167	Newbegin's	26.27
4168	R.L. Polk & Co.	210.00
4169	S.F. News Co.	2408.81
4170	Stechert & Co.	2714.72
4171	Technical Book Co.	279.42
4172	Essex Institute	3.00
4173	S.F. News Co.	12.05
4174	Stechert & Co.	3.05
4175	Geo. A. Mullin	49.60
4176	Caldow Paint Co.	79.20
4177	Pac. Coast Paper Co.	21.65
4178	S.F. News Co.	39.36
4179	Blanchard Press	123.00
4180	Cal. Printing Co.	5.75
4181	Primo Press	25.00
4182	Foster & Futernick Co.	1282.35
4183	Barney's Tire Service	18.80
4184	Wm. Bateman	1050.00
4185	Jas. L. Bradley	6.85
4186	Alex Coleman	140.31
4187	Easterday Supply Co.	$5.42
4188	Forderer Cornice Works	19.50
4189	George's Auto Repair	22.65
4190	Home Elevator Co.	45.50
4191	Chas. A. Langlais	7.75
4192	Levenson Co.	14.34
4193	McKee & Tentworth	141.15
4194	Mullen Mfg. Co.	1112.25
4195	H.J. Musgrave	7.50
4196	National Import Co.	76.25
4197	Samuels Co.	6.50
4198	Sartorius Co.	70.60
4199	Spencer Glass Co.	60.00
4200	Taylor & Jackson	68.00
4201	Underwood Typewriter Co.	2.25
4202	Lewald Coal Co.	130.00
4203	Pac. Gas & El. Co.	5.81
4204	" " " " "	6.91
4205	Shell Co. of Cal.	34.28
4206	C.S. Allred	40.00
4207	H. Hughes	21.00
4208	Mercantile Trust Co.	25.00
4209	Emma Moriano	45.00
4210	Spring Valley Water Co.	70.19
4211	Am. Bldg. Main. Co.	700.00
4212	Goodyear Rubber Co.	6.75
4213	Home Elevator Co.	18.00
4214	Mosely-Boudlette Co.	2.00
4215	S.F. Waterproofing Co.	2.50
4216	Sanitary Towel Supply	14.00
4217	Geo. A. Mullin	165.98
		$24996.25

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and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, Mc Kinstry, Sloss, Young and Bates. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends that the salaries of the following assistants be increased from $120. to $130. beginning with November 1, 1926:

Miss Dorothy Doyle
Mrs. Grace Nicholson
Mrs. Elizabeth Rogers

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, McKinstry, Sloss, Young and Bates. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

There being no further business the meeting adjourned.

Geo. A. Mullen
Controller and Secretary.

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San Francisco, December 14, 1926

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:20; in the absence of President Bates Trustee Cullinan presiding.

On Roll Call the following are noted present: Trustees Cullinan, Deering, Hale, Kelham, Iacoste, McKinstry and Sloss. Absent: Trustees Bates, Field, Phelan, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young, Trustee McKinstry reports bills to the amount of $9282.06. Referred to the Finance Committee. The Committee recommends the purchase of the following:

New books for the Main Library	1023v.	$1765.23
Additional copies for the Main, Branches and Deposit Stations		
reprints	572v.	314.60
new	361v.	624.79
Replacements for the Main Library and Deposit Stations and Branches	1091v.	1531.54
	3047v.	$4236.16

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Iacoste, McKinstry and Sloss. Noes; none. Adopted.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $2196.20. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $2065.75. Referred to the Finance Committee.

Committee on Branches.

Chairman Iacoste - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands.	$12395.60
Book Bills	9282.06
Printing and Binding Bills	2196.20
Miscellaneous Bills	2065.75
	$25939.61

Salary Demands.

4218	Mullin, George A.	$25.47	$424.53	4286	Westlake, H.C.	$4.54	$130.46
4219	Rea, Robert	18.44	381.56	4287	Whitcher, M.L.	9.47	140.53
4220	Alin, J.	2.85	77.15	4288	Windele, M.W.	5.15	142.35
4221	Barnes, E.	4.63	130.37	4289	Woodman, A.	7.22	142.78
4222	Bastian, Wm.	9.48	188.02	4290	Armstrong, L.D.		50.00
4223	Boyle, A.	4.08	130.92	4291	Avery, H.		15.00
4224	Buckley, E.	4.02	130.98	4292	Bolton, L.L.		15.00
4225	Byrne, M.A.	10.80	189.20	4293	Gatt, P.		15.00
4226	Cadell, D.	4.37	130.63	4294	Kenney, W.T.		15.00
4227	Castle, M.	4.14	105.86	4295	Mclafferty, M.		15.00
4228	Cordrey, L.H.	4.92	149.73	4296	Mooney, E.E.		15.00
Crowhurst, E. 4229		4.74	121.26	4297	Rossi, T.M.		15.00
4230	Dawson, H.J.	5.06	139.94	4298	Stierer, R.		15.00
4231	De Andreis, E.	4.86	145.14	4299	Bradshaw, M.		81.50
4232	Donoghue, E.	4.29	95.71	4300	Codero, M.		46.50
4233	Doyle, D.	3.62	117.72	4301	Holland, J.R.		55.00
4234	Doyle, M.M.	6.74	162.55	4302	Hult, J.A.		55.00
4235	Dunne, H.M.		88.28	4303	Johansen, A.M.		46.50
4236	Enlow, R.C.	4.29	130.71	4304	Kirwin, K.		51.50
4237	Faithorn, H.L.	3.28	108.28	4305	McDonald, M.		46.50
4238	Farrell, M.	4.37	130.63	4306	Risso, O.		50.00
4239	Finkelstein, L.H.	4.14	105.86	4307	White, Mrs. A.		51.50
4240	Finvaag, H.C.	3.98	96.02	4308	Byrne, Henrietta		55.50
4241	Fleming, E.	6.75	156.80	4309	Coggins, D.		4.00
4242	Flood, M.	4.17	85.83	4310	Comte, H.		62.00
4243	Fredricks, J.M.	5.66	142.21	4311	Crossley, L.		35.50
4244	Goldman, B.A.	7.35	142.65	4312	Fleming, Helen		63.00
4245	Hartford, J.	3.45	86.55	4313	Hazlewood, A.		24.50
4246	Healy, A.M.	7.65	167.35	4314	Ingham, C.		28.00
4247	Ingersoll, A.M.	2.52	72.48	4315	Jacobson, G.T.		77.33
4248	Isaacs, R.M.	4.62	135.38	4316	Joness, E.E.		55.00
4249	Kasling, M.	5.08	129.92	4317	Kasper, G.		34.00
4250	Kaufman, F.	3.53	116.47	4318	Kenney, A.		46.25
4251	Langpaap, F.K.	4.08	130.92	4319	Luschnat, B.		28.25
4252	Larkin, J.	4.54	95.46	4320	McKnight, R.		37.50
4253	Levy, A.F.	3.78	92.89	4321	Maggio, I.V.		41.00
4254	McCafferty, T.V.	4.63	130.37	4322	Mahony, M.C.		70.96
4255	McCuistion, M.	3.70	106.30	4323	Ray, C.M.		80.00
4256	McDonnell, A.B.	3.91	96.09	4324	Richards, H.		77.33
4257	McDougall, H.R.	8.36	126.64	4325	Roberts, G.		42.00
4258	Markwell, D.	2.68	87.32	4326	Sand, R.		59.75
4259	Mau, E.C.	4.82	125.68	4327	Shane, V.M.		31.25
4260	Mel, C.F.	7.64	142.36	4328	Wuersching, H.B.		30.75
4261	Monahan, K.C.	4.02	130.98	4329	Black, M.		37.13
4262	Murphy, M.F.	4.95	145.05	4330	Brown, R.		33.88
4263	Murray, A.J.	4.98	130.02	4331	Butler, S.		32.25
4264	Newberry, M.E.	6.81	143.19	4332	Clecak, J.		39.00
4265	Nicholson, G.F.	3.82	126.18	4333	Corbett, J.		63.50
4266	Nickols, D.	3.62	116.38	4334	Costello, J.		30.50
4267	Nolan, G.J.	11.78	188.22	4335	Coyle, Z.		32.88
4268	Nolan, J.C.	4.13	95.87	4336	Hanratty, A.J.		32.40
4269	Olsen, Jas. T.		55.00	4337	Klein, J.		65.00
4270	Paine, E.C.	5.11	147.02	4338	McKenna, J.		40.38
4271	Panella, A.	7.79	167.21	4339	Murray, J.		30.70
4272	Parker, E.	4.21	105.79	4340	O'Brien, A.		28.40
4273	Potter, M.E.	4.95	145.05	4341	Rapere, E.		34.88
4274	Rabe, F.		90.00	4342	Seiler, H.		37.88
4275	Rogers, Elizabeth	4.70	125.30	4343	Fowler, W.		49.50
4276	Rogers, Hildegard L	3.08	85.25	4344	Gough, R.		20.50
4277	Roy, P.	4.02	130.98	4345	Harvey, E.		34.25
4278	Smith, E.F.	4.08	130.92	4346	Johnson, C.		11.80
4279	Sturges, E.J.	7.79	142.21	4347	Lee, D.		19.60
4280	Tod, I.		90.00	4348	Lindquist, R.		13.70
4281	Van Dyke, J.C.	2.68	84.75	4349	Marzillius, H.		43.25
4282	Walker, F.E.	3.43	96.57	4350	Norton, D.		33.80
4283	Watson, M.E.	3.53	116.47	4351	O'Dea, M.		33.00
4284	Welch, H.J.		60.00	4352	Rock, C.		42.25
4285	Welch, P.M.	3.91	96.09	4353	Russell, W.N.		11.20

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4354	Streeter, S.	$43.00	4356	Winter, H.	39.25
4355	Ward, B.	41.25	4357	Iefcowitz, R.	60.00
					$12024.34
				Retirement Fund	371.26
					$12395.60

Miscellaneous Demands.

4358	Amer. Bk Co.	$67.23	4390	George's Auto Repair	$14.00
4359	Bender-Moss Co.	5.00	4391	L.C.N. Co.	17.21
4360	Cal. School Bk Depos.	6.17	4392	Chas. A. Langlais	11.75
4361	Arthur H. Clark Co.	77.50	4393	Levenson Co.	47.54
4362	F.E. Compton & Co.	55.00	4394	P.Gas & Elec. Co.	74.48
4363	Boutwell Dunlap	37.00	4395	Panama Lamp & Com'l Co.	56.70
4364	The Emporium	3.00	4396	Remington Typewriter Co.	1.35
4365	Ginn & Co.	15.73	4397	Roberts Mfg. Co.	4.50
4366	Harr Wagner Publ. Co.	52.69	4398	L.C. Smith & Bros.	1.20
4367	Houghton Mifflin & Co.	396.76	4399	Spencer Glass Co.	3.50
4368	John Howell	4.50	4400	Geo. C. Terrill	594.50
4369	Theo. W. Koch	3.00	4401	D.N. & E. Walter & Co.	37.65
4370	Macmillan Co.	335.98	4402	Pac. Gas & Elec. Co.	8.12
4371	Nat'l Geographic Co.	4.00	4403	C.S. Allred	40.00
4372	C.A. Nichols Publ. Co.	552.83	4404	H. Hughes	21.00
4373	R.L. Polk & Co.	15.00	4405	Mercantile Trust Co.	25.00
4374	S.F. News Co.	3847.85	4406	Emma Moriano	45.00
4375	G.E. Stechert & Co.	1610.36	4407	Spring Valley Water Co.	32.25
4376	Technical Book Co.	148.22	4408	Am. Bldg. Main. Co.	700.00
4377	Regents Univ. Cal.	3.86	4409	Hockwald Chemical Co.	42.88
4378	Librarian Congress	500.00	4410	Home Elevator Co.	18.00
4379	Jas. H. Payne	25.00	4411	Mosely-Houdlette Co.	2.00
4380	Oliver Ditson Co.	7.00	4412	Sanitary Towel Supply Co.	15.00
4381	F.W. Faxon Co.	15.36	4413	Geo. A. Mullin	95.42
4382	G.E. Stechert & Co.	1033.02	4414	H.C. Magnus Co.	8.25
4383	H.W. Wilson Co.	418.45	4415	Pac. Coast Paper Co.	7.40
4384	Geo. A. Mullin	41.55	4416	S.F. News Co.	52.45
4385	Wm. Bateman	32.25	4417	Schwabacher-Frey Sta. Co.	30.35
4386	Alex Coleman	27.75	4418	Blanchard Press	145.00
4387	Edward Deering	27.50	4419	Cal. Printing Co.	213.00
4388	Eames Co.	44.00	4420	Primo Press	129.75
4389	Easterday Supply Co.	25.20	4421	Foster & Futernick Co.	1610.00
					$25939.61

R.C. adoption of motion.

and moves that these bills be ordered paid. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, McKinstry and Sloss. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That the following increases in salary be made, beginning with December 1, 1926:

From $110 to $120, Miss Castle
" Faithorn
" Finkelstein
Mrs. McCuistion
From $100. to $110, " Hildegard Rogers
" Phyllis Welch

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, McKinstry and Sloss. Noes: none. Adopted.

The Librarian holds permission to hold an examination. Granted.

The Committee further reports and recommends

That the salary of all full-time assistants who have been regularly appointed to the staff be increased ten dollars ($10) per month, beginning with January 1, 1927. The maximum salary of first-grade assistants will thus be increased from $150 to $160; and that of second-grade assistants from $135 to $145.

This does not include the executives of the library or assistants who have been appointed on probation.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, McKinstry and Sloss. Noes: none. Adopted.

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Trustee McKinstry moves that in future all assistants who have not taken the library examination, and who are appointed as librarians of sub-branches, shall receive a salary of one hundred dollars ($100) per month. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, McKinstry, and Sloss. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From the S.F. Labor Council, requesting that when a vacancy occurs on the Board of Trustees, a representative of labor be appointed.

The Secretary is instructed to advise the Council that when next a vacancy occurs the application will be considered.

From the chairman of the Radio Service Committee of the Cal-Library Association, requesting the sum of five hundred and twenty-eight ($528) as this library's donation for the purpose of broadcasting weekly talks on worthwhile books.

The Secretary is instructed to inform the chairman that the Trustees do not feel that Library funds can be diverted to this purpose.

There being no further business the meeting adjourned.

Geo. A. Kelham

Controller and Secretary.

DEC 14 '26

San Francisco, January 11, 1927

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:30 P.M., in the Absence of President Bates Trustee Cullinan is elected President pro tem.

On Roll Call the following are noted present: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, McKinstry and Young. Absent: Trustees Bates, Field, Phelan, Sloss, Bates and Mayor Rolph. Present 7. Absent 5.

The chair appoints Trustee Young a temporary member of the Committee on Building, Fixtures, etc.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is re ad and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $15,320.55. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $1560.35. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $3323.91. Referred to the Finance Committee.

The Committee recommends that a toilet be installed for the employees, back of the main delivery desk, at a cost of $595.00. Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, McKinstry and Young. Noes: none. Adopted.

Committee on Branches.

Chairman Lacoste reports that the Glen Park Branch at #700 Bosworth street was opened on January 3, 1927; that work is now going on at the Bay View Branch building, and it is hoped that it will be ready for occupancy the early part of February.

The Committee recommends that the Bernal Heights station be moved from #800 Cortland Avenue to the Community Club Building at #455 Cortland Avenue.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, McKinstry and Young. Noes: none. Adopted.

Chairman Phelan enters and takes his seat.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$13010.18
Book Bills	15320.55
Printing & Binding Bills	1560.35
Miscellaneous Bills	3323.91
	$33214.99

Salary Demands.

4422	Mullin, G.A.	$25.47	$424.53
4423	Rea, Robert	18.44	381.56
4424	Alin, J.	2.85	77.15
4425	Barnes, E.	4.63	130.37
4426	Bastian, Wm.	9.50	188.50
4427	Boyle, A.	4.08	130.92
4428	Buckley, E.	4.02	130.98
4429	Byrne, M.A.	10.80	189.20
4430	Cadell, D.	4.27	127.51
4431	Castle, M.	4.87	124.56
4432	Cordrey, L.H.	4.61	140.39
4433	Crowhurst, E.	5.15	131.79
4434	Dawson, H.J.	5.12	141.69
4435	De Andreis, E.	4.86	145.14
4436	Donoghue, C.	4.29	95.71
4437	Doyle, Dorothy	3.62	117.71
4438	Doyle, Mary M.	6.60	159.11
4439	Dunne, H.M.		61.50
4440	Enlow, R.C.	4.29	130.71
4441	Faithorn, H.L.	3.60	118.68
4442	Farrell, M.	4.25	126.88
4443	Finkelstein, L.H.	4.51	115.49
4444	Finvaag, H.C.	3.98	96.02
4445	Fleming, E.T.	6.81	158.19
4446	Flood, M.	4.17	85.83
4447	Fredricks, J.M.	5.75	144.25
4448	Goldman, B.A.	7.35	142.65
4449	Hartford, J.	3.45	86.55
4450	Healy, A.M.	7.54	164.97
4451	Ingersoll, A.M.	3.02	86.98
4452	Isaacs, R.M.	4.29	125.71
4453	Kasling, M.	5.08	129.92
4454	Kaufman, F.	3.53	116.47
4455	Langpaap, F.K.	4.08	130.92
4456	Larkin, J.	4.54	95.46
4467	Levy, A.F.	3.78	92.89
4458	McCafferty, T.V.	4.63	130.37
4459	McCuistion, M.	4.03	115.97
4460	McDonnell, A.B.	3.91	96.09
4461	McDougall, H.R.	8.36	126.64
4462	Markwell, D.	2.68	87.32
4463	Mau, E.C.	4.98	130.02
4464	Mel, C.F.	7.64	142.36
4465	Monahan, K.C.	4.02	130.98
4466	Murphy, M.F.	4.95	145.05
4467	Murray, A.	5.63	146.87
4468	Newberry, M.E.	6.81	143.19
4469	Nicholson, G.F.	3.75	123.77
4470	Nickols, D.	3.62	116.38
4471	Nolan, Geo. J.	11.78	188.22
4472	Nolan, J.C.	4.13	95.87
4473	Paine, E.C.	5.04	144.96
4474	Panella, A.	7.79	167.21
4475	Parker, E.	4.21	105.79
4476	Potter, M.E.	4.95	145.05
4477	Rabe, F.	2.68	87.32
4478	Rogers, E.	4.71	125.29
4479	Rogers, H.L.	3.84	106.16
4480	Roy, P.	3.89	126.61
4481	Smith, E.F.	4.53	145.47
4482	Sturges, E.	7.79	142.21
4483	Tod, I.		90.00
4484	Van Dyke, J.C.	1.26	39.89
4485	Walker, F.E.	3.43	96.57
4486	Watson, M.E.	3.41	112.59
4487	Welch, H.J.		60.00
4488	Welch, P.M.	$4.30	$105.70
4489	Westlake, H.C.	4.54	130.46
4490	Whitcher, M.L.	9.47	140.53
4491	Windele, M.W.	5.24	144.76
4492	Woodman, A.	7.22	142.78
4493	Armstrong, L.D.		50.00
4494	Avery, H.		15.00
4495	Bolton, L.L.		15.00
4496	Gatt, P.		15.00
4497	Kenney, W.T.		15.00
4498	McLafferty, M.		15.00
4499	Mooney, E.E.		15.00
4500	Rossi, T.M.		15.00
4501	Stierer, R.R.		15.00
4502	Bradshaw, M.		81.50
4503	Codero, M.		46.50
4504	Holland, J.R.		55.00
4505	Hult, J.A.		55.00
4506	Johansen, A.M.		46.50
4507	Kirwin, K.		51.50
4508	McDonald, M.		46.50
4509	Risso, O.		50.00
4510	White, Mrs. A.		51.50
4511	Andruss, J.J.		26.25
4512	Byrne, Henrietta		49.75
4513	Comte, H.L.		80.00
4514	Crossley, L.		68.25
4515	Fleming, Helen		58.00
4516	Hazlewood, A.		15.75
4517	Ingham, E.		31.50
4518	Jacobson, G.T.		47.75
4519	Joness, E.E.		59.25
4520	Kasper, G.		30.50
4521	Kenney, A.		46.25
4522	Lapike, N.		54.25
4523	Luschnat, B.		31.75
4524	McKnight, R.		54.25
4525	Maggio, I.V.		37.75
4526	Mahony, M.C.		80.00
4527	Mariani, M.		55.50
4528	Ray, C.M.		74.66
4529	Richards, H.		80.00
4530	Roberts, G.		41.00
4531	Romander, E.		78.00
4532	Sand, R.		55.75
4533	Shane, V.M.		32.25
4534	Smith, M.E.		53.75
4535	Wuersching, H.B.		22.50
4536	Yancey, M.		57.75
4537	Zeidler, L.		34.75
4538	Black, M.		50.00
4539	Brown, R.		35.13
4540	Butler, S.		35.50
4541	Clecak, J.		53.00
4542	Corbett, J.		61.00
4543	Costello, J.		11.75
4544	Coyle, Z.		34.38
4545	Hanratty, A.J.		53.00
4546	Klein, J.		68.00
4547	McGreevy, M.F.		13.70
4548	McKenna, J.		50.50
4549	Murray, J.		54.25
4550	O'Brien, A.		28.40
4551	Rapere, E.		35.00
4552	Seiler, H.		55.00
4553	Abbott, R.M.		13.20

4554	Fallon, V.	$31.80	4561	O'Dea, M.	$21.25
4555	Finvaag, H.C.	28.40	4562	Pugh, T.F.	13.00
4556	Fowler, W.	39.75	4563	Rock, C.	40.50
4557	Lee, D.	22.75	4564	Streeter, S.	42.25
4558	Lindquist, R.	18.75	4565	Ward, B.	39.25
4559	Marzillius, H.	43.75	4566	Winter, H.	38.50
4560	Norton, D.	40.50	4567	Lefcowitz, Ray	195.00
			4568	York, David	30.00
					$12633.76
				Retirement Fund	376.42
					$13010.18

Miscellaneous Demands.

4569	Amer. Book Co.	$16.46	4601	Home Elevator Co.	$46.35
4570	Cal. School Bk Depos.	11.54	4602	Johnson Service Co.	1.45
4571	Encyclo. Britannica	152.50	4603	Joost Bros.	22.08
4572	Desmond Fitzgerald	41.70	4604	J.H. Keefe Co.	485.00
4573	Ginn & Co.	59.40	4605	Chas. A. Langlais	22.02
4574	Harr Wagner Pub. Co.	392.33	4606	Levenson Co.	31.00
4575	Houghton Mifflin Co.	121.00	4607	McKee & Wentworth	338.00
4576	Macmillan Co.	232.89	4608	Mangrum & Otter	23.24
4577	Thos. Nelson's Sons	3.00	4609	Jas. A. Nelson	38.13
4578	S.F. News Co.	2356.62	4610	Panama Lamp & Com'l Co.	60.48
4579	G.E. Stechert & Co.	4545.27	4611	Remington Typewriter	48.60
4580	G.E. Stechert & Co.	2668.20	4612	Roberts Mfg. Co.	37.50
4581	Technical Book Co.	126.34	4613	Sartorius Co.	20.20
4582	Wheeler Volume Fund	12.00	4614	W. & J. Sloane	192.00
4583	H.W. Wilson Co.	455.07	4615	L.C. Smith	1.10
4584	Am. Ass'n Petroleum Geol.	7.50	4616	Spencer Glass Co.	38.50
4585	Nat'l Ed. Ass'n U.S.	5.00	4617	Geo. C. Terrill	21.95
4586	S.F. News Co.	4016.13	4618	D.N. & E. Walter & Co.	24.00
4587	Supt. Documents	2.00	4619	Lewald Coal Co.	9.00
4588	Geo. A. Mullin	95.60	4620	Shell Co. of Cal.	104.48
4589	Ditto, Inc.	3.75	4621	C.S. Allred	40.00
4590	H.C. Magnus Co.	29.55	4622	H. Hughes	21.00
4591	S.F. News Co.	17.04	4623	Mercantile Trust Co.	25.00
4592	Schwabacher-Frey Sta. Co.	14.16	4624	Emma Moriano	45.00
4593	Blanchard Press	123.00	4625	Spring Valley Water Co.	130.41
4594	Primo Press	191.25	4626	Amer. Bldg. Maintenance	738.25
4595	Foster & Futernick	1181.60	4627	Home Elevator Co.	18.00
4596	Barney's Tire Service	11.75	4628	Montgomery Bros.	9.00
4597	Alex Coleman	286.65	4629	Moseley-Houdlette Co.	2.00
4598	Drain Pipe Solvent Co.	24.00	4630	Purchaser of Supplies	153.39
4599	Easterday Supply Co.	12.50	4631	Rempe Mfg. Co.	2.75
4600	George's Auto Repair Co.	7.70	4632	Sanitary Towel Supply Co.	15.00
			4633	Geo. A. Mullin	216.43
					$33214.99

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, Mc Kinstry, Phelan and Young. Noes: none. Adopted.

Committee on Rules and Administration

Chairman Sloss - no report.

Committee on Law

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Phelan calls attention to the fact that a bust of Dr. Taylor is to be made by Haig Patigian and recommends that this be placed in the library. Recommendation approved.

Communications.

From the Chief of the Division of Music of the Library of Congress, offering two chamber music concerts, to be played by the Persinger String Quartet, the library to provide its own hall. The Board regrets that we cannot accept the offer as we have no accomodation for holding the concerts.

From Miss M.A. Byrne, thanking the Board for her increase in salary. Placed on file.

From the members of the staff, expressing their appreciation for increases in salary. Placed on file.

There being no further business the meeting adjourned.

Geo A Mullin

Controller and Secretary

San Francisco, February 8, 1927

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:20 P.M., in the absence of President Bates, Vice-President Lacoste presiding.

On Roll Call the following are noted present: Trustees Cullinan, Deering, Hale, Kelham, McKinstry, Young and Lacoste. Absent: Trustees Bates, Field, Phelan, Sloss and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $5498.77. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $784.11. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $2546.22. Referred to the Finance Committee.

Chairman Kelham calls attention to the need of installing new blinds in the Reference and General Reading Rooms. Motion made that the Building Committee be empowered to install the necessary Venetain blinds, at a cost not to exceed $2600.00. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Deering, Hale, Kelham, McKinstry, Young and Lacoste. Noes: none. Adopted.

Committee on Branches.

Chairman Lacoste - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follows:

Salary Demands	$13525.94
Book Bills	5498.77
Printing and Binding Bills	784.11
Miscellaneous Bills	2546.22
	$22355.04

Salary Demands.

4634	Mullin, George A.	$25.47	$424.53
4635	Rea, Robert	18.44	381.56
4636	Alin, J.	3.20	86.80
4637	Barnes, E.	4.97	140.03
4638	Bastian, Wm.	10.15	197.35
4639	Boyle, A.	4.38	140.62
4640	Buckley, E.	4.22	137.33
4641	Byrne, M.A.	11.34	198.66
4642	Cadell, D.	4.63	138.30
4643	Castle, M.	4.98	127.50
4644	Cordrey, L.H.	5.09	154.91
4645	Crowhurst, E.	5.45	139.55
4646	Dawson, H.J.	5.50	152.22
4647	De Andreis, E.	5.18	154.82
4648	Donoghue, C.	4.29	95.71
4649	Doyle, D.	4.21	137.22
4650	Doyle, M.M.	7.04	169.72
4651	Dunne, H.M.		90.00
4652	Enlow, R.C.	4.61	140.39
4653	Faithorn, H.L.	3.82	126.18
4654	Farrell, M.	4.70	140.30
4655	Finkelstein, L.H.	4.89	125.11
4656	Finvaag, H.C.	4.38	105.62
4657	Fleming, E.T.	7.11	165.08
4658	Flood, Mary	4.17	85.83
4659	Fredricks, J.M.	6.07	152.41
4660	Goldman, B.A.	7.84	152.16
4661	Hartford, J.	3.22	80.78
4662	Healy, A.M.	8.08	176.92
4663	Ingersoll, A.M.	2.98	85.73
4664	Isaacs, R.M.	4.62	135.38
4665	Johnston, I.	3.38	106.62
4666	Kasling, M.	5.45	139.55
4667	Kaufman, F.	3.82	126.18
4668	Langpaap, F.K.	4.44	142.63
4669	Larkin, J.	4.99	105.01
4670	Levy, A.F.	4.30	105.70
4671	McCafferty, T.V.	4.97	140.03
4672	McCuistion, M.	4.37	125.63
4673	McDonnell, A.B.	4.30	105.70
4674	McDougall, H.R.	8.98	136.02
4675	Markwell, D.	2.68	87.32
4676	Mau, E.C.	5.35	139.65
4677	Mel, C.F.	8.14	151.86
4678	Monahan, K.C.	4.32	140.68
4679	Murphy, M.F.	5.28	154.72
4680	Murray, A.	5.81	151.53
4681	Newberry, M.E.	7.26	152.74
4682	Nicholson, G.F.	4.12	135.88
4683	Nickols, D.	3.93	126.07
4684	Nolan, Geo. J.	12.37	197.63
4685	Nolan, J.C.	4.54	105.46
4686	Paine, E.C.	5.38	154.62
4687	Panella, A.	8.23	176.77
4688	Parker, E.	4.60	115.40
4689	Potter, M.E.	5.28	154.72
4690	Rabe, F.	3.64	85.07
4691	Rogers, Elizabeth	5.02	133.65
4692	Rogers, Hildegard	14.19	115.81
4693	Roy, P.	4.42	144.03
4694	Smith, E.F.	4.83	155.17
4695	Sturges, E.	8.30	151.70
4696	Tod, I.		90.00
4697	Walker, F.E.	3.77	106.23
4698	Watson, M.E.	3.82	126.18
4699	Welch, Henrietta J.		60.00
4700	Welch, Phyllis M.	4.69	115.31
4701	Westlake, H.C.	4.87	140.13
4702	Whitcher, M.L.	10.10	149.90
4703	Windele, M.W.	5.58	154.42
4704	Woodman, A.	7.70	152.30
4705	Armstrong, I.D.		50.00
4706	Avery, H.		15.00
4707	Bolton, L.L.		15.00
4708	Gatt, P.		$15.00
4709	Kenney, W.T.		15.00
4710	McLafferty, M.		15.00
4711	Mooney, E.E.		15.00
4712	Rossi, T.M.		15.00
4713	Stierer, R.R.		15.00
4714	Bradshaw, Mrs. M.		81.50
4715	Codero, Mrs. M.		46.50
4716	Holland, J.R.		55.00
4717	Hult, J.A.		55.00
4718	Johansen, A.M.		46.50
4719	Kirwin, Miss K.		51.50
4720	McDonald, M.		46.50
4721	Risso, O.		50.00
4722	White, Mrs. A.		51.50
4723	Lyons, Mrs. M.		30.00
4724	Andruss, J.J.		36.00
4725	Byrne, Henrietta		56.00
4726	Comte, Helen L.		80.00
4727	Crossley, L.		47.75
4728	Fleming, Helen		60.50
4729	Gamble, Lillian A.		33.25
4730	Hazlewood, A.		30.00
4731	Ingham, C.		27.75
4732	Joness, E.E.		56.00
4733	Kasper, G.		21.00
4734	Kenney, A.		9.75
4735	Lapike, N.		44.25
4736	Luschnat, B.		30.75
4737	Maggio, I.V.		10.75
4738	Mahony, Mary C.		22.75
4739	Mariani, M.		23.25
4740	Ray, C.M.		81.52
4741	Richards, H.		80.00
4742	Roberts, G.L.		42.00
4743	Romander, E.		77.33
4744	Sand, R.		56.00
4745	Shane, V.M.		16.50
4746	Smith, Louise M.		100.00
4747	Smith, Marian E.		22.50
4748	Wuersching, H.B.		35.75
4749	Yancey, M.		54.50
4750	Black, Milton		38.25
4751	Brash, S.		5.70
4752	Brown, R.		35.00
4753	Clecak, J.		42.13
4754	Corbett, J.		60.00
4755	Coyle, Z.		18.88
4756	Dwyer, R.		21.90
4757	Hanratty, A.J.		38.00
4758	Klein, J.T.		68.50
4759	Lagomarsino, F.		26.10
4760	McKenna, J.		40.25
4761	Murray, J.		37.20
4762	O'Brien, A.		28.10
4763	Rapere, E.		32.88
4764	Seiler, H.		51.25
4765	Sweitzer, D.		19.80
4766	Fallon, V.		33.00
4767	Finvaag, C.		27.40
4768	Fowler, W.		40.38
4769	Keegan, J.E.		27.00
4770	Lee, D.		26.88
4771	Lindquist, R.		20.75
4772	Marzillius, H.		44.88
4773	Norton, D.		42.38
4774	O'Dea, N.		21.38
4775	Rock, Chas.		43.13
4776	Streeter, S.		43.88
4777	Ward, B.		39.75
4778	Winter, H.		39.25
4779	Nolan, Geo. Jr.		98.00
4780	Lefkowitz, R.		150.00
4781	Crossley, Franklin		25.10
			$13123.69
	Retirement Fund		402.25
			$13525.94

Miscellaneous Demands.

4782	Amer. Federation Labor	$40.00	4812	George's Auto Repair Co.	$44.85
4783	Ency. Britannica	237.00	4813	Heywood-Wakefield Co.	36.00
4784	Ginn & Co.	6.80	4814	J.H. Keefe Co.	495.00
4785	Harr Wagner Publ. Co.	7.73	4815	L.C.N. Co.	8.30
4786	Houghton Mifflin Co.	76.86	4816	Chas. A. Langlais	4.38
4787	A.V. Lake & Co.	4.50	4817	Levenson Co.	59.67
4788	Macmillan Co.	58.81	4818	National Import Co.	79.25
4789	National Geographic Soc.	17.00	4819	Panama Lamp & Com'l Co.	83.57
4790	Thos. Nelson & Sons	7.50	4820	Remington Typewriter Co.	5.07
4791	Newbegin's	18.00	4821	Roberts Mfg. Co.	225.00
4792	Thos. C. Russell	15.00	4822	L.C. Smith & Corona Co.	1.10
4793	S.F. News Co.	1828.69	4823	Telephone Equipment Co.	13.00
4794	G.E. Stechert & Co.	2649.82	4824	Lewald Coal Co.	79.00
4795	Technical Book Co.	228.85	4825	Pac Gas & Elec. Co.	10.45
4796	Regents Univ. Calif.	12.76	4826	Shell Co.	69.38
4797	Walker's Manual	15.00	4827	C.S. Allred	40.00
4798	Wheeler Publ. Co.	44.20	4828	H. Hughes	21.00
4799	Cal. Lib. Association	5.00	4829	Mercantile Trust Co.	25.00
4800	N.Y. Times Index	72.00	4830	Emma Moriano	45.00
4801	S.F. News Co.	78.80	4831	T.L. Sharman	100.00
4802	Geo. A. Mullin	74.45	4832	Spring Valley Water Co.	70.14
4803	H. & M. C. Co.	4.00	4833	Am. Bldg. Maintenance Co.	700.00
4804	H.C. Magnus & Co.	41.14	4834	Easterday Supply Co.	11.00
4805	S.F. News Co.	8.52	4835	Mangrum & Otter	2.60
4806	Schwabacher-Frey Sta. Co.	13.90	4836	Moseley-Houdlette Co.	2.00
4807	California Press	10.75	4837	Pac. Coast Paper Co.	84.00
4808	Cal. Printing Co.	16.50	4838	Pac. Library-Binding Co.	27.29
4809	Foster & Futernick Co.	689.30	4839	Sanitary Towel Supply Co.	15.00
4810	Barney's Tire Service	21.05	4840	F.A. Thomas Co.	5.00
4811	Jas. L. Bradley	11.75	4841	Geo. A. Mullin	151.37
				~~$22355.04~~	$22355.04

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Deering, Hale, Kelham, McKinstry. Young and Lacoste. Noes: none. Adopted.

The Committee presents a revised budget, increasing the appropriation for

Books	$20,000.00
Stationery	150.00
Furniture & repairs	5,000.00
Expense sundry	2,000.00
Rent	200.00

On motion duly carried, the revised report is adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

1. That Miss Dawes Markwell, having served one year's probationary service to the satisfaction of the librarian, be regularly appointed as a member of the staff, and that her salary be increased to $110.00, beginning with February 1st, 1927.

2. That the salary of Miss Doris Nickols be increased from $130 to $140, beginning with January 1st, 1927.

3. That the salaries of Miss Florence Kaufman and Mrs. Mary E. Watson be increased from $130 to $140, beginning with February 1st, 1927.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, McKinstry, Young and Lacoste. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

There being no further business the meeting adjourned.

Geo. A. Mullin Controller and Secretary.

San Francisco, March 8, 1927

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:25 P.M., in the absence of President Bates, Vice-President Phelan presiding.

On Roll Call the following are noted present: Trustees Deering, Hale, Lacoste, McKinstry, Sloss, Young and Phelan. Absent: Trustees Bates, Cullinan, Field, Kelham and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

Report of the Controller and Secretary is read and ordered filed.

Report of the Librarian is received and ordered filed.

The Chair appoints Trustee Sloss as a temporary member of the Committee on Printing and Binding.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $3955.20. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books for the Main Library	1436v.	$2186.21
Additional copies for the Main Library, Branches and Deposit Stations		
reprints	621v.	322.92
new	437v.	673.32
Replacements for the Main Library, Branches and Deposit Stations	1297v.	1971.60
	3791v.	$5154.05

Roll Call on adoption of recommendation. Ayes: Trustees Deering, Hale, Lacoste, McKinstry, Sloss, Young and Phelan. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $3436.78. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Lacoste reports bills to the amount of $3539.39. Referred to the Finance Committee.

Committee on Branches.

Chairman Lacoste reports that the Bay View Branch will be ready for occupancy about the first of April.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary demands	$13358.70
Book Bills	3955.20
Printing & Binding Bills	3436.78
Miscellaneous Bills	3539.39
	$24290.07

Salary Demamds.

4842	Mullin, George A.	$25.47	$424.53
4843	Rea, Robert	18.44	381.56
4844	Alin, J.	3.20	86.80
4845	Barnes, E.	5.07	142.69
4846	Bastian, Wm.	9.72	196.78
4847	Boyle, A.	4.30	137.94
4848	Buckley, E.	4.32	140.68
4849	Byrne, M.A.	11.34	198.66
4850	Cadell, D.	4.70	140.30
4851	Castle, M.M.	5.14	131.67
4852	Corbett, J.	....	60.00
4853	Cordrey, L.H.	5.09	154.91
4854	Crowhurst, E.	5.45	139.55
4855	Dawson, H.J.	5.50	152.22
4856	De Andreis, E.	5.18	154.82
4857	Donoghue, C.	4.29	95.71
4858	Doyle, Dorothy	4.17	135.83
4859	Doyle, Mary M.	6.76	163.13
4860	Dunne, H.M.	3.32	86.68
4861	Enlow, R.C.	4.65	141.73
4862	Faithorn, H.L.	3.82	126.18
4863	Farrell, M.	4.52	134.96
4864	Finkelstein, L.H.	4.89	125.11
4865	Finvaag, H.C.	4.38	105.62
4866	Fleming, E.T.	7.17	166.54
4867	Flood, Mary	4.17	85.83
4868	Fredricks, J.M.	6.13	153.87
4869	Goldman, B.A.	7.84	152.16
4870	Hartford, J.	3.45	86.55
4871	Healy, A.M.	8.08	176.92
4872	Ingersoll, A.M.	3.02	86.98
4873	Isaacs, R.M.	4.47	130.87
4874	Johnston, I.	3.38	106.62
4875	Kasling, M.	5.45	139.55
4876	Kaufman, F.	4.12	135.88
4877	Langpaap, F.K.	4.38	140.62
4878	Larkin, J.	4.99	105.01
4879	Lefkowitz, Ray	....	150.00
4880	Levy, A.F.	4.30	105.70
4881	McCafferty, T.V.	4.81	135.36
4882	McCuistion, M.	4.37	125.63
4883	McDonnell, A.B.	4.30	105.70
4884	McDougall, H.R.	8.98	136.02
4885	Markwell, D.	3.32	108.24
4886	Mau, E.C.	5.15	134.33
4887	Mel, C.F.	8.14	151.86
4888	Monahan, K.C.	4.32	140.68
4889	Murphy, M.F.	5.28	154.72
4890	Murray, A.	5.90	154.10
4891	Newberry, M.E.	7.26	15274.
4892	Nicholson, G.F.	4.12	135.88
4893	Nickols, D.	4.53	145.47
4894	Nolan, Geo. J.	12.37	197.63
4895	Nolan, J.C.	4.54	105.46
4896	Paine, E.C.	5.48	157.56
4897	Panella, A.	8.23	176.77
4898	Parker, E.	4.60	115.40
4899	Potter, M.E.	5.28	154.72
4900	Rabe, F.	1.68	88.32
4901	Rogers, Elizabeth	4.83	128.50
4902	Rogers, Hildegard	14.19	115.81
4903	Roy, P.	4.32	140.68
4904	Smith, Evelyn F.	4.83	155.17
4905	Smith, Louise M.	....	100.00
4906	Sturges, E.J.	8.30	151.70
4907	Tod, I.	....	84.00
4908	Walker, F.	$3.77	$106.23
4909	Watson, M.E.	4.12	135.88
4910	Welch, Henrietta J.	....	60.00
4911	Welch, Phyllis M.	4.69	115.31
4912	Westlake, H.C.	4.71	135.46
4913	Whitcher, M.L.	10.10	149.90
4914	Windele, M.W.	5.58	154.42
4915	Woodman, A.	7.70	152.30
4916	Armstrong, L.D.	00.00	50.00
4917	Avery, H.		15.00
4918	Bolton, L.L.		15.00
4919	Gatt, P.		15.00
4920	Kenney, W.T.		15.00
4921	McLafferty, M.		15.00
4922	Mooney, E.E.		15.00
4923	Rossi, T.M.		15.00
4924	Stierer, R.		15.00
4925	Bradshaw, M.		81.50
4926	Codero, M.		46.50
4927	Holland, J.R.		60.00
4928	Hult, J.A.		55.00
4929	Johansen, A.M.		46.50
4930	Kirwin, K.		51.50
4931	Lyons, M.		20.00
4932	McDonald, M.		46.50
4933	Risso, O.		50.00
4934	White, Mrs. A.		51.50
4935	Andruss, J.J.		34.00
4936	Byrne, Henrietta		50.50
4937	Comte, H.L.		80.00
4938	Crossley, L.		35.25
4939	Fleming, Helen		51.00
4940	Gamble, L.		47.75
4941	Hazlewood, A.		33.75
4942	Ingham, C.		28.00
4943	Joness, E.E.		44.75
4944	Kaden, M.A.		25.50
4945	Kenney, A.		17.50
4946	Lapike, N.		27.50
4947	Latzke, T.		31.50
4948	Lazar, I.C.		52.50
4949	Luschnat, B.		40.00
4950	Meyer, H.		54.75
4951	Ray, C.M.		80.00
4952	Richards, H.		80.00
4953	Roberts, G.L.		38.00
4954	Romander, E.		44.25
4955	Sakovich, G.		21.00
4956	Sand, R.		47.75
4957	Shane, B.		23.50
4958	Unsworth, E.M.		21.00
4959	Wuersching, H.B.		31.50
4960	Black, M.		34.88
4961	Brown, R.		31.88
4962	Clecak, J.		34.63
4963	Dwyer, R.		28.40
4964	Hanratty, A.J.		35.88
4965	Klein, J.T.		65.00
4966	Lagomarsino, F.		26.10
4967	McKenna, J.		37.75
4968	Murray, J.		35.63
4969	O'Brien, A.		32.38
4970	Rapere, E.		31.63
4971	Seiler, H.		34.38
4972	Sweitzer, D.		25.00
4973	Ashley, R.		37.20

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4974	Crossley, F.	$23.00	4982	O'Dea, M.	$26.75
4975	Fallon, V.C.	29.00	4983	Rock, C.	39.25
4976	Finvaag, H.C.	25.40	4984	Streeter, S.	40.75
4977	Fowler, W.	38.25	4985	Ward, B.	36.75
4978	Keegan, J.E.	22.60	4986	Winter, H.	36.25
4979	Lee, D.	24.50			
4980	Lindquist, R.	18.38	4981	Norton, D.F.	39.25
					$12954.23
				Retirement Fund	404.47
					$13358.70

Miscellaneous Demands.

4986	Amer. Bk Co.	40.61	5017	George's Auto Repair	$45.03
4987	Cal. School Bk Depos.	7.73	5018	Heywood-Wakefield Co.	10.50
4988	Dodd, Mead & Co.	159.60	5019	Home Elevator Co.	182.70
4989	Ginn & Co.	30.13	5020	J.H. Keefe Co.	490.00
4990	Harr Wagner Pub. Co.	135.55	5021	L.C.N. Co.	13.91
4991	Historic Record Co.	100.00	5022	Chas. A Langlais	22.30
4992	Houghton Mifflin Co.	501.42	5023	Levenson Co.	26.44
4993	Macmillan Co.	238.76	5024	Levenson Co.	11.61
4994	S.F. News Co.	1820.73	5025	Mangrum & Otter	22.49
4995	G.E. Stechert & Co.	606.17	5026	Mullen Mfg. Co.	14.75
4996	Technical Book Co.	143.75	5027	Roberts Mfg. Co.	12.25
4997	H.W. Wilson Co.	16.00	5028	A.S. Samuels Co.	7.50
4998	Am. Hist'l Ass'n	5.00	5029	L.C. Smith & Corona	1.10
4999	Geo. A. Mullin	62.95	5030	Spencer Glass Co	16.50
5000	S.F. News Co.	64.75	5031	Geo. C. Terrill	1013.50
5001	G.E. Stechert & Co.	2.05	5032	D.N. & E. Walter & Co.	8.98
5002	Champlain Society	20.00	5033	Lewald Coal Co.	149.00
5003	Gaylord Bros.	1.50	5034	Pac. Gas & Elec. Co.	25.09
5004	H.C. Magnus & Co.	8.25	5035	Shell Co. of Cal.	174.56
5005	Pac. Coast Paper Co.	6.40	5036	C.S. Allred	40.00
5006	S.F. News Co.	6.55	5037	H. Hughes	21.00
5007	Schwabacher-Frey Sta. Co.	9.90	5038	Mercantile Trust Co.	25.00
5008	Blanchard Press	259.00	5039	Emma Moriano	45.00
5009	California Press	8.00	5040	T.L. Sharman	50.00
5010	Cal. Printing Co.	43.75	5041	Spring Valley Water Co.	71.37
5011	Envelope Corporation	48.03	5042	Am. Bldg. Maintenance	700.00
5012	Primo Press	300.00	5043	Emerson Mfg. Co.	2.25
5013	Foster & Futernick Co.	2745.40	5044	Hockwald Chemical Co.	16.25
5014	Jas. L. Bradley	4.50	5045	Moseley-Houdlette Co.	2.00
5015	Alex Coleman	202.55	5046	Sanitary Towel Supply	15.00
5016	Eames Co.	11.80	5047	Geo. A. Mullin	84.46
					$24290.07

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Deering, Hale, Lacoste, McKinstry, Sloss, Young and Phelan. Noes: none. Adopted.

Committee on Rules and Administration

Chairman Sloss reports and recommends as follows:

That, according to "THE RULES FOR LIBRARY SERVICE," the salary of Miss Isabella Johnston be increased from $110 to $120, beginning with March 1st.

Roll Call on adoption of recommendation. Ayes: Trustees Deering, Hale, Lacoste, McKinstry, Sloss, Young and Phelan. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

The Librarian reports that Mrs. Curry asks that she be allowed to have the children's story hour room fitted up with cork panels, so that, from time to time, school displays, etc. may be given in this room. Referred to the Committee on Building, Fixtures, etc.

Communications.

From the Longfellow Parent-Teacher Association, requesting that a branch library be established in the neighborhood of Lowell and Morse streets. Referred to the Committee on Branches.

Petition from the Lincoln Park Women's Club, asking that the school property bounded by California and Clement streets, Thirtieth and Thirty-first avenues, be used as a site for a Branch library. Referred to the Committee on Branches.

From E.F. Green, calling attention to the fact that the libraries are closed on legal holidays, and asking that the Board consider having them kept open. Referred to the Committee on Rules and Administration.

There being no further business the meeting adjourned.

Geo. A. Mullen

Controller and Secretary.

MAR 8'27

San Francisco, May 17, 1927

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting, on

Roll Call the following are noted present: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, McKinstry, Sloss and Young. Absent: Trustees Field, Phelan, Mayor Rolph and President Bates. Present 8. Absent 4.

The meeting is called to order at 4:10 P.M., in the absence of President Bates, Vice-President Lacoste presiding.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $7241.91 for March and $8856.79 for April. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $1933.44 for March and $2490.11 for April. Referred to the Finance Committee.

Trustee Phelan enters and takes his seat.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $3864.01 for March and $5239.88 for April. Referred to the Finance Committee.

The Committee recommends the purchase of

1 Underwood typewriter	Cost	$87.00
1 Typewriter desk	"	25.00
and the painting of Richmond Branch, interior, and exterior ironwork		760.00
also painting of the Mission Branch		590.00
	Total	$1462.00

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, McKinstry, Phelan, Sloss and Young. Noes: none. Carried.

Chairman Kelham calls attention to the great need of repairs, painting and cleaning, in the Main Library. It is recommended that this work be done, at a cost not to exceed $3,000.00, providing there is this amount in the budget allowed for building and fixtures.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, McKinstry, Phelan, Sloss and Lacoste. Noes: none. Adopted.

Committee on Branches.

Chairman Lacoste - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

March

Salary Demands	$13620.90
Book Bills	7241.91
Printing & Binding Bills	1933.44
Building, Fixtures, etc.	3864.01
	$26660.26

April

Salary Demands	$13845.34
Book Bills	8856.79
Printing & Binding Bills	2490.11
Building, Fixtures, etc.	5239.88
	$30432.12

Salary Demands. March

5048	Mullin, Geo. A.	$25.47	$424.53
5049	Rea, Robert	18.44	381.56
5050	Alin, J.	2.77	75.12
5051	Barnes, E.	4.97	140.03
5052	Bastian, Wm.	10.01	198.49
5053	Boyle, A.	4.38	140.62
5054	Buckley, E.	4.32	140.68
5055	M.A. Byrne	11.34	198.66
5056	Cadell, D.	4.70	140.30
5057	Castle, M.M.	4.89	125.11
5058	Corbett, J.	....	62.50
5059	Cordrey, L.H.	4.02	122.46
5060	Crowhurst, E.	5.45	139.55
5061	Dawson, H.J.	5.58	154.42
5062	De Andreis, E.	5.18	154.82
5063	Donoghue, C.	4.29	95.71
5064	Doyle, Dorothy	4.17	135.83
5065	Doyle, Mary M.	7.31	176.30
5066	Dunne, H.M.	3.32	86.68
5067	Enlow, R.C.	4.61	140.39
5068	Faithorn, H.L.	3.82	126.18
5069	Farrell, M.	4.70	140.30
5070	Finkelstein, L.H.	4.89	125.11
5071	Finvaag, H.C.	4.38	105.62
5072	Fleming, E.T.	7.11	165.08
5073	Flood, Mary	4.17	85.83
5074	Fredricks, J.M.	6.04	151.68
5075	Goldman, B.A.	7.84	152.16
5076	Hartford, J.	3.38	84.90
5077	Healy, A.M.	8.08	176.92
5078	Ingersoll, A.M.	3.02	86.98
5079	Isaacs, R.M.	4.62	135.38
5080	Johnston, I.	3.68	116.32
5081	Kasling, M.	5.45	139.55
5082	Kaufman, F.	4.12	135.88
5083	Langpaap, F.K.	4.38	140.62
5084	Larkin, J.	4.99	105.01
5085	Lefkowitz, Ray	....	150.00
5086	Levy, A.F.	4.30	105.70
5087	McCafferty, T.V.	5.04	142.03
5088	McCuistion, M.	4.37	125.63
5089	McDonnell, A.B.	4.30	105.70
5090	McDougall, H.R.	8.98	136.02
5091	Markwell, D.	3.29	107.23
5092	Mau, E.C.	5.35	139.65
5093	Mel, C.F.	7.87	146.80
5094	Monahan, K.C.	$4.32	$140.68
5095	Murphy, M.F.	5.28	154.72
5096	Murray, A.	5.90	154.10
5097	Newberry, M.E.	6.81	143.30
5098	Nicholson, G.F.	4.12	135.88
5099	Nickols, D.	4.23	135.77
5100	Nolan, Geo. J.	12.37	197.63
5101	Nolan, J.C.	4.54	105.46
5102	Paine, E.C.	5.43	156.09
5103	Panella, A.M.	8.23	176.77
5104	Parker, E.	4.60	115.40
5105	Potter, M.E.	5.28	154.72
5106	Rabe, F.	2.68	87.32
5107	Rogers, E.	5.15	137.19
5108	Rogers, Hildegard	4.19	115.81
5109	Roy, P.	4.32	140.68
5110	Smith, E.F.	4.83	155.17
5111	Smith, L.M.	....	100.00
5112	Sturges, E.J.	8.30	151.70
5113	Tod, I.	....	90.00
5114	Walker, F.	3.77	106.23
5115	Watson, M.E.	4.12	135.88
5116	Welch, Henrietta	....	60.00
5117	Welch, Phyllis	4.69	115.31
5118	Westlake, H.C.	4.87	140.13
5119	Whitcher, M.L.	10.10	149.90
5120	Windele, M.W.	5.58	154.42
5121	Woodman, A.	7.70	153.30
5122	Armstrong, L.D.		50.00
5123	Avery, H.		15.00
5124	Bolton, L.L.		15.00
5125	Fogerty, P.		15.00
5126	Kenney, W.T.		15.00
5127	McLafferty, M.		15.00
5128	Mooney, E.E.		15.00
5129	Rossi, T.M.		15.00
5130	Stierer, R.		15.00
5131	Bradshaw, M.		81.50
5132	Codero, M.		46.50
5133	Holland, J.R.		110.00
5134	Johansen, A.M.		46.50
5135	Kirwin, K.		51.50
5136	Lyons, M.		20.00
5137	McDonald, M.		46.50
5138	Risso, O.		50.00
5139	White, Mrs. A.		51.50

5140	Andruss, J.J.	$30.50	5194	Am. Bk Co.	$4.19
5141	Bastian, Frieda	7.00	5195	Dawson's Bk Shop	2.38
5142	Byrne, Henrietta	56.75	5196	E.P. Dutton & Co.	32.80
5143	Comte, H.L.	80.00	5197	Ginn & Co.	4.79
5144	Crossley, L.	39.00	5198	Harr Wagner Publ. Co.	180.02
5145	Fleming, Helen	46.25	5199	Historic Record Co.	82.50
5146	Gamble, L.	55.25	5200	Houghton Mifflin Co.	373.88
5147	Hazlewood, A.	35.75	5201	Macmillan Co.	606.15
5148	Ingham, C.	53.00	5202	W.F. Quarrie	57.50
5149	Joness, E.E.	57.00	5203	The Recorder	8.00
5150	Kasper, G.	20.50	5204	S.F. News Co.	1668.41
5151	Kenney, A.	30.75	5205	G.E. Stechert & Co.	3036.59
5152	Lapike, N.	29.75	5206	Technical Book Co.	332.65
5153	Lasar, I.C.	80.00	5207	Wheeler Publ. Co.	217.60
5154	Latzke, T.	7.00	5208	LibrarianCongress	500.00
5155	Lowell, F.	10.50	5209	A.J. Nystrom & Co.	25.50
5156	Luschnat, B.	75.25	5210	Rand, McNally & Co.	36.00
5157	Meyer, H.H.	80.00	5211	Am. Electrochem. Soc.	4.00
5158	Odenthal, J.	10.50	5212	N.Y. Times Index	8.00
5159	Roberts, G.L.	46.00	5213	G.E. Stechert & Co.	3.75
5160	Sakovich, G.	80.00	5214	G.A. Mullin	57.20
5161	Sand, R.	57.00	5215	Gaylord Bros.	2.50
5162	Schwartz, E.	10.50	5216	H.C. Magnus & Co.	2.10
5163	Shane, B.J.	37.75	5217	S.F. News Co.	4.84
5164	Unsworth, E.M.	80.00	5218	California Press	14.75
5165	Wuersching, H.B.	35.75	5219	Cal. Printing Co.	69.00
5166	Black, M.	38.63	5220	Halpin Lithograph Co.	30.00
5167	Brown, R.	41.13	5221	Primo Press	139.25
5168	Clecak, J.	40.75	5222	Foster & Futernick	1671.00
5169	Dwyer, R.	33.50	5223	Barney's Tire Service	18.55
5170	Hanratty, A.J.	45.25	5224	Jas. L. Bradley	3.50
5171	Klein, J.T.	68.50	5225	Alex Coleman	797.75
5172	Lagomarsino, F.	31.90	5226	Edward Deering	27.50
5173	McKenna, J.	46.00	5227	Eames Co.	44.00
5174	Murray, Jas.	47.75	5228	Easterday Supply Co.	10.70
5175	O'Brien, A.	40.25	5229	R.A. Fanto	25.55
5176	Rapere, E.	30.50	5230	Geno & Barnes	85.00
5177	Seiler, H.	47.00	5231	George's Auto Repair	16.50
5178	Sweitzer, D.	30.80	5232	Goodyear Rubber Co.	11.53
5179	Ashley, R.	18.20	5233	Johnson Service Co.	9.50
5180	Fallon, V.C.	43.00	5234	J.H. Keefe Co.	495.00
5181	Finvaag, H.C.	36.75	5235	Chas. A. Langlais	2.63
5182	Fowler, W.	43.38	5236	Levenson Co.	30.54
5183	Gallagher, F.	27.10	5237	Levenson Co.	23.42
5184	Keegan, J.E.	29.10	5238	McKee & Wentworth	271.00
5185	Lee, D.	26.00	5239	C.A. Malm & Co.	36.00
5186	Kindquist, R.	24.63	5240	Mangrum & Otter	26.29
5187	Murphy, J.R.	19.40	5241	Mullen Mfg. Co.	248.80
5188	Norton, D.F.	45.25	5242	Jas. A. Nelson	72.33
5189	O'Dea, M.	30.25	5243	Pac. Gas & El. Co.	24.30
5190	Rock, C.	45.13	5244	Panama Lamp & Comm'l Co.	84.67
5191	Streeter, S.	46.00	5245	Sartorius Co.	34.97
5192	Ward, B.	44.25	5246	Spencer Glass Co.	3.50
5193	Winter, H.	42.25	5247	F.A. Thomas Co.	3.75
		$13216.10			
	Retirement Fund	404.80			
		$13620.90			

5248	D.N. & E. Walter	$210.45	5255	T.L. Sharman	50.00
5249	Lewald Coal Co.	83.50	5256	Spring Valley Water	79.23
5250	Pac. Gas & El. Co.	27.43	5257	Am. Bldg. Main. Co.	716.50
5251	C.S. Allred	40.00	5258	Home Elevator Co.	18.00
5252	A. Hughes	21.00	5259	Moseley-Houdlette Co.	2.00
5253	Mercantile Trust Co.	25.00	5260	Sanitary Towel Supply	15.25
5254	Emma Moriano	45.00	5261	George A. Mullin	123.37
					$26660.26

Salary Demands. April 15th

5262	Mullin, Geo. A.	$12.74	$212.26	5269	Byrne, W.A.	$5.67	$99.33
5263	Rea, Robert	9.22	190.78	5270	Cadell, D.	2.25	67.18
5264	Alin, J.	1.60	43.40	5271	Castle, M.M.	2.45	62.55
5265	Barnes, E.	2.49	70.01	5272	Corbett, J.	....	30.00
5266	Bastian, Wm.	5.30	105.20	5273	Cordrey, L.H.	2.71	82.63
5267	Boyle, A.	2.19	70.31	5274	Crowhurst, E.	2.73	69.77
5268	Buckley, E.	2.16	70.34	5275	Davson, Helen	2.79	77.21

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5276	De Andreis, E.	$2.59	$77.41	5340	Kenney, W.T.	$7.50
5277	Donoghue, C.	2.15	47.85	5341	McLafferty, M.	7.50
5278	Doyle, Dorothy	2.98	67.02	5342	Rossi, T.M.	7.50
5279	Doyle, Mary M.	3.64	87.78	5343	Bradshaw, M.	40.75
5280	Dunne, H.M.	1.66	43.34	5344	Codero, M.	23.25
5281	Enlow, R.C.	2.31	70.19	5345	Holland, J.R.	55.00
5282	Faithorn, H.L.	1.91	63.09	5346	Johansen, A.M.	23.25
5283	Farrell, M.	2.26	67.48	5347	Kirwin, K.	25.75
5284	Finkelstein, L.H.	2.45	62.55	5348	Lyons, M.	10.00
5285	Finvaag, H.C.	2.19	52.81	5349	McDonald, M.	23.25
5286	Fleming, E.T.	3.56	82.53	5350	Risso, O.	25.00
5287	Flood, Mary	2.09	37.91	5351	White, Mrs. A.	25.75
5288	Fredricks, J.M.	2.98	74.74	5352	McTernan, M.A.	14.00
5289	Goldman, B.A.	3.92	76.08	5353	Andruss, J.J.	10.00
5290	Hartford, J.	1.73	43.27	5353½	Byrne, Henrietta	28.25
5291	Healy. A.M.	3.91	85.51	5354	Clark, G.	24.00
5292	Ingersoll, A.M.	1.51	43.49	5355	Comte, H.	40.00
5293	Isaacs, R.M.	2.31	67.69	5356	Crossley, L.	23.25
5294	Johnston, I.	1.84	63.16	5357	Fleming, Helen	22.75
5295	Kasling, M.	2.73	69.77	5358	Gamble, L.	27.75
5296	Kaufman, F.	2.06	67.94	5359	Hurt, M.L.	40.00
5297	Langpaap, F.K.	2.19	70.31	5360	Ingham, C.	25.75
5298	Larkin, J.	2.50	52.50	5361	Joness, E.E.	27.00
5299	Lefkowitz, R.	....	75.00	5362	Kasper, G.	11.00
5300	Levy, A.F.	3.09	50.34	5363	Kenney, A.	28.75
5301	McCafferty, T.	2.49	70.01	5364	Lapike, N.	13.75
5302	McCuistion, M.	2.19	62.81	5365	Lasar, I.C.	40.00
5303	McDonnell, A.B.	2.15	52.85	5366	Luschnat, B.	40.00
5304	McDougall, H.R.	4.49	68.01	5367	Meyer, H.H.	40.00
5305	Markwell, D.	1.70	55.39	5368	Mayo, N.	15.75
5306	Mau, E.C.	2.68	69.82	5369	Roberts, G.L.	22.50
5307	Mel, C.F.	4.07	75.93	5370	Romander, Edla	17.50
5308	Monahan, K.C.	2.16	70.34	5371	Sakovich, G.	40.00
5309	Murphy, M.F.	2.64	77.36	5372	Sand, R.	26.00
5310	Murray, A.	2.95	77.05	5373	Shane, B.J.	15.00
5311	Newberry, M.	3.63	76.37	5374	Unsworth, E.M.	40.00
5312	Nicholson, G.F.	2.06	67.94	5375	Wuersching, H.B.	19.75
5313	Nickols, D.	2.12	67.88	5376	Black, M.	19.87
5314	Nolan, Geo. J.	6.18	98.82	5377	Brown, R.	18.62
5315	Nolan, J.C.	4.54	50.46	5378	Clecak, J.	17.75
5316	Paine, E.C.	2.76	79.52	5379	Dwyer, R.	21.37
5317	Panella, A.	4.12	88.38	5380	Hanratty, A.	18.87
5318	Parker, E.	2.30	57.70	5381	Klein, J.T.	32.50
5319	Potter, M.E.	2.51	73.69	5382	Lagomarsino, F.	18.00
5320	Rabe, F.	1.34	43.66	5383	McKenna, J.	21.25
5321	Rogers, Elizabeth	2.53	67.47	5384	Murray, J.	20.75
5322	Rogers, Hildegard	2.10	57.90	5385	O'Brien, A.	18.62
5323	Roy, P.	2.16	70.34	5386	Rapere, E.	17.37
5324	Smith Evelyn F.	2.19	70.20	5387	Seiler, H.	21.12
5325	Smith, Louise M.	....	50.00	5388	Sweitzer, D.	17.62
5326	Sturges, E.	4.15	75.85	5389	Crossley, F.	11.00
5327	Tod, I.	....	45.00	5390	Fallon, V.C.	20.87
5328	Walker, F.	1.89	53.11	5391	Finvaag, H.C.	17.75
5329	Watson, M.E.	2.06	67.94	5392	Fowler, W.	21.25
5330	Welch, H.J.	....	30.00	5393	Gallagher, F.	13.00
5331	Welch, Phyllis M.	2.35	57.65	5394	Keegan, J.E.	17.25
5332	Westlake, H.	2.44	70.06	5395	Lee, D.	12.62
5333	Whitcher, M.L.	5.05	74.95	5396	Lindquist, R.	9.75
5334	Windele, M.W.	2.79	77.21	5397	Murphy, J.R.	18.20
5335	Woodman, A.	3.85	76.15	5398	Norton, D.F.	21.87
5336	Armstrong, I.D.	....	25.00	5399	O'Dea, M.	21.37
5337	Avery, H.		7.50	5400	Rock, C.	21.87
5338	Bolton, L.L.		7.50	5401	Streeter, S.	23.25
5339	Fogerty, P.		7.50	5402	Ward, B.	21.37
				5403	Winter, H.	20.62
						$6689.05
					Retirement Fund	207.50
	Salary Demands.		April 30,		1927	$6896.55

5404	Mullin, Geo. A.	$12.74	$212.26	5411	Byrne, M.A.	$5.67	$99.33
5405	Rea, Robert	9.22	190.78	5412	Cadell, D.	2.26	67.48
5406	Alin, J.	1.60	43.40	5413	Castle, M.M.	2.45	62.55
5407	Barnes, E.	2.49	70.01	5414	Corbett, J.		30.00
5408	Bastian, Wm.	4.68	92.82	5415	Cordrey, I.H.	2.46	74.87
5409	Boyle, A.	2.19	70.31	5416	Crowhurst, E.	2.73	69.77
5410	Buckley, E.	2.16	70.34	5417	Dawson, H.J.	2.79	77.21

5418	De Andreis, E.	$2.59	$77.41	5486	Stierer, R.	15.00
5419	Donoghue, C.	2.15	47.85	5487	Bradshaw, M.	40.75
5420	Doyle, Dorothy	1.20	68.80	5488	Codero, M.	23.25
5421	Doyle, Mary M.	3.73	89.97	5489	Holland, J.R.	55.00
5422	Dunne, H.M.	1.66	43.34	5490	Johansen, A.M.	23.25
5423	Enlow, R.C.	2.31	70.19	5491	Kirwin, K.	25.75
5424	Faithorn, H.L.	1.91	63.09	5492	Lyons, M.	10.00
5425	Farrell, M.	2.35	70.15	5493	McDonald, M.	23.25
5426	Finkelstein, L.H.	2.44	62.56	5494	McTernan, M.A.	10.00
5427	Finvaag, H.C.	2.19	52.81	5495	Risso, O.	25.00
5428	Fleming, E.T.	3.56	82.53	5496	White, A.	25.75
5429	Flood, M.	2.32	47.68	5497	Andruss, J.J.	13.75
5430	Fredricks, J.M.	1.84	46.16	5498	Byrne, Henrietta	30.75
5431	Goldman, B.A.	3.92	76.08	5499	Clark, G.	22.75
5432	Hartford, J.	1.72	43.28	5500	Comte, H.I.	40.00
5433	Healy, A.M.	4.04	88.46	5501	Crossley, L.	23.25
5434	Ingersoll, A.M.	1.51	43.49	5502	Fleming, Helen	24.00
5435	Isaacs, R.M.	2.31	67.69	5503	Gamble, L.	28.75
5436	Johnston, I.	1.85	53.15	5504	Hurt, M.L.	43.50
5437	Kasling, M.	2.73	69.77	5505	Ingham, C.	24.00
5438	Kaufman, F.	2.06	67.94	5506	Joness, E.E.	28.75
5439	Klein, J.	32.50	32.50	5507	Kasper, G.	8.00
5440	Langpaap, F.K.	2.19	70.31	5508	Kenney, A.	25.25
5441	Larkin, J.	2.50	52.50	5509	Lapike[illegible], N.	12.00
5442	Lefkowitz, R.	....	75.00	5510	Lasar, I.C.	40.00
5443	Levy, A.F.	1.15	53.85	5511	Lowell, F.	14.00
5444	McCafferty, T.V.	2.40	67.68	5512	Luschnat, B.	40.00
5445	McCuistion, M.	2.18	62.82	5513	McDonald, Mae	7.00
5446	McDonnell, A.B.	2.15	52.85	5514	Marriage, P.M.	10.25
5447	McDougall, H.R.	4.49	68.01	5515	Mayo, N.L.	16.75
5448	Markwell, D.	1.64	53.36	5516	Meyer, H.	40.00
5449	Mau, E.C.	2.68	69.82	5517	Odenthal, J.	10.00
5450	Mel, C.F.	4.07	75.93	5518	Roberts, G.L.	22.00
5451	Monahan, K.C.	2.16	70.34	5519	Romander, E.	40.00
5452	Murphy, M.F.	2.64	77.36	5520	Sakovich, G.	40.00
5453	Murray, A.J.	2.95	77.05	5521	Sand, R.	18.25
5454	Newberry, M.E.	3.63	76.37	5522	Shane, B.J.	13.25
5455	Nicholson, G.F.	2.06	67.94	5523	Unsworth, E.	40.00
5456	Nickols, D.	2.11	67.89	5524	Whitney, G.	40.00
5457	Nolan, Geo. J.	6.18	98.82	5525	Wuersching, H.B.	18.00
5458	Nolan, J.C.	....	55.00	5526	Black, M.	20.63
5459	Paine, E.C.	2.69	77.31	5527	Brown, R.	18.50
5460	Panella, A.	4.12	88.38	5528	Clecak, J.	19.50
5461	Parker, E.	2.30	57.70	5529	Dwyer, R.	19.50
5462	Potter, M.E.	2.64	77.36	5530	Hanratty, A.J.	19.25
5463	Rabe, F.	1.34	43.66	5531	Lagomarsino, F.	19.38
5464	Rogers, Elizabeth	1.52	40.48	5532	McKenna, J.	21.13
5465	Rogers, Hildegard	2.03	56.26	5533	Murray, J.	22.25
5466	Roy, P.	2.16	70.34	5534	O'Brien, A.	19.38
5467	Smith, Evelyn	2.27	72.78	5535	Rapere, E.	19.13
5468	Smith, Louise M.	....	50.00	5536	Seiler, H.	20.38
5469	Sturges, E.J.	4.03	73.69	5537	Sweitzer, D.	18.50
5470	Tod, I.	....	45.00	5538	Crossley, F.	16.25
5471	Walker, F.	1.89	53.11	5539	Fallon, V.C.	21.63
5472	Watson, M.E.	2.06	67.94	5540	Finvaag, H.C.	18.50
5473	Welch, H.J.	....	30.00	5541	Fowler, [illegible]	21.00
5474	Welch, Phyllis, M.	2.35	57.65	5542	Gallagher, F.	13.00
5475	Westlake, H.C.	2.44	70.06	5543	Keegan, J.E.	17.88
5476	Whitcher, M.L.	5.05	74.95	5544	Lee, D.	13.63
5477	Windele, M.W.	2.79	77.21	5545	Lindquist, R.	9.75
5478	Woodman, A.	3.85	76.15	5546	Murphy, J.R.	22.25
5479	Armstrong, L.D.	....	25.00	5547	Norton, D.F.	22.63
5480	Avery, H.		7.50	5548	O'Dea, M.	21.38
5481	Bolton, L.L.		7.50	5549	Rock, C.	22.50
5482	Fogerty, P.		7.50	5550	Streeter, S.	22.75
5483	Kenney, W.T.		7.50	5551	Ward, B.	21.88
5484	Mclafferty, M.		7.50	5552	Winter, H.	20.38
5485	Rossi, T.M.		7.50			
						$6752.15
					Retirement Fund	196.54
						$6948.69
					Total salary	$13845.34

Miscellaneous Demands.

5553	Amer Bk Co.	$61.17	5556	Cooper Ornitholog.	$7.00
5554	Martin Behrman	174.40	5557	Dawson's Book Shop	10.13
5555	Cal. Sch. Bk Depository	4.66	5558	Ginn & Co.	21.75

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5559	Harr Wagner Pub. Co.	81.76
5560	Wm. Helburn	16.00
5561	H.R. Huntting & Co.	58.81
5562	Houghton Mifflin Co.	197.53
5563	Macmillan Co.	171.02
5564	Patterson's Am. Ed. Dir.	4.80
5565	S.F. Blue Book	6.00
5566	S.F. News Co.	1235.27
5567	S.F. News Co.	952.12
5568	G.E. Stechert & Co.	2534.34
5569	G.E. Stechert & Co.	2991.38
5570	Technical Book Co.	97.14
5571	F.A. Virkus & Co.	9.14
5572	Calvert Wilson	1.35
5573	McKee & Wentworth	43.50
5574	A.J. Nystrom	29.20
5575	Am. Electrochem. Soc.	3.00
5576	Geo. A. Mullin	75.60
5577	S.F. News Co.	69.72
5578	Kinsey Bros. & Hoffman	3.50
5579	H.C. Magnus & Co.	9.75
5580	S.F. News Co.	38.31
5581	Schwabacher-Frey Sta. Co.	23.75
5582	Blanchard Press	272.00
5583	Primo Press	198.25
5584	Foster & Futernick Co.	1944.55
5585	Barney's Tire Service	4.25
5586	Jas. L. Bradley	7.00
5587	Alex Coleman	96.56
5588	Eames Co.	$5.00
5589	George's Auto Repair	101.35
5590	Heywood-Wakefield Co.	48.00
5591	J.H. Keefe Co.	497.00
5592	L.C.N. Co.	9.66
5593	Chas. A. Langlais	58.48
5594	Levenson Co.	34.75
5595	Mangrum & Otter	3.84
5596	F. Montague	57.00
5597	Mullen Mfg. Co.	71.45
5598	Jas. A. Nelson	79.66
5599	Panama Lamp & Comm'l	37.80
5600	Roberts Mfg. Co.	82.50
5601	Sartorius Co.	31.50
5602	Geo. C. Terrill	424.50
5603	D.N. & E. Walter &	2079.25
5604	Lewald Coal Co.	144.50
5605	Pac. Gas & El. Co.	37.65
5606	Shell Co.	105.30
5607	C.S. Allred	40.00
5608	H. Hughes	21.00
5609	Mercantile Trust Co.	25.00
5610	Emma Moriano	45.00
5611	T.L. Sharman	50.00
5612	Spring Valley Water	116.16
5613	Am. Bldg. Main. Co.	700.00
5614	Home Elevator Co.	22.50
5615	Moseley-Houdlette Co.	2.00
5616	Sanitary Towel	15.25
5617	Geo. A. Mullin	185.97
		$30432.12

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Deering, Hale, Kelham, McKinstry, Lacoste and Phelan. Noes: none. Adopted.

Chairman Hale reports that the Board of Supervisors were asked to allow in the budget, for the Library, the sum of $288,950.00 and that the Finance Committee had recommended to the Board of Supervisors the sum of $282,500.00, this being $20,000. more than was allowed us last year.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That the following candidates, having successfully passed the examination, be placed on the eligible list:

1. Miss Helene L. Comte
2. Miss Isabel C. Lasar
3. Miss Hilde Meyer
4. Mrs. Mary L. Hurt
5. Miss Geraldine Whitney
6. Miss Bertha Luschnat
7. Miss Edla Romander
8. Miss Galina Sakovich
9. Miss Mae G. McDonald
10. Miss Edith M. Unsworth
11. Miss Ruth M. Hill
12. Miss Natalie Mayo
13. Miss Josephine Odenthal
14. Miss Frances Lowell

That the following candidates be taken from the eligible list to serve one year's probation, commencing with June 1, 1927:

1. Miss Helene L. Comte
2. Miss Isabel C. Lasar
3. Miss Hilde Meyer
4. Mrs. Mary L. Hurt
5. Miss Geraldine Whitney
6. Miss Bertha Luschnat
7. Miss Edla Romander
8. Miss Galina Sakovich
9. Miss Edith M. Unsworth

That Miss Florenz Rabe, having successfully passed a year's probation, be appointed a regular member of the staff, and that her salary be increased from $90 to $100 per month, beginning with June 1st. 1927.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, McKinstry, Phelan, Sloss and Lacoste. Noes: none. Adopted.

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Chairman Sloss calls attention to the matter of a library survey. After discussion, it is moved and carried that it is the sense of this Board that a survey of the organization and operation of the Public Library should be made, and that the manner of making the survey and the choice of the person or persons to make it be referred to the Committee on Rules and Administration, which is to report to this Board before making any final arrangements. Carried.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Cullinan moves that the Board meet on the second Wednesday of each and every month, at 4 P.M., instead of on the second Tuesday. Carried.

On motion duly carried, Librarian Rea is delegated to attend the California Library Association convention to be held at Gearhart, Oregon, and that his expenses be paid.

Motion made that a khaki uniform be provided the special officer, at a cost not to exceed sixty-five dollars ($65.00). Roll Call on adoption of motion. Ayes: Trustees Cullinan, Deering, Hale, Kelham, McKinstry, Phelan, Sloss and Lacoste. Noes: none. Adopted.

Communications.

From the Colonial Park District Improvement Club, requesting that a branch library be established in that district. Referred to the Committee on Branches.

From M.J. Dolan, requesting that a branch be established in the neighborhood bounded by Polk, Jones, Broadway and Greenwich streets. Referred to the Committee on Branches.

From the Staff Committee of the library assistants, requesting that salary ratings be changed. Referred to the Committee on Rules and Administration.

Copy of a letter sent by the S.F. Center to the Board of Supervisors, requesting that favorable consideration be given to the request of the Library for the maximum appropriation allowed under the Charter. The Secretary is instructed to convey the thanks of the Board to the Center for their interest.

There being no further business the meeting adjourned.

Geo. A. Mullen
Controller and Secretary.

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San Francisco, June 15, 1927

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:25 P.M., in the absence of President Bates, Trustee Cullinan is elected President pro tem.

On Roll Call the following are noted present: Trustees Cullinan, Deering, Kelham, Lacoste, McKinstry, Sloss and Young. Absent: Trustees Bates, Hale, Field, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $915.03. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $3236.44. Referred to the Finance Committee.
The Committee recommends that the following printing be ordered:

100,000	Form 44	borrower's cards	$421.00
1,000	" 95	pay roll sheets	32.50
5,000	" 53	record delinquents	25.00
100,000	" 28	book slips	130.00
6,000	" 66)	applicant's notice	16.50
	" 67)		$636.50

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Kelham, Lacoste, McKinstry, Sloss and Young. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $3272.32. Referred to the Finance Committee.
The Committee recommends the purchase of the following:

1 Remington typewriter	$99.23	
(credit by old machine)	40.00	
	$59.23	
1 Book truck	44.00	
	$103.23	

Roll Call on adoption of the recommendation. Ayes: Trustees Cullinan, Deering, Kelham, Lacoste, McKinstry, Sloss and Young. Noes: none. Adopted.

Committee on Branches.

Chairman Lacoste no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Trustee Kelham reports bills as follow:

Salary Demands.	$14538.80
Book Bills	915.03
Printing and Binding Bills	3236.44
Miscellaneous Demands	3272.32
	$21962.59

Salary Demands. May 15, 1927

5618	Mullin, G.A.	$12.74	$212.26	5674	Panella, A.	$4.12	$88.38
5619	Rea, Robert	9.22	190.78	5675	Parker, E.	2.30	57.70
5620	Alin, J.	1.60	43.40	5676	Potter, M.E.	2.64	77.36
5621	Barnes, E.	2.49	70.01	5677	Rabe, F.	1.34	43.66
5622	Bastian, Wm.	4.97	98.53	5678	Rogers, Hildegard	2.09	57.91
5623	Boyle, A.	2.19	70.31	5679	Roy, P.	2.16	70.34
5624	Buckley, E.	2.16	70.34	5680	Smith, Evelyn F.	2.51	80.53
5625	Byrne, M.A.	5.67	99.33	5681	Smith, Louise M.	....	50.00
5626	Cadell, D.	2.25	67.18	5682	Sturges, E.J.	4.15	75.85
5627	Castle, M.M.	2.44	62.56	5683	Tod, I.	1.54	43.46
5628	Corbett, Jerry	....	30.00	5684	Walker, F.	1.89	53.11
5629	Cordrey, L.H.	2.55	77.45	5685	Watson, M.E.	2.06	67.94
5630	Crowhurst, E.	2.73	69.77	5686	Welch, Henrietta	....	30.00
5631	Dawson, H.J.	2.72	75.10	5687	Welch, Phyllis M.	2.26	55.46
5632	De Andreis, E.	2.59	77.41	5688	Westlake, H.C.	2.44	70.06
5633	Donoghue, C.	2.15	47.85	5689	Whitcher, M.L.	5.05	74.95
5634	Doyle, Dorothy	1.95	63.38	5690	Windele, M.W.	2.79	77.21
5635	Doyle, Mary M.	3.37	81.19	5691	Woodman, A.	3.85	76.15
5636	Dunne, H.M.	1.66	43.34	5692	Armstrong, L.D.		25.00
5637	Enlow, R.C.	2.31	70.19	5693	Avery, H.		7.50
5638	Faithorn, H.L.	1.91	63.09	5694	Bolton, L.L.		7.50
5639	Farrell, M.	2.35	70.15	5695	Fogerty, P.F.		7.50
5640	Finkelstein, L.H.	2.44	62.56	5696	Kenney, W.T.		7.50
5641	Finvaag, H.C.	2.19	52.81	5697	McLafferty, M.		7.50
5642	Fleming, E.T.	3.59	82.36	5698	Rossi, T.M.		7.50
5643	Flood, Mrs.	1.86	43.14	5699	Stierer, R.		7.50
5644	Fredricks, J.M.	3.07	76.93	5700	Bradshaw, M.		40.75
5645	Goldman, B.A.	3.92	76.08	5701	Codero, M.		23.25
5646	Hartford, J.	1.72	43.28	5702	Holland, J.R.		55.00
5647	Healy, A.M.	4.04	88.46	5703	Johansen, A.M.		23.25
5648	Ingersoll, A.M.	1.43	41.20	5704	Kirwin, K.		25.75
5649	Isaacs, R.M.	2.31	67.69	5705	Lyons, M.		10.00
5650	Johnston, I.	2.00	63.00	5706	McDonald, M.		23.25
5651	Kasling, M.	2.73	69.77	5707	McTernan, M.E.		10.00
5652	Kaufman, F.	2.06	67.94	5708	Risso, O.		25.00
5653	Klein, J.	....	32.50	5709	White, Mrs. A.		25.75
5654	Langpaap, F.K.	2.13	68.30	5710	Andruss, J.J.		13.75
5655	Larkin, J.	2.50	52.50	5711	Byrne, Henrietta		26.75
5656	Lefkowitz, R.	....	75.00	5712	Clark, G.		20.75
5657	Levy, A.F.	2.15	52.85	5713	Comte, H.L.		45.00
5658	McCafferty, T.V.	2.49	70.01	5714	Crossley, L.		40.00
5659	McCuistion, M.	2.18	62.82	5715	Dahlgren, G.E.		21.00
5660	McDonnell, A.B.	2.15	52.85	5716	Fleming, E.T.		23.25
5661	McDougall, H.R.	4.49	68.01	5717	Gamble, L.		25.75
5662	Markwell, D.	1.64	53.36	5718	Hurt, M.L.		40.00
5663	Mau, E.C.	2.50	65.17	5719	Ingham, C.		23.75
5664	Mel, C.F.	4.07	75.93	5720	Kenney, Aileen		24.25
5665	Monahan, K.E.	2.16	70.34	5721	Lapike, N.		39.00
5666	Murphy, M.F.	2.64	77.36	5722	Lasar, I.C.		40.00
5667	Murray, A.J.	2.95	77.05	5723	Lowell, F.		15.50
5668	Newberry, M.E.	3.63	76.37	5724	Luschnat, B.		40.00
5669	Nicholson, G.F.	2.06	67.94	5725	McKnight, R.L.		28.00
5670	Nickols, D.	2.11	67.89	5726	Mariani, M.A.		35.00
5671	Nolan, Geo. J.	6.18	98.82	5727	Marriage, P.M.		6.00
5672	Nolan, J.C.	2.27	52.73	5728	Melsted, A.		24.00
5673	Paine, E.C.	2.69	77.31	5729	Meyer, H.		40.00

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5730	Odenthal, J.	$5.00
5731	Petit, E.	38.50
5732	Powell, A.H.	33.50
5733	Roberts, G.L.	18.00
5734	Romander, E.	39.00
5735	Ross, M.E.	15.50
5736	Sakovich, G.	34.75
5737	Sand, R.	10.75
5738	Sellman, E.L.	16.75
5739	Tomlinson, E.P.	40.00
5740	Unsworth, E.	42.50
5741	Welshons, M.	15.50
5742	Whitney, Geraldine	40.00
5743	Whitney, Vivian H.	21.00
5744	Wuersching, H.B.	13.75
5745	Black, M.	17.00
5746	Brown, R.	17.38
5747	Clecak, J.	18.38
5748	Dwyer, R.	18.00
5749	Hanratty, A.J.	20.88
5750	Lagomarsino, F.	17.38
5751	McKenna, J.	20.38
5752	Murray, J.	18.38
5753	O'Brien, A.	$ 17.38
5754	Rapere, E.	16.50
5755	Seiler, H.	20.13
5756	Sweitzer, D.	17.38
5757	Crossley, F.	15.00
5758	Fallon, V.C.	20.50
5759	Finvaag, H.C.	17.38
5760	Fowler, W.	19.88
5761	Gallagher, F.	13.00
5762	Keegan, J.E.	15.00
5763	Lee, D.	11.88
5764	Lindquist, R.	8.13
5765	Murphy, J.R.	16.60
5766	Norton, D.	20.38
5767	O'Dea, M.	19.63
5768	Rock, C.	20.38
5769	Streeter, S.	21.63
5770	Ward, B.	20.75
5771	Winter, H.	20.00
		$6909.98
	Retirement Fund	201.56
		$7111.54

Salary Demands. May 31, 1927

5772	Mullin, Geo. A.	$12.74	$212.26
5773	Rea, Robert	9.22	190.78
5774	Alin, J.	1.60	43.40
5775	Barnes, E.	2.62	73.33
5776	Bastian, Wm.	4.99	99.01
5777	Boyle, A.	2.19	70.31
5778	Buckley, E.	2.10	68.33
5779	Byrne, M.A.	5.67	99.33
5780	Cadell, D.	2.35	70.15
5781	Castle, M.M.	2.63	67.32
5782	Corbett, J.	....	30.00
5783	Cordrey, L.H.	2.54	77.46
5784	Crowhurst, E.	2.62	67.12
5785	Dawson, H.J.	2.70	74.63
5786	De Andreis, E.	2.59	77.41
5787	Donoghue, C.	2.15	47.85
5788	Doyle, Dorothy	2.09	67.91
5789	Doyle, Mary M.	3.46	83.39
5790	Dunne, H.M.	1.66	43.34
5791	Enlow, R.C.	2.31	70.19
5792	Faithorn, H.L.	1.91	63.09
5793	Farrell, M.	2.04	60.80
5794	Finkelstein, L.H.	2.44	62.56
5795	Finvaag, H.C.	2.19	52.81
5796	Fleming, E.	3.56	82.53
5797	Flood, M.	2.09	42.91
5798	Fredricks, J.M.	3.06	76.94
5799	Goldman, B.A.	3.92	76.08
5800	Hartford, J.	1.66	41.62
5801	Healy, A.M.	3.93	85.93
5802	Ingersoll, A.M.	1.51	43.49
5803	Isaacs, R.M.	2.31	67.69
5804	Johnston, I.	1.69	53.31
5805	Kasling, M.	2.73	69.77
5806	Kaufman, F.	2.06	67.94
5807	Klein, J.	....	32.50
5808	Langpaap, F.K.	2.19	70.31
5809	Larkin, J.	2.50	52.50
5810	Lefkowitz, R.	3.68	71.32
5811	Levy, A.F.	2.15	52.85
5812	McCafferty, T.V.	2.49	70.01
5813	McCuistion, M.	2.18	62.82
5814	McDonnell, A.B.	2.15	52.85
5815	McDougall, H.R.	4.49	68.01
5816	Markwell, D.	1.64	53.36
5817	Mau, E.C.	2.68	69.82
5818	Mel, C.F.	4.07	75.93
5819	Monahan, K.E.	2.09	67.99
5820	Murphy, M.F.	$2.64	$77.36
5821	Murray, A.	2.95	77.05
5822	Newberry, M.E.	3.63	76.37
5823	Nicholson, G.F.	2.06	67.94
5824	Nickols, D.	2.11	67.89
5825	Nolan, Geo. J.	6.18	98.82
5826	Nolan, J.C.	2.27	52.73
5827	Paine, E.C.	2.69	77.31
5828	Panella, A.	4.12	88.38
5829	Parker, E.	2.30	57.70
5830	Potter, M.E.	2.64	77.36
5831	Rabe, F.	1.34	43.66
5832	Rogers, Hildegard	2.09	57.91
5833	Roy, P.	2.16	70.34
5834	Smith, Evelyn F.	2.42	77.58
5835	Smith, Louise M.	....	50.00
5836	Sturges, E.J.	4.15	75.85
5837	Tod, I.	1.54	43.46
5838	Walker, F.	1.89	53.11
5839	Watson, M.E.	2.06	67.94
5840	Welch, Henrietta J.	....	30.00
5841	Welch, Phyllis M.	2.35	57.65
5842	Westlake, H.C.	2.44	70.06
5843	Whitcher, M.L.	5.05	74.95
5844	Windele, M.W.	2.79	77.21
5845	Woodman, A.	3.85	76.15
5846	Armstrong, L.D.		25.00
5847	Avery, H.		7.50
5848	Bolton, L.L.		7.50
5849	Fogerty, P.F.		7.50
5850	Kenney, W.T.		7.50
5851	McLafferty, M.		7.50
5852	Rossi, T.M.		7.50
5853	Stierer, R.		7.50
5854	Bradshaw, M.		40.75
5855	Codero, M.		23.25
5856	Holland, J.R.		55.00
5857	Johansen, A.M.		23.25
5858	Kirwin, K.		25.75
5859	Lyons, M.		10.00
5860	McDonald, M.		23.25
5861	McTernan, M.E.		10.00
5862	Risso, O.		25.00
5863	White, A.		25.75
5864	Andruss, J.J.		19.75
5865	Bouick, I.		24.50
5866	Byrne, Henrietta		26.50
5867	Caya, A.M.		40.00

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5868	Clark, G.	$21.00
5869	Comte, H.L.	40.50
5870	Crossley, L.	20.50
5871	Dahlgren, G.E.	40.00
5872	Dolan, G.	40.00
5873	Fleming, Helen	38.50
5874	Gamble, L.	26.00
5875	Hurt, M.L.	40.00
5876	Ingham, C.	25.75
5877	Lapike, N.	40.00
5878	Lasar, I.C.	40.00
5879	Lowell, F.	5.50
5880	Luschnat, B.	40.00
5881	McKnight, R.	40.00
5882	Mariani, M.	40.00
5883	Marriage, P.M.	15.25
5884	Mayo, M.	3.50
5885	Melsted, A.	26.00
5886	Meyer, H.	40.00
5887	Odenthal, J.	40.00
5888	Petit, P.	40.00
5889	Powell, A.H.	40.00
5890	Roberts, G.L.	22.00
5891	Romander, E.	40.00
5892	Ross, M.E.	40.00
5893	Sakovich, G.	40.00
5894	Sand, R.	36.75
5895	Sellman, E.L.	20.50
5896	Tomlinson, F.P.	40.00
5897	Unsworth, E.	41.75
5898	Welshons, M.	7.75
5899	Whitney, Geraldine	$40.00
5900	Whitney, Vivian H.	40.00
5901	Whittemore, A.	25.75
5902	Wuersching, H.B.	40.00
5903	Black, M.	18.25
5904	Brown, R.	17.63
5905	Clecak, J.	19.13
5906	Dwyer, R.	20.13
5907	Hanratty, A.	20.75
5908	Lagomarsino, F.	17.13
5909	McKenna, J.	20.13
5910	Murray, Jas.	25.13
5911	O'Brien, A.	17.63
5912	Rapere, E.	18.50
5913	Seiler, H.	24.00
5914	Sweitzer, D.	17.75
5915	Crossley, Franklyn	13.00
5916	Fallon, V.C.	21.13
5917	Finvaag, C.	17.75
5918	Fowler, W.	21.38
5919	Gallagher, F.	13.00
5920	Keegan, J.E.	19.00
5921	Lee, D.	12.63
5922	Lindquist, R.	8.38
5923	Murphy, J.R.	16.40
5924	Norton, D.	21.88
5925	O'Dea, M.	21.13
5926	Rock, C.	21.88
5927	Streeter, S.	23.13
5928	Ward, B.	21.38
5929	Winter, H.	20.38
		$7221.90
	Retirement Fund	205.36
		$7427.26
	Total May salary	$14538.80

Miscellaneous Demands.

5930	A.H. Clark Co.	$5.00
5931	Colonial Dames Amer.	3.00
5932	E.P. Dutton & Co.	31.52
5933	H. Wagner Publ. Co.	27.51
5934	Houghton Mifflin Co.	128.87
5935	Macmillan Co.	119.39
5936	Technical Book Co.	274.64
5937	The Timberman	5.00
5938	Martin Behrman	18.00
5939	McKee & Wentworth	226.25
5940	Am. Soc. Civ. Eng'rs	6.00
5941	Geo. A. Mullin	69.85
5942	Ditto, Inc.	8.15
5943	Gaylord Bros.	3.45
5944	Goodyear Rubber Co.	6.25
5945	Pac. Coast Paper Co.	15.65
5946	S.F. News Co.	15.80
5947	Blanchard Press	136.00
5948	Cal. Printing Co.	45.50
5949	Foster & Futernick Co.	3005.64
5950	Jas. L. Bradley	10.25
5951	Alex Coleman	103.75
5952	Easterday Supply Co.	5.90
5953	George's Auto Repair Co.	12.05
5954	Home Elevator Co.	26.80
5955	Joost Bros.	5.15
5956	J.H. Keefe Co.	497.00
5957	Chas. A. Langlais	$25.05
5958	Levenson Co.	41.24
5959	Mangrum & Otter	8.05
5960	Maundrell & Bowen	590.00
5961	Mullen Mfg. Co.	10.88
5962	Pac. Gasteam Co.	5.55
5963	Roberts Mfg. Co.	25.80
5964	Rucker-Fuller Desk Co.	41.80
5965	Schussler Bros.	6.82
5966	L.C. Smith & Corona	2.25
5967	Spencer Glass Co.	$3.50
5968	Telephone Equipment Co.	385.90
5969	F.A. Thomas Co.	12.25
5970	Underwood Typewriter	85.05
5971	F.W. Wentworth & Co.	4.00
5972	C.S. Allred	40.00
5973	H. Hughes	21.00
5974	Mercantile Trust Co.	25.00
5975	Emma Moriano	45.00
5976	T.L. Sharman	50.00
5977	Spring Valley Water	180.72
5978	Am. Bldg. Main. Co.	700.00
5979	Easterday Supply Co.	115.00
5980	Hoclwald Chemical Co.	14.00
5981	Moseley-Houdlette Co.	2.00
5982	Sanitary Towel Sup. Co.	15.25
5983	Geo. A. Mullin	155.31
		$21962.59

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Deering, Kelham, Lacoste, McKinstry, Closs and Young. Noes: none. Adopted.

The committee presents a revised budget, increasing the appropriation for

Books	$5,000
Fuel	200
Catalog cards	400
Furniture & repairs	4,564
	$10,164

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On motion duly carried, the revised report is adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

The Secretary reports that the lease of premises at #7 Bauer street will expire the end of June, and that the owners desire an increase of $10.00 in the rent. The matter is referred to the Secretary, to make the best arrangements he can and to renew the lease for three years. Roll Call: Trustees Cullinan, Deering, Kelham, Lacoste, McKinstry, Sloss and Young. Noes: none. Adopted.

Communications.

From the pages, requesting an increase of ten cents per hour. Referred to the Rules&AdCommittee.

There being no further business the meeting adjourned.

Geo. H. Mullin

Controller and Secretary.

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San Francisco, July 20, 1927

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:30 P.M., President Bates presiding.

On Roll Call the following are noted present: Trustees Deering, Kelham, Lacoste, McKinstry, Sloss, Young and Bates. Absent: Trustees Cullinan, Field, Hale, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $5274.86. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $1207.98. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $3241.28. Referred to the Finance Committee.

Trustee Kelham recommends that another janitor be secured, at a cost of $110.00 per month. Roll Call on adoption of recommendation. Ayes: Trustees Deering, Kelham, Lacoste, McKinstry, Sloss, Young and Bates. Noes: none. Adopted.

Committee on Branches.

Chairman Lacoste - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Trustee Kelham reports bills as follow:

Salary Demands	$15330.64
Book Bills	5274.86
Printing & Binding Bills	1207.98
Miscellaneous Bills	3241.28
	$25054.76

Salary Demands. June 15th

5984	Mullin, Geo. A.	$12.74	$212.26	5986	Alin, J.	$1.60	$43.40
5985	Rea, Robert	9.22	190.78	5987	Barnes, E.	2.49	70.01

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5988	Bastian, Wm.	$4.99	$99.01
5989	Boyle, A.	2.19	70.31
5990	Buckley, E.	2.16	70.34
5991	Byrne, M. A.	5.67	99.33
5992	Cadell, D.	2.25	67.18
5993	Castle, M. M.	2.44	62.56
5994	Comte, H. L.	....	45.00
5995	Corbett, Jerry	....	30.00
5996	Cordrey, L. H.	2.45	74.51
5997	Crowhurst, E.	2.34	59.84
5998	Dawson, H. J.	2.69	74.27
5999	De Andreis, E.	2.59	77.41
6000	Donoghue, C.	2.15	47.85
6001	Doyle, Dorothy	2.13	69.20
6002	Doyle, Mary	3.55	85.58
6003	Dunne, H. M.	.78	20.22
6004	Enlow, R. C.	2.44	74.20
6005	Faithorn, H. L.	1.91	63.09
6006	Farrell, M.	2.35	70.15
6007	Finkelstein, L. H.	2.44	62.56
6008	Finvaag, H. C.	2.19	52.81
6009	Fleming, E.	3.71	86.18
6010	Flood, Mary	2.08	42.92
6011	Fredricks, J. M.	2.95	74.01
6012	Goldman, B. A.	3.92	76.08
6013	Hartford, J.	1.72	43.28
6014	Hurt, M. L.	....	45.00
6015	Healy, A.	4.04	88.46
6016	Ingersoll, A. M.	1.47	42.24
6017	Isaacs, R. M.	2.23	65.44
6018	Johnston, I.	1.54	48.46
6019	Kaufman, F.	2.06	67.94
6020	Klein, J.	....	32.50
6021	Langpaap, F. K.	2.19	70.31
6022	Larkin, J.	2.50	52.50
6023	Lasar, I. C.	....	45.00
6024	Lefkowitz, R.	3.19	71.81
6025	Levy, A. F.	2.15	52.85
6026	Luschnat, B.	....	42.00
6027	McCafferty, T. V.	2.49	70.01
6028	McCuistion, M.	2.18	62.82
6029	McDonnell, A. B.	2.15	52.85
6030	McDougall, H. R.	4.49	68.01
6031	Markwell, D.	1.64	53.36
6032	Mau, E.C.	2.60	67.83
6033	Mel, C. F.	4.07	75.93
6034	Meyer, Hilde	....	45.00
6035	Monahan, K. E.	2.16	70.34
6036	Murphy, M. F.	2.64	77.36
6037	Murray, A.	2.95	77.05
6038	Newberry, M. E.	3.63	76.37
6039	Nicholson, G. F.	2.06	67.94
6040	Nickols, D.	2.11	67.89
6041	Nolan, Geo. J.	6.18	98.82
6042	Nolan, J. C.	2.27	52.73
6043	Paine, E. C.	2.76	79.52
6044	Panella, A.	4.12	88.38
6045	Parker, E.	2.30	57.70
6046	Potter, M. E.	2.64	77.36
6047	Rabe, F.	1.49	48.51
6048	Rogers, Hildegard	2.09	57.91
6049	Romander, E.	....	43.28
6050	Roy, P.	2.16	70.34
6051	Sakovich, G.	....	45.00
6052	Smith, Evelyn F.	2.42	77.58
6053	Smith, Louise M.	....	50.00
6054	Sturges, E. J.	4.15	75.85
6055	Tod, I.	1.54	43.46
6056	Unsworth, E. M.	....	51.00
6057	Walker, F. E.	1.89	53.11
6058	Watson, M. E.	2.06	67.94
6059	Welch, Henrietta	....	14.00
6060	Welch, Phyllis M.	2.35	57.65
6061	Westlake, H. C.	2.44	70.06
6062	Whitcher, M. L.	5.05	74.95
6063	Whitney, Geraldine	....	33.00
6064	Windle, M. W.	2.79	77.21
6065	Woodman, A.	3.85	76.15
6066	Armstrong, L. D.		35.00
6067	Avery, H.		7.50
6068	Bolton, L. L.		7.50
6069	Fogerty, P. F.		7.50
6070	Kenney, W. T.		7.50
6071	McLafferty, M.		7.50
6072	Rossi, T. M.		7.50
6073	Sticrer, R.		7.50
6074	Bradshaw, M.		40.75
6075	Codero, M.		13.25
6076	Holland, J. R.		55.00
6077	Johansen, A. M.		23.25
6078	Kirwin, K.		25.75
6079	Lyons, M.		10.00
6080	McDonald, M.		23.25
6081	McTernan, M.		10.00
6082	Risso, O.		25.00
6083	White, A.		25.75
6084	Andruss, J. J.		38.00
6085	Asplund, D.		16.00
6086	Bouick, I.		10.00
6087	Byrne, Henrietta		39.75
6088	Caya, A. M.		40.00
6089	Clark, G.		32.25
6090	Crossley, L.		28.00
6091	Dahlgren, G. E.		10.00
6092	Dolan, G.		40.00
6093	Fleming, Helen		10.00
6094	Fowler, H. C.		10.50
6095	Gamble, L.		7.75
6096	Hardy, B.		40.00
6097	Ingham, C.		25.75
6098	Lapike, N.		40.00
6099	Lowell, F.		40.00
6100	McKnight, R. L.		10.00
6101	Mariani, M.		40.00
6102	Marriage, M. M.		15.25
6103	Mayo, N.		40.00
6104	Melsted, A.		31.50
6105	Odenthal, J.		40.00
6106	Petit, P.		40.00
6107	Powell, A. H.		40.00
6108	Roberts, G. L.		32.00
6109	Ross, M. E.		10.00
6110	Sand, R.		32.25
6111	Sellman, E. L.		27.00
6112	Tomlinson, F. P.		10.00
6113	Welshons, M.		7.75
6114	Whitney, V. H.		40.00
6115	Whittemore, A.		22.75
6116	Winter, I. M.		14.00
6117	Wuersching, T. B.		19.00
6118	Black, Milton		17.88
6119	Brown, R.		28.25
6120	Burke, J.		21.10
6121	Clecak, J.		29.63
6122	D'Arco, A.		15.70
6123	Hanratty, A.		25.50
6124	Lagomarsino, F.		32.88
6125	McKenna, J.		31.75
6126	Murray, Jas.		33.25
6127	O'Brien, A.		38.38
6128	Rapere, E.		27.63
6129	Ceiler, H.		21.00
6130	Sweitzer, D.		9.50
6131	Crossley, F.		16.25
6132	Finvaag, C.		17.75
6133	Fowler, W.		21.38
6134	Gallagher, F.		16.25
6135	Hennessy, J. J.		11.30
6136	Keegan, J. E.		17.50
6137	Lee, D.		14.13
6138	Lindquist, R.		8.13
6139	Murphy, J. R.		17.50
6140	Norton, D.		21.62
6141	O'Dea, M.		19.63

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6142	Rock, C.	$21.88
6143	Streeter, S.	22.25
6144	Ward, B.	20.88

6145	Winter, H.		$20.88
6146	Kasling, Marion	2.18	55.82
			$7470.98
	Retirement Fund		203.41
			$7674.39

Salary Demands. June 30th

6147	Mullin, Geo. A.	$12.74	$212.26
6148	Rea, Robert	9.22	190.78
6149	Alin, J.	1.60	43.40
6150	Barnes, E.	2.49	70.01
6151	Bastian, Wm.	4.99	99.01
6152	Boyle, A.	2.19	70.31
6153	Buckley, E.	2.06	66.99
6154	Byrne, M. A.	5.67	99.33
6155	Cadell, D.	2.35	70.15
6156	Castle, M.	2.44	62.56
6157	Comte, H. L.	....	45.00
6158	Corbett, Jerry	....	30.00
6159	Cordrey, L. H.	2.54	77.46
6160	Crowhurst, E.	2.73	69.77
6161	Dawson, H. J.	2.79	77.21
6162	De Andreis, E.	2.59	77.41
6163	Donoghue, C.	2.15	47.85
6164	Doyle, Dorothy	2.09	67.91
6165	Doyle, Mary M.	3.19	76.81
6166	Dunne, H. M.	1.66	43.34
6167	Enlow, R. C.	2.31	70.19
6168	Faithorn, H. L.	1.91	63.09
6169	Farrell, M.	2.35	70.15
6170	Finkelstein, L. M.	2.44	62.56
6171	Finvaag, H. C.	2.19	52.81
6172	Fleming, E.	3.56	82.53
6173	Flood, Mary	2.08	42.92
6174	Fredricks, J. M.	3.06	76.94
6175	Goldman, B. A.	3.92	76.08
6176	Hartford, J.	1.72	43.28
6177	Healy, A. M.	4.04	88.46
6178	Hurt, Mary L.	....	45.00
6179	Ingersoll, A. M.	1.51	43.49
6180	Isaacs, R. M.	2.31	67.69
6181	Johnston, I.	1.84	58.16
6182	Kaufman, F.	2.06	67.94
6183	Klein, John	....	32.50
6184	Langpaap, F. K.	2.19	70.31
6185	Larkin, J.	2.50	52.50
6186	Lasar, I. C.	....	45.00
6187	Lefkowitz, R.	3.68	71.32
6188	Levy, A. F.	2.15	52.85
6189	Luschnat, B.	....	45.00
6190	McCafferty, T. V.	2.49	70.01
6191	McCuistion, M.	2.18	64.82
6192	McDonnell, A. B.	2.15	52.85
6193	McDougall, H. R.	4.49	68.01
6194	Markwell, D.	1.64	53.36
6195	Mau, E. C.	2.68	69.82
6196	Mel, C. F.	4.07	75.93
6197	Meyer, Hilde	....	45.00
6198	Monahan, K. E.	2.16	70.34
6199	Murphy, M. F.	2.64	77.36
6200	Murray, A.	2.85	74.48
6201	Newberry, M. E.	3.63	76.37
6202	Nicholson, G. F.	2.06	67.94
6203	Nickols, D.	2.11	67.89
6204	Nolan, Geo. J.	6.18	98.82
6205	Nolan, J. C.	2.27	52.73
6206	Paine, E. C.	2.69	77.31
6207	Panella, A.	4.12	88.38
6208	Parker, E.	2.30	57.70
6209	Potter, M. E.	2.64	77.36
6210	Rabe, F.	1.49	48.51
6211	Rogers, Hildegard L.	2.09	57.91
6212	Romander, E.	....	45.00
6213	Roy, P.	2.16	70.34
6214	Sakovich, G.	....	45.00
6215	Smith, Evelyn F.	2.42	77.58
6216	Smith, Louise M.	....	50.00

6217	Sturges, E. J.	$4.15	$75.85
6218	Tod, I.	1.54	45.46
6219	Unsworth, E. M.	....	45.50
6220	Walker, F. E.	1.49	55.11
6221	Watson, M. E.	2.06	67.94
6222	Welch, Henrietta	....	46.00
6223	Welch, Phyllis M.	2.35	57.65
6224	Westlake, H. C.	2.44	70.06
6225	Whitcher, M. L.	5.05	74.95
6226	Whitney, Geraldine	....	45.00
6227	Windele, M. W.	2.79	77.21
6228	Woodman, A.	3.85	76.15
6229	Armstrong, L. D.	....	25.00
6230	Avery, H.		7.50
6231	Bolton, L. L.		7.50
6232	Fogerty, P. F.		7.50
6233	Kenney, W. T.		7.50
6234	McLafferty, M.		7.50
6235	Rossi, T. M.		7.50
6236	Stierer, R.		7.50
6237	Bradshaw, M.		40.75
6238	Codero, M.		43.25
6239	Holland, J. R.		55.00
6240	Johansen, A. M.		43.25
6241	Kirwin, K.		25.75
6242	Lyons, M.		10.00
6243	McDonald, M.		23.75
6244	McTernan, M.		10.00
6245	Risso, O.		25.00
6246	White, A.		25.75
6247	Andruss, J. J.		29.25
6248	Asplund, D.		16.00
6249	Bouick, I.		40.00
6250	Byrne, Henrietta		17.25
6251	Caya, A. M.		40.00
6252	Clark, G.		20.75
6253	Crossley, L.		30.25
6254	Dahlgren, G. E.		40.00
6255	Dolan, G.		40.00
6256	Fleming, Helen		40.00
6257	Fowler, H. C.		56.00
6258	Gamble, L.		27.25
6259	Gibson, F. M.		36.50
6260	Hardy, B.		40.00
6261	Hetrick, P.		12.00
6262	Ingham, C.		43.50
6263	Lapike, N.		40.38
6264	Lowell, F.		31.50
6265	McKnight, R. L.		40.00
6266	Mariani, M.		18.50
6267	Marriage, [illegible] M.		6.00
6268	Mayo, M.		10.00
6269	Melsted, A.		26.75
6270	Odenthal, J.		11.00
6271	Petit, P.		40.00
6272	Powell, A. H.		10.00
6273	Roberts, G. L.		12.00
6274	Ross, M. E.		40.00
6275	Sand, R.		25.75
6276	Sellman, E. L.		22.75
6277	Shepherd, M. L.		31.50
6278	Tomlinson, F. P.		40.00
6279	Truax, M.		14.00
6280	Welshons, M.		7.25
6281	Whitney, V. H.		10.00
6282	Whittemore, A.		21.50
6283	Wuersching, H. B.		36.00
6284	Black, Milton		11.00
6285	Brown, Ruth		17.75
6286	Burke, J.		12.20

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6287	Clecak, J.	$21.63
6288	D'Arco, A.	15.90
6289	Hanratty, A.	22.63
6290	Lagomarsino, F.	19.50
6291	McKenna, J.	27.25
6292	Murray, J.	37.25
6293	O'Brien, A.	17.75
6294	Rapere, E.	18.63
6295	Seiler, H.	7.00
6296	Sweitzer, D.	17.88
6297	Crossley, F.	16.25
6298	Finvaag, C.	17.75
6299	Fowler, W.	20.50
6300	Gallagher, F.	$16.25
6301	Hennessy, J. J.	25.00
6302	Keegan, J. E.	16.75
6303	Lee, D.	12.63
6304	Lindquist, R.	8.50
6305	Murphy, J. R.	21.63
6306	Norton, D.	20.38
6307	O'Dea, M.	6.00
6308	Rock, C.	21.88
6309	Streeter, S.	22.25
6310	Ward, B.	21.38
6311	Winter, H.	20.63
		$7453.31
	Retirement Fund	202.94
		$7656.25
	June 15	$7674.39
		$15330.64

Miscellaneous Demands.

6312	Arthur H. Clark Co.	$ 5.00
6313	E.P. Dutton & Co.	1.75
6314	Harr Wagner Publ. Co.	20.73
6315	Houghton Mifflin Co.	19.81
6316	H.R. Huntting Co.	98.92
6317	Macmillan Co.	22.39
6318	Macrae's Blue Bk. Co.	10.00
6319	S.F. News Co.	496.58
6320	S.F. News Co.	1469.63
6321	G.E. Stechert & Co.	2773.34
6322	Technical Book Co.	62.19
6323	Librarian of Congress	130.25
6324	G.E. Stechert & Co.	86.37
6325	Geo. A. Mullin	77.90
6326	Commercial Paste Co.	281.80
6327	H.C. Magnus & Co.	1.75
6328	Blanchard Press	136.00
6329	Primo Press	634.25
6330	Foster & Futernick	154.18
6331	Barney's Tire Service	36.25
6332	Eames Co.	44.00
6333	Easterday Supply Co.	13.50
6334	George's Auto Repair Co.	3.90
6335	Home Elevator Co.	8.30
6336	J.H. Keefe Co.	485.00
6337	Chas. A. Langlais	9.25
6338	Levenson Co.	17.19
6339	Mullen Mfg. Co.	5.05
6340	Neal Co.	760.00
6341	Panama Lamp & Com'l Co.	36.29
6342	Remington Typewriter Co.	59.23
6343	Roberts Mfg. Co.	10.00
6344	D.N. & E. Walter & Co.	1.50
6345	Pac. Gas & Elec. Co.	26.10
6346	Shell Co. of Cal.	69.75
6347	C,S. Allred	40.00
6348	H. Hughes	41.00
6349	Mercantile Trust Co.	30.00
6350	Emma Moriano	45.00
6351	T. L. Sharman	50.00
6352	Spring Valley Water Co.	106.55
6353	Amer. Bldg. Main. Co.	700.00
6354	Harry Cohen	65.00
6355	Bureau of Supplies	414.48
6356	Home Elevator Co.	22.50
6357	Moseley-Houdlette Co.	7.00
6358	Pelican Paper Co.	50.04
6359	Robert Rea	91.25
6360	Sanitary Towel Sup. Co.	15.25
6361	Geo. A. Mullin	102.02
		4170.76

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: TrusteesDeering, Kelham, Lacoste, McKinstry, Sloss, Young and Bates. Noes: none. Adopted. Noes: none. Adoption

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Regarding the increase in rent at 47 Davis street, the Secretary reports that the American Trust Company has agreed to an increase of five dollars per month, instead of ten dollars, as at first requested.

Communications.

From Miss Minnie DeLeon, resigning from the staff. Accepted.

From Mrs. Marie McCuistion, resigning from the staff. Accepted.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary

JUL 20 '27

San Francisco, August 10, 1927

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

The meeting is called to order at 4:10 P.M., President Bates presiding.

On Roll Call the following are noted present: Trustees Cullinan, Deering, Lacoste, McKinstry, Sloss, Young and Bates. Absent: Trustees Field, Hale, Kelham, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

Trustee Hale enters and takes his seat.

The report of the Controller and Secretary is read and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $5806.72. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $2064.23. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Sloss reports bills to the amount of $2876.36. Referred to the Finance Committee.

Committee on Branches.

Chairman Lacoste - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$15380.72
Book Bills	5806.72
Printing and Binding Bills	2064.23
Miscellaneous Bills	2876.36
	$26128.03

Salary Demands.

6361	Mullin, George A.	$12.74	$212.26	6367	Buckley, E.	$2.16	$70.34
6362	Rea, Robert	9.22	190.78	6368	Byrne, M. A.	5.67	99.33
6363	Alin, J.	1.60	43.40	6369	Cadell, D.	2.35	70.15
6364	Barnes, E.	2.49	70.01	6370	Castle, M.	2.89	73.88
6365	Bastian, Wm.	6.65	131.85	6371	Comte, H. L.	....	45.00
6366	Boyle, A.	2.19	70.31	6372	Corbett, Jerry	....	5.00

6373	Cordrey, L. H.	$ 2.54	$ 77.46
6374	Crowhurst, E.	2.73	69.77
6375	Dawson, H. J.	2.79	77.21
6376	De Andreis, E.	2.99	89.20
6377	Donoghue, C.	2.15	47.85
6378	Doyle, Dorothy	2.09	67.91
6379	Doyle, Mary M.	3.73	89.07
6380	Dunne, H. M.	1.66	43.34
6381	Enlow, R. C.	2.33	70.86
6382	Faithorn, H. L.	2.18	71.80
6383	Farrell, M.	2.35	70.15
6384	Finkelstein, L. H.	2.44	62.56
6385	Finvaag, H. C.	2.19	52.81
6386	Fleming, E.	3.56	82.53
6387	Flood, Mary	2.08	42.92
6388	Fredricks, J. M.	3.06	76.94
6389	Goldman, B. A.	3.92	76.08
6390	Hartford, J.	1.72	43.28
6391	Healy, A. M.	4.04	88.46
6392	Hurt, Mary L.	....	45.00
6393	Ingersoll, A. M.	1.32	38.10
6394	Isaacs, R. M.	2.31	67.69
6395	Johnston, I.	1.84	58.16
6396	Kaufman, F.	2.06	67.94
6397	Klein, J.	....	69.17
6398	Langpaap, F. K.	2.19	70.31
6399	Larkin, J.	2.50	52.50
6400	Lasar, I. C.	....	45.00
6401	Lefkowitz, R.	3.68	71.32
6402	Levy, A. F.	2.15	52.85
6403	Luschnat, B.	....	45.00
6404	McCafferty, T. V.	2.49	70.01
6405	McDonnell, A. B.	2.19	53.85
6406	McDougall, H. R.	4.49	68.01
6407	Markwell, D.	1.67	54.37
6408	Mau, E. C.	2.62	68.50
6409	Mel, C. F.	4.07	75.93
6410	Meyer, Hilde	....	45.00
6411	Monahan, K. E.	2.16	70.34
6412	Murphy, M. F.	2.64	77.36
6413	Murray, A.	2.75	71.92
6414	Newberry, M. E.	3.63	76.37
6415	Nicholson, G. F.	2.06	67.94
6416	Nickols, D.	2.11	67.89
6417	Nolan, Geo.	6.18	98.82
6418	Nolan, J. C.	2.27	52.73
6419	Paine, E. C.	3.01	86.50
6420	Panella, A.	4.12	88.38
6421	Parker, E.	2.30	57.70
6422	Potter, M. E.	2.64	77.36
6423	Rabe, F.	1.49	48.51
6424	Rogers, Hildegard	2.09	57.91
6425	Romander, E.	....	45.00
6426	Roy, P.	2.16	70.34
6427	Sakovich, G.	....	45.00
6428	Smith, Evelyn	2.42	77.58
6429	Smith, Louise M.	....	50.00
6430	Sturges, E. J.	4.15	75.85
6431	Tod, I.	1.54	43.46
6432	Unsworth, E. M.	....	49.29
6433	Walker, F.	1.89	53.11
6434	Watson, M. E.	1.99	65.68
6435	Welch, Henrietta J.	....	30.00
6436	Welch, Phyllis M.	2.35	57.65
6437	Westlake, H. C.	2.44	70.06
6438	Whitcher, M. L.	5.05	74.95
6439	Whitney, Geraldine	....	45.00
6440	Windele, M. W.	2.69	74.27
6441	Woodman, A.	3.85	76.15
6442	Armstrong, L. D.		25.00
6443	Avery, H.		7.50
6444	Bolton, L. L.		7.50
6445	Fogerty, P. F.		7.50
6446	Kenney, W. T.		7.50
6447	McLafferty, M.		7.50

6448	Rossi, T. M.	$ 7.50
6449	Stierer, R.	7.50
6450	Bradshaw, M.	40.75
6451	Codero, M.	23.25
6452	Holland, J. R.	55.00
6453	Johansen, A. M.	23.25
6454	Kirwin, K.	15.75
6455	Lyons, M.	10.00
6456	McDonald, M.	23.25
6457	McTernan, M.	10.00
6458	Risso, O.	25.00
6459	White, A.	25.75
6460	Andruss, J. J.	6.00
6461	Asplund, D.	16.00
6462	Bouick, I.	39.24
6463	Byrne, Henrietta	5.50
6464	Caya, A. M.	40.00
6465	Clark, G.	19.50
6466	Dahlgren, G. E.	40.00
6467	Dolan, G.	40.00
6468	Dryden, F.	31.50
6469	Fowler, H. C.	40.00
6470	Gamble, L.	24.25
6471	Gibson, F. M.	40.00
6472	Hardy, B.	40.00
6473	Hetrick, P.	15.50
6474	Ingham, /C.	22.50
6475	Lapike, N.	40.00
6476	Lowell, F.	37.33
6477	McKnight, L.	40.00
6478	Marriage, P. M.	6.00
6479	Mayo, N.	40.00
6480	Melsted, A.	27.25
6481	Odenthal, J.	12.50
6482	Petit, P.	40.00
6483	Powell, A. H.	40.00
6484	Roberts, G. L.	18.00
6485	Ross, M. E.	41.75
6486	Sand, R.	27.25
6487	Sellman, E. L.	24.50
6488	Shepherd, N. L.	40.00
6489	Tomlinson, F. P.	37.33
6490	Truax, M.	40.00
6491	Welshons, M.	7.50
6492	Whitney, V. H.	40.00
6493	Whittemore, A.	21.25
6494	Wuersching, H. B.	40.00
6495	Brown, R.	22.88
6496	Burke, J.	21.50
6497	Carney, G. M.	30.00
6498	Clarke, L. J.	17.40
6499	Clecak, J.	18.00
6500	D'Arco, A.	14.70
6501	Hanratty, A.	37.75
6502	McKenna, J.	29.63
6503	O'Brien, A.	22.88
6504	Rapere, E.	27.00
6505	Rapere, Thos,	5.40
6506	Sweitzer, D.	29.50
6507	Bowman, A.	9.60
6508	Crossley, F.	15.00
6509	Finvaag, C.	16.50
6510	Fowler, W.	19.88
6511	Gallagher, F.	16.25
6512	Hennessy, J.	15.90
6513	Keegan, J. E.	15.00
6514	Lee, D.	12.63
6515	Lindquist, R.	6.88
6516	Murphy, J. R.	19.00
6517	Norton, D.	18.88
6518	O'Dea, M.	19.38
6519	Rock, C.	4.63
6520	Streeter, S.	20.75
6521	Ward, B.	19.88
6522	Winter, H.	19.88
		$7412.07
	Retirement Fund	204.07
		$7616.14

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6523	Mullin, Geo. A.	$12.74	$212.26
6524	Rea, Robert	9.22	190.78
6525	Alin, J.	1.60	43.40
6526	Barnes, E.	2.49	70.01
6527	Bastian, Wm.	6.17	122.33
6528	Boyle, A.	2.19	70.31
6529	Buckley, E.	2.16	70.34
6530	Byrne, M. A.	5.67	99.33
6531	Cadell, D.	2.25	67.18
6532	Castle, M.	2.63	67.32
6533	Comte, H. L.	....	45.00
6534	Corbett, Jerry	....	26.00
6535	Cordrey, L. H.	2.54	77.46
6536	Crowhurst, E.	2.73	69.77
6537	Davis, Hilde M.	....	45.00
6538	Dawson, H. J.	2.79	77.21
6539	De Andreis, E.	2.59	77.41
6540	Donoghue, C.	2.15	47.85
6541	Doyle, D.	2.02	65.65
6542	Doyle, Mary	3.26	78.64
6543	Dunne, H.	1.66	43.34
6544	Enlow, R. C.	2.31	70.19
6545	Faithorn, H. L.	2.11	69.70
6546	Farrell, M.	2.35	70.15
6547	Finkelstein, L.	2.44	62.56
6548	Finvaag, H. C.	2.19	52.81
6549	Fleming, E.	3.56	82.53
6550	Flood, Mary	2.08	42.92
6551	Fredricks, J.	3.06	76.94
6552	Goldman, B. A.	3.92	76.08
6553	Hartford, J.	1.72	43.28
6554	Healy, A. M.	4.04	88.46
6555	Hurt, M. L.	....	41.78
6556	Ingersoll, A. M.	1.51	43.49
6557	Isaacs, R. M.	2.31	67.69
6558	Johnston, I.	1.84	58.16
6559	Kaufman, F.	2.06	67.94
6560	Klein J. F.	....	65.83
6561	Langpaap, F. K.	2.19	70.31
6562	Larkin, J.	2.50	52.50
6563	Lasar, I. C.	....	45.00
6564	Lefkowitz, R.	3.68	71.32
6565	Levy, A. F.	2.11	51.85
6566	Luschnat, B.	....	45.00
6567	McCafferty, T. V.	2.49	70.01
6568	McDonnell, A. B.	2.15	52.85
6569	McDougall, H. R.	4.49	68.01
6570	Markwell, D.	1.75	56.92
6571	Mau, E. C.	2.08	54.19
6572	Mel, C. F.	4.07	75.93
6573	Monahan, K. E.	2.16	70.34
6574	Murphy, M. F.	2.64	77.36
6575	Murray, A.	2.95	77.05
6576	Newberry, M. E.	3.63	76.37
6577	Nicholson, G. F.	2.06	67.94
6578	Nickols, D.	2.11	67.89
6579	Nolan, Geo. J.	6.18	98.82
6580	Nolan, J. C.	2.27	52.73
6581	Paine, E. C.	2.94	84.67
6582	Panella, A.	4.12	88.38
6583	Parker, E.	2.36	59.35
6584	Potter, M. E.	2.64	77.36
6585	Rabe, F.	1.49	48.51
6586	Rogers, Eliz.	1.18	31.49
6587	Rogers, Hildegard	2.19	60.66
6588	Romander, E.	....	44.14
6589	Roy, P.	2.16	70.34
6590	Sakovich, G.	....	45.00
6591	Smith, Evelyn F.	2.16	69.47
6592	Smith, Louise M.	....	50.00
6593	Sturges, E. J.	4.15	75.85
6594	Tod, I.	1.54	43.46
6595	Unsworth, E. M.	....	53.17
6596	Walker, F. E.	1.89	53.11
6597	Watson, M. E.	1.99	65.68
6598	Welch, Henrietta J.	....	30.00
6599	Welch, Phyllis M.	2.35	57.65
6600	Westlake, H. C.	$2.44	$70.06
6601	Whitcher, M. L.	5.05	74.95
6602	Whitney, Geraldine	....	45.00
6603	Windele, M. W.	2.79	77.21
6604	Woodman, A.	3.85	76.15
6605	Armstrong, L. D.		25.00
6606	Avery, H.		7.50
6607	Bolton, L. L.		7.50
6608	Fogerty, P. F.		7.50
6609	Kenney, W. T.		7.50
6610	McLafferty, M.		7.50
6611	Rossi, T. M.		7.50
6612	Stierer, R.		7.50
6613	Bradshaw, M.		40.75
6614	Codero, M.		23.25
6615	Holland, J. R.		55.00
6616	Johansen, A. M.		23.25
6617	Kirwin, K.		25.75
6618	Lyons, M.		10.00
6619	McDonald, M.		23.25
6620	McTernan, M.		10.00
6621	Risso, O.		25.00
6622	White, A.		25.75
6623	Andruss, J. J.		22.75
6624	Asplund, D.		31.75
6625	Bouick, I.		40.00
6626	Byrne, Henrietta		11.00
6627	Heaton, Margaret		21.00
6628	Caya, A.		40.00
6629	Clark, G.		22.75
6630	Dahlgren, G. E.		40.00
6631	Dolan, G.		40.00
6632	Dryden, F.		40.00
6633	Fleming, Helen		31.25
6634	Gamble, L.		28.75
6635	Gibson, F. M.		17.00
6636	Hardy, B.		45.00
6637	Hetrick, P.		18.50
6638	Ingham, C.		27.50
6639	Lapike, N.		43.75
6640	Lowell, F.		40.00
6641	McKnight, R. L.		40.00
6642	Marriage, P. M.		7.50
6643	Mayo, N.		40.00
6644	Melsted, A.		28.75
6645	Odenthal, J.		33.00
6646	Petit, P.		40.00
6647	Powell, A. H.		40.00
6648	Roberts, G. L.		20.00
6649	Ross, M. E.		40.00
6650	Sand, R.		27.00
6651	Sellman, E. L.		26.75
6652	Shepherd, N. L.		40.00
6653	Tomlinson, F. P.		40.00
6654	Truax, M.		40.00
6655	Welshons, M.		7.75
6656	Whitney, V. H.		40.00
6657	Whittemore, A.		24.75
6658	Wuersching, H.B.		40.00
6659	Black, M.		9.88
6660	Brown, R.		28.38
6661	Burke, J.		21.60
6662	Carney, G. M.		23.75
6663	Clarke, L. J.		17.70
6664	Clecak, J.		19.38
6665	D'Arco, A.		10.90
6666	Hanratty, A.		28.63
6667	Lagomarsino, F.		15.25
6668	McKenna, J.		2.13
6669	Murray, J.		20.00
6670	O'Brien, A.		28.25
6671	Rapere, Eliz.		39.50
6672	Rapere, T.		16.50
6673	Sweitzer, D.		20.13
6674	Crossley, F.		16.25
6675	Finvaag, C.		18.50
6676	Fowler, W.		21.88

6677	Gallagher, F.	$16.25	6684	O'Dea, M.	$21.63
6678	Hennessey, J.	17.80	6685	Rock, C.	10.63
6679	Keegan, J. E.	14.75	6686	Streeter, S.	23.63
6680	Lee, D.	14.50	6687	Ward, B.	21.88
6681	Lindquist, R.	8.75	6688	Winter, H.	21.63
6682	Murphy, J. R.	21.88	6689	Bowman, A.	8.40
6683	Norton, D.	25.13			
					$7561.42
				Retirement Fund	203.16
					$7764.58
				July 15	7616.14
					$15380.72

6690	American Book Co.	1.62	6716	J. Brunton & Sons Co.	33.55
6691	Carnegie Library Pittsburg.	1.00	6717	Alex Coleman	116.30
6692	Ginn & Co.	30.82	6718	George's Auto Repair Co.	37.05
6693	Harr Wagner Publ. Co.	20.50	6719	Home Elevator Co.	7.10
6694	Houghton, Mifflin Co.	43.12	6720	Joost Bros.	8.00
6695	Macmillan Co.	85.77	6721	J. H. Keefe Co.	75.00
6696	S. F. News Co.	427.12	6722	Chas. A. Langlais	21.48
6697	G. E. Stechert & Co.	4152.15	6723	Levenson, Co.	16.93
6698	Technical Book Co.	164.25	6724	Mullen Mfg. Co.	139.07
6699	Times-Mirror Ptg.&Bdg.Hse.	4.42	6725	Jas. A. Nelson	7.24
6700	Walker's Manual	10.00	6726	Sartorius Co.	339.85
6701	H. W. Wilson Co.	26.40	6727	L.C.Smith & Corona	2.00
6702	Amer. Hist'l Ass'n.	5.00	6728	West. Asbestos Magnesia	432.00
6703	Librarian of Congress	750.00	6729	Lewald Coal Co.	354.50
6704	C. F. Weber & Co.	18.00	6730	Shell Co. of Cal.	34.63
6705	G. E. Stechert & Co.	7.05	6731	C. S. Allred	40.00
6706	George A. Mullin	59.50	6732	American Trust Co.	30.00
6707	Gaylord Bros.	3.75	6733	H. Hughes	21.00
6708	H. C. Magnus & Co.	6.75	6734	Emma Moriano	45.00
6709	Pacific Coast Paper Co.	25.59	6735	T. L. Sharman	50.00
6710	S. F. News Co.	8.75	6736	Spring Valley Water Co.	177.16
6711	Blanchard Press	136.00	6737	Amer. Bldg Maintenance	700.00
6712	Calif. Printing Co.	31.00	6738	Elevator inspection	22.50
6713	Field&Ernst Envelope Co.	438.89	6739	Moseley-Houdlette Co.	2.00
6714	Foster & Futernick Co.	1413.50	6740	Sanitary Towel Supply	15.25
6715	Jas. L. Bradley	7.75	6741	Geo. A. Mullin	140.10
					$26128.03

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Deering, Hale, Lacoste, McKinstry, Sloss, Young and Bates. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

1. That Miss Agatha Ingersoll, who has been on probation for the past year, be appointed a regular assistant on the staff, beginning with July 1st, 1927, and that her salary be increased to one hundred dollars ($100.) per month.

2. That Miss Helen Dunne, who has been on probation for the past year, be appointed a regular member of the staff, beginning with August 1, 1927, and that her salary be increased to one hundred dollars ($100.) per month.

3. That, according to "THE RULES FOR LIBRARY SERVICE," the salary of Mrs. Ruth Mitchell Isaacs be increased from $140 to $145 per month, beginning with July 1st, 1927.

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Lacoste, McKinstry, Sloss, Young and Bates. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From the Portola District Merchants' Association, calling attention to the need of a branch library in that district. Referred to the Committee on Branches.

In this matter the Secretary reports that the Board of Education had failed to provide, as promised, the proper quarters for a branch library in the Portola district; and suggests that the Branch Committee be empowered to lease suitable accomodations, if they can be obtained, at a rental not to exceed fifty-five dollars ($55.) per month. Motion made that the matter be referred to the Committee on Branches, with full power to act. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Deering, Hale, Lacoste, McKinstry, Sloss, Young and Bates. Noes: none. Adopted.

President Bates presents his annual report. On motion duly carried, the report is adopted and is ordered transmitted to the Mayor, together with the reports of the Controller and Secretary and of the Librarian.

Nominations for President for the ensuing year being declared in order, Trustee Phelan is nominated and duly elected.

Nominations for the office of first Vice-President being declared in order, Trustee Hale is nominated and duly elected first Vice-President.

Nominations for the office of second Vice-President being declared in order, Trustee Sloss is nominated and duly elected second Vice-President.

Trustee Hale moves that the thanks of the Board be tendered Trustee Bates for the efficient manner in which he has discharged his duties as President.

There being no further business the meeting adjourned.

Geo. H. Cullinan

Controller and Secretary.

San Francisco, September 14, 1927

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., in the absence of President Phelan Vice-President Sloss presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Deering, Hale, Lacoste, Sloss, Young. Absent: Trustees Field, Kelham, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The Report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books

Chairman Young reports bills to the amount of $4109.33. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $96.35. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Lacoste reports bills to the amount of $1712.49. Referred to the Finance Committee.

Committee on Branches.

The Secretary reports that a building on San Bruno Avenue can be secured on a three-year lease, at a rental of sixty dollars ($60) per month.

Motion made that a three-year lease be executed for the store at # San Bruno Avenue, at a rental of sixty dollars ($60.) per month.

Roll Call on adoption of motion. Ayes Trustees Bates, Cullinan, Deering, Hale, Lacoste, Sloss and Young. Noes: none. Adopted.

Committee on Municipal Relations.

Chairman Cullinan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$14997.40
Book Bills	4109.33
Printing & Binding Bills	96.35
Miscellaneous Bills	1712.49
	$20915.57

Salary Demands.

6742	Mullin, Geo. A.	$12.74	212.26	6744	Alin, J.	$1.60	$43.40
6743	Rea, Robert	9.22	190.78	6745	Barnes, E.	2.32	65.35

6746	Bastian, Wm.	$5.47	$108.53
6747	Boyle, A.	1.96	63.04
6748	Buckley, E.	2.16	70.34
6749	Byrne, M. A.	5.67	99.33
6750	Cadell, D.	2.35	70.15
6751	Castle, M. M.	2.44	62.56
6752	Comte, H. L.	....	45.00
6753	Corbett, J.	....	30.00
6754	Cordrey, L.	2.37	72.30
6755	Crowhurst, E.	2.73	69.77
6756	Davis, H. M.	....	45.00
6757	Dawson, H. J.	2.79	77.21
6758	De Andreis, E.	2.59	77.41
6759	Donoghue, C.	2.15	47.85
6760	Doyle, D.	2.09	67.91
6761	Doyle, Mary	3.19	76.81
6762	Dunne, H.	1.85	48.15
6763	Enlow, R. C.	2.31	70.19
6764	Faithorn, H. L.	1.91	63.09
6765	Farrell, M.	2.35	70.15
6766	Finkelstein, L.	2.44	62.56
6767	Finvaag, H. C.	2.19	52.81
6768	Fleming, E.	3.56	82.53
6769	Flood, M.	2.08	42.92
6770	Fredricks, J. M.	3.06	76.94
6771	Goldman, B. A.	3.92	76.08
6772	Hartford, J.	1.72	43.28
6773	Healy, A. M.	4.04	88.46
6774	Hurt, M. L.	....	45.00
6775	Ingersoll, A.	2.02	57.98
6776	Isaacs, R. M.	2.56	74.94
6777	Johnston, I.	1.84	58.16
6778	Kaufman, F.	2.06	67.94
6779	Klein, J. F.	....	85.50
6780	Langpaap, F. K.	2.19	70.31
6781	Larkin, J.	2.50	52.50
6782	Lasar, I. C.	....	45.00
6783	Lefkowitz, R.	3.68	71.32
6784	Levy, A. F.	2.11	51.85
6785	Luschnat, B.	....	45.00
6786	McCafferty, T.	2.29	64.34
6787	McDonnell, A. B.	2.15	52.85
6788	McDougall, H. R.	4.49	68.01
6789	Markwell, D.	1.70	55.39
6790	Mau, E. C.	2.57	67.17
6791	Mel, C.	4.07	75.93
6792	Monahan, K. E.	2.16	70.34
6793	Murphy, M. F.	2.64	77.36
6794	Murray, A.	2.95	77.05
6795	Newberry, M. E.	3.63	76.37
6796	Nicholson, G. F.	2.06	67.94
6797	Nickols, D.	2.11	67.89
6798	Nolan, G. J.	8.54	136.46
6799	Nolan, J. C.	2.27	52.73
6800	Paine, E. C.	2.74	78.78
6801	Panella, A.	4.12	88.38
6802	Parker, E.	2.30	57.70
6803	Potter, M. E.	2.74	69.76
6804	Rabe, F.	1.49	48.51
6805	Rogers, Eliz.	2.53	67.47
6806	Rogers, H. T.	2.09	57.91
6807	Romander, E.	....	45.86
6808	Roy, E.	2.16	70.34
6809	Sakovich, G.	....	45.00
6810	Smith, Evelyn F.	2.42	77.58
6811	Smith, Louise M.	2.76	47.24
6812	Sturges, E. J.	4.15	75.85
6813	Tod, I.	1.54	43.46
6814	Unsworth, E. M.	....	47.58
6815	Walker, F. D.	1.89	58.11
6816	Watson, M. M.	2.06	67.94
6817	Welch, Henrietta J.	....	30.00
6818	Welch, Phyllis M.	2.35	57.65
6819	Westlake, H. C.	2.44	70.06
6820	Whitcher, M. L.	5.05	74.95
6821	Whitney, Geraldine	....	45.00
6822	Windele, M. W.	2.79	77.21
6823	Woodman, A.	3.85	76.15
6824	Armstrong, L. D.	....	25.00

6825	Avery, H.	$7.50
6826	Bolton, L. L.	7.50
6827	Fogerty, P. F.	7.50
6828	Kenney, W. T.	7.50
6829	McLafferty, M.	7.50
6830	Rossi, T. M.	7.50
6831	Stierer, R.	7.50
6832	Bradshaw, M.	40.75
6833	Codero, M.	23.25
6834	Holland, J. R.	55.00
6835	Johansen, A. M.	23.25
6836	Kirwin, K.	25.75
6837	Lyons, M.	10.00
6838	McDonald, M.	23.25
6839	McTernan, M.	10.00
6840	Risso, O.	25.00
6841	White, A.	25.75
6842	Andruss, J. J.	40.00
6843	Asplund, D.	18.00
6844	Bouick, I.	40.00
6845	Byrne, Henrietta	38.75
6846	Caya, A.	40.00
6847	Clark, G.	22.25
6848	Dahlgren, G. E.	40.00
6849	Dolan, G.	5.00
6850	Dryden, F.	40.00
6851	Dyche, V.	23.75
6852	Fleming, Helen	25.75
6853	Gamble L.	19.75
6854	Hardy, B.	40.00
6855	Heaton, M. M.	37.33
6856	Hetrick, P.	18.00
6857	Lapike, N.	40.00
6858	Lowell, Frances	37.33
6859	Lyons, M.	22.00
6860	McKnight, R.	40.00
6861	Marriage, P. M.	6.00
6862	Mayo, N.	40.00
6863	Melsted, A.	34.00
6864	Odenthal, J.	40.00
6865	Petit, P.	40.00
6866	Powell, A. H.	40.00
6867	Ross, M. E.	40.00
6868	Sand, R.	8.25
6869	Sellman, E. L.	11.00
6870	Shepherd, N. L.	40.00
6871	Tomlinson, F. P.	40.00
6872	Truax, M.	40.00
6873	Welshons, .	16.25
6874	Whitney, Vivian	41.33
6875	Whittemore, A.	22.25
6876	Wuersching, H. B.	40.00
6877	Black, Milton	9.75
6878	Brown, R.	25.00
6879	Burke, J.	15.10
6880	Carney, G. M.	46.75
6881	Clarke, L. J.	19.80
6882	Clecak, J.	36.00
6883	D'Arco, A.	20.10
6884	Hanratty, A.	21.38
6885	Lagomarsino, F.	34.88
6886	McKenna, J.	21.75
6887	McPartland J. E.	9.00
6888	Murray, J.	25.00
6889	O'Brien, A.	27.63
6890	Rapere, Eliz.	11.38
6891	Rapere, Thos,	40.00
6892	Sweitzer, D.	22.75
6893	Collins, J.	17.10
6894	Crossley, F.	16.25
6895	Finvaag, C.	17.75
6896	Gallagher, F.	16.25
6897	Hennessy, J.	16.90
6898	Keegan, J. E.	16.25
6899	Lee, D.	15.93
6900	Lindquist, R.	9.75
6901	Murphy, J. R.	21.38
6902	Norton, D.	21.88
6903	O'Dea, M.	21.13

6904	Rock, C.	$21.88
6905	Streeter, Stanley	22.25
6906	Ward, B.	$21.38
6907	Winter, H.	18.38
		$7665.90
	Retirement fund	209.33
		$7875.23

6908	Mullin, George A.	$12.74	$212.26	6981	Walker, F. E.	$1.89	$53.11
6909	Rea, Robert	9.22	190.78	6982	Watson, M. E.	2.00	67.94
6910	Alin, J.	1.60	43.40	6983	Welch, Henrietta J.	....	30.00
6911	Barnes, E.	1.66	46.67	6984	Welch, Phyllis M.	2.03	49.97
6912	Bastian, Wm.	5.02	99.48	6985	Westlake, H. C.	2.44	70.06
6913	Boyle, A.	.21	6.60	6986	Whitcher, M. L.	5.05	74.95
6914	Buckley, E.	2.16	70.34	6987	Whitney, Geraldine	....	45.00
6915	Byrne, M. A.	5.67	99.33	6988	Windele, M. W.	2.79	77.21
6916	Cadell, D.	2.28	68.15	6989	Woodman, A.	3.85	76.15
6917	Castle, M. M.	2.44	62.56	6990	Armstrong, L. D.		25.00
6918	Comte, H. L.	....	48.00	6991	Avery, H.		7.50
6919	Corbett, Jerry	....	30.00	6992	Bolton, L. L.		7.50
6920	Cordrey, L.	1.70	51.63	6993	Mead, Eleanor		7.50
6921	Crowhurst, E.	2.54	65.13	6994	Kenney, W. T.		7.50
6922	Davis, Hilde M.	....	45.00	6995	McLafferty, M.		7.50
6923	Dawson, H. J.	2.79	77.21	6996	Rossi, T. M.		7.50
6924	De Andreis, E.	2.59	77.41	6997	Stierer, R.		7.50
6925	Donoghue, C.	2.15	47.85	6998	Bradshaw, M.		40.75
6926	Doyle, D.	2.09	67.91	6999	Codero, M.		33.25
6927	Doyle, Mary	3.18	76.82	7000	Holland, J.R.		55.00
6928	Dunne, H.	1.85	48.15	7001	Johansen, A. M.		23.25
6929	Enlow, R. C.	2.31	70.19	7002	Kirwin, K.		25.75
6930	Faithorn, H. L.	1.91	63.09	7003	Lyons, M.		10.00
6931	Farrell, M.	2.35	70.15	7004	McDonald, M.		23.25
6932	Finkelstein, L.	2.44	62.56	7005	McTernan, M.		10.00
6933	Finvaag, H. C.	2.19	52.81	7006	Risso, O.		25.00
6934	Fleming, E.	3.56	82.53	7007	White, A.		25.75
6935	Flood, M. L.	2.08	42.92	7008	Andruss, J. J.		14.75
6936	Fredricks, J. M.	3.06	76.94	7009	Asplund, D.		19.75
6937	Goldman, B. A.	3.92	76.08	7010	Byrne, Henrietta		30.25
6938	Hartford, J.	1.72	43.28	7011	Caya, A.		28.00
6939	Healy, A.	.81	17.69	7012	Clark, G.		24.75
6940	Hurt, M. L.	....	44.14	7013	Fleming, H.		23.00
6941	Ingersoll, A.	1.68	48.32	7014	Gamble, L.		20.75
6942	Isaacs, R. M.	2.39	70.11	7015	Heaton, M. M.		40.00
6943	Johnston, I.	1.84	58.16	7016	Hetrick, P.		20.00
6944	Kaufman, F.	2.06	67.94	7017	Lapike, N.		24.00
6945	Klein, J. F.	....	49.17	7018	Lowell, F.		15.25
6946	Langpaap, F. K.	2.19	70.31	7019	McKnight, R.		40.75
6947	Larkin, J.	2.50	52.50	7020	Marriage, P. M.		7.50
6948	Lasar, I. C.	....	45.00	7021	Mayo, N.		35.75
6949	Lefkowitz, R.	3.68	71.32	7022	Melsted, A.		27.75
6950	Levy, A. F.	2.17	53.35	7023	Odenthal, J.		40.00
6951	Luschnat, B.	....	45.00	7024	Powell, A. H.		40.00
6952	McCafferty, T.	2.49	70.01	7025	Roberts, G. L.		26.00
6953	McDonnell, A. B.	2.15	52.85	7026	Sand, R.		29.75
6954	McDougall, H. R.	4.49	68.01	7027	Sellman, E. L.		14.75
6955	Markwell, D.	1.75	56.92	7028	Shepherd, N. L.		40.00
6956	Mau, E. C.	2.60	67.83	7029	Tomlinson, F. P.		40.00
6957	Mel, C.	4.07	75.93	7030	Truax, M.		35.75
6958	Monahan, K. E.	2.16	70.34	7031	Welshons, M.		13.25
6959	Murphy, M. F.	2.64	77.36	7032	Whittemore, A.		19.00
6960	Murray, A.	2.95	77.05	7033	Wuersching, H. B.		40.00
6961	Newberry, M. E.	3.63	76.37	7034	Brown, Ruth		23.63
6962	Nicholson, G. F.	2.06	67.94	7035	Burke, J.		16.10
6963	Nickols, D.	2.11	67.89	7036	Clarke, L. J.		16.90
6964	Nolan, Geo. J.	7.07	112.93	7037	Cosgrove, Anita		16.20
6965	Nolan, J. C.	2.27	52.73	7038	D'Arco, A.		16.40
6966	Paine, E. C.	2.69	77.31	7039	Hanratty, A.		7.00
6967	Panella, A.	4.12	98.38	7040	Lagomarsino, F.		37.13
6968	Parker, E.	2.30	57.70	7041	McKenna, J.		22.88
6969	Potter, M. E.	2.04	70.46	7042	McPartland, J. E.		15.30
6970	Rabe, F.	1.49	48.51	7043	Murray, J.		37.00
6971	Rogers, Eliz.	2.53	67.47	7044	O'Brien, A.		19.00
6972	Rogers, Hildegard	2.09	57.91	7045	Sweitzer, D.		19.88
6973	Romander, E.	....	42.00	7046	Collins, J.		17.60
6974	Roy, P.	2.22	74.35	7047	Crossley, F.		15.75
6975	Skovich, G.	....	45.00	7048	Finvaag, C.		19.00
6976	Smith, Evelyn F.	2.42	77.58	7049	Gallagher, F.		15.75
6977	Smith, Louise M.	2.76	47.24	7050	Hennessy, J.		12.10
6978	Sturges, E. J.	4.15	75.85	7051	Keegan, J. E.		17.50
6979	Tod, I.	1.54	43.46	7052	Lee, D.		1 .38
6980	Unsworth, E. M.	....	48.86	7053	Lindquist, R.		10.50

7054	Murphy, J. R.	$22.88	7058	Streeter, S.	$[illegible].75
7055	Norton, D.	23.38	7059	Ward, B.	22.88
7056	O'Dea, M.	22.63	7060	Winter, H.	[illegible].75
7057	Rock, C.	23.13			$6922.52
				Retirement fund	199.65
					$7122.17
					$7875.23
					$14997.40
7061	American Book Co.	$57.76	7086	Chas. A. Langlais	19.60
7062	American Library Ass'n	4.95	7087	Levenson Co.	9.01
7063	Cal. School Bk. Deposit.	9.28	7088	Levenson Co.	5.25
7064	Paul Elder Co.	7.50	7089	Mangrum & Otter	1.03
7065	Ginn & Co.	32.47	7090	Mullen Mfg. Co.	154.72
7066	Harr Wagner Pub. Co.	5.72	7091	Jas. L. Nelson	6.25
7067	Heald-Menerey Co.	6.90	7092	Roberts Mfg. Co.	2.00
7068	Houghton Mifflin Co.	372.11	7093	Spencer Glass Co.	9.50
7069	Macmillan Co.	310.25	7094	Ca. Petroleum Corp.	33.04
7070	S.F.News Co.	2896.54	7095	Crescent Oil Co.	30.81
7071	Technical Book Co.	340.76	7096	Pac. Gas. & El. Co.	7.32
7072	Sherman Clay & Co.	3.25	7097	Pennzoil Co.	6.90
7073	George A. Mullin	58.35	7098	C. S. Allred	40.00
7074	G. E. Stechert & Co.	3.50	7099	American Trust Co.	50.00
7075	H. & M. C. Co.	4.00	7100	H. Hughes	21.00
7076	Pac. Coast Paper Co.	6.83	7101	Emma Moriano	45.00
7077	S. F. News Co.	20.20	7102	T. L. Sharman	50.00
7078	Schwabacher-Frey Co.	30.57	7103	Am. Bldg. Main.Co.	810.00
7079	Cal. Printing Co.	34.75	7104	Hockwald Chemical Co.	14.48
7080	Barney's Tire Service	40.35	7105	Home Elevator Co.	32.50
7081	Jas. L. Bradley	25.25	7106	Moseley-Houdletie Co.	2.00
7082	J. Brunton & Sons Co.	2.00	7107	Pac. Coast Paper Co.	70.00
7083	Alex Coleman	106.25	7108	J. L. Stuart Mfg. Co.	28.20
7084	Easterday,Supply Co.	12.50	7109	George A. Mullin	56.20
7085	George's Auto Repair	71.33			$5018.17
				Salary	$14997.40
					$20015.57

and moves that these demands be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Deering, Hale, Lacoste, Sloss and Young. Noes: none. Adopted.

Chairman Hale reads a report from Cyril Williams, to the effect that he had examined the books of the Secretary and had found them correct. Placed on file.

Committee on Rules and Administration.

Chairman Sloss recommends that a survey of the library be made, at a cost not to exceed twenty-five hundred dollars ($2500.), and that Sydney B. Mitchell, of the University of California, be selected to make the survey. Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Hale, Lacoste, Sloss and Young. Noes: none. Adopted.

Committee on Welfare of Employees.

Chairman Lacoste - no report.

There being no further business the meeting adjourned.

Controller and Secretary.

San Francisco, October 12, 1927

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

The meeting is called to order at 4:15, in the absence of President Phelan Vice-President Sloss presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Deering, Hale, Kelham, Young and Sloss. Absent: Trustees Field, Lacoste, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

Report of the Controller and Secretary is read and ordered filed.

Report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $11380.37. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books for Main Library	1347v.	$2014.13
Additional copies for Main Library, Branches and Deposit Stations		
reprints	502v.	261.04
new	385v.	584.40
Replacements for Main Library, Branches and Deposit Stations	1067v.	1604.31
	3301v.	$4463.88

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Hale, Kelham, Young and Sloss. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Deering reports bills to amount of $830.17. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $3500.61. Referred to the Finance Committee.
Committee recommends that the following be purchased:

For Mission Branch:-		
235½ yds. Brown linoleum	$415.00	
5 Oak card cabinets, with tops	283.75	$698.75
For Main Library		
100 Atwater newspaper files @ $1.15 ea.		115.00
		$813.75

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Roll Call on adoption of recommendation. Trustees Bates, Cullinan, Deering, Hale, Kelham, Young and Sloss. Noes: none. Adopted.

The Committee reports that one of the pumps in the engine room is worn out and that it is necessary to install a new one. The Committee recommends that a single unit Nash pump be installed, to cost $1380.00.

Roll Call on adoption of recommendation. Ayes: Trustee Bates, Cullinan, Deering, Hale, Kelham, Young and Sloss. Noes: none. Adopted.

Trustee Hale suggests that a survey be made of all furnaces and plumbing in the Main Library and Branches, to ascertain the condition of the same. Motion made that this be done, at a cost not to exceed one hundred and fifty dollars ($150.). Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Deering, Hale, Kelham, Young and Sloss. Noes: none. Adopted.

Committee on Branches.

Chairman Bates reports that the branch at Ocean View is very poorly housed at #175 Broad street and recommends that a three-year lease be taken of the premises at #211 Plymouth avenue, at a monthly rental of thirty dollars ($30.00). The rent of the store on Broad street is twenty-one dollars ($21.00) per month.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Hale, Kelham, Young and Sloss. Noes: none. Adopted.

Committee on Municipal Relations.

Chairman Cullinan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$14035.34
Book Bills	11380.37
Printing & Binding bills	830.17
Miscellaneous bills	3500.61
	$29746.49

Salary Demands. September 15

7110	Mullin, Geo. A.	$12.74	$212.26	7144	Johnston, I.	$1.84	$58.16
7111	Rea, Robert	9.22	190.78	7145	Kaufman, F.	2.06	67.94
7112	Alin, J.	1.60	43.40	7146	Kasling, M.	.73	18.60
7113	Barnes, E.	2.49	70.01	7147	Langpaap, F.	2.19	70.31
7114	Bastian, W.	5.26	104.24	7148	Larkin, J.	2.50	52.50
7115	Buckley, E.	2.02	65.65	7149	Lasar, I.	....	45.00
7116	Byrne, M. A.	5.67	99.33	7150	Lefkowitz, R.	3.68	71.32
7117	Cadell, D	2.41	72.09	7151	Levy, A. F.	2.15	52.85
7118	Castle, M.	2.72	69.71	7152	Luschnat, B.	....	45.00
7119	Comte, H. L.	....	50.58	7153	McCafferty, T.	2.40	67.68
7120	Corbett	....	30.00	7154	McDonnell, A. B.	2.15	52.85
7121	Cordrey, L.	2.54	77.46	7155	McDougall, H. R.	4.49	68.01
7122	Crowhurst, E.	2.73	69.77	7156	Markwell, D.	1.72	55.88
7123	Davis, Hilde M.	....	43.71	7157	Mau, E.	2.68	69.82
7124	Dawson, H. J.	2.79	77.21	7158	Mel, C.	4.07	75.93
7125	De Andreis, E.	2.59	77.41	7159	Monahan, K. E.	2.16	70.34
7126	Donoghue, C.	2.15	47.85	7160	Murphy, M. F.	2.64	77.36
7127	Doyle, D.	2.09	67.91	7161	Murray, A.	2.95	77.05
7128	Doyle, Mary	3.18	76.82	7162	Murray, Jas.	....	32.50
7129	Dunne, H.	1.85	48.15	7163	Newberry, M. E.	3.63	76.37
7130	Enlow, R. C.	2.31	70.19	7164	Nicholson, G. F.	2.06	67.94
7131	Faithorn, H. L.	1.91	63.09	7165	Nickols, D.	2.11	67.89
7132	Farrell, M.	2.35	70.15	7166	Nolan, G. J.	1.18	98.82
7133	Finkelstein, L.	2.44	62.56	7167	Nolan, J. C.	2.27	52.73
7134	Finvaag, H. C.	2.19	52.81	7168	Paine, E. C.	2.69	77.31
7135	Fleming, E.	3.56	82.53	7169	Panella, A.	4.12	88.38
7136	Flood, M.	2.08	42.92	7170	Parker, E.	2.30	57.70
7137	Fredricks, J.	3.06	76.94	7171	Potter, M. E.	2.39	70.11
7138	Goldman, B.	3.92	76.08	7172	Rabe, F.	1.49	48.51
7139	Hartford, J.	1.72	43.28	7173	Rogers, Eliz.	2.53	67.47
7140	Healy, A.	4.04	88.46	7174	Rogers, Hildegard	2.09	57.91
7141	Hurt, M. L.	....	43.71	7175	Romander, E.	....	45.00
7142	Ingersoll, A.	1.68	48.32	7176	Roy, P.	2.16	70.34
7143	Isaacs, R. M.	1.67	49.08	7177	Sakovich, G.	....	45.43

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7178	Smith, Evelyn F.	$2.42	$77.58
7179	Smith, Louise M.	2.76	47.24
7180	Sturges, E. J.	4.15	75.85
7181	Tod, I.	1.54	43.46
7182	Unsworth, E. M.	....	49.72
7183	Walker, F. E.	1.89	53.11
7184	Watson, M. E.	2.06	67.94
7185	Welch, Henrietta J.	....	30.00
7186	Welch, Phyllis M.	2.35	57.65
7187	Westlake, H. C.	2.30	66.06
7188	Whitcher, M. L.	5.05	74.95
7189	Whitney, Geraldine	....	42.00
7190	Windele, M. W.	2.79	77.21
7191	Woodman, A.	3.85	76.15
7192	Armstrong, L. D.		25.00
7193	Avery, H.		7.50
7194	Bolton, L. L.		7.50
7195	Mead, E.		7.50
7196	Kenney, W. T.		7.50
7197	McLaffety		7.50
7198	Rossi, T. M.		7.50
7199	Stierer, R.		7.50
7200	Bradshaw, M.		40.75
7201	Codero, M.		23.25
7202	Holland, J. R.		55.00
7203	Johansen, A. M.		23.25
7204	Kirwin, K.		25.75
7205	Lyons, M.		10.00
7206	McDonald, M.		23.25
7207	McTernan, M.		10.00
7208	Risso, O.		25.00
7209	White, A.		25.75
7210	Andruss, J. J.		12.75
7211	Asplund, D.		13.75
7212	Byrne, Henrietta		23.00
7213	Carlsen, R. I.		22.00
7214	Clark, G.		4.00
7215	Dortignac, Y.		28.75
7216	Fleming, Helen		22.25
7217	Gamble, L.		22.00
7218	Hetrick, P.		17.00
7219	Lapike, N.		19.75
7220	Lowell, F.		$40.00
7221	McKnight, R. L.		31.00
7222	Marriage, P. M.		6.00
7223	Mayo, N.		30.75
7224	Melsted, A.		34.25
7225	Odenthal, J.		40.00
7226	Roberts, G. L.		18,00
7227	Sand, R.		33.25
7228	Sellman, E. L.		14.25
7229	Tomlinson, F. P.		40.00
7230	Truax, M.		31.00
7231	Welshons, M.		11.25
7232	Whittemore, A.		17.25
7233	Wuersching, H. B.		40.00
7234	Brown, R.		15.25
7235	Burke, J.		16.60
7236	Clarke, L. J.		13.40
7237	Cosgrove, A.		12.90
7238	D'Arco, A.		20.00
7239	Lagomarsino, F.		15.63
7240	McKenna, J.		17.63
7241	McPartland, J. E.		13.10
7242	Morton, G. W.		15.10
7243	O'Brien, A.		16.13
7244	Slattery, L.		9.90
7245	Sweitzer, D.		15.25
7246	Collins, J.		14.70
7247	Finvaag, C.		15.25
7248	Gallagher, F.		13.75
7249	Gurley, Paul B.		14.10
7250	Hennessey, J.		18.13
7251	Keegan, J. E.		13.75
7252	Lee, D.		11.13
7253	Lindquist, R.		7.50
7254	Murphy, J. R.		17.50
7255	Norton, D.		18.38
7256	Rock, C.		18.88
7257	Stenson, J.		11.70
7258	Streeter, S.		10.25
7259	Winter, H.		17.63
7260	Ward, B.		18.38
			$6717.06
	Retirement Fund		304.57
			$6021.63

Salary Demands. September 30

7261	Mullin, George A.	$12.74	$212.26
7262	Rea, Robert	9.22	190.78
7263	Alin, J.	1.60	43.40
7264	Barnes, E.	2.49	70.01
7265	Bastian, Wm.	4.68	92.82
7266	Buckley, E.	2.18	71.01
7267	Byrne, M. A.	5.67	99.33
7268	Cadell, D.	2.35	70.15
7269	Castle, M.	2.70	69.11
7270	Comte, H. L.	....	45.00
7271	Corbett, Jerry	....	30.00
7272	Cordrey, L.	2.54	77.46
7273	Crowhurst, [illegible]	2.60	66.45
7274	Davis, Hilde M.	....	45.00
7275	Dawson, H. J.	2.72	75.10
7276	De Andreis, E.	2.59	77.41
7277	Donoghue, C.	2.15	67.85
7278	Doyle, D.	2.09	67.91
7279	Doyle, M.	3.18	76.82
7280	Dunne, H.	1.60	41.73
7281	Enlow, R. C.	2.31	70.19
7282	Faithorn, H. L.	1.91	63.09
7283	Farrell, M.	2.35	70.15
7284	Finkelstein, L.	2.44	62.56
7285	Finvaag, H. C.	2.19	52.81
7286	Fleming, E.	3.62	83.99
7287	Flood, M.	2.08	42.92
7288	Fredricks, J.	2.74	68.89
7289	Goldman, B. A.	3.92	76.08
7290	Hartford, J.	1.72	43.28
7291	Healy, A.	1.04	33.46
7292	Hurt, M. L.	....	45.00
7293	Ingersoll, A.	1.68	48.32
7294	Isaacs, R. M.	2.39	70.11
7295	Johnston, I.	1.84	58.16
7296	Kasling, M.	2.73	69.77
7297	Kaufman, F.	2.06	67.94
7298	Langpaap, F.	2.19	70.31
7299	Larkin, J.	2.50	52.50
7300	Lasar, I. C.	....	45.00
7301	Lefkowitz, R.	2.68	71.32
7302	Levy, A. F.	2.15	52.85
7303	Luschnat, B.	....	45.00
7304	McCafferty, T.	2.58	72.68
7305	McDonnell, A. B.	2.15	52.85
7306	McDougall, H. R.	4.49	65.01
7307	Markwell, D.	1.64	53.36
7308	Mau, E.	2.68	69.82
7309	Mel, C.	2.97	75.93
7310	Monahan, K. E.	2.16	70.34
7311	Murphy, M. F.	2.64	77.36
7312	Murray, A.	2.95	77.05
7313	Murray, James	....	32.50
7314	Newberry, [illegible] E.	3.63	76.37
7315	Nicholson, G.	2.06	67.94
7316	Nickols, D.	2.11	67.89
7317	Nolan, George	6.18	98.82
7318	Nolan, J. C.	2.27	52.73

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7319	Paine, E. C.	$2.69	$77.31
7320	Panella, A.	.12	88.38
7321	Parker, E.	2.30	57.70
7322	Potter, M. E.	2.39	70.11
7323	Rabe, F.	1.50	48.98
7324	Rogers, Eliz.	2.53	67.47
7325	Rogers, Hildegard	2.09	57.91
7326	Romander, E.	....	42.00
7327	Roy, P.	2.18	71.01
7328	Sakovich, G.	....	45.00
7329	Smith, Evelyn	2.46	79.06
7330	Smith, Louise	2.76	47.24
7331	Sturges, E.	4.15	75.85
7332	Tod, I.	1.54	43.46
7333	Unsworth, E. M.	....	47.15
7334	Walker, F.	1.89	53.11
7335	Watson, M.	2.06	67.94
7336	Welch, H. J.	....	30.00
7337	Welch, P. M.	2.35	57.65
7338	Westlake, H. C.	2.44	70.06
7339	Whitcher, M. L.	5.05	74.95
7340	Whitney, Geraldine	....	45.00
7341	Windele, M. W.	2.79	77.21
7342	Woodman, A.	3.85	76.15
7343	Armstrong, L. D.		25.00
7344	Avery, H.		7.50
7345	Bolton, L. L.		7.50
7346	Mead, Eleanor		7.50
7347	Kenney, W. T.		7.50
7348	McLafferty, M.		7.50
7349	Rossi, T. M.		7.50
7350	Stierer, R.		7.50
7351	Bradshaw, M.		40.75
7352	Codero, M.		23.25
7353	Holland, J. R.		55.00
7354	Johansen, A. M.		23.25
7355	Kirwin, K.		25.75
7356	Lyons, M.		10.00
7357	McDonald, M.		23.25
7358	McTernan, M.		10.00
7359	Risso, O.		25.00
7360	White, A.		25.75
7361	Andruss, J. J.		15.00
7362	Asplund, D.		16.00
7363	Byrne, Henrietta		28.25
7364	Carlson, R. I.		19.50
7365	Daneri, M. C.		24.00
7366	Dortignac, Y.		20.00
7367	Fleming, Helen		17.75
7368	Gamble, L.		27.75
7369	Hetrick, P.		17.00
7370	Lapike, N.		22.00
7371	Lowell, F.		40.00
7372	McKnight, R. L.		33.75
7373	Marriage, P. M.		6.00
7374	Mayo, N.		10.00
7375	Melsted, A.		27.50
7376	Odenthal, J.		40.00
7377	Roberts, G. L.		22.00
7378	Rose, Amy W.		18.75
7379	Sand, R.		26.50
7380	Sellman, E. L.		11.00
7381	Tomlinson, F. P.		40.00
7382	Truax, M.		32.25
7383	Welshons, M.		15.75
7384	Wilson, R.		7.50
7385	Wuersching, H. B.		40.00
7386	Brown, R.		18.63
7387	Burke, J.		23.00
7388	Clarke, L. J.		16.80
7389	Cosgrove, A.		17.75
7390	D'Arco, A.		1.00
7391	Lagomarsino, F.		20.75
7392	McKenna, J.		21.50
7393	McPartland, J. F.		14.70
7394	Morton, G. W.		14.90
7395	O'Brien, A.		17.75
7396	Slattery, L.		15.70
7397	Sweitzer, D.		18.63
7398	Collins, J.		17.10
7399	Finvaag, C.		17.75
7400	Gallagher, F.		16.25
7401	Gurley, P. B.		17.30
7402	Hennessy, J.		21.13
7403	Keegan, J. E.		16.25
7404	Lee, D.		12.63
7405	Lindquist, Harry		7.80
7406	Murphy, J. R.		21.38
7407	Norton, D.		23.38
7408	Rock, C.		21.88
7409	Stensen, J.		11.70
7410	Strecter, S.		22.25
7411	Ward, B.		21.38
7412	Winter, H.		20.63
			$6007.32
	Retirement Fund		106.39
			7113.71
	Sept. 15		6921.63
			$14035.34

Miscellaneous Demands.

7413	Amer. Lib'y Ass'n.	$ 3.69	7436	Pac. Coast Paper Co.	$ 8.40
7414	Amer. Book Co.	33.15	7437	S. F. News Co.	43.80
7415	Cal. School Bk. Dep.	3.90	7438	Schwabacher-Frey Co.	1.59
7416	F. E. Compton & Co.	55.00	7439	Blanchard Press	272.00
7417	Dodd Mead & Co.	7.00	7440	Cal. Printing Co.	15.00
7418	E. P. Dutton & Co.	51.90	7441	Field-Ernst Envelope Co.	22.38
7419	Ginn & Co.	26.70	7442	Primo Press	325.00
7420	Harr Wagner Pub. Co.	94.34	7443	Foster & Futernick Co.	120.50
7421	Hemingway & Johnston	3.50	7444	Barney's Tire Service	18.00
7422	A. G. Holland & Co.	56.50	7445	Jas. L. Bradley	2.00
7423	Houghton Mifflin & Co.	529.52	7446	Alex Coleman	255.00
7424	Macmillan Co.	156.86	7447	Easterday Supply Co.	12.50
7425	R. L. Polk & Co.	240.00	7448	Electric Equip. & Sales	1.75
7426	S. F. News Co.	3124.91	7449	George's Auto Repair Co.	158.72
7427	Sherman, Clay & Co.	7.20	7450	C.C.W. & H.H.Haun	247.00
7428	G. E. Stechert & Co.	6568.77	7451	Home Elevator Co.	26.00
7429	Technical Book Co.	308.73	7452	Levenson Co.	49.54
7430	H. W. Wilson Co.	5.30	7453	Mangrum & Otter	29.63
7431	Amer. Soc. Mech'l Eng'rs.	6.00	7454	Mullen, Mfg. Co.	3.50
7432	S. F. News Co.	8.01	7455	H. J. Musgrave	5.00
7433	G. E. Stechert & Co.	27.49	7456	National Import Co.	1.50
7434	Geo. A. Mullin	57.20	7457	Jas. A. Nelson	5.56
7435	H. C. Magnus & Co.	21.50	7458	Panama Lamp & Comm'l. Co.	99.55

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7459	Roberts Mfg. Co.	$ 1.70	7471	Emma Moriano	15.00
7460	Rucker-Fuller Desk Co.	40.00	7472	T. L. Sharman	50.00
7461	L. C. Smith & Corona Co.	56.50	7473	Spring Valley Water Co.	336.54
7462	L. C. Smith & Corona Co.	4.96	7474	Am. Bldg. Main. Co.	810.00
7463	Telephone Equipment & Rep.	20.00	7475	Easterday Supply Co.	21.00
7464	Cal. Pet. Corp.	32.91	7476	Hockwald Chemical Co.	43.00
7465	Crescent Oil Co.	23.70	7477	Home Elevator Co.	[illegible].50
7466	Lewald, Coal Co.	632.15	7478	Moseley-Houdlette Co.	[illegible].00
7467	Pac. Gas. & Elec. Co.	16.73	7479	Sanitary Towel Sup. Co.	30.50
7468	C. S. Allred	40.00	7480	F. A. Thomas Co.	3.50
7469	American Trust Co.	30.00	7481	Geo. A. Mullin	[illegible]1.76
7470	H. Hughes	21.00			$29746.49

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Deering, Hale, Kelham, Young and Sloss. Noes: none. Adopted.

Committee on Rules and Administration

Chairman Sloss reports and recommends as follows:

1. According to THE RULES FOR LIBRARY SERVICE," the salaries of the following assistants be increased, beginning September 1, 1927:

Mrs. Elizabeth Parker, from $120 to $130
Miss Anita Levy " 110 to 120
Miss Ada McDonnell " 110 to 120

2. That the salary of Miss Isabella Tod be increased from $90 to $100 per month, beginning with October 1, 1927.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Hale, Kelham, Young and Sloss. Noes: none. Adopted.

The Committee further recommends that Mr. David Greenhood be asked to give his University Extension course on THE ART OF THE PRINTER to members of the staff, in the Max Kuhl room, the cost for the entire course to be one hundred and sixty-five dollars ($165.00).

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Hale, Kelham, Young and Sloss. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman Lacoste - no report.

New Business.

The resignation of Charles K. Field is read and accepted. On motion duly carried, Albert M. Bender is elected to fill this vacancy.

Communications.

From Miss Agnes Boyle, resigning from the staff. Accepted.

From Mrs. Hildegard L. Rogers, requesting a leave of absence from October 1, 1927 to April 1, 1928. Granted.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

San Francisco, November 9, 1927

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:20 P.M., in the absence of President Phelan Vice-President Hale presiding.

On Roll Call the following are noted present: Trustees Bates, Bender, Cullinan, Hale, Lacoste, Sloss and Young. Absent: Trustees Deering, Kelham, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $6726.02. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New Books for Main Library		1522v.	$2285.69
Additional copies for the Main Library, Branches, and Deposit Stations			
	reprints	533v.	287.56
	new	407v.	611.91
Replacements for the Main Library, Branches and Deposit Stations		1265v.	1845.55
		3747v.	$5030.71

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Bender, Cullinan, Hale, Lacoste, Sloss and Young. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $4506.42. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Lacoste reports bills to the amount of $3677.66. Referred to the Finance Committee.

The Committee recommends the following:

For Portola Branch,		
2	15-tray card cabinets, with high base and top, with rods	$147.50
1	12-tray cabinet, with top	68.45
For Catalog Department		
2	18-tray cabinet, with rods @ $66.50	133.00

For Mission Branch

Lowering and installing new electric light globes, at a cost of $152.00
$500.95

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Bender, Cullinan, Hale, Lacoste, Sloss and Young. Noes: none. Adopted.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Cullinan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$14101.89
Book Bills	6726.02
Printing & Binding Bills	4506.42
Miscellaneous Bills	3677.66
	$29011.99

Salary Demands October 15

7482	Mullin, Geo. A.	$12.74	$212.26	7528	Markwell, D.	$1.75	$56.92
7483	Rea, Robert	9.22	190.78	7529	Mau, E.	2.68	69.82
7484	Alin, J.	1.42	38.39	7530	Mel, C.	4.07	75.93
7485	Barnes, E.	2.49	70.01	7531	Monahan, K. E.	2.16	70.34
7486	Bastian, Wm.	4.99	99.01	7532	Murphy, M. F.	2.64	77.36
7487	Buckley, E.	2.16	70.34	7533	Murray, A.	2.95	77.05
7488	Byrne, M. A.	5.67	99.33	7534	Murray, James	....	32.50
7489	Cadell, D.	2.35	70.15	7535	Newberry, M.	3.63	76.37
7490	Castle, M.	2.58	66.14	7536	Nicholson, G.	1.51	49.82
7491	Comte, H.	....	51.00	7537	Nickols, D.	2.11	67.89
7492	Corbett, Jerry	....	30.00	7538	Nolan, George	6.18	98.82
7493	Cordrey, L.	2.54	77.46	7539	Nolan, J.	2.27	52.73
7494	Crowhurst, E.	2.73	69.77	7540	Paine, E.	2.69	77.31
7495	Davis, Hilde M.	....	45.00	7541	Panella, A.	4.12	88.38
7496	Dawson, H.	2.79	77.21	7542	Parker, E.	3.16	79.32
7497	De Andreis, E.	2.59	77.41	7543	Potter, M.	2.39	70.11
7498	Donoghue, C.	2.15	47.85	7544	Rabe, F.	1.49	48.51
7499	Doyle, D.	2.09	67.91	7545	Rogers, E.	2.53	67.47
7500	Doyle, M.	3.18	76.82	7546	Romander, E.	....	45.00
7501	Dunne, H.	1.85	48.15	7547	Roy, P.	2.16	70.34
7502	Enlow, R.	2.31	70.19	7548	Sakovich, G.	....	45.00
7503	Faithorn, H.	1.91	63.09	7549	Smith, E.	2.42	77.58
7504	Farrell, M.	2.26	67.48	7550	Smith, L.	2.76	47.24
7505	Finkelstein, L.	2.44	62.56	7551	Sturgis, E.	4.15	75.85
7506	Finvaag, H.	2.19	52.81	7552	Tod, I.	1.72	48.28
7507	Fleming, E.	3.56	82.53	7553	Unsworth, E.	....	45.43
7508	Flood, M.	1.67	34.33	7554	Walker, F.	1.89	53.11
7509	Fredricks, J.	3.06	76.94	7555	Watson, M.	2.06	67.94
7510	Goldman, B.	3.92	76.08	7556	Welch, H. J.	....	30.00
7511	Hartford, J.	1.04	25.96	7557	Welch, P. M.	2.35	57.65
7512	Healy, A.	4.04	88.46	7558	Westlake, H. C.	2.44	70.06
7513	Hurt, M. L.	....	45.00	7559	Whitcher, M.	5.05	74.95
7514	Ingersoll, A.	1.68	48.32	7560	Whitney, G.	....	45.00
7515	Isaacs, R. M.	2.39	70.11	7561	Windele, M.	2.79	77.21
7516	Johnston, I.	1.84	58.16	7562	Woodman, A.	3.85	76.15
7517	Kasling, M.	2.73	69.77	7563	Armstrong, L. D.		25.00
7518	Kaufman, F.	2.06	67.94	7564	Avery, H.		7.50
7519	Langpaap, F.	2.19	70.31	7565	Bolton, L. L.		7.50
7520	Larkin, J.	2.50	52.50	7566	Mead, Eleanor		7.50
7521	Lasar, I. C.	....	45.00	7567	Kenney, W. T.		7.50
7522	Lefkowitz, R.	3.68	71.32	7568	McLafferty, M.		7.50
7523	Levy, A.	2.93	72.07	7569	Rossi, T. M.		7.50
7524	Luschnat, B.	....	45.00	7570	Stierer, R.		7.50
7525	McCafferty, T.	2.49	70.01	7571	Bradshaw, M.		40.75
7526	McDonnell, A. B.	2.93	72.07	7572	Codero, M.		23.25
7527	McDougall, H. R.	4.49	68.01	7573	Holland, J. R.		55.00

7574	Johansen, A. M.	$23.25	7604	Wilson, Mrs, R.	$17.00
7575	Kirwin, K.	25.75	7605	Wuersching, H. B.	40.00
7576	Lyons, M.	10.00	7606	Brown, R.	18.50
7577	McDonald, M.	23.25	7607	Burke, J.	21.50
7578	McTernan, M.	10.00	7608	Clarke, L. J.	21.25
7579	Risso, O.	25.00	7609	Cosgrove, A.	19.38
7580	White, A.	25.75	7610	D'Arco, A.	21.75
7581	Andruss, J. J.	13.75	7611	Lagomarsino, F.	20.25
7582	Asplund, D.	21.25	7612	McKenna, J.	21.25
7583	Byrne, Henrietta	30.75	7613	McPartland, J. E.	15.50
7584	Carlsen, R.	19.50	7614	Morton, G. W.	15.80
7585	Crossley, L. R.	40.00	7615	O'Brien, A.	19.38
7586	Daneri, M. C.	23.75	7616	Slattery, L.	16.70
7587	Dortignac, Y.	18.00	7617	Sweitzer, D.	18.50
7588	Fleming, Helen	21.50	7618	Collins, J.	16.80
7589	Gamble, L.	10.50	7619	Finvaag, C.	18.50
7590	Hetrick, P.	17.50	7620	Gallagher, F.	16.25
7591	Lapike, N.	20.00	7621	Gurley, Paul	15.10
7592	Lowell, F.	37.33	7622	Hennessy, J.	23.88
7593	McKnight, R. L.	37.75	7623	Keegan, J. E.	16.25
7594	Maggio, I. V.	25.75	7624	Lee, Donald	13.63
7595	Marriage, P.	7.50	7625	Lindquist, Harry	7.80
7596	Mayo, N.	40.00	7626	Murphy, J. R.	21.88
7597	Melsted, A.	27.25	7627	Norton, D.	21.13
7598	Odenthal, J.	45.00	7628	Rock, C.	22.63
7599	Roberts, G. L.	22.00	7629	Stenson, J.	11.70
7600	Rose, Amy W.	22.75	7630	Streeter, S.	22.75
7601	Sand, R.	26.75	7631	Ward, B.	21.88
7602	Sellman, E. L.	14.75	7632	Winter, H.	20.38
7603	Welshons, M.	13.75			
					$6908.35
				Retirement Fund	$205.82
					$7114.17

Salary Demands October 30

7633	Mullin, Geo. A.	$12.74	$212.26	7676	McDonnell, A. B.	$2.15	$52.85
7634	Rea, Robert	9.22	190.78	7677	McDougall, H. R.	4.49	68.01
7635	Alin, J.	1.60	43.40	7678	Markwell, D.	1.64	53.36
7636	Barnes, E.	2.49	70.01	7679	Mau, E.	2.68	69.82
7637	Bastian, Wm.	4.99	99.01	7680	Mel, C.	4.07	75.93
7638	Buckley, E.	2.16	70.34	7681	Monahan, K.	2.16	70.34
7639	Byrne, M. A.	5.67	99.33	7682	Murphy, M. F.	2.64	77.36
7640	Cadell, D.	2.28	68.15	7683	Murray, A.	2.84	74.12
7641	Castle, M.	2.44	62.56	7684	Murray, J.	....	32.50
7642	Comte, H.	....	47.15	7685	Newberry, M.	3.63	76.37
7643	Corbett, J.	....	30.00	7686	Nicholson, G.	2.06	67.94
7644	Cordrey, L.	2.54	77.46	7687	Nickols, D.	2.17	69.83
7645	Crowhurst, E.	2.73	69.77	7688	Nolan, George	6.18	98.82
7646	Davis, Hilde M.	....	45.00	7689	Nolan, J.	2.27	52.73
7647	Dawson, H.	2.79	77.21	7690	Paine, E.	2.69	77.31
7648	De Andreis, E.	2.59	77.41	7691	Panella, A.	4.12	88.38
7649	Donoghue, C.	2.15	47.85	7692	Parker, E.	2.30	57.70
7650	Doyle, D.	1.95	63.38	7693	Potter, M.	2.39	70.11
7651	Doyle, M.	3.18	76.82	7694	Rabe, F.	1.49	48.51
7652	Dunne, H.	1.85	48.15	7695	Rogers, E.	2.53	67.47
7653	Enlow, R.	2.31	70.19	7696	Romander, E.	....	45.00
7654	Faithorn, H.	1.91	63.09	7697	Roy, P.	2.20	71.68
7655	Farrell, M.	2.35	70.15	7698	Sakovich, G.	....	45.00
7656	Finkelstein, L.	2.44	62.56	7699	Smith, E. F.	2.42	77.58
7657	Finvaag, H. C.	2.19	52.81	7700	Smith, Louise	2.76	47.24
7658	Fleming, E.	3.56	82.53	7701	Sturges, E.	4.15	75.85
7659	Flood, M.	1.25	25.75	7702	Tod, I.	1.72	48.28
7660	Fredricks, J.	3.06	76.94	7703	Unsworth, E.	....	52.93
7661	Goldman, B.	3.92	76.08	7704	Walker, F.	1.89	53.11
7662	Healy, A.	4.04	88.46	7705	Watson, M.	2.06	67.94
7663	Hurt, M. L.	....	45.00	7706	Welch, H. J.	....	30.00
7664	Ingersoll, A.	1.68	48.32	7707	Welch, P. M.	2.35	57.65
7665	Isaacs, R. M.	2.39	70.11	7708	Westlake, H. C.	2.44	70.06
7666	Johnston, I.	1.84	58.16	7709	Whitcher, M.	5.05	74.95
7667	Kasling, M.	2.73	69.77	7710	Whitney, G.	....	45.43
7668	Kaufman, F.	2.06	67.94	7711	Windele, M.	2.79	77.21
7669	Langpaap, F.	2.19	70.31	7712	Woodman, A.	3.85	76.15
7670	Larkin, J.	2.50	52.50	7713	Armstrong, L. D.		25.00
7671	Lasar, I. C.	....	45.00	7714	Avery, H.		7.50
7672	Lefkowitz, R.	3.68	71.32	7715	Bolton, L. L.		7.50
7673	Levy, A.	2.08	51.21	7716	Mead, Elinor		7.50
7674	Luschnat, B.	....	36.00	7717	Kenney, W. T.		7.50
7675	McCafferty, T.	2.49	70.01	7718	McLafferty, M.		7.50

7719	Rossi, T. M.	$7.50
7720	Steirer, R.	7.50
7721	Bradshaw, M.	40.75
7722	Codero, M.	23.25
7723	Holland, J. R.	55.00
7724	Johansen, A. M.	23.25
7725	Kirwin, K.	25.75
7726	Lyons, M.	10.00
7727	McDonald, M.	23.25
7728	McTernan, M.	10.00
7729	Risso, O.	25.00
7730	White, A.	25.75
7731	Andruss, J. J.	13.75
7732	Asplund, D.	22.75
7733	Brookes, M.	17.25
7734	Byrne, Henrietta	28.75
7735	Carlsen, R. I.	19.50
7736	Crossley, L. R.	32.00
7737	Daneri, M. C.	23.75
7738	Dortignac, Y.	21.25
7739	Fleming, Helen	23.75
7740	Gamble, L.	21.00
7741	Hetrick, P.	26.50
7742	Lapike, N.	22.00
7743	McKnight, R. L.	37.75
7744	Maggio, I. V.	27.25
7745	Marriage, P. M.	6.00
7746	Mayo, N.	42.00
7747	Melsted, A.	27.25
7748	Odenthal, J.	40.00
7749	Roberts, G. L.	19.50
7750	Rose, Amy W.	20.50
7751	Sand, R.	27.25
7752	Welshons, M.	$11.75
7753	Wilson, Margaret	18.25
7754	Wuersching, H. B.	40.00
7755	Brown, Ruth	18.63
7756	Burke, J.	20.38
7757	Clarke, L. J.	21.13
7758	Cosgrove, A.	14.20
7759	D'Arco, A.	22.75
7760	Lagomarsino, F.	21.13
7761	McKenna, J.	21.25
7762	McPartland, J. E.	14.90
7763	Morton, G. W.	15.70
7764	O'Brien, A.	18.63
7765	Slattery, L. P.	15.30
7766	Sweitzer, D.	18.63
7767	Coen, J. F.	5.70
7768	Collins, J.	15.50
7769	Finvaag, C.	17.75
7770	Gallagher, F.	16.25
7771	Gurley, P.	8.30
7772	Hennessy, J.	21.13
7773	Keegan, J. E.	16.25
7774	Lee, D.	12.63
7775	Lindquist, Harry	7.80
7776	Murphy, J. R.	20.50
7777	Norton, D.	21.88
7778	O'Dea, M.	7.25
7779	Rock, C.	21.88
7780	Stenson, J.	11.70
7781	Streeter, S.	11.25
7782	Ward, B.	22.25
7783	Winter, H.	22.13
7784	Cooney, M. P.	7.70
		$6785.50
	Retirement Fund	$202.22
		$6987.72
	October 15	$7114.17
		$14101.89

Miscellaneous Demands

7785	Amer. Lib. Ass'n	$147.76
7786	F.E. Compton & Co.	55.00
7787	Daily Pacific Builder	1.00
7788	Dawson's Book Shop	40.81
7789	Dodd Mead & Co.	159.60
7790	Ginn & Co.	29.22
7791	Grabhorn Press	15.00
7792	Grolier Society	62.55
7793	Harr Wagner Publ. Co.	188.69
7794	Houghton Mifflin & Co.	462.36
7795	Macmillan Co.	302.84
7796	Newbegin's	22.12
7797	R. L. Polk & Co.	15.00
7798	W. F. Quarrie & Co.	345.00
7799	S. F. News Co.	1644.71
7800	G. E. Stechert & Co.	2798.71
7801	Technical Book Co.	307.64
7802	Regents, U. of Cal.	4.59
7803	Geo. F. Cram Co.	13.77
7804	McKee & Wentworth	34.50
7805	Essex Institute	3.00
7806	Geo. A. Mullin	72.15
7807	S. F. News Co.	27.68
7808	L. C. Smith & Corona	60.00
7809	Blanchard Press	136.00
7810	Cal. Printing Co.	118.00
7811	Field-Ernst Envel. Co.	29.84
7812	Mercury Press	57.10
7813	Foster & Futernick Co.	4077.80
7814	Barney's Tire Service	17.95
7815	Jas. L. Bradley	10.50
7816	Alex Coleman	67.76
7817	Crescent Oil Co.	$23.70
7818	Chas, A. Langlais	7.38
7819	Levenson Co.	5.12
7820	Levenson Co.	16.54
7821	H. C. Magnus Co.	9.25
7822	Maundrell & Bowen	1440.50
7823	Mullen Mfg. Co.	75.89
7824	Jas. A. Nelson	180.07
7825	Panama Lamp & Com'l Co.	60.48
7826	Pennzoil Co.	11.60
7827	Remington Rand Service	1.35
7828	Roberts Mfg. Co.	84.00
7829	L. C. Smith & Corona	2.20
7830	Spencer Glass Co.	47.00
7831	D.N. & E. Walter & Co.	8.40
7832	Cal. Petroleum Corp.	66.08
7833	Lewald Coal Co.	13.50
7834	C. S. Allred	40.00
7835	Amer, Trust Co.	30.00
7836	Maria D'Amario	30.00
7837	H. Hughes	21.00
7838	Emma Moriano	45.00
7839	T. L. Sharman	50.00
7840	Spring Valley Water Co.	146.62
7841	Amer. Bldg. Maintenance	810.00
7842	Caldow Paint Co.	1.00
7843	Easterday Supply Co.	162.50
7844	Hockwald Chemical Co.	18.00
7845	Home Elevator Co.	22.50
7846	Moseley-Houdlette Co.	2.00
7847	Sanitary Towel Supply	15.25
7848	Geo. A. Mullin	134.52
		$29011.99

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Bender, Cullinan, Hale, Lacoste, Sloss

and Young. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That, according to "THE RULES FOR LIBRARY SERVICE," the salaries of the following assistants be increased:

Beginning November 1st,

Miss Dorothy Doyle	from	$140	to	$145
Mrs. Grace Nicholson	"	140	"	145

Beginning December 1st,

Miss Margaret Castle	from	$130	to	$140
Miss Herberta Faithorn	"	130	"	140
Miss Leah Finkelstein	"	130	"	140
Mrs. Phyllis Welch	"	120	"	130

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Bender, Cullinan, Hale, Lacoste, Sloss and Young. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman Lacoste - no report.

There being no further business the meeting adjourned.

Geo. A. Mitchell

Controller and Secretary.

NOV -9 '27

San Francisco, December 21, 1927

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:10 P.M., in the absence of President Phelan, Vice-President Sloss presiding.

On Roll Call the following are noted present: Trustees Bates, Bender, Cullinan, Deering, Kelham, Sloss and Young. Absent: Trustees Hale, Lacoste, McKinstry, Phelan and Mayor Rolph. Present 7. Absent: 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Trustee Lacoste enters and takes her seat.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to amount of $8450.23. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $1944.71. Referred to the Finance Committee.

The Committee recommends that the following printing be ordered from the Field-Ernst Envelope Company:

50,000 borrower's cards @$2.30 per M $115.00

Roll Call on adoption of recommendation. Ayes: Truetees Bates, Bender, Cullinan, Deering, Kelham, Lacoste, Sloss and Young. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $2269.16. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

3	Book display racks for Branches	@$40.00	$120.00
3	Dictionary stands	@ 5.50	16.50
6	L.C. Smith typewriters @$105	630.00	
	less 20% discount	126.00	
	less allowance on old machines	170.00	334.00
			$470.50

Roll Call on adoption of recommendation. Ayes: Trustees Batee, Bender, Cullinan, Deering, Kelham, Lacoste, Sloss and Young. Noes: none. Adopted.

Committee on Branches.

Chairman Bates - no report.

Committee on Finance and Audit.

Trustee Kelham reports bills as follow:

Salary Demands	$13965.60
Book Bills	8450.23
Printing and Binding Bills	1944.71
Miscellaneous Bills	2269.16
	$26629.70

Salary Demands. November 15

7849	Mullin, Geo. A.	$12.74	$212.26	7910	Rogers, E.	$2.46	$65.54
7850	Rea, Robert	9.22	190.78	7911	Romander, E.	....	21.00
7851	Alin, J.	1.60	43.40	7912	Roy, P.	2.16	70.34
7852	Barnes, E.	2.49	70.01	7913	Sakovich, G.	....	45.00
7853	Bastian, Wm.	4.99	99.01	7914	Smith, E. F.	2.42	77.58
7854	Buckley, E.	2.16	70.34	7915	Smith, Louise	2.76	47.24
7855	Byrne, M. A.	5.67	99.33	7916	Sturges, E. J.	4.15	75.85
7856	Cadell, D.	2.35	70.15	7917	Tod, I.	1.72	48.28
7857	Castle, M.	2.28	58.39	7918	Unsworth, E. M.	....	49.93
7858	Comte, H.	....	54.86	7919	Walker, F. E.	1.89	53.11
7859	Corbett, J.	....	30.00	7920	Watson, M.	2.06	67.94
7860	Cordrey, L. H.	2.50	75.98	7921	Welch, H. J.	....	30.00
7861	Crowhurst, E. M.	2.73	69.77	7922	Welch, P. M.	2.35	57.65
7862	Davis, H. M.	....	45.00	7923	Westlake, H. C.	2.44	70.06
7863	Dawson, H. J.	2.79	77.21	7924	Whitcher, M. L.	5.05	74.95
7864	De Andreis, E.	2.59	77.41	7925	Whitney, G.	....	45.86
7865	Donoghue, C.	2.15	47.85	7926	Windele, M. W.	2.79	77.21
7866	Doyle, D.	2.16	70.34	7927	Woodman, A.	3.85	76.15
7867	Doyle, M. M.	3.18	76.82	7928	Armstrong, L. D.		25.00
7868	Dunne, H.	1.67	43.57	7929	Avery, H.		7.50
7869	Enlow, R. C.	2.31	70.19	7930	Bolton, L. L.		7.50
7870	Faithorn, H. L.	1.91	63.09	7931	Kenney, W. T.		7.50
7871	Farrell, M.	2.35	70.15	7932	McLafferty, M.		7.50
7872	Finkelstein, L.	2.49	63.75	7933	Mead, Eleanor		7.50
7873	Finvaag, H. C.	2.19	52.81	7934	Rossi, T. M.		7.50
7874	Fleming, H.	3.56	82.53	7935	Stierer, R.		7.50
7875	Flood, M.	2.08	42.92	7936	Bradshaw, M.		40.75
7876	Fredricks, J.	3.06	76.94	7937	Codero, M.		23.25
7877	Goldman, B.	3.92	76.08	7938	Holland, J. R.		55.00
7878	Healy, A.	4.04	88.46	7939	Johansen, A. M.		23.25
7879	Hurt, M. L.	....	45.00	7940	Kirwin, K.		25.75
7880	Ingersoll, A.	1.68	48.32	7941	Lyons, M.		10.00
7881	Isaacs, R. M.	2.39	70.11	7942	McDonald, M.		23.25
7882	Johnston, I.	1.84	58.16	7943	McTernan, M.		10.00
7883	Kasling, M.	2.73	69.77	7944	Risso, O.		25.00
7884	Kaufman, F.	2.06	67.94	7945	White, A.		25.75
7885	Langpaap, F.	2.19	70.31	7946	Andruss, J. J.		15.00
7886	Larkin, J.	2.50	52.50	7947	Asplund, D.		22.75
7887	Lasar, I. C.	....	45.00	7948	Brooks, M.		20.25
7888	Lefkowitz, R.	3.68	71.32	7949	Byrne, H.		27.00
7889	Levy, A. F.	2.35	57.65	7950	Carlsen, R.		19.50
7890	McCafferty, T. V.	2.49	70.01	7951	Crossley, L. R.		40.00
7891	McDonnell, A. B.	2.35	57.65	7952	Daneri, M. C.		22.00
7892	McDougall, H. R.	4.49	68.01	7953	Dortignac, Y.		21.75
7893	Markwell, D.	1.75	56.92	7954	Fleming, Helen		20.00
7894	Mau, E. C.	2.68	69.82	7955	Gamble, L.		22.75
7895	Mel, C. F.	4.07	75.93	7956	Hetrick, P.		56.50
7896	Monahan, K. E.	2.08	67.66	7957	Lapike, M.		21.75
7897	Murphy, M. F.	2.64	77.36	7958	McKnight, R.		34.25
7898	Murray, A.	2.95	77.05	7959	Maggio, I. V.		20.00
7899	Murray, James	....	32.50	7960	Marriage, P. M.		6.00
7900	Newberry, M. E.	3.56	74.92	7961	Mayo, M.		42.00
7901	Nicholson, G.	2.07	68.36	7962	Melsted, A.		22.25
7902	Nickols, D.	2.11	67.89	7963	Odenthal, J.		40.00
7903	Nolan, Geo.	6.18	98.82	7964	Rose, Amy W.		22.75
7904	Nolan, J. C.	2.27	52.73	7965	Sand, R.		27.75
7905	Paine, E. C.	2.69	77.31	7966	Simler, V.		30.00
7906	Panella, A.	4.12	88.38	7967	Welshons, M.		10.00
7907	Parker, E.	2.56	64.30	7968	Wilson, M.		18.75
7908	Potter, M. E.	2.39	70.11	7969	Wuersching, H. B.		40.00
7909	Rabe, F.	1.49	48.51	7970	Brown, R.		13.75

7971	Burke, J.	$20.50
7972	Clarke, L. J.	22.50
7973	Cosgrove, A.	14.90
7974	D'Arco, A.	21.75
7975	Lagomarsino, F.	22.00
7976	McKenna, J.	21.75
7977	McPartland, J. E.	19.25
7978	Morton, J. W.	15.90
7979	O'Brien, A.	18.50
7980	Slattery, Leo	15.00
7981	Sweitzer, D.	18.63
7982	Coen, J. F.	16.20
7983	Cooney, M. P.	21.75
7984	Collins, J.	21.38
7985	Finvaag, C.	$17.75
7986	Gallagher, F.	16.25
7987	Hennessy, J.	21.13
7988	Keegan, J. E.	16.25
7989	Lee, D.	12.63
7990	Murphy, J. R.	17.50
7991	Norton, D.	21.88
7992	O'Dea, M.	5.38
7993	Rock, C.	21.38
7994	Stenson, J.	11.70
7995	Ward, B.	21.38
7996	Winter, H.	21.50
7997	Lindquist, Harry	7.70
		$6820.10
	Retirement fund	203.64
		$7023.74

Salary Demands. November 30

7998	Mullin, Geo. A.	$12.74	$212.26	8052	Nolan, Geo. J.	$6.18	$98.82
7999	Rea, Robert	9.22	190.78	8053	Nolan, J. C.	2.27	52.73
8000	Alin, J.	1.52	41.27	8054	Paine, E. C.	2.69	77.31
8001	Barnes, E.	2.58	72.68	8055	Panella, A.	4.12	88.38
8002	Bastian, Wm.	4.99	99.01	8056	Parker, E.	2.49	62.51
8003	Buckley, E.	2.16	70.34	8057	Potter, M. E.	2.39	70.11
8004	Byrne, M. A.	5.67	99.33	8058	Rabe, F.	1.49	48.51
8005	Cadell, D.	2.35	70.15	8059	Rogers, E.	2.53	67.47
8006	Castle, M.	2.53	64.64	8060	Roy, P.	2.16	70.34
8007	Comte, H.	....	56.79	8061	Sakovich, G.	....	45.00
8008	Corbett, J.	....	30.00	8062	Smith, Evelyn F.	2.42	77.58
8009	Cordrey, L. H.	2.54	77.46	8063	Smith, Louise M.	2.76	47.24
8010	Crowhurst, E.	2.73	69.77	8064	Sturges, E. J.	4.15	75.85
8011	Davis, H. M.	....	47.15	8065	Tod, I.	1.72	48.28
8012	Dawson, H. J.	2.79	77.21	8066	Unsworth, E. M.	....	48.64
8013	De Andreis, E.	2.59	77.41	8067	Walker, F. E.	1.89	53.11
8014	Donoghue, C.	2.15	47.85	8068	Watson, M.	2.03	66.97
8015	Doyle, D.	2.08	67.66	8069	Welch, H. J.	....	30.00
8016	Doyle, M. M.	3.18	76.82	8070	Welch, P. M.	2.35	57.65
8017	Dunne, H. M.	1.72	44.95	8071	Westlake, H. C.	2.44	70.06
8018	Enlow, R. C.	2.31	70.19	8072	Whitcher, M. L.	5.05	74.95
8019	Faithorn, H. L.	2.05	67.59	8073	Whitney, G.	....	45.00
8020	Farrell, M.	2.35	70.15	8074	Windele, M. W.	2.79	77.21
8021	Finkelstein, L. H.	2.36	60.47	8075	Woodman, A.	3.85	76.15
8022	Finvaag, H. C.	2.19	52.81	8076	Armstrong, L. D.		25.00
8023	Fleming, E. T.	3.49	81.07	8077	Avery, H.		7.50
8024	Flood, M.	2.08	42.92	8078	Bolton, L. L.		7.50
8025	Fredricks, J. M.	3.06	76.94	8079	Kenney, W. T.		7.50
8026	Goldman, B. A.	3.92	76.08	8080	McLafferty, M.		7.50
8027	Healy, A. M.	4.04	88.46	8081	Mead, E.		7.50
8028	Hurt, M. L.	....	45.00	8082	Rossi, T. M.		7.50
8029	Ingersoll, A. M.	1.68	48.32	8083	Stierer, R.		40.75
8030	Isaacs, R. M.	2.23	65.44	8084	Bradshaw, M.		23.25
8031	Johnston, I.	1.60	50.40	8085	Codero, M.		55.00
8032	Kasling, M.	2.73	69.77	8086	Holland, J. R.		23.25
8033	Kaufman, F.	2.06	67.94	8087	Johansen, A. M.		25.75
8034	Langpaap, F.K.	2.19	70.31	8088	Kirwin, K.		10.00
8035	Larkin, J.	2.50	52.50	8089	Lyons, M.		23.25
8036	Lasar, I. C.	....	46.29	8090	McDonald, M.		10.00
8037	Lefkowitz, R.	3.68	71.32	8091	McTernan, M.		25.00
8038	Levy, A. F.	2.26	55.46	8092	Risso, O.		25.75
8039	McCafferty, T. V.	2.45	69.01	8093	White, A.		14.00
8040	McDonnell, A. B.	2.39	58.75	8094	Andruss, J. J.		15.50
8041	McDougall, H. R.	4.49	68.01	8095	Asplund, D.		19.25
8042	Markwell, D.	1.59	51.85	8096	Brookes, [illegible]		27.25
8043	Mau, E. C.	2.68	69.82	8097	Byrne, H.		18.00
8044	Mel, C. F.	4.07	75.93	8098	Carlsen, P. I.		58.00
8045	Monahan, K. E.	2.16	70.34	8099	Crossley, L. R.		21.75
8046	Murphy, M. F.	2.64	77.36	8100	Daneri, M. C.		18.25
8047	Murray, A. J.	2.95	77.05	8101	Dortignac, Y.		19.25
8048	Murray, Jas.	....	32.50	8102	Fleming, Helen		13.50
8049	Newberry, M. E.	3.63	76.37	8103	Gamble, L.		45.00
8050	Nicholson, G.	2.13	70.37	8104	Hetrick, P.		26.00
8051	Nickols, D.	2.11	67.89	8105	Lapike, M.		

8106	McKnight, R. L.	$33.75	8127	Morton, G. W.	$14.90
8107	Maggio, I. V.	26.25	8128	O'Brien, A.	21.50
8108	Marriags, P. M.	7.50	8129	Slattery, L. P.	14.70
8109	Mayo, N.	45.50	8130	Sweitzer, D.	14.38
8110	Melsted, A.	23.25	8131	Coen, J. F.	15.70
8111	Odenthal, J.	40.00	8132	Cooney, M. P.	16.60
8112	Roberts, M.	9.00	8133	Finvaag, C.	16.50
8113	Rose, A. R.	22.75	8134	Gallagher, F.	15.00
8114	Sand, R.	24.50	8135	Hennessy, J.	18.75
8115	Simler, V.	20.00	8136	Keegan, J. E.	15.00
8116	Welshons, M.	15.50	8137	Lee, D.	11.88
8117	Wilson, M.	18.75	8138	Lindquist, H.	7.20
8118	Wuersching, H. B.	40.00	8139	Nelson, E.	17.60
8119	Brown, R.	21.63	8140	Norton, D.	20.38
8120	Burke, J.	17.50	8141	O'Dea, M.	5.38
8121	Clarke, L. J.	25.25	8142	Riordan, E.	15.50
8122	Cosgrove, A.	14.38	8143	Rock, C.	19.88
8123	D'Arco, A.	21.50	8144	Stenson, J.	10.90
8124	Lagomarsino, F.	18.00	8145	Ward, B.	19.88
8125	McKenna, J.	20.13	8146	Winter, H.	19.13
8126	McPartland, J. E.	18.25			
					$6738.48
				Retirement fund	203.38
					$6941.86
				Salary Dem. Nov. 15	7023.74
					$13965.60

Miscellaneous Demands

8147	American Book Co.	4.82	8180	Chas. A. Langlais	7.00
8148	Am. Library Ass'n.	18.95	8181	Levenson Co.	16.14
8149	P. F. Collier & Son Dis.	22.50	8182	Roberts Mfg. Co.	128.00
8150	Ginn & Co.	25.82	8183	Rucker-Fuller Desk Co.	254.13
8151	Harr Wagner Publ. Co.	179.09	8184	Sartorius Co.	18.00
8152	Houghton Mifflin Co.	268.35	8185	L.C.Smith & Corona	1.55
8153	W.J.McCammam	6.50	8186	Spencer Glass Co.	50.50
8154	Macmillan Co.	199.68	8187	Sperry's wire & Iron	16.00
8155	Mrs. Bertha M. Rice	5.00	8188	J. Thomas Parisian C Wks.	14.75
8156	S.F.News Co.	2901.41	8189	Louis Weule Co.	8.00
8157	G.E.Stechert & Co.	2535.58	8190	Crescent Oil Co.	54.52
8158	Technical Book Co.	622.24	8191	Lewald Coal Co.	4.50
8159	Martin Behrman	67.50	8192	Pac. Gas & Elec. Co.	7.39
8160	Am. Electrochem. Soc.	4.00	8193	Shell Co. of Cal.	35.10
8161	Am. Inst. Elect'l. Eng.	45.00	8194	C.S.Allred	40.00
8162	Buffalo Historical Soc.	29.00	8195	Amer. Trust Co.	30.00
8163	Essex Institute	1.50	8196	Maria D'Amario	30.00
8164	G.E.Stechert & Co.	1017.13	8197	Emma Moriano	45.00
8165	H.W. Wilson Co.	444.71	8198	San Bruno Theatre	60.00
8166	Geo. A. Mullin	51.45	8199	T.L. Sharman	50.00
8167	Ditto, Inc.	2.75	8200	Spring Valley Water Co.	85.18
8168	Gaylord Bros.	3.75	8201	Am. Bldg. Main. Co.	810.00
8169	H. & M.C.Co.	4.00	8202	Cal. Decorating Co.	50.00
8170	H.C.Magnus & Co.	37.50	8203	Demco Library Supplies	5.78
8171	S.F.News Co.	20.56	8204	Hockwald Chemical Co.	26.25
8172	Schwabacher-Frey Sta. Co.	25.45	8205	Home Elevator Co.	22.50
8173	Blanchard Press	136.00	8206	J. H. Keefe Co.	15.00
8174	Mercury Press	11.25	8207	Moseley-Houdlette Co.	2.00
8175	Foster & Futernick Co.	1703.45	8208	Munson Supply Co.	4.00
8176	Jas. L. Bradley	3.75	8209	Sanitary Towel Sup. Co.	15.25
8177	Alex Coleman	193.60	8210	Swadley	6.80
8178	Eames Co.	6.10	8211	Geo. A. Mullin	128.12
8179	George's Auto Repair Co.	24.25			
					$26629.70

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Bender, Cullinan, Deering, Kelham, Lacoste, Sloss and Young. Noes: none. Adopted.

Committee on Rules and Administration.

Trustee Cullinan reports and recommends as follows:

That the following assistants be taken from the eligible list, to serve one year's probation, commencing January 1, 1928, at a salary of ninety dollars ($90.00) per month:

Miss Natalie Mayo
Miss Josephine Odenthal

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Bender, Cullinan, Deering, Kelham, Lacoste, Sloss & Young. Noes:none. Adopted. Permission is given to the Librarian to hold an examination of candidates for library service.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman Lacoste - no report.

New Business.

Owing to the absence from the city of the President and the Vice-Presidents, Trustee Deering reports that he had signed the salary demands for November 30, and asks that his action be approved. Motion made that the action of Trustee Deering be approved. Roll Call on adoption of motion. Ayes: Trustees Bates, Bender, Cullinan, Deering, Kelham, Lacoste, Sloss and Young. Noes: none. Adopted.

There being no further business the meeting adjourned.

Controller and Secretary.

San Francisco, January 11, 1928

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting is called to order at 4:15 P.M., in the absence of President Phelan and Vice-Presidents Hale and Sloss, Trustee Cullinan is elected President pro tem.

On Roll Call the following are noted present: Trustees Bates, Bender, Cullinan, Deering, Kelham, Lacoste and Young. Absent: Trustees Hale, McKinstry, Phelan, Sloss and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The Librarian reports that a series of lectures on cataloging will be given in the library by the Extension Division of the University of California, and that twenty-five members of the staff will attend the course. He asks that the library bear a portion of the expense. The matter is referred to the Committee on Rules and Administration.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $9799.25. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $1870.53. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $6615.51. Referred to the Finance Committee.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Cullinan - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale Trustee Kelham reports bills as follow:

Salary Demands	$14157.61
Book Bills	9799.25
Printing and Binding Bills	1870.53
Miscellaneous Bills	6615.51
	$32442.90

JAN 11 '28

8212	Mullin, Geo. A.	$12.74	$212.26	8286	Westlake, H. C.	$2.44	$70.06
8213	Rea, Robert	9.22	190.78	8287	Whitcher, M. L.	5.05	74.95
8214	Alin, J.	1.60	43.40	8288	Whitney, G.	1.49	49.08
8215	Barnes, E.	2.49	70.01	8289	Windele, M. W.	2.79	77.21
8216	Bastian, Wm.	4.99	99.01	8290	Woodman, A.	3.85	76.15
8217	Buckley, E.	2.16	70.34	8291	Armstrong, L. D.		25.00
8218	Byrne, M. A.	5.67	99.33	8292	Avery, H.		7.50
8219	Cadell, D.	2.35	70.15	8293	Bolton, L. L.		7.50
8220	Castle, M.	2.78	71.21	8294	Kenney, W. T.		7.50
8221	Comte, H.	1.67	48.90	8295	McLafferty, M.		7.50
8222	Corbett, J.	....	30.00	8296	Mead, Eleanor		7.50
8223	Cordrey, L. H.	2.54	77.46	8297	Rossi, T. M.		7.50
8224	Crowhurst, E. M.	2.73	69.77	8298	Stierer, R.		7.50
8225	Davis, H. M.	1.32	43.68	8299	Bradshaw, M.		40.75
8226	Dawson, H. J.	2.79	77.21	8300	Codero, M.		23.25
8227	De Andreis, E.	2.59	77.41	8301	Holland, J. R.		55.00
8228	Donoghue, C.	2.15	47.85	8302	Johansen, A. M.		23.25
8229	Doyle, D.	2.16	70.34	8303	Kirwin, K.		25.75
8230	Doyle, M. M.	3.18	76.82	8304	Lyons, M.		10.00
8231	Dunne, H.	1.85	48.15	8305	McDonald, M.		15.50
8232	Enlow, R. C.	2.31	70.19	8306	McTernan, M.		10.00
8233	Faithorn, H. L.	2.06	67.94	8307	Risso, O.		25.00
8234	Farrell, M.	2.35	70.15	8308	White, A.		25.75
8235	Finkelstein, L.	2.63	67.37	8309	Andruss, J. J.		13.50
8236	Finvaag, C.	2.19	52.81	8310	Asplund, D.		18.25
8237	Fleming, E.	3.56	82.53	8311	Brookes, M.		40.00
8238	Flood, M. L.	2.08	42.92	8312	Byrne, Henrietta		28.25
8239	Fredricks, J.	2.95	74.01	8313	Carlsen, R.		21.50
8240	Goldman, B.	3.92	76.08	8314	Crossley, L. R.		30.25
8241	Healy, A.	4.04	88.46	8315	Daneri, M. C.		13.75
8242	Hurt, M. L.	1.42	44.87	8316	Dortignac, Y.		19.50
8243	Ingersoll, A.	1.68	48.32	8317	Flsming, Helen		26.50
8244	Isaacs, R. M.	2.39	70.11	8318	Gamble, Lillian		29.00
8245	Johnston, I.	1.84	58.16	8319	Gilfether, D.		5.50
8246	Kasling, M.	2.73	69.77	8320	Hetrick, P.		24.50
8247	Kaufman, F.	2.06	67.94	8321	Hoppe, C. M.		15.50
8248	Langpaap, F. K.	2.19	70.31	8322	Knoles, G. I.		16.00
8249	Larkin, J.	2.50	52.50	8323	Lapike, N.		33.25
8250	Lasar,I. C.	1.34	43.66	8324	McKnight, R. L.		46.00
8251	Lefkowitz, R.	3.68	71.32	8325	Maggio, I. V.		10.00
8252	Levy, A. F.	2.35	57.65	8326	Marriage, P. M.		6.00
8253	Luschnat, B.	1.66	43.34	8327	Mayo, N.		44.00
8254	McCafferty, T. V.	2.49	70.01	8328	Melsted, A.		25.25
8255	McDonnell, A. B.	2.35	57.65	8329	Odenthal, J.		40.00
8256	McDougall, H. R.	4.49	68.01	8330	Roberts, M.		20.25
8257	Markwell, D.	1.64	53.36	8331	Sand, R.		25.75
8258	Mau, E. C.	2.68	69.82	8332	Simler, V.		22.50
8259	Mel, C. F.	3.66	68.34	8333	Welshons, M.		14.00
8260	Monahan, K. E.	2.16	70.34	8334	Wilson, M.		15.00
8261	Murphy, M. F.	2.64	77.36	8335	Wuersching, H. B.		40.00
8262	Murray, Anita	2.75	71.92	8336	Brown, Ruth		20.50
8263	Murray, James	....	32.50	8337	Burke, J.		20.75
8264	Newberry, M. E.	3.63	76.37	8338	Clarke, L. J.		20.75
8265	Nicholson, G.	1.92	63.33	8339	Cosgrove, A.		22.00
8266	Nickols, D.	2.11	67.89	8340	D'Arco, Arthur		21.00
8267	Nolan, Geo. J.	6.18	98.82	8341	D'Arco, G.		5.00
8268	Nolan, J. C.	2.27	52.73	8342	Lagomarsino, F.		20.00
8269	Paine, E. C.	2.79	80.25	8343	McKenna, J.		21.50
8270	Panella, A.	4.12	88.38	8344	McPartland, J. E.		18.75
8271	Parker, E.	2.49	62.51	8345	Morton, G. W.		18.75
8272	Potter, M. E.	2.39	70.11	8346	O'Brien, A.		19.00
8273	Rabe, F.	1.55	50.35	8347	Slattery, L. P.		20.25
8274	Rogers, E.	2.53	67.47	8348	Sweitzer, D.		21.50
8275	Roy, P.	2.20	71.68	8349	Coen,JF.		16.20
8276	Sakovich, G.	1.32	43.68	8350	Cooney, M. P.		17.80
8277	Smith, Evelyn	2.42	77.58	8351	Figoni, F.		13.00
8278	Smith, Louise	2.76	47.24	8352	Finvaag, C.		21.00
8279	Sturges, E. J.	4.15	75.85	8353	Hennessy, J.		19.13
8280	Tod, I.	1.72	48.28	8354	Keegan, J. E.		16.25
8281	Unsworth, E. M.	1.56	45.59	8355	Lee, D.		12.63
8282	Walker, F. E.	1.89	53.11	8356	Lindquist, H.		7.80
8283	Watson, M.	2.06	67.94	8357	Melson, E.		16.40
8284	Welch, H. J.	....	30.00	8358	Norton, D.		21.75
8285	Welch, P. M.	2.30	56.51	8359	O'Dea, M.		21.50

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Salary Demands. December 15

8360	Riordan, E.	$16.40
8361	Rock, C.	21.38
8362	Stenson, J.	11.70
8363	Ward, B.	$21.38
8364	Winter, H.	20.63
		$6867.37
	S.F.Retirement Fund	215.75
		$7083.12

Salary Demands. December 31

8365	Mullin, Geo, A.	$12.74	$212.26	8430	Smith, Evelyn	$2.42	$77.58
8366	Rea, Robert	9.22	190.78	8431	Smith, Louise	2.76	47.24
8367	Alin, J.	1.60	43.40	8432	Sturges, E. J.	4.15	75.85
8368	Barnes, E.	2.49	70.01	8433	Tod, I.	1.72	48.28
8369	Bastian, Wm.	4.99	99.01	8434	Unsworth, E. M.	1.58	46.42
8370	Buckley, E.	2.16	70.34	8435	Walker, F. E.	1.89	53.11
8371	Byrne, M. A.	5.67	99.33	8436	Watson, M.	1.37	45.30
8372	Cadell, D.	2.30	68.82	8437	Welch, H. J.	....	30.00
8373	Castle, M.	2.90	74.23	8438	Welch, P. M.	2.37	58.30
8374	Comte, H.	1.65	48.50	8439	Westlake, H. C.	2.44	70.06
8375	Corbett, J.	....	30.00	8440	Whitcher, M. L.	5.05	74.95
8376	Cordrey, L. H.	2.54	77.46	8441	Whitney, G.	1.32	43.68
8377	Crowhurst, E.	2.73	69.77	8442	Windele, M. W.	2.79	77.21
8378	Davis, H. M.	1.40	46.18	8443	Woodman, A.	3.85	76.15
8379	Dawson, H. J.	2.79	77.21	8444	Armstrong, L. D.		25.00
8380	De Andreis, E.	2.59	77.41	8445	Avery, H.		7.50
8381	Donoghue, C.	2.15	47.85	8446	Bolton, L. L.		7.50
8382	Doyle, D.	2.16	70.34	8447	Kenney, W. T.		7.50
8383	Doyle, M. M.	3.18	76.82	8448	McLafferty, M.		7.50
8384	Dunne, H.	1.68	43.82	8449	Mead, E.		7.50
8385	Enlow, R. C.	2.46	75.04	8450	Rossi, T. M.		7.50
8386	Faithorn, H. L.	2.06	67.94	8451	Stierer, R.		7.50
8387	Farrell, M.	2.35	70.15	8452	Bradshaw, M.		40.75
8388	Finkelstein, L. H.	2.63	67.37	8453	Codero, M.		23.25
8389	Finvaag, H. C.	2.19	52.81	8454	Holland, J. R.		55.00
8390	Fleming, E. T.	3.56	82.53	8455	Johansen, A. M.		23.25
8391	Flood, M.	2.08	42.92	8456	Kirwin, K.		25.75
8392	Fredricks, J. M.	2.92	73.28	8457	Keup, Bertha		23.25
8393	Goldman, B. A.	3.92	76.08	8458	Lyons, M.		10.00
8394	Healy, A. M.	4.04	88.46	8459	McTernan, M.		10.00
8395	Hurt, M. L.	1.38	43.62	8460	Risso, O.		25.00
8396	Ingersoll, A.	1.68	48.32	8461	White, A.		25.75
8397	Isaacs, R. M.	2.39	70.11	8462	Andruss, J. J.		14.50
8398	Johnston, I.	1.84	58.16	8463	Asplund, D.		23.50
8399	Kasling, M.	2.73	69.77	8464	Brookes, M.		10.75
8400	Kaufman, F.	2.06	67.94	8465	Brown, Ruth		23.50
8401	Langpaap, F. K.	2.19	70.31	8466	Byrne, Henrietta		24.50
8402	Larkin, J.	2.50	52.50	8467	Carlsen, R.		16.50
8403	Lasar, I. C.	1.34	43.66	8468	Dortignac, Y.		18.25
8404	Lefkowitz, R.	3.68	71.32	8469	Fleming, Helen		22.75
8405	Levy, A. F.	2.11	51.89	8470	Gamble, L.		23.50
8406	Luschnat, B.	1.66	43.34	8471	Gilfether, D.		10.00
8407	McCafferty, T. V.	2.49	70.01	8472	Hetrick, P.		14.00
8408	McDonnell, A. B.	2.35	57.65	8473	Hoppe, C. M.		22.25
8409	McDougall, H. R.	4.49	68.01	8474	Knoles, G. I.		47.00
8410	Markwell, D.	1.64	53.36	8475	Lapike, N.		65.50
8411	Mau, E. C.	2.60	67.83	8476	McKnight, R. L.		59.00
8412	Mel, C. F.	4.07	75.93	8477	Marriage, P. M.		4.50
8413	Monahan, K. E.	2.16	70.34	8478	Mayo, N.		42.00
8414	Murphy, M. F.	2.64	77.36	8479	Melsted, A.		27.50
8415	Murray, Anita	2.84	74.12	8480	Odenthal, J.		40.00
8416	Murray, Jas.	....	48.75	8481	Roberts, M.		14.50
8417	Newberry, M. E.	3.63	76.37	8482	Sand, R.		20.50
8418	Nicholson, G. F.	2.13	70.37	8483	Simler, V.		15.50
8419	Nickols, D.	2.11	67.89	8484	Welshons, M.		18.00
8420	Nolan, Geo. J.	6.18	98.82	8485	Whitney, V.		12.00
8421	Nolan, J. C.	2.27	52.73	8486	Wilson, M.		20.75
8422	Paine, E. C.	2.74	78.78	8487	Wuersching, H. B.		40.00
8423	Panella, A.	4.12	88.38	8488	Burke, John		17.75
8424	Parker, E.	2.49	62.51	8489	Clarke, L. J.		32.50
8425	Potter, M. E.	2.39	70.11	8490	Cosgrove, A.		19.75
8426	Rabe, F.	1.49	48.51	8491	Darco, A.		30.25
8427	Rogers, E.	2.53	67.47	8492	Darco, Gladys		12.60
8428	Roy, P.	2.20	71.68	8493	Lagomarsino, F.		29.75
8429	Sakovich, G.	1.32	43.68	8494	McKenna, J.		30.63

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8495	McPartland, J. E.	$16.25	8507	Lindquist, H.	$ 8.25
8496	Morton, G. W.	18.38	8508	Nelson, E.	15.20
8497	O'Brien, A.	22.63	8509	Norton, D.	20.13
8498	Slattery, L. P.	30.00	8510	O'Dea, M.	2.25
8499	Sweitzer, D.	16.75	8511	Riordan, E.	15.50
8500	Coen, J. F.	15.20	8512	Rock, C.	19.13
8501	Cooney, M. P.	15.90	8513	Stenson, J.	13.13
8502	Figoni, F.	11.40	8514	Ward, B.	19.00
8503	Finvaag, C.	19.25	8515	Winter, H.	17.75
8504	Hennessy, J.	6.88			
8505	Keegan, J. E.	14.75			
8506	Lee, Donald	12.13			
					$6859.19
				S.F. Retirement Fund	215.30
					$7074.49
				December 15	$7083.12
					$14157.61

Miscellaneous Demands

8516	Amer. Lib. Ass'n.	$50.41	8548	Levenson Co.	$11.43
8517	Nancy Buckley	1.00	8549	McGilvray Raymond G.Co.	493.63
8518	Ginn & Co.	6.01	8550	McKee & Wentworth	32.00
8519	Harr Wagner Publ. Co.	34.86	8551	Mullen Mfg. Co.	1428.93
8520	Houghton Mifflin Co.	245.50	8552	Jas. A. Nelson	1680.00
8521	Macmillan Co.	76.84	8553	Panama Lamp & Comm'l Co.	87.18
8522	National Geog. Soc.	2.00	8554	Roberts Mfg. Co.	236.25
8523	S.F.News Co.	1682.86	8555	Spencer Glass Co.	32.75
8524	G.E.Stechert & Co.	3106.83	8556	Geo. C. Terrill	279.40
8525	Technical Book Co.	11.99	8557	D.N.&E.Walter & Co.	6.75
8526	Washington Publ. Co.	3.00	8558	Lewald Coal Co.	18.00
8527	Wyman Food Service	4.00	8559	Pac.Gas & Eleo.Co.	47.10
8528	F.W.Faxon Co.	15.37	8560	C.S. Allred	40.00
8529	National Educ. Ass'n.	5.00	8561	American Trust Co.	30.00
8530	N.Y.Times Index	80.00	8562	Maria D'Amario	30.00
8531	S.F.News Co.	4382.48	8563	Emma Moriano	45.00
8532	G.E.Stechert & Co.	9.75	8564	San Bruno Th.& Real.Co.	60.00
8533	Geo. A. Mullin	81.35	8565	T.L.Sharman	50.00
8534	Pac.Coast Paper Co.	6.88	8566	Spring Valley Water Co.	93.66
8535	S.F.News Co.5	23.50	8567	Am.Bldg.Maint.Co.	810.00
8536	Blanchard Press	136.00	8568	Edward Deering	28.50
8537	Cal. Printing Co.	29.75	8569	Crescent Oil Co.	27.35
8538	Primo Press	117.25	8570	Emerson Mfg. Co.	2.25
8539	Foster & Futernick Co.	1557.15	8571	Hockwald Chemical Co.	14.00
8540	Am. Painting & Dec. Co.	50.00	8572	Home Elevator Co.	22.50
8541	J.W.Bender Roof & P.Co.	83.05	8573	Moseley-Houdlette Co.	2.00
8542	Jas. L. Bradley	11.75	8574	Rempe Mfg. Co.	2.50
8543	Alex Coleman	231.02	8575	Sanitary Towel Supply	15.25
8544	George's Auto Repair Co.	75.81	8576	J. L. Stuart Mfg. Co.	28.20
8545	Home Elevator Co.	154.50	8577	Regents Univ. of Cal.	165.00
8546	Chas. A. Langlais	12.14	8578	Geo. A. Mullin	164.47
8547	Levenson Co.	13.14			
					$32442.90

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Bender, Cullinan, Deering, Kelham, Lacoste and Young. Noes: none. Adopted.

Committee on Rules and Administration

In the absence of Chairman Sloss, Trustee Cullinan reports and recommends as follows:

That the salary of Miss Doris Nickols be increased, according to "THE RULES FOR LIBRARY SERVICE," from $140 to $145., beginning with January 1st, 1928.

That the salary of Miss Bertha Luschnat be increased from $90 to $100., beginning with January 1, 1928.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Bender, Cullinan, Deering, Kelham, Lacoste and Young. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman Lacoste - no report.

There being no further business the meeting adjourned.

Geo. Smith.

Controller and Secretary.

San Francisco, February 15, 1928

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:30 P.M., President Phelan presiding.

On Roll Call the following are noted present: Trustees Bates, Cullinan, Deering, Hale, Lacoste, Sloss, Young and Phelan. Absent: Trustees Bender, Kelham, McKinstry and Mayor Rolph. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $3993.76. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $2756.20. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Lacoste reports bills to the amount of $3298.67. Referred to the Finance Committee.

The Committee recommends the purchase of

3 Newspaper stands	@ $22.50	$67.50

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Hale, Lacoste, Sloss, Young and Phelan. Noes: none. Adopted.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Cullinan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$14197.24
Book Bills	3993.76
Printing and Binding Bills	2756.20
Miscellaneous Bills	3298.67
	$24245.87

Salary Demands. January 15

2579	Mullin	$12.74	$212.26
2580	Rea, Robert	9.22	190.78
2581	Alin, J.	1.60	43.40
2582	Barnes, E.	2.49	70.01
2583	Bastian, Wm.	4.94	98.06
2584	Buckley, E.	2.16	70.34
2585	Byrne, M. A.	5.67	99.33
2586	Cadell, D.	2.35	70.15
2587	Castle, M.	2.73	69.77
2588	Comte, H.	1.63	47.66
2589	Corbett, J.	....	30.00
2590	Cordrey, L. H.	2.54	77.46
2591	Crowhurst, E.	2.73	69.77
2592	Davis, H. M.	1.03	34.11
2593	Dawson, H. J.	2.79	77.21
2594	DeAndreis, E.	2.59	77.41
2595	Donoghue, C.	2.15	47.85
2596	Doyle, D.	2.10	68.33
2597	Doyle, M. M.	3.18	76.82
2598	Dunne, H.	1.85	48.15
2599	Enlow, R. C.	2.39	72.61
2600	Faithorn, H. L.	2.06	67.94
2601	Farrell, M.	2.30	68.82
2602	Finkelstein, L. H.	2.63	67.37
2603	Finvaag, H. C.	2.19	52.81
2604	Fleming, E. T.	3.56	82.53
2605	Flood, M.	2.08	42.92
2606	Fredricks, J. M.	3.06	76.94
2607	Goldman, B. A.	3.92	76.08
2608	Healy, A. M.	4.04	88.46
2609	Hurt, M. L.	1.38	43.62
2610	Ingersoll, A.	1.68	48.32
2611	Isaacs, R. M.	2.39	70.11
2612	Johnston, I.	1.84	58.16
2613	Kasling, M.	2.73	69.77
2614	Kaufman, F.	2.06	67.94
2615	Langpaap, F. K.	2.19	70.31
2616	Larkin, J.	2.50	52.50
2617	Lasar, I. C.	1.34	43.66
2618	Lefkowitz, R.	3.68	71.32
2619	Levy, A. F.	2.35	57.65
2620	Luschnat, B.	1.85	48.15
2621	McCafferty, T. V.	2.49	70.01
2622	McDonnell, A. B.	2.35	57.65
2623	McDougall, H. R.	4.49	68.01
2624	Markwell, D.	1.64	53.36
2625	Mau, E. C.	2.60	67.83
2626	Mayo, N.	....	48.00
2627	Mel, C. F.	4.07	75.93
2628	Monahan, K. E.	2.16	70.34
2629	Murphy, M. F.	2.64	77.36
2630	Murray, A.	2.84	74.12
2631	Murray, Jas.	....	32.50
2632	Newberry, M. E.	3.63	76.37
2633	Nicholson, G. F.	2.13	70.37
2634	Nickols, D.	2.19	70.31
2635	Nolan, Geo, J.	6.18	98.82
2636	Nolan, J. C.	2.27	52.73
2637	Odenthal, J.	....	45.00
2638	Paine, E. C.	2.69	77.31
2639	Panella, A.	4.12	88.38
2640	Parker, E.	2.49	62.51
2641	Potter, M. E.	2.39	70.11
2642	Rabe, F.	1.49	48.51
2643	Rogers, E.	2.44	64.90
2644	Roy, P.	2.16	70.34
2645	Sakovich, G.	1.32	43.68
2646	Smith, Evelyn F.	2.42	77.58
2647	Smith, Louise M.	2.76	47.24
2648	Sturges, E. J.	4.15	75.85
2649	Tod, I.	1.72	48.28
2650	Unsworth, E.M.	1.74	50.98
2651	Walker, F. E.	1.89	53.11
2652	Watson, M. E.	2.06	67.94

2653	Welch, H. J.	$....	$30.00
2654	Welch, P. M.	2.54	62.46
2655	Westlake, H. C.	2.14	70.06
2656	Whitcher, M. L.	5.05	74.95
2657	Whitney, G.	1.32	43.68
2658	Windele, M. W.	2.79	77.21
2659	Woodman, A.	3.85	76.15
2660	Armstrong, L. D.		25.00
2661	Avery, H.		7.50
2662	Bolton, L. L.		7.50
2663	Kenney, W. T.		7.50
2664	McLafferty, M.		7.50
2665	Mead, E.		7.50
2666	Rossi, T. M.		7.50
2667	Stierer, R.		7.50
2668	Bradshaw, M.		40.75
2669	Codero, M.		25.25
2670	Holland, J. R.		55.00
2671	Johansen, A. M.		23.25
2672	Keup, B.		27.90
2673	Kirwin, K.		25.75
2674	Lyons, M.		10.00
2675	McTernan, M.		10.00
2676	Risso, O.		25.00
2677	White, A.		25.75
2678	Andruss, J. J.		13.50
2679	Asplund, D.		17.50
2680	Brown, R.		24.25
2681	Byrne, Henrietta		23.50
2682	Carlsen, R.		16.50
2683	Dortignac, Y.		18.25
2684	Fleming, Helen		23.25
2685	Gamble, L.		22.50
2686	Gilfether, D.		10.00
2687	Hetrick, P.		10.00
2688	Hoppe, C. M.		22.25
2689	Knoles, G. I.		30.50
2690	Lapike, N.		37.75
2691	McKnight, R.		42.00
2692	Marriage, P, M.		6.00
2693	Melsted, A.		27.25
2694	Roberts, M.		17.00
2695	Sand, R.		20.50
2696	Simler, V.		17.25
2697	Welshons, M.		15.00
2698	Whitney, Vivian		26.75
2699	Wilson, M.		16.75
2700	Burke, J.		18.00
2701	Clarke, L. J.		18.50
2702	Cosgrove, A.		17.50
2703	Darco, A.		17.75
2704	Darco, Gladys		14.70
2705	Lagomarsino, F.		18.75
2706	McKenna, J.		13.75
2707	McMurray, J. F.		8.80
2708	McPartland, J. E.		16.50
2709	O'Brien, A.		16.75
2710	Slattery, L. P.		16.25
2711	Sweitzer, O.		15.50
2712	Boland, S. M.		17.60
2713	Coen, J. F.		13.60
2714	Cooney, M. P.		15.40
2715	Figoni, F.		11.00
2716	Hennessy, J.		17.25
2717	Keegan, J. E.		13.75
2718	Lee, D.		11.13
2719	Lindquist, H.		2.25
2720	Nelson, E.		14.00
2721	Norton, D.		18.88
2722	O'Dea, M.		6.25
2723	Riordan, E.		11.70
2724	Rock, C.		18.38
2725	Stenson, J.		14.38
2726	Ward, B.		18.38

2727	Winter, H.	$17.38
		$6704.28
	City Emp.Retirement Fund	216.22
		$6920.50

Salary Demands. January 31

2728	Mullin, George A.	$12.74	$212.26
2729	Rea, R.	9.22	190.78
2730	Alin, J.	1.60	43.40
2731	Barnes, E.	2.49	70.01
2732	Bastian, Wm.	5.02	99.48
2733	Buckley, E.	2.16	70.34
2734	Byrne, M. A.	5.67	99.33
2735	Cadell, D.	2.28	68.15
2736	Castle, M.	2.73	69.77
2737	Comte, H.	1.28	37.51
2738	Corbett, J.	....	30.00
2739	Cordrey, L. H.	2.54	77.46
2740	Crowhurst, E. M.	2.73	69.77
2741	Davis, H. M.	1.29	42.42
2742	Dawson, H. J.	2.79	77.21
2743	De Andreis, E.	2.59	77.41
2744	Donoghue, C.	2.15	47.85
2745	Doyle, D.	2.16	70.34
2746	Doyle, Mary	3.18	76.82
2747	Dunne, H.	1.85	48.15
2748	Enlow, R.	2.39	72.61
2749	Faithorn, H. L.	2.06	67.94
2750	Farrell, M.	2.28	68.15
2751	Finkelstein, L. H.	2.63	67.37
2752	Finvaag, H. C.	2.19	52.81
2753	Fleming, E. T.	3.56	82.53
2754	Flood, M.	2.08	42.92
2755	Fredricks, J. M.	3.06	76.94
2756	Goldman, B. A.	3.92	76.08
2757	Healy, A. M.	3.77	82.56
2758	Hurt, M. L.	1.38	43.62
2759	Ingersoll, A.	1.68	48.32
2760	Isaacs, R. M.	2.39	70.11
2761	Johnston, I.	1.84	58.16
2762	Kasling, M.	2.73	69.77
2763	Kaufman, F.	2.06	67.94
2764	Langpaap, F. K.	2.23	71.65
2765	Larkin, J.	2.50	52.50
2766	Lasar, I. C.	1.34	43.66
2767	Lefkowitz, R.	3.68	71.32
2768	Levy, A. F.	2.30	56.56
2769	Luschnat, B.	1.85	48.15
2770	McCafferty, T. V.	2.49	70.01
2771	McDonnell, A. B.	2.35	57.65
2772	McDougall, H. R.	4.49	68.01
2773	Markwell, D.	1.69	54.87
2774	Mau, E. C.	2.68	69.82
2775	Mayo, N.	....	47.15
2776	Mel, C. F.	4.07	75.93
2777	Monahan, K. E.	2.16	70.34
2778	Murphy, M. F.	2.64	77.36
2779	Murray, Anita	2.95	77.05
2780	Murray, James	....	32.50
2781	Newberry, M. E.	3.63	76.37
2782	Nicholson, G. F.	2.13	70.37
2783	Nickols, D.	2.19	70.31
2784	Nolan, Geo. J.	6.18	98.82
2785	Nolan, J. C.	2.27	52.73
2786	Odenthal, J.	....	45.00
2787	Paine, E. C.	2.76	79.52
2788	Panella, A.	4.12	88.38
2789	Parker, E.	2.49	62.51
2790	Potter, M. E.	2.39	70.11
2791	Rabe, F.	1.49	48.51
2792	Rogers, E.	2.53	67.47
2793	Roy, P.	2.16	70.34
2794	Sakovich, G.	1.32	43.68
2795	Smith, Evelyn F.	$2.42	$77.58
2796	Smith, Louise M.	2.76	47.24
2797	Sturgss, E. J.	4.15	75.85
2798	Tod, I.	1.72	48.28
2799	Unsworth, E. M.	1.67	48.90
2800	Walker, F. E.	1.89	53.11
2801	Watson, M.	2.06	67.94
2802	Welch, H. J.	....	30.00
2803	Welch, P. M.	2.54	62.46
2804	Wsstlake, H. C.	2.44	70.06
2805	Whitcher, M. L.	5.05	74.95
2806	Whitnsy, G.	1.32	43.68
2807	Windele, M. W.	2.79	77.21
2808	Woodman, A.	3.85	76.15
2809	Armstrong, L. D.		25.00
2810	Avery, H.		7.50
2811	Bolton, L. L.		7.50
2812	Ksnney, W. T.		7.50
2813	McLafferty, M.		7.50
2814	Mead, E.		7.50
2815	Rossi, T. M.		7.50
2816	Stierer, M.		7.50
2817	Bradshaw, M.		40.75
2818	Codero, M.		23.25
2819	Holland, J. R.		55.00
2820	Johansen, A. M.		23.25
2821	Keup, B.		23.25
2822	Kirwin, K.		25.75
2823	Lyons, M.		10.00
2824	McTernan, M.		10.00
2825	Newman, Mrs. C.		25.00
2826	Risso, O.		25.00
2827	White, A.		25.75
2828	Andruss, J. J.		18.00
2829	Asplund, D.		21.25
2830	Brown, R.		27.50
2831	Byrne, Henrietta		30.25
2832	Carlsen, R.		21.00
2833	Dortignac, Y.		23.25
2834	Fleming, Helen		23.75
2835	Gamble, L.		29.15
2836	Gilfether, D.		6.00
2837	Hetrick, P.		36.50
2838	Hopke, C. M.		27.25
2839	Knoles, G. I.		24.00
2840	Lapike, N.		25.00
2841	McKnight, R.		42.00
2842	Mariani, M.		50.00
2843	Marriage, P. [illegible]		6.00
2844	Melsted, A.		27.50
2845	Roberts, M.		12.75
2846	Sand, R.		27.25
2847	Simler, V.		25.00
2848	Warth, B.		28.50
2849	Welshons, M.		12.75
2850	Whitney, Vivian		40.00
2851	Wilson, Marg.		12.25
2852	Wilson, Mable		5.00
2853	Burke, J.		25.50
2854	Clarke, L. J.		26.50
2855	Cosgrove, A.		20.75
2856	Darco, A.		26.00
2857	Darco, G.		16.20
2858	Lagomarsino, F.		26.25
2859	McKenna, J.		7.25
2860	McMurray, J. F.		20.30
2861	McPartland, J. D.		4.00

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2862	O'Brien, A.	$21.63	2873	Lindquist, Harry	$ 3.75
2863	Slattery, L. P.	26.00	2874	Lindquist, Rudolph	6.75
2864	Sweitzer, D.	21.00	2875	Nelson, E.	17.60
2865	Boland, S. M.	18.00	2876	Norton, D.	3.38
2866	Bradshaw, Jim	10.20	2877	O'Dea, M.	6.13
2867	Coen, J. F.	18.10	2878	Riordan, E.	18.30
2868	Cooney, M. P.	19.00	2879	Rock, C.	22.88
2869	Figoni, F.	14.00	2880	Uniack, J.	16.20
2870	Hennessy, J. J.	21.75	2881	Ward, B.	[illegible]
2871	Keegan, J.	17.25	2882	Winter, H.	[illegible]
2872	Lee, D.	13.38			
					$7060.51
				Retirement Fund	216.23
					$7276.74

Miscellaneous Demands.

2883	American Book Co.	$12.50	2916	Home Elevator Co.	$ 31.50
2884	Bancroft-Whitney Co.	10.00	2917	Joost Bros.	1.93
2885	Champlain Society	10.00	2918	Chas. A. Langlais	3.30
2886	Dodd, Mead & Co.	159.60	2919	Levenson Co.	9.66
2887	Ginn & Co.	31.11	2920	Levenson Co.	33.91
2888	Harr Wagner Co.	66.53	2921	Mangrum & Otter	24.45
2889	Houghton Mifflin Co.	108.73	2922	Jas. A. Nelson	9.31
2890	Macmillan Co.	268.67	2923	Nissen Currier Co.	1.50
2891	National Geographic Soc.	2.00	2924	Norton Door Closer Co.	9.00
2892	Thos, Nelson & Sons	3.00	2925	Roberts Mfg. Co.	16.25
2893	Newbegin's Book Shop	12.75	2926	Rucker-Fuller Desk Co.	14.75
2894	Thos, C. Russell	15.00	2927	L.C. Smith & Corona	334.00
2895	S.F.News Co.	1719.38	2928	Spencer Glass Co.	37.50
2896	Stanford Un. Press	2.02	2929	Telephone Equipment Co.	16.00
2897	G. E. Stechert & Co.	577.75	2930	D.N. & E. Walter & Co.	458.88
2898	Technical Book Co.	429.52	2931	Cal. Petroleum Corp.	259.89
2899	H. W. Wilson Co.	8.00	2932	Lewald Coal Co.	70.75
2900	Librarian of Congress	500.00	2933	Pac. Gas & Elec. Co.	45.47
2901	Geo. A. Mullen	57.20	2934	C.S. Allred	40.00
2902	Ditto, Inc.	8.15	2935	Amer. Trust Co.	30.00
2903	H. C. Magnus & Co.	6.75	2936	Maria D'Amario	30.00
2904	S. F. News Co.	33.65	2937	Emma Moriano	45.00
2905	Blanchard Press	136.00	2938	San Bruno Theatre & Real.	60.00
2906	Cal. Printing Co.	23.25	2939	T.L. Sharman	50.00
2907	Field-Ernst Env. Co.	124.20	2940	Spring Valley Water	88.69
2908	Primo Press	400.00	2941	Am. Bldg. Maintenance	810.00
2909	Schwabacher-Frey Sta.	17.60	2942	Crescent Oil Co.	24.89
2910	Foster & Futernick Co.	2006.60	2943	Edward Deering	20.50
2911	Barney's Tire Service	3.00	2944	Home Elevator Co.	20.50
2912	Alex Coleman	335.71	2945	Moseley-Houdlette Co.	2.00
2913	Easterday Supply Co.	11.75	2946	Pennzoil Co.	9.56
2914	EamesCo.	1.20	2947	Sanitary Towel Supply	15.45
2915	George's Auto Repair	52.50	2948	Geo. A. Mullin	89.34
					$24245.87

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Cullinan, Deering, Hale, Lacoste, Sloss, Young and Phelan. Noes: none. Adopted.

Chairman Hale presents a revised budget, increasing the appropriation for

Salaries	$2000
Books	20000
Stationery	100
Expense sundry	1000
Water	200
Fuel	200
Rent	315
	$23815

On motion duly carried the budget is adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That the salaries of the following assistants be increased, beginning with February 1st:

Miss Florence Kaufman
Mrs. Elizabeth Rogers
Mrs. Mary E. Watson

These salaries to be increased from $140 to $145.

Beginning with March 1st, the salary of Miss Isabella Johnston to be increased from $120 to $130.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Cullinan, Deering, Hale, Lacoste, Sloss, Young and Phelan. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman Lacoste - no report.

New Business.

Trustee Cullinan suggests that the Committee on Rules and Administration consider having a course of lectures on librarianship given to the members of the staff. Carried.

Motion made that the regular monthly meeting day of the Board of Trustees be changed from the second Wednesday to the first Thursday. Carried.

There being no further business the meeting adjourned.

Controller and Secretary.

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San Francisco, March 1, 1928

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:25 P.M., President Phelan presiding.

On Roll Call the following are noted present: Trustees Bates, Bender, Cullinan, Deering, Kelham, Lacoste & Phelan. Absent: Trustees Hale, McKinstry, Sloss, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

Report of the Controller and Secretary is read and ordered filed.

Report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young Trustee Bates reports bills to the amount of $5481.91. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $2297.41. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1878.91. Referred to the Finance Committee.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Cullinan - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale Trustee Kelham reports bills as follow:

Salary Demands.	$14241.16
Book Bills	5481.91
Printing and Binding Bills	2297.41
Miscellaneous Bills	1878.91
	$23899.39

Salary Demands. February 15

2949	Mullin, Geo. A.	$12.74	$212.26	2955	Byrne, M.A.	$5.67	$99.33
2950	Rea, Robert	9.22	190.78	2956	Cadell, D.	2.30	68.82
2951	Alin, J.	1.60	43.40	2957	Castle, M.M.	4.73	69.77
2952	Barnes, E.	2.49	70.01	2958	Comte, H.M.	1.49	43.51
2953	Bastian, Wm.	5.71	113.29	2959	Corbett, J.	....	30.00
2954	Buckley, E.	2.16	70.34	2960	Cordrey, L.H.	2.54	77.46

2961	Crowhurst, E.M.	$2.73	$69.77
2962	Davis, H. M.	1.32	43.68
2963	Dawson, H. J.	2.79	77.21
2964	De Andreis, E.	2.59	77.41
2965	Donoghue, C.	2.15	47.85
2966	Doyle, D.	2.16	70.34
2967	Doyle, Mary	3.18	76.82
2968	Dunne, H.	1.85	48.15
2969	Enlow, R.	2.39	72.61
2970	Faithorn, H.	2.06	67.94
2971	Farrell, M.	2.35	70.15
2972	Finkelstein, L. H.	2.63	67.37
2973	Finvaag, H. C.	2.19	52.81
2974	Fleming, E. T.	3.56	82.53
2975	Flood, M.	2.08	42.92
2976	Fredricks, J. M.	3.18	79.86
2977	Goldman, B. A.	3.92	76.08
2978	Healy, A. M.	4.04	88.46
2979	Hurt, M. L.	1.38	43.62
2980	Ingersoll, A.	1.68	48.32
2981	Isaacs, R. M.	2.39	70.11
2982	Johnston, I.	1.84	58.16
2983	Kasling, M.	2.73	69.77
2984	Kaufman, F.	2.06	67.94
2985	Langpaap, F. K.	2.19	70.31
2986	Larkin, J.	2.50	52.50
2987	Lasar, I. C.	1.34	43.66
2988	Lefkowitz, R.	4.66	90.34
2989	Levy, A. F.	2.28	56.01
2990	Luschnat, B.	1.85	48.15
2991	McCafferty, T. V.	2.49	70.01
2992	McDonnell, A. B.	2.35	57.65
2993	McDougall, H. R.	4.49	68.01
2994	Markwell, D.	1.78	57.93
2995	Mau, E. C.	2.55	66.50
2996	Mayo, N.	....	48.43
2997	Mel, C. F.	4.07	75.93
2998	Monahan, K. E.	2.16	70.34
2999	Murphy, M. F.	2.64	77.36
3000	Murray, Anita	2.95	77.05
3001	Murray, James	....	32.50
3002	Newberry, M. E.	3.63	76.37
3003	Nicholson, G. F.	2.13	70.37
3004	Nickols, D.	2.19	70.31
3005	Nolan, Geo. J.	6.18	98.82
3006	Nolan, J. C.	1.31	30.43
3007	Odenthal, J.	....	45.00
3008	Paine, E. C.	2.69	77.31
3009	Panella, A.	4.12	88.38
3010	Parker, E.	2.49	62.51
3011	Potter, M. E.	2.39	70.11
3012	Rabe, F.	1.43	46.67
3013	Rogers, E.	2.53	67.47
3014	Roy, P.	2.16	70.34
3015	Sakovich, G.	1.32	43.68
3016	Smith, Evelyn	2.42	77.58
3017	Smith, Louise M.	2.76	47.24
3018	Sturges, E. J.	4.15	75.85
3019	Tod, I.	1.72	48.28
3020	Unsworth, E. M.	1.67	48.90
3021	Walker, F. E.	1.89	53.11
3022	Watson, M.	2.06	67.94
3023	Welch, H. J.	....	30.00
3024	Welch, P. M.	2.54	62.46
3025	Westlake, H. C.	2.44	70.06
3026	Whitcher, M. L.	5.05	74.95
3027	Whitney, G.	1.32	43.68
3028	Windeler, M. W.	2.79	77.21
3029	Woodman, A.	3.85	76.15
3030	Armstrong, L. D.		25.00
3031	Avery, H.		7.50
3032	Bolton, L. L.		7.50

3033	Kenney, W. T.	$7.50
3034	McLafferty, M.	7.50
3035	Mead, E.	7.50
3036	Rossi, T. M.	7.50
3037	Bradshaw, M.	40.75
3038	Codero, M.	43.25
3039	Holland, J. R.	60.00
3040	Johansen, A. M.	41.25
3041	Keup, B.	23.25
3042	Kirwin, K.	26.75
3043	Lyons, M.	10.00
3044	McTernan, M.	10.00
3045	Newman, Mrs. C.	12.50
3046	Risso, O.	15.00
3047	White, A.	35.75
3048	Andruss, J. J.	18.25
3049	Brown, Ruth	27.75
3050	Bruns, Eliz.	32.50
3051	Byrne, Henrietta	38.75
3052	Carlsen, Rhoda	19.50
3053	Diersen, Eliz.	21.50
3054	Dortignac, Y.	18.00
3055	Fleming, Helen	3.00
3056	Gamble, L.	7.75
3057	Gilfether, D.	9.25
3058	Hetrick, P.	10.00
3059	Hoppe, C. M.	24.00
3060	Knoles, G. I.	25.75
3061	Lapike, N.	25.75
3062	McKnight, R.	37.25
3063	Mariani, M.	40.00
3064	Marriage, P. M.	7.50
3065	Melsted, A.	27.75
3066	Roberts, M.	11.25
3067	Sand, R.	25.75
3068	Simler, V.	15.00
3069	Warth, Mrs. Bessie	24.50
3070	Welshons, M.	16.75
3071	Whitney, Vivian	40.00
3072	Wilson, Mable C.	40.00
3073	Wilson, Margaret	15.50
3074	Burke, John	20.25
3075	Clarke, L. J.	222.00
3076	Cosgrove, A.	18.38
3077	D'Arco, Arthur	19.00
3078	D'Arco, Gladys	19.00
3079	Lagomarsino, Frank	19.38
3080	McKenna, J.	19.38
3081	McMurray, J. F.	15.30
3082	McPartland, J. F.	14.63
3083	O'Brien, A.	21.25
3084	Slattery, L.	20.13
3085	Sweitzer, D.	19.00
3086	Boland, S.	16.80
3087	Bradshaw, J.	11.70
3088	Coen, J. F.	21.15
3089	Cooney, M. P.	22.25
3090	Figoni, F.	15.00
3091	Hennessy, J. J.	21.13
3092	Keegan, J.	16.25
3093	Lee, D.	14.63
3094	Lindquist, J.	9.75
3095	Nelson, [illegible]	16.40
3096	Norton, D.	21.38
3097	O'Dea, M.	4.50
3098	Riordan, [illegible]	16.40
3099	Rock, C.	21.38
3100	Uniack, J.	11.70
3101	Ward, B.	21.38
3102	Winter, H.	20.63

	$6977.12
Retirement Fund	217.43
	$7194.55

3103	Mullin, G. A.	$12.74	$212.26
3104	Rea, Robert	9.22	190.78
3105	Alin, J.	1.60	43.40
3106	Barnes, E.	2.49	70.01
3107	Bastian, Wm.	5.90	117.10
3108	Buckley, E.	2.16	70.34
3109	Byrne, M. A.	5.67	99.33
3110	Cadell, D.	2.35	70.15
3111	Castle, M.	2.73	69.77
3112	Comte, H.	1.64	48.08
3113	Corbett, Jerry	....	30.00
3114	Cordrey, L. H.	2.54	77.46
3115	Crowhurst, E. M.	2.73	69.77
3116	Davis, H. M.	1.32	43.68
3117	Dawson, H. J.	2.79	77.21
3118	De Andreis, E.	2.59	77.41
3119	Donoghue, C.	2.15	47.85
3120	Doyle, D.	2.16	70.34
3121	Doyle, M. M.	3.18	76.82
3122	Dunne, H.	1.85	48.15
3123	Enlow, R. C.	2.39	72.61
3124	Faithorn, H. L.	2.06	67.94
3125	Farrell, M.	2.35	70.15
3126	Finkelstein, L. H.	2.63	67.37
3127	Finvaag, H. C.	2.19	52.81
3128	Fleming, E. T.	3.56	82.53
3129	Flood, M.	2.08	42.92
3130	Fredricks, J. M.	2.98	74.74
3131	Goldman, B. A.	3.92	76.08
3132	Healy, A. M.	3.89	85.09
3133	Hurt, M. L.	1.38	43.62
3134	Ingersoll, A.	1.68	48.32
3135	Isaacs, R. M.	2.23	65.44
3136	Johnston, I.	1.84	58.16
3137	Kasling, M.	2.73	69.77
3138	Kaufman, F.	2.20	72.80
3139	Langpaap, F. K.	2.11	67.63
3140	Larkin, J.	2.50	52.50
3141	Lasar, I. C.	1.34	43.66
3142	Lefkowitz, R.	4.04	78.46
3143	Levy, A. F.	2.37	58.20
3144	Luschnat, B.	1.85	48.15
3145	McCafferty, T. V.	2.49	70.01
3146	McDonnell, A. B.	2.35	57.65
3147	McDougall, H. R.	4.49	68.01
3148	Markwell, D.	1.73	56.39
3149	Mau, E. C.	2.68	69.82
3150	Mayo, N.	....	45.00
3151	Mel, C. F.	4.07	75.93
3152	Monahan, K. E.	2.16	70.34
3153	Murphy, M. F.	2.64	77.36
3154	Murray, Anita	2.95	77.05
3155	Murray, James	....	32.50
3156	Newberry, M. E.	3.63	76.37
3157	Nicholson, G. F.	2.13	70.37
3158	Nickols, D.	2.19	70.31
3159	Nolan, Geo. T.	6.18	98.82
3160	Nolan, J. C.	1.92	44.62
3161	Odenthal, J.	....	45.00
3162	Paine, E. C.	2.94	84.67
3163	Panella, A.	4.12	88.38
3164	Parker, E.	2.39	60.13
3165	Potter, M. E.	2.39	70.11
3166	Rabe, F.	1.53	39.90
3167	Rogers, E.	2.53	67.47
3168	Roy, P.	2.16	70.34
3169	Sakovich, G.	1.32	45.68
3170	Smith, Evelyn	2.42	77.58
3171	Smith, Louise M.	2.76	47.24
3172	Sturges, E. J.	2.07	74.41
3173	Tod, I.	1.72	58.28
3174	Unsworth, E. M.	1.51	54.35
3175	Walker, F. E.	1.89	53.11
3176	Watson, M.	$2.91	$72.79
3177	Welch, M. J.	....	30.00
3178	Welch, P. M.	2.54	62.46
3179	Westlake, H. C.	2.44	70.06
3180	Whitcher, M. L.	3.05	74.95
3181	Whitney, G.	1.23	40.77
3182	Windele, M. W.	2.79	77.21
3183	Woodman, A.	3.85	76.15
3184	Armstrong, L. T.		25.00
3185	Avery, H.		7.50
3186	Bolton, L. L.		7.50
3187	Kenney, W. T.		7.50
3188	McLafferty, M.		7.50
3189	Mead, E.		7.50
3190	Rossi, T. M.		7.50
3191	Bradshaw, M.		40.75
3192	Codero, M.		23.25
3193	Holland, J. R.		55.00
3194	Johansen, A. M.		23.25
3195	Koup, B.		23.25
3196	Kirwin, K.		25.75
3197	Lyons, M.		10.00
3198	McTernan, M.		10.00
3199	Newman, Mrs. C.		12.50
3200	Risso, O.		25.00
3201	White, A.		25.75
3202	Andruss, J. J.		17.00
3203	Brown, Ruth		20.75
3204	Bruns, Eliz.		13.50
3205	Byrne, Henrietta		23.00
3206	Carlsen, R.		16.50
3207	Coburn, E.		6.50
3208	Diersen, Eliz.		18.75
3209	Dortignac, M.		18.75
3210	Fleming, Helen		23.50
3211	Gamble, Lillian		22.00
3212	Gilfether, D.		9.75
3213	Hetrick, P.		40.00
3214	Hoppe, C. M.		21.75
3215	Knoles, G. I.		14.00
3216	Lapike, N.		18.00
3217	McKnight, R.		35.00
3218	Mariani, M.		40.00
3219	Marriage, P. M.		4.50
3220	Melsted, A.		23.75
3221	Roberts, M.		17.50
3222	Sand, R.		40.00
3223	Warth, B.		21.50
3224	Welshons, M.		15.00
3225	Whitney, Vivian		40.00
3226	Wilson, Mable S.		40.00
3227	Burke, John		13.00
3228	Clarke, L. J.		16.50
3229	Cosgrove, A.		16.00
3230	D'Arco, Arthur		17.38
3231	D'Arco, Gladys		16.00
3232	Lagomarsino, Frank		17.38
3233	McKenna, J.		18.00
3234	McMurray, J. F.		14.70
3235	McPartland, J. M.		16.13
3236	O'Brien, A.		17.13
3237	Slattery, L.		16.25
3238	Sweitzer, C.		16.88
3239	Boland, S. T.		14.00
3240	Bradshaw, J.		9.90
3241	Coen, J. F.		16.25
3242	Cooney, M. T.		14.25
3243	Figoni, F.		11.00
3244	Hennessy, J. J.		16.13
3245	Keegan, J.		12.75
3246	Lee, D.		17.13
3247	Lindquist, Harry		6.25
3248	Nelson, T.		17.50

3249	Norton, D.	$18.88	3253	Unisek, I.	$9.90
3250	O'Dea, M.	4.63	3254	Ward, B.	18.38
3251	Riordan, E.	18.38	3255	Winter, H.	17.50
3252	Rock, C.	18.38			
					$6929.01
				Retirement Fund	17.60
					$7046.61
				February 15	7194.55
					$14241.16

Miscellaneous Demands

3256	American Book Co.	$17.55	3280	Levenson Co.	$27.85
3257	Dodd, Mead & Co.	319.20	3281	Levenson Co.	26.45
3258	Encyclopaedia Britannica	88.10	3282	McKee & Wentworth	32.00
3259	Ginn & Co.	12.80	3283	Mullen Mfg. Co.	136.50
3260	Harr Wagner Publ. Co.	58.37	3284	Rucker-Fuller Desk Co.	128.00
3261	Houghton, Mifflin Co.	226.14	3285	Spencer Glass Co.	2.50
3262	Macmillan Co.	122.84	3286	Sperry's Wire & Iron Wks.	17.50
3263	Rand, McNally & Co.	36.00	3287	Geo. C. Terrill	61.50
3264	S. F. News Co.	1800.74	3288	D.N. & E.Walter & Co.	82.00
3265	G. E. Stechert & Co.	2115.20	3289	Lewald Coal Co.	66.25
3266	Technical Book Co.	527.02	3290	C. S. Allred	40.00
3267	Wheeler Publ. Co.	10.20	3291	American Trust Co.	50.00
3268	Cal. Library Ass'n	5.00	3292	Maria D'Amario	50.00
3269	S. F. News Co.	53.85	3293	Emma Moriano	45.00
3270	G. E. Stechert & Co.	21.35	3294	San Bruno Theatre etc.	60.00
3271	Geo. A. Mullin	67.55	3295	T. L. Sharman	50.00
3272	Gaylord Bros.	30.31	3296	Amer. Bldg. Maintenance	810.00
3273	S. F. News Co.	22.55	3297	R. H. Halle Co.	5.89
3274	Primo Press	120.00	3298	Home Elevator Co.	12.50
3275	Foster & Futernick Co.	2134.55	3299	Moseley-Houdlette Co.	5.00
3276	Barney's Tire Service	14.15	3300	Pacific Coast Paper Co.	20.23
3277	Jas. L. Bradley	4.00	3301	Visitacion Valley Pharm.	9.65
3278	Alex Coleman	67.65	3302	Geo. A. Mullin	21.[illegible]
3279	Chas. A. Langlais	6.02			
					$3899.39

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Bender, Cullinan, Deering, Kelham, Lacoste and Phelan. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman Lacoste - no report.

New Business.

Trustee Cullinan reports that the California Library Association will hold its annual meeting at Riverside and recommends that the Librarian be requested to attend, his expenses to be paid by the Library. Roll Call on adoption of recommendation. Ayes: Trustees Bates, Bender, Cullinan, Deering, Kelham, Lacoste and Phelan. Noes: none. Adopted.

Communications.

From the first-grade assistants of the Library, requesting an increase in salary. Referred to the Committee on Rules and Administration.

From other members of the staff, requesting an increase in salary. Referred to the Committee on Rules and Administration.

From Miss Dawes Markwell, stating that she had not received an increase on February first, and asks that this be granted. It is to be explained to Miss Markwell that, owing to an error, she was given an increase in February, 1927, to which she was not entitled; and that her next increase will be due February 1, 1929.

There being no further business the meeting adjourned.

Geo A Miller

Controller and Secretary.

San Francisco, April 3, 1928

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., in the absence of President Phelan Vice-President Hale presiding.

On Roll Call the following are noted present: Trustees Bates, Bender, Deering, Lacoste, Sloss, Young and Hale. Absent: Trustees Cullinan, Kelham, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $8338.95. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $1918.15. Referred to the Finance Cimmittee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham Trustee Lacoste reports bills to the amount of $2119.77. Referred to the Finance Committee.

The Committee recommends that 44 electric chandeliers in the Main Library be redecorated, at a cost of $20.00 apiece $880.00
Roll Call on adoption of recommendation. Ayes: Trustees Bates, Bender, Deering, Lacoste, Sloss, Young and Hale. Noes: none. Adopted.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Cullinan - no report.

Trustee Kelham enters and takes his seat.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$14643.52
Book Bills	8338.95
Printing and Binding Bills	1918.15
Miscellaneous Bills	2119.77
	$27020.39

Salary Demands. March 15

3303	Mullin, G.A.	$12.74	$212.26	3376	Watson, M.E.	$2.13	$70.37
3304	Rea, R.	9.22	190.78	3377	Welch, H.J.		30.00
3305	Alin, J.	1.60	43.40	3378	Welch, P.M.	2.49	61.27
3306	Barnes, E.	2.49	70.01	3379	Westlake, H.C.	2.44	70.06
3307	Bastian, Wm.	4.99	99.01	3380	Whitcher, M.L.	5.05	74.95
3308	Buckley, E.	2.16	70.34	3381	Whitney, G.	1.32	43.68
3309	Byrne, M.A.	5.67	99.33	3382	Windele, M.W.	2.79	77.21
3310	Cadell, D.	2.35	70.15	3383	Woodman, A.	3.85	76.15
3311	Castle, M.	2.73	69.77	3384	Armstrong, L.D.		25.00
3312	Comte, H.	1.68	49.32	3385	Avery, H.		7.50
3313	Corbett, J.		30.00	3386	Bolton, L.L.		7.50
3314	Cordrey, L.H.	2.54	77.46	3387	Kenney, W.T.		7.50
3315	Crowhurst, E.	2.73	69.77	3388	McLafferty, M.		7.50
3316	Davis, H.M.	1.27	42.01	3389	Mead, E.		7.50
3317	Dawson, H.J.	2.71	75.01	3390	Rossi, T.M.		7.50
3318	De Andreis, E.	2.59	77.41	3391	Bradshaw, M.		40.75
3319	Donoghue, C.	2.15	47.85	3392	Codero, M.		23.25
3320	Doyle, Dorothy	2.16	70.34	3393	Holland, J.R.		55.00
3321	Doyle, Mary M.	3.18	76.82	3394	Johansen, A.M.		23.25
3322	Dunne, H.	1.85	48.15	3395	Keup, B.		23.25
3323	Enlow, R.C.	2.39	72.61	3396	Kirwin, K.		25.75
3324	Faithorn, H.L.	2.06	67.94	3397	Lyons, M.		10.00
3325	Farrell, M.	2.35	70.15	3398	McTernan, M.		10.00
3326	Finkelstein, L.H.	2.66	68.01	3399	Newman, C.		12.50
3327	Finvaag, H.C.	2.19	52.81	3400	Risso, O.		25.00
3328	Fleming, E.T.	3.56	82.53	3401	White, A.		25.75
3329	Flood, M.	2.08	42.92	3402	Andruss, J.J.		16.50
3330	Fredricks, J.M.	3.06	76.94	3403	Brown, R.		25.50
3331	Goldman, B.A.	3.92	76.08	3404	Bruns, E.		16.50
3332	Healy, A.M.	4.04	88.46	3405	Byrne, Henrietta		28.25
3333	Hurt, M.L.	1.38	43.62	3406	Carlsen, R.		19.50
3334	Ingersoll, A.M.	1.68	48.32	3407	Coburn, E.		13.75
3335	Isaacs, R.M.	2.39	70.11	3408	Diersen, E.		22.25
3336	Johnston, I.	2.00	63.00	3409	Dortignac, Y.		21.25
3337	Kasling, M.	2.73	69.77	3410	Fleming, Helen		25.50
3338	Kaufman, F.	2.13	70.37	3411	Gamblo, L.		25.50
3339	Langpaap, F.K.	2.19	70.31	3412	Gilfether, D.		6.00
3340	Larkin, J.	2.50	52.50	3413	Hetrick, P.		40.00
3341	Lasar, I.C.	1.34	43.66	3414	Hoppe, C.M.		25.25
3342	Lefkowitz, R.	3.68	71.32	3415	Hutaff, H.		28.00
3343	Levy, A.F.	2.35	57.65	3416	Knoles, G.I.		23.75
3344	Luschnat, B.	1.85	48.15	3417	Lapike, N.		22.00
3345	McCafferty, T.V.	2.32	65.35	3418	Lynch, A.		30.50
3346	McDonnell, A.B.	2.35	57.65	3419	McKnight, R.		34.00
3347	McDougall, H.R.	4.49	68.01	3420	Mariani, M.		46.00
3348	Markwell, D.	1.69	54.87	3421	Marriage, P.M.		6.00
3349	Mau, E.C.	2.68	69.82	3422	Melsted, A.		6.50
3350	Mayo, N.		50.58	3423	Roberts, M.		20.75
3351	Mel, C.F.	4.07	75.93	3424	Sand, R.		25.25
3352	Monahan, K.E.	2.16	70.34	3425	Warth, B.		22.50
3353	Murphy, M.F.	2.64	77.36	3426	Welshons, M.		18.25
3354	Murray, Anita	2.95	77.05	3427	Whitney, V.H.		40.00
3355	Murray, Jas.		32.50	3428	Wilson, M.S.		40.00
3356	Newberry, M.E.	3.63	76.37	3429	Burke, J.		24.00
3357	Nicholson, G.F.	2.13	70.37	3430	Clarke, L.J.		20.75
3358	Nickols, D.	2.19	70.31	3431	Cosgrove, A.		20.50
3359	Nolan, Geo. J.	6.18	98.82	3432	D'Arco, Arthur		20.75
3360	Nolan, J.C.	2.27	52.73	3433	D'Arco, G.		15.60
3361	Odenthal, J.		45.00	3434	Lagomarsino, F.		21.50
3362	Paine, E.C.	2.69	77.31	3435	McKenna, J.		21.75
3363	Panella, A.	4.12	88.38	3436	McMurray, J.F.		20.25
3364	Parker, E.	2.49	62.51	3437	McPartland, J.E.		18.75
3365	Potter, M.E.	2.39	70.11	3438	O'Brien, A.		21.25
3366	Rabe, F.	1.49	48.51	3439	Slattery, L.		20.75
3367	Rogers, E.	2.63	70.04	3440	Sweitzer, D.		19.25
3368	Roy, P.	2.16	70.34	3441	Boland, S.M.		16.80
3369	Sakovich, G.	1.32	43.68	3442	Bradshaw, J.		11.70
3370	Smith, Evelyn F.	2.42	77.58	3443	Coen, J.F.		18.75
3371	Smith, Louise M.	2.76	47.24	3444	Cooney, M.P.		22.25
3372	Sturges, E.J.	4.15	75.85	3445	Figoni, F.		16.25
3373	Tod, I.	1.72	48.28	3446	Hennessy, J.J.		21.00
3374	Unsworth, E.M.	1.99	58.44	3447	Keegan, J.		16.25
3375	Walker, F.E.	1.89	53.11	3448	Lee, D.		12.63

3449	Lindquist, Harry	$9.75	3455	Uniack, J.	$11.70
3450	Nelson, E.	20.50	3456	Ward, B.	21.38
3451	Norton, D.	21.88	3457	Winter, H.	20.63
3452	O'Dea, M.	7.50			$7035.13
3453	Riordan, E.	21.38		Retirement Fund	217.38
3454	Rock, C.	21.38			$7252.51

Salary Demands. March 31

3458	Mullin, Geo. A.	$12.74	$212.26	3523	Roy, P.	$2.16	$70.34
3459	Rea, Robert	9.22	190.78	3524	Sakovich, G.	1.32	43.68
3460	Alin, J.	1.60	43.40	3525	Smith, E.F.	2.42	77.58
3461	Barnes, E.	2.49	70.01	3526	Smith, Louise F.	2.76	47.24
3462	Bastian, Wm.	5.02	99.48	3527	Sturges, E.J.	4.15	75.85
3463	Buckley, E.	2.16	70.34	3528	Tod, I.	1.60	45.07
3464	Byrne, M.A.	5.67	99.33	3529	Unsworth, E.M.	1.54	45.18
3465	Cadell, D.	2.28	68.15	3530	Walker, F.E.	1.89	53.11
3466	Castle, M.	2.73	69.77	3531	Watson, M.	2.13	70.37
3467	Comte, H.	1.49	43.51	3532	Welch, H.J.		30.00
3468	Corbett, J.		30.00	3533	Welch, P.M.	2.54	62.46
3469	Cordrey, L.	2.54	77.46	3534	Westlake, H.C.	2.44	70.06
3470	Crowhurst, E.	2.73	69.77	3535	Whitcher, M.L.	5.05	74.95
3471	Davis, H.M.	1.10	36.18	3536	Whitney, G.	1.44	47.42
3472	Dawson, H.J.	2.79	77.21	3537	Windsle, M.W.	2.79	77.21
3473	De Andreis, E.	2.59	77.41	3538	Woodman, A.	3.85	76.15
3474	Donoghue, C.	2.15	47.85	3539	Armstrong, L.D.		25.00
3476	Doyle, Dorothy	2.16	70.34	3540	Avery, H.		7.50
3476	Doyle, Mary M.	3.18	76.82	3541	Bolton, L.L.		7.50
3477	Dunne, H.	1.85	48.15	3542	Kenney, W.T.		7.50
3478	Enlow, R.C.	2.39	72.61	3543	McLafferty, M.		7.50
3479	Faithorn, H.L.	2.06	67.94	3544	Mead, E.		7.50
3480	Farrell, M.	2.26	67.48	3545	Rossi, T.M.		7.50
3481	Finkelstein, L.H.	2.63	67.37	3546	Bradshaw, M.		40.75
3482	Finvaag, H.C.	2.19	52.81	3547	Codero, M.		23.25
3483	Fleming, E.T.	3.56	82.53	3548	Holland, J.R.		55.00
3484	Flood, M.	2.08	42.92	3549	Johansen, A.M.		27.25
3485	Fredricks. J.M.	3.06	76.94	3550	Ksup, B.		32.35
3486	Goldman, B.A.	3.92	76.08	3551	Kirwin, K.		25.75
3487	Healy, A.M.	3.89	85.09	3552	Lyons, M.		10.00
3488	Hurt, M.L.	1.38	43.62	3553	McTernan, M.		10.00
3489	Ingersoll, A.	1.68	48.32	3554	Newman, Mrs. C.		14.50
3490	Isaacs, R.M.	2.39	70.11	3555	Risso, O.		35.00
3491	Johnston, I.	2.00	63.00	3556	White, A.		25.75
3492	Kasling, M.	2.73	69.77	3557	Andruss, J.J.		26.25
3493	Kaufman, F.	2.13	70.37	3558	Brown, R.		30.75
3494	Langpaap, F.K.	2.19	70.31	3559	Bruns, E.		10.50
3495	Larkin, J.	2.50	52.50	3560	Byrne, Henrietta		32.25
3496	Lasar, I.C.	1.34	43.66	3561	Carlsen, R.		21.00
3497	Lefkowitz, R.	3.68	71.32	3562	Coburn, E.		10.50
3498	Levy, A.F.	2.35	57.65	3563	Diersen, E.		21.00
3499	Luschnat, B.	1.85	48.15	3564	Dortignac, Y.		22.50
3500	McCafferty, T.V.	2.24	63.01	3565	Fleming, Helen		22.50
3501	McDonnell, A.B.	2.35	57.65	3566	Gamble, L.		32.50
3502	McDougall, H.R.	4.49	68.01	3567	Gilfether, D.		11.25
3503	Markwell, D.	1.84	59.95	3568	Hetrick, P.		44.00
3504	Mau, E.C.	2.68	69.82	3569	Hoppe, C.M.		26.25
3505	Mayo, N.		50.15	3570	Hutaff, H.		40.00
3506	Mel, C.F.	4.07	75.93	3571	Knoles, G.I.		22.75
3507	Monahan, K.E.	2.08	67.66	3572	Lapine, V.		22.50
3508	Murphy, M.F.	2.64	77.36	3573	Lynch, A.		40.00
3509	Murray, Anita	2.95	77.05	3574	McKnight, R.		44.00
3510	Murray, Jas.		32.50	3575	Mariani, M.		7.50
3511	Newberry, M.	3.63	76.37	3576	Marriage, E.M.		22.50
3512	Nicholson, G.F.	2.13	70.37	3577	Melsted, A.		24.75
3513	Nickols, D.	2.19	70.31	3578	Roberts, M.		27.75
3514	Nolan, Geo. J.	7.07	112.93	3579	Sand, R.		24.00
3515	Nolan, J.C.	2.27	52.73	3580	Warth, B.		23.75
3516	Odenthal, J.		45.00	3581	Welshons, M.		40.00
3517	Paine, E.C.	2.69	77.31	3582	Whitney, V.H.		41.00
3518	Panella, A.	4.12	88.38	3583	Wilson, M.S.		21.75
3519	Parker, E.	2.49	62.51	3584	Burke, J.		23.50
3520	Potter, M.E.	2.32	68.11	3585	Clarke, L.J.		21.00
3521	Rabe, F.	1.49	48.51	3586	Cosgrove, A.		21.25
3522	Rogers, E.	2.62	69.88	3587	D'Arc[illegible], [illegible].		

3588	D'Arco, Gladys	$20.25	3602	Keegan, J.	16.00
3589	Lagomarsino, F.	22.50	3603	Lee, D.	15.88
3590	McKenna, J.	22.75	3604	Lindquist, Rudolph	13.25
3591	McMurray, J.F.	16.80	3605	Nelson, E.	22.50
3592	McPartland, J.E.	20.75	3606	Norton, D.	24.13
3593	O'Brien, A.	22.50	3607	O'Dea, M.	5.25
3594	Slattery, L.	22.25	3608	Riordan, E.	22.50
3595	Sweitzer, D.	21.25	3609	Rock, C.	23.25
3596	Boland, S.M.	18.60	3610	Uniack, J.	12.60
3597	Bradshaw, J.	12.60	3611	Ward, B.	21.88
3598	Coen, J.F.	22.38	3612	Winter, H.	22.13
3599	Cooney, M.P.	24.25	3613	Nolan, George, Jr.	45.00
3600	Figoni, F.	17.50			
3601	Hennessy, J.J.	22.88			
					$7173.81
				Retirement Fund	217.19
					$7391.01
				Maroh 15	7252.51
					$14643.52

Miscellaneous Demands.

3614	Ginn & Co.	$32.74	3642	Goodyear Rubber Co.	$10.00
3615	Harr Wagner Pub. Co.	170.94	3643	Home Elevator Co.	159.95
3616	Houghton Mifflin Co.	413.74	3644	Joost Bros.	7.73
3617	A.V. Lake & Co.	10.00	3645	Levenson Co.	22.43
3618	Macmillan Co.	251.28	3646	Mangrum & Otter	17.97
3619	Mercantile Guide	5.85	3647	Mullen Mfg. Co.	140.54
3620	W.F. Quarrie & Co.	57.50	3648	Pac. Gas & El. Co.	49.97
3621	S.F. News Co.	3718.46	3649	L.C. Smith & Corona	5.73
3622	G.E. Stechert & Co.	2764.77	3650	Spencer Glass Co.	15.00
3623	Technical Book Co.	672.97	3651	Sperry's Wire & Iron Wks	9.00
3624	Amer. Library Ass'n	5.00	3652	Telephone Equipment-Rep.	19.50
3625	Martin Behrman	27.75	3653	D.N. & E. Walter & Co.	3.85
3626	Gabriel Moulin	11.90	3654	Cal. Petroleum Corp.	32.91
3627	Mechanics Institute	140.00	3655	Lewald Coal Co.	75.25
3628	Geo. A. Mullin	56.05	3656	Pac. Gas & El. Co.	4.60
3629	A. Carlisle & Co.	18.95	3657	C.S. Allred	40.00
3630	H. & M. C. Co.	4.00	3658	Amer. Trust Co.	30.00
3631	McKee & Wentworth	19.50	3659	Maria D'Amario	20.00
3632	Schwabacher-Frey Sta. Co.	19.35	3660	Emma Moriano	45.00
3633	Blanchard Press	136.00	3661	San Bruno Theatre Realty	60.00
3634	Cal. Printing Co.	7.50	3662	T.L. Sharman	50.00
3635	Mercury Press	14.75	3663	Spring Valley Water Co.	88.60
3636	Primo Press	155.75	3664	Am. Bldg. Main. Co.	834.00
3637	Foster & Futernick Co.	1542.35	3665	Crescent Oil Co.	33.70
3638	Jas. L. Bradley	5.00	3666	Home Elevator Co.	22.50
3639	Alex Coleman	62.75	3667	Moseley-Houdlette Co.	8.00
3640	Edw. Deering	32.50	3668	Sanitary Towel Supply	15.25
3641	George's Auto Repair Co.	41.13	3669	Geo. A. Mullin	140.87
					$4702.39

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Bender, Deering, Kelham, Lacoste, Sloss, Young and Hale. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman Lacoste - no report.

New Business.

Owing to the absence from the city of the President and the vice-president, Trustee Deering reports that he had signed the salary demands for March 31st, and asks that his action be approved. Motion made that the action of Trustee Deering be approved. Roll Call on adoption of motion. Ayes: Trustees Bates, Bender, Deering, Kelham, Lacoste, Sloss, Young and Hale. Noes: none. Adopted.

Communications.

From Mrs. Hildegard Rogers, presenting her resignation. Acoepted.

From the Parkside Parents' and Teachers' Association, requesting that a branch library be established in the Parkside district. Referred to the Committee on Branches.

There being no further business the meeting adjourned.

Controller and Secretary.

San Francisco, May 1, 1928

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:20 P.M., in the absence of President Phelan, Vice-President Hale presiding.

On Roll Call the following are noted present: Trustees Bender, Deering, Hale, Kelham, Lacoste, Sloss and Young. Absent: Trustees Bates, Cullinan, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.
Trustee Lacoste is appointed a temporary member of the Committee on Books, and Trustee Sloss on Printing.

The report of the librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $7437.08. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Deering reports bills to the amount of $487.67. Referred to the Finance Committee.

Trustee Phelan enters and takes his seat.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $4622.40. Referred to the Finance Committee.

The committee recommends the purchase of the following:

1 Card catalog case for the Reserve Postal department, at a cost of	$68.50
1 120-drawer sheet music cabinet, for the Music department.	570.00
	$638.50

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Deering, Hale, Kelham, Lacoste, Sloss, Young and Phelan. Noes: none. Adopted.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Cullinan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$14419.55
Book Bills	7437.08
Printing and Binding Bills	487.67
Miscellaneous Bills	4622.40
	$26966.70

Salary Demands. April 15.

3670	Mullin, Geo. A.	$12.74	$212.26	3743	Welch, H.J.		$30.00
3671	Rea, Robert	9.22	190.78	3744	Welch, Phyllis M.	2.49	61.27
3672	Alin, J.	1.60	43.40	3745	Westlake, H.C.	3.44	70.06
3673	Barnes, E.	2.49	70.01	3746	Whitcher, M.L.	5.05	74.95
3674	Bastian, Wm.	4.97	98.53	3747	Whitney, G.	1.30	42.84
3675	Buckley, E.	2.16	70.34	3748	Windele, M.W.	2.79	77.21
3676	Byrne, M.A.	5.67	99.33	3749	Woodman, A.	3.99	79.05
3677	Cadell, D.	2.35	70.15	3750	Armstrong, L.D.		25.00
3678	Castle, M.	2.73	69.77	3751	Avery, H.		7.50
3679	Comte, H.	1.53	44.76	3752	Bolton, L.L.		7.50
3680	Corbett, J.		30.00	3753	Kenney, W.T.		7.50
3681	Cordrey, L.H.	2.54	77.46	3754	McLafferty, M.		7.50
3682	Crowhurst, E.	2.73	69.77	3755	Mead, E.		7.50
3683	Davis, H.M.	1.32	43.68	3756	Rossi, T.M.		7.50
3684	Dawson, H.J.	2.74	75.74	3757	Bradshaw, M.		40.75
3685	De Andreis, E.	2.59	77.41	3758	Codero, M.		23.25
3686	Donoghue, C.	2.15	47.85	3759	Holland, J.R.		55.00
3687	Doyle, Dorothy	2.16	70.34	3760	Johansen, A.M.		23.25
3688	Doyle, Mary M.	3.18	76.82	3761	Keup, B,		23.25
3689	Dunne, H.	1.85	48.15	3762	Kirwin, K.		25.75
3690	Enlow, R.C.	2.39	72.61	3763	Lyons, M.		10.00
3691	Faithorn, H.L.	2.06	67.94	3764	McTernan, M.		10.00
3692	Farrell, M.	2.24	66.81	3765	Newman, C.		12.50
3693	Finkelstein, L.H.	2.63	57.37	3766	Risso, O.		25.00
3694	Finvaag, H.C.	2.19	52.81	3767	White, A.		25.75
3695	Fleming, E.T.	3.56	82.53	3768	Andruss, J.J.		16.25
3696	Flood, M.	2.08	42.92	3769	Brown, R.		19.25
3697	Fredricks, J.M.	3.06	76.94	3770	Bruns, E.		13.50
3698	Goldman, B.A.	3.92	76.08	3771	Byrne, Henrietta		26.75
3699	Healy, A.M.	4.04	88.46	3772	Carlsen, R.		18.00
3700	Hurt, M.L.	1.38	43.62	3773	Coburn, E.		17.50
3701	Ingersoll, A.	1.68	48.32	3774	Diersen, E.		22.75
3702	Isaacs, R.M.	2.39	70.11	3775	Dortignac, Y.		19.75
3703	Johnston, I.	2.00	63.00	3776	Fleming, Helen		21.75
3704	Kasling, M.	2.73	69.77	3777	Gamble, L.		25.75
3705	Kaufman, F.	2.13	70.37	3778	Gilfether, D.		7.75
3706	Langpaap, F.K.	2.19	70.31	3779	Hetrick, P.		7.75
3707	Larkin, J.	2.50	52.50	3780	Hopps, C.M.		23.75
3708	Lasar, I.C.	1.34	43.66	3781	Hutaff, H.		41.00
3709	Lefkowitz, R.	3.68	71.32	3782	Knoles, G.I.		19.75
3710	Levy, A.F.	2.35	57.65	3783	Lapike, N.		29.75
3711	Luschnat, B.	1.85	48.15	3784	Lynch, A.		31.00
3712	McCafferty, T.	2.49	70.01	3785	McKnight, R.		37.75
3713	McDonnell, A.B.	2.35	57.65	3786	Mariani, M.		41.00
3714	McDougall, H.R.	4.49	68.01	3787	Marriage, P.M.		6.00
3715	Markwell, D.	1.93	62.74	3788	Melsted, A.		27.25
3716	Mau, E.C.	2.68	69.82	3789	Roberts, M.		16.75
3717	Mayo, N.		49.72	3790	Sand, R.		20.25
3718	Mel, C.F.	3.80	70.87	3791	Warth, B.		21.00
3719	Monahan, K.E.	2.16	70.34	3792	Welshons, M.		17.00
3720	Murphy, M.F.	2.64	77.36	3793	Whitney, V.H.		40.00
3721	Murray, Anita	2.95	77.05	3794	Wilson, M.S.		40.00
3722	Murray, Jas.		51.00	3795	Burke, J.		19.25
3723	Newberry, M.E.	3.63	76.37	3796	Clarke, L.J.		26.00
3724	Nicholson, G.F.	2.13	70.37	3797	Cosgrove, A.		22.50
3725	Nickols, D.	2.09	66.96	3798	D'Arco, A.		28.25
3726	Nolan, Geo. J.	6.18	98.82	3799	S'Arco, G.		28.75
3727	Nolan, J.C.	2.27	52.73	3800	Lagomarsino, F.		25.75
3728	Odenthal, J.		45.00	3801	McKenna, J.		22.25
3729	Paine, E.C.	2.71	78.05	3802	McMurray, J.F.		19.75
3730	Panella, A.	4.12	88.38	3803	McPartland, J.E.		17.50
3731	Parker, E.	2.49	62.51	3804	O'Brien, A.		31.25
3732	Potter, M.E.	2.32	68.11	3805	Slattery, L.		21.00
3733	Rabe, F.	1.43	46.67	3806	Sweitzer, D.		27.00
3734	Rogers, E.	2.62	69.88	3807	Anderson, C.		11.70
3735	Roy, P.	2.16	70.34	3808	Coen, J.F.		19.63
3736	Sakovich, G.	1.32	43.68	3809	Cooney, M.P.		21.63
3737	Smith, Evelyn F.	2.42	77.58	3810	Figoni, F.		17.50
3738	Smith, Louise M.	2.76	47.24	3811	Hennessy, J.C.		18.13
3739	Sturges, E.J.	3.32	60.68	3812	Keegan, J.		15.00
3740	Unsworth, E.M.	1.67	48.91	3813	Lee, D.		14.13
3741	Walker, F.E.	1.89	53.11	3814	Lindquist, R.		13.50
3742	Watson, M.E.	2.15	71.04	3815	Murphy, E.		15.60

3816	Nelson, E.	$19.00	3822	Ward, B.	$18.50
3817	Norton, D.	20.38	3823	Winter, H.	18.63
3818	O'Dea, M.	6.13	3824	Nolan, George, Jr.	45.00
3819	Riordan, E.	19.88			$7065.32
3820	Rock, C.	19.00		Retirement Fund	214.34
3821	Uniack, J.	10.80			$7279.66

Salary Demands. April 30.

3825	Mullin, Geo. A.	$12.74	$212.26	3892	Smith, Evelyn F.	$2.42	$77.58
3826	Rea, Robert	9.22	190.78	3893	Smith, Louise M.	2.76	47.24
3827	Alin, J.	1.58	42.68	3894	Unsworth, E.M.	1.49	43.51
3828	Barnes, E.	2.49	70.01	3895	Walker, F.E.	1.89	53.11
3829	Bastian, Wm.	4.99	99.01	3896	Watson, M.E.	2.13	70.37
3830	Buckley, E.	2.16	70.34	3897	Welch, Henrietta J.		30.00
3831	Byrne, M.A.	5.67	99.33	3898	Welch, Phyllis M.	2.49	61.27
3832	Cadell, D.	2.35	70.15	3899	Westlake, H.C.	2.44	70.06
3833	Castle, M.M.	2.73	69.77	3900	Whitcher, M.L.	5.05	74.95
3834	Comte, H.	1.49	43.51	3901	Whitney, G.	1.23	40.77
3835	Corbett, J.		30.00	3902	Windele, M.W.	2.79	77.21
3836	Cordrey, L.H.	2.54	77.46	3903	Woodman, A.	3.85	76.15
3837	Crowhurst, E.	2.73	69.77	3904	Armstrong, L.D.		25.00
3838	Davis, H.M.	1.32	43.68	3905	Avery, H.		7.50
3839	Dawson, H.J.	2.79	77.21	3906	Bolton, L.L.		7.50
3840	De Andreis, E.	2.59	77.41	3907	Kenney, W.T.		7.50
3841	Donoghue, C.	2.15	47.85	3908	McLafferty, M.		7.50
3842	Doyle, Dorothy	2.16	70.34	3909	Mead, E.		7.50
3843	Doyle, Mary M.	3.18	76.82	3910	Rossi, T.M.		7.50
3844	Dunne, H.	1.85	48.15	3911	Bradshaw, M.		40.75
3845	Enlow, R.C.	2.39	72.61	3912	Codero, M.		23.25
3846	Faithorn, H.L.	2.06	67.94	3913	Holland, J.R.		55.00
3847	Farrell, M.	2.17	64.81	3914	Johansen, A.M.		23.25
3848	Finkelstein, L.H.	2.63	67.37	3915	Keup, B.		23.25
3849	Finvaag, H.C.	2.19	52.81	3916	Kirwin, K.		25.75
3850	Fleming, E.T.	3.56	82.53	3917	Lyons, M.		10.00
3851	Flood, M.	2.08	42.92	3918	McTernan, M.		10.00
3852	Fredricks, J.M.	2.96	74.37	3919	Newman, C.		12.50
3853	Goldman, B.A.	3.92	76.08	3920	Risso, O.		25.00
3854	Healy, A.M.	4.04	88.46	3921	White, A.		25.75
3855	Hurt, M.L.	1.38	43.62	3922	Andruss, J.J.		18.00
3856	Ingersoll, A.	1.68	48.32	3923	Brown, Evelyn K.		40.00
3857	Usaacs, R.M.	1.28	37.39	3924	Brown, Ruth		33.75
3858	Johnston, I.	2.00	63.00	3925	Bruns, E.		16.50
3859	Kasling, M.	2.73	69.77	3926	Byrne, Henrietta		27.00
3860	Kaufman, F.	2.21	73.05	3927	Carlsen, R.		19.50
3861	Langpaap, F.K.	2.12	67.96	3928	Coburn, E.		18.25
3862	Larkin, J.	2.50	52.50	3929	Diersen, E.		23.25
3863	Lasar, I.C.	1.34	43.66	3930	Dortignac, Y.		21.25
3864	Lefkowitz, R.	3.68	71.32	3931	Fleming, Helen		24.50
3865	Levy, A.F.	2.35	57.65	3932	Gamble, L.		25.50
3866	Luschnat, B.	1.85	48.15	3933	Gilfether, D.		7.75
3867	McCafferty, T.V.	2.49	70.01	3934	Hetrick, P.		40.00
3868	McDonnell, A.B.	2.35	57.65	3935	Hoppe, C.M.		25.25
3869	McDougall, H.R.	4.49	68.01	3936	Hutaff, H.		39.00
3870	Markwell, D.	1.84	59.95	3937	Knoles, G.I.		22.00
3871	Mau, E.C.	2.68	69.82	3938	Lapike, N.		1.75
3872	Mayo, N.		46.72	3939	Lynch, A.		23.50
3873	Mel, C.F.	4.07	75.93	3940	McKnight, R.		40.00
3874	Monahan, K.E.	2.16	70.34	3941	Mariani, M.		40.50
3875	Murphy, M.F.	2.64	77.36	3942	Marriage, P.M.		10.50
3876	Murray, Anita	2.95	77.05	3943	Melsted, A.		27.25
3877	Murray, Jas.		32.50	3944	Roberts, M.		21.00
3878	Newberry, M.E.	3.63	76.37	3945	Cand, R.		25.25
3879	Nicholson, G.F.	2.13	70.37	3946	Warth, B.		23.50
3880	Nickols, D.	2.19	70.31	3947	Welshons, M.		17.00
3881	Nolan, George J.	6.18	98.82	3948	Whitney, V.H.		40.00
3882	Nolan, J.C.	2.27	52.73	3949	Wilson, M.S.		41.00
3883	Odenthal, J.		45.00	3950	Burke, J.		20.50
3884	Paine, E.C.	2.87	82.46	3951	Clarke, L.J.		21.75
3885	Panella, A.	4.12	88.38	3952	Cosgrove, A.		18.50
3886	Parker, E.	2.49	62.51	3953	D'Arco, Arthur		19.88
3887	Potter, M.E.	2.39	70.11	3954	D'Arco, Gladys		19.38
3888	Rabe, F.	1.52	49.65	3955	Lagomarsino, F.		20.13
3889	Rogers, E.	2.62	69.88	3956	McKenna, J.		21.50
3890	Roy, P.	2.16	70.34	3957	McMurray, J.F.		19.88
3891	Sakovich, G.	.97	32.03	3958	McPartland, J.E.		18.63

3959	O'Brien, A.	$19.25
3960	Slattery, L.	19.50
3961	Sweitzer, D.	18.50
3962	Anderson, C.	11.70
3963	Coen, J.F.	20.25
3964	Cooney, M.P.	22.25
3965	Figoni, F.	13.75
3966	Hennessy, J.J.	20.88
3967	Keegan, J.	16.25
3968	Lee, D.	16.38
3969	Lindquist, R.	14.63
3970	Murphy, E.	16.80
3971	Nelson, E.	20.50
3972	Norton, D.	$21.88
3973	O'Dea, M.	5.38
3974	Riordan, E.	21.38
3975	Rock, C.	21.38
3976	Uniack, J.	14.63
3977	Ward, B.	17.63
3978	Winter, H.	20.63
		$6930.29
	Retirement Fund	209.60
		$7139.89
	April 15	7279.66
		$14419.55

Miscellaneous Demands.

3979	American Book Co.	$11.32
3980	Ginn & Co.	9.22
3981	Harr Wagner Publ. Co.	86.43
3982	Houghton Mifflin Co.	242.85
3983	Macmillan Co.	144.85
3984	S.F. News Co.	3500.66
3985	G.E. Stechert & Co.	2935.05
3986	Technical Book Co.	425.60
3987	H.W. Wilson Co.	5.50
3988	Geo. A. Mullin	75.60
3989	Amer. Multigraph Sales Co.	2.50
3990	A. Carlisle & Co.	2.65
3991	Ditto, Inc.	3.00
3992	H.C. Magnus & Co.	13.50
3993	S.F. News Co.	28.87
3994	Schwabacher-Frey Sta. Co.	4.15
3995	Blanchard Press	136.00
3996	Foster & Futernick Co.	297.00
3997	Barney's Tire Service	19.80
3998	Jas. L. Bradley	3.75
3999	J. Brunton & Sons	3.25
4000	Alex Coleman	158.00
4001	Home Elevator Co.	21.75
4002	Chas. A. Langlais	3.50
4003	Levenson Co.	12.78
4004	Levenson Co.	20.79
4005	Pac. Gas & Electric Co.	91.98
4006	Roberts Mfg. Co.	$480.00
4007	Rucker-Fuller Desk Co.	729.20
4008	Spencer Glass Co.	31.00
4009	Telephone Equipment Co.	12.00
4010	Underwood Typewriter Co.	2.75
4011	Lewald Coal Co.	66.25
4012	Cal. Petroleum Corp.	98.86
4013	Pac. Gas & Electric Co.	27.94
4014	C.S. Allred	40.00
4015	Amer. Trust Co.30.00	30.00
4016	Maria D'Amario	30.00
4017	Emma Moriano	45.00
4018	San Bruno Theatre & Real.	60.00
4019	T.L. Sharman	50.00
4020	Spring Valley Water Co.	102.18
4021	Am. Bldg. Maintenance Co.	810.00
4022	Crescent Oil Co.	29.63
4023	Easterday Supply Co.	100.00
4024	Hockwald Chemical Co.	26.63
4025	Home Elevator Co.	22.50
4026	Sydney B. Mitchell	1171.21
4027	Moseley-Houdlette Co.	2.00
4028	Pac. Coast Paper Co.	70.00
4029	Pennzoil Co.	9.90
4030	Robert Rea	64.80
4031	Sanitary Towel Supply Co.	30.50
4032	F.A. Thomas Co.	3.50
4033	Geo. A. Mullin	140.95
		$26966.70

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, Deering, Hale, Kelham, Lacoste, Sloss, Young and Phelan. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman Lacoste - no report.

Communications.

From the Northern Federation of Civic Organizations, requesting that a month's trial be given to a plan of keeping the Main library open full time on Sundays. Referred to the Committee on Rules and Administration.

From Edward B. Dalton, of the Research Organization of Financial Success, commending the library for assistance rendered to him. Placed on file.

There being no further business the meeting adjourned.

Geo. A. Mullin

Controller and Secretary.

San Francisco, May 17, 1928

The President having called a speoial meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day at 4 P.M., in the Trustees' room, Main Library, Civic Center, to consider the survey of the San Francisco Public Library, made at the request of the Board of Trustees, by Sydney B. Mitchell, director of the School of Librarianship of the University of California, and Judson T. Jennings, librarian of the Seattle Public Library, and notice thereof and of the object for which the meeting was called having been given by the secretary to each Trustee, in accordance with the by-laws of the Board, the meeting was called to order at 4 P.M.

The librarian and the controller and secretary were not present.
Vice-President Hale presided.
Trustee Cullinan was appointed temporary secretary.

On Roll Call the following were noted present: Trustees Bates, Bender, Cullinan, Deering, Hale, Kelham, Lacoste, Sloss and Young. Absent: Trustees McKinstry, Phelan and Mayor Rolph. Present 9. Absent 3.

The survey, which had been in the hands of members of the Board of Trustees for several weeks, was discussed fully for the purpose of bringing out the result of the study of the document and reflection thereon by the several trustees.

On motion of Trustee Cullinan, seconded by Trustee Kelham, the survey was referred to the Committee on Rules and Administration for further study and for a report thereon to be made at a subsequent meeting.

Trustee Cullinan reported that he had been informed by the Controller and Secretary that the budget committee of the Board of Supervisors was contemplating exclusion from the budget now in preparation for the fiscal year, commencing July 1, 1928, of provision for payment of the electric light and power bills of the library, which heretofore has been paid directly out of the budget and not from the appropriation for the library.
Trustee Cullinan reported that the cost of light and power for the library and its branches was approximately $1,000 a month.

On motion of Trustee Sloss, seconded by Trustee Deering, Trustee Cullinan was requested to confer on the subject with the chairman of the Finance Committee of the Board of Supervisors and to endeavor to persuade the Finance Committee to make provision for payment of the electric light and power bill of the library by the method which has been followed heretofore; or if that is not done, to make ample provision for the expense in the amount to be appropriated for the library fund in the next budget.

There being no further business the meeting adjourned.

Controller and Secretary.

San Francisco, June 12, 1928

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been transacted before the regular meeting,

The meeting is called to order at 4:30 P.M., President Phelan presiding.

On Roll Call the following are noted present: Trustees Bates, Bender, Hale, Kelham, Lacoste, Sloss, Young and Phelan. Absent: Trustees Cullinan, Deering, McKinstry and Mayor Rolph. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

The Chair appointed Trustee Lacoste a temporary member of the Committee on Printing and Binding.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $3104.44. Referred to the Finance Committee.

Committee on Building and Fixtures, etc.

Chairman Kelham reports bills to the amount of $2472.81. Referred to the Committee on Finance and Audit.

The Committee recommends that 4 catalog consulting desks be made for the main delivery room, the cost not to exceed six hundred dollars ($600.00).

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Bender, Hale, Kelham, Lacoste, Sloss, Young and Phelan. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Deering, Trustee Bates reports bills to the amount of $756.69. Referred to the Finance Committee.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Cullinan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$15210.75
Book Bills	3104.44
Printing and Binding Bills	756.69

Miscellaneous Bills 2472.81
$21544.69

Salary Demands May 15

4034	Mullin, G.A.	$12.74	$212.26	4102	Smith, Louise M.	$2.76	$47.24
4035	Rea, Robert	9.22	190.78	4103	Unsworth, E.M.	1.65	48.50
4036	Alin, J.	1.54	43.46	4104	Walker, F.E.	1.89	53.11
4037	Barnes, E.	2.49	70.01	4105	Watson, M.	2.13	70.37
4038	Bastian, Wm. Ex.	4.99	99.01	4106	Welch, H.J.		30.00
4039	Buckley, E.	2.16	70.34	4107	Welch, P.M.	2.28	55.91
4040	Byrne, M.A.	5.67	99.33	4108	Westlake, H.C.	2.44	70.06
4041	Cadell, D.	2.35	70.15	4109	Whitcher, M.L.	5.05	74.95
4042	Castle, M.	2.73	69.77	4110	Whitney, G.	1.32	43.68
4043	Comte, H.	1.49	43.51	4111	Windele, M.W.	2.79	77.21
4044	Corbett, J.		30.00	4112	Woodman, A.	3.85	76.15
4045	Cordrey, L.H.	2.54	77.46	4113	Armstrong, L.D.		25.00
4046	Crowhurst, E.M.	2.73	69.77	4114	Avery, H.		7.50
4047	Davis, H.M.	1.32	43.68	4115	Bolton, L.L.		7.50
4048	Dawson, H.J.	2.79	77.21	4116	Kenney, W.T.		7.50
4049	De Andreis, E.	2.59	77.41	4117	McLafferty, M.		7.50
4050	Donoghue, C.	2.15	47.85	4118	Mead, E.		7.50
4051	Doyle, Dorothy	2.16	70.34	4119	Rossi, T.M.		7.50
4052	Doyle, Mary M.	3.18	76.82	4120	Bradshaw, M.		40.75
4053	Dunne, H.	1.80	47.03	4121	Codero, M.		23.25
4054	Enlow, R.	2.39	72.61	4122	Holland, J.R.		55.00
4055	Faithorn, H.L.	2.06	67.94	4123	Johansen, A.M.		23.25
4056	Farrell, M.	2.35	70.15	4124	Keup, B.		23.25
4057	Finkelstein, L.H.	2.63	67.37	4125	Kirwin, K.		25.75
4058	Finvaag, H.C.	2.19	52.81	4126	Lyons, M.		10.00
4059	Fleming, E.T.	3.46	80.34	4127	McTernan, M.		10.00
4060	Flood, M.	2.08	42.92	4128	Newman, Mrs C.		12.50
4061	Fredricks, J.M.	3.06	76.94	4129	Risso, O.		25.00
4062	Goldman, B.A.	3.92	76.08	4130	White, A.		25.75
4063	Healy, A.M.	4.04	88.46	4131	Andruss, J.J.		4.50
4064	Hurt, M.L.	1.38	43.62	4132	Brady, M.		28.00
4065	Ingersoll, A.	1.66	47.86	4133	Brown, Evelyn K.		40.50
4066	Isaacs, R.M.	1.59	46.74	4134	Brown, Ruth		26.00
4067	Johnston, I.	2.00	63.00	4135	Bruns, Eliz.		16.50
4068	Kasling, M.	2.73	69.77	4136	Byrne, Henrietta		28.25
4069	Kaufman, F.	2.13	70.37	4137	Carlsen, R.		19.50
4070	Langpaap, F.K.	2.19	70.31	4138	Coburn, E.		15.00
4071	Larkin, J.	2.50	52.50	4139	Diersen, Eliz.		25.50
4072	Lasar, I.C.	1.34	43.66	4140	Dortignac, Y.		21.75
4073	Lefkowitz, R.	3.68	71.32	4141	Dowling, M.		24.50
4074	Levy, A.F.	2.35	57.65	4142	Edmonds, K.		14.00
4075	Luschnat, B.	1.85	48.15	4143	Farrington, M.B.		28.00
4076	McCafferty, T.V.	2.49	70.01	4144	Fleming, Helen		23.75
4077	McDonnell, A.B.	2.35	57.65	4145	Gamble, L.		27.75
4078	McDougall, H.R.	4.49	68.01	4146	Gilfeather, D.		6.00
4079	Markwell, D.	1.70	55.39	4147	Grace, M.C.		24.50
4080	Mau, E.C.	2.68	69.82	4148	Hetrick, P.		40.00
4081	Mayo, N.		45.86	4149	Hickey, M.		10.00
4082	Mel, C.F.	4.07	75.93	4150	Hoppe, C.M.		23.75
4083	Monahan, K.E.	2.16	70.34	4151	Howe, M.		21.00
4084	Murphy, M.F.	2.64	77.36	4152	Hunt, G.		14.00
4085	Murray, Anita	2.95	77.05	4153	Hutaff, H.		30.67
4086	Murray, James		32.50	4154	Knoles, G.I.		35.25
4087	Newberry, M.E.	3.63	76.37	4155	Lapike, N.		39.00
4088	Nicholson, G.F.	2.13	70.37	4156	Lynch, A.		25.50
4089	Nickols, D.	1.24	39.84	4157	McGrew, M.N.		27.50
4090	Nolan, Geo.J.	6.18	98.82	4158	McKnight, R.		48.50
4091	Nolan, J.C.	2.27	52.73	4159	Mariani, M.		42.50
4092	Odenthal, J.		45.00	4160	Marriage, P.M.		13.50
4093	Paine, E.C.	2.97	85.40	4161	Martin, A.		17.50
4094	Panella, A.	4.12	88.38	4162	Mayer, H.		7.00
4095	Parker, E.	2.49	62.51	4163	Melsted, A.		27.75
4096	Potter, M.E.	2.39	70.11	4164	Petit, P.		20.50
4097	Rabe, F.	1.43	46.67	4165	Rapere, E.		18.00
4098	Rogers, E.	2.62	69.88	4166	Roberts, M.		19.00
4099	Roy, P.	2.16	70.34	4167	Sand, R.		26.25
4100	Sakovich, G.	1.15	37.85	4168	Thane, F.		40.00
4101	Smith, Evelyn F.	2.42	77.58	4169	Truxell, A.		28.00

4170	Warth, B.	23.00
4171	Welshons, M.	18.75
4172	Whitney, V.H.	40.00
4173	Burke, J.	17.25
4174	Clarke, L.J.	24.50
4175	Cosgrove, A.	19.13
4176	D'Arco, Arthur	21.63
4177	D'Arco, Gladys	18.25
4178	Lagomarsino, F.	19.38
4179	McKenna, J.	21.50
4180	McMurray, J.F.	20.38
4181	McPartland, J.E.	18.00
4182	O'Brien, A.	20.00
4183	Slattery, L.	19.63
4184	Sweitzer, D.	19.13
4185	Anderson, C.	11.70
4186	Coen, J.F.	20.25
4187	Cooney, M.P.	22.25
4188	Figoni, F.	16.25
4189	Hennessy, J.J.	21.13
4190	Keegan, J.	16.00
4191	Lee, D.	16.63
4192	Lindquist, R.	14.63
4193	Murphy, E.	21.00
4194	Nelson, E.	16.80
4195	Norton, D.	21.88
4196	O'Dea, M.	3.75
4197	Riordan, E.	21.38
4198	Rook, C.	21.38
4199	Uniack, J.	14.63
4200	Ward, B.	17.38
4201	Winter, H.	20.63
		$7217.58
	Retirement Fund	209.11
		$7426.69

Salary Demands May 31

4202	Mullin, George Al	2.74	$212.26
4203	Rea, R.	9.22	190.78
4204	Alin, J.	1.66	43.34
4205	Barnes, E.	2.49	70.01
4206	Bastian, Wm.	4.99	99.01
4207	Buckley, E.	2.16	70.34
4208	Byrne, M.A.	5.67	99.33
4209	Cadell, D.	2.35	70.15
4210	Castle, M.	2.73	69.77
4211	Comte, H.	1.49	43.51
4212	Corbett, J.		30.00
4213	Cordrey, L.H.	2.54	77.46
4214	Crowhurst, E.M.	2.73	69.77
4215	Davis, H.M.	1.32	43.68
4216	Dawson, H.J.	2.79	77.21
4217	De Andreis, E.	2.59	77.41
4218	Donoghue, C.	2.15	47.85
4219	Doyle, Dorothy	1.30	42.20
4220	Doyle, Mary M.	3.18	76.82
4221	Dunne, H.	1.48	38.52
4222	Enlow, R.C.	2.39	72.61
4223	Faithorn, H.L.	2.06	67.94
4224	Farrell, M.	2.26	67.48
4225	Finkelstein,L.H.	2.63	67.37
4226	Finvaag, H.C.	2.19	52.81
4227	Fleming, E.T.	3.56	82.53
4228	Flood, M.	2.08	42.92
4229	Fredricks, J.M.	3.06	76.94
4230	Goldman, B.A.	3.92	76.08
4231	Healy, A.M.	4.04	88.46
4232	Hurt, M.L.	1.38	43.62
4233	Ingersoll, A.	1.68	48.32
4234	Isaacs, R.M.	2.39	70.11
4235	Johnston, I.	2.00	63.00
4236	Kasling, M.	2.73	69.77
4237	Kaufman, F.	2.13	70.37
4238	Langpaap, F.K.	2.19	70.31
4239	Larkin, J.	2.50	52.50
4240	Lasar, I.C.	1.34	43.66
4241	Lefkowitz, R.	3.68	71.32
4242	Levy, A.F.	1.41	34.59
4243	Luschnat, B.	1.85	48.15
4244	McCafferty,T.V.	2.32	65.35
4245	McDonnell, A.B.	2.37	58.20
4246	McDougall, H.R.	4.49	68.01
4247	Markwell, D.	1.64	53.36
4248	Mau, E.C.	2.68	69.82
4249	Mayo, N.		49.72
4250	Mel, C.F.	4.07	75.93
4251	Monahan, K.E.	2.16	70.34
4252	Murphy, M.F.	2.64	77.36
4253	Murray, Anita	2.84	74.12
4254	Murray, James		32.50
4255	Newberry, M.E.	3.63	76.37
4256	Nicholson, G.F.	2.13	70.37
4257	Nickols, D.	2.19	70.31
4258	Nolan, Geo.J.	6.18	98.82
4259	Nolan, J.C.	2.27	52.73
4260	Odenthal, J.		45.00
4261	Paine, E.C.	2.69	77.31
4262	Panella, A.	4.12	88.38
4263	Parker, E.	2.49	62.51
4264	Potter, M.E.	2.39	70.11
4265	Rabe, F.	1.49	48.51
4266	Rogers, E.	2.62	69.88
4267	Roy, P.	2.16	70.34
4268	Sakovich, G.	1.32	43.68
4269	Smith, Evelyn F.	2.42	77.58
4270	Smith, Louise M.	2.76	47.24
4271	Sturges, E.J.	3.04	55.63
4272	Unsworth, E.M.	1.36	39.78
4273	Walker, F.E.	1.89	53.11
4274	Watson, M.	2.13	70.37
4275	Welch, H.J.		30.00
4276	Welch, P.M.	1.10	27.07
4277	Westlake, H.C.	2.44	70.06
4278	Whitcher, M.L.	5.05	74.95
4279	Whitney, G.	1.32	43.68
4280	Windele, M.W.	2.79	77.21
4281	Woodman, A.	3.85	76.15
4282	Armstrong, L.D.		25.00
4283	Avery, H.		7.50
4284	Bolton, L.L.		7.50
4285	Kenney, W.T.		7.50
4286	McLafferty, M.		7.50
4287	Mead, E.		7.50
4288	Rossi, T.M.		7.50
4289	Bradshaw, M.		40.75
4290	Codero, M.		23.25
4291	Holland, J.R.		55.00
4292	Johansen, A.M.		23.25
4293	Keup, B.		23.25
4294	Kirwin, K.		25.75
4295	Lyons, M.		10.00
4296	McTernan, M.		10.00
4297	Newman, Mrs. C.		12.50
4298	Risso, O.		25.00
4299	White, A.		25.75
4300	Andruss, J.J.		11.25
4301	Brady, M.		40.00

4302	Brown, R.	25.50	4338	Roberts, M.	14.75
4303	Bruns, E.	12.00	4339	Sand, R.	25.25
4304	Byrne, Henrietta	28.25	4340	Thans, F.	14.00
4305	Carlsen, R.	19.50	4341	Truxell, A.	40.00
4306	Coburn, E.	13.50	4342	Warth, B.	22.50
4307	Dahlgren, G.	31.50	4343	Welshons, M.	18.25
4308	Diersen, E.	22.00	4344	Whitney, V.H.	40.00
4309	Dolan, G.	10.50	4345	Burke, J.	17.00
4310	Dortignac, Y.	19.50	4346	Clarke, L.J.	27.75
4311	Dowling, M.	40.00	4347	Cosgrove, A.	24.88
4312	Edmonds, K.	40.00	4348	D'Arco, Arthur	22.50
4313	Farrington, M.B.	40.00	4349	D'Arco, Gladys	23.13
4314	Fleming, Helen	24.00	4350	Lagomarsino, F.	20.63
4315	Fowler, H.M.	40.00	4351	McKenna, J.	21.38
4316	Gamble, L.	27.25	4352	McMurray, J.F.	17.88
4317	Gilfether, D.	7.25	4353	McPartland, J.E.	18.63
4318	Grace, M.C.	40.00	4354	O'Brien, A.	26.25
4319	Hetrick, P.	40.00	4355	Slattery, L.	24.13
4320	Hickey, M.	40.00	4356	Sweitzer, D.	18.25
4321	Hoppe, C.M.	24.50	4357	Anderson, C.	11.70
4322	Howe, M.	40.00	4358	Coen, J.F.	21.13
4323	Hunt, G.	40.00	4359	Cooney, M.P.	22.25
4324	Hutaff, H.	40.00	4360	Figoni, F.	16.25
4325	Knoles, G.I.	35.00	4361	Hennessy, J.J.	21.13
4326	Lagen, M.E.	40.00	4362	Kesgan, J.	16.25
4327	Lapike, N.	40.00	4363	Lee, D.	16.63
4328	Lynch, A.	40.00	4364	Lindquist, R.	14.63
4329	McGrew, M.N.	40.50	4365	Murphy, E.	12.60
4330	McKnight, R.	37.00	4366	Nelson, E.	24.20
4331	Mariani, M.	40.00	4367	Norton, D.	12.13
4332	Marriage, P.M.	10.50	4368	Isnor, M.	9.75
4333	Martin, A.	40.00	4369	Riordan, E.	20.50
4334	Mayer, Helen	40.00	4370	Rock, C.	21.38
4335	Melsted, A.	27.50	4371	Uniack, J.	14.63
4336	Petit, P.	40.00	4372	Ward, B.	17.38
4337	Rapere, E.	40.00	4373	Winter, H.	20.63
					$7573.97
				Retirement Fund	$210.09
					$7784.06
				May 15th	7426.69
					$15210.75

Miscellaneous Demands.

4374	Amer.Library Ass'n	$11.35	4406	Easterday Supply Co.	$12.50
4375	Amer. Book Co.	42.55	4407	Gaylord Bros.	18.60
4376	F.E. Compton & Co.	55.00	4408	George's Auto Repair Co.	13.65
4377	E.P. Dutton & Co.	20.25	4409	Goodyear Rubber Co.	26.25
4378	Ginn & Co.	2.55	4410	Heywood-Wakefield Co.	19.75
4379	Harr Wagner Publ. Co.	22.71	4411	Home Elevator Co.	20.25
4380	Houghton Mifflin Co.	109.84	4412	Levenson Co.	11.41
4381	Leary, Stuart & Co.	2.66	4413	Levenson Co.	13.51
4382	Macmillan Co.	163.93	4414	McKee & Wentworth	34.50
4383	Newbegin's Book Shop	73.25	4415	Mangrum & Otter	13.50
4384	Patterson's Am.Educ.Dir.	4.80	4416	Mullen Mfg. Co.	15.50
4385	S.F. News Co.	1015.49	4417	Jas. A. Nelson	6.93
4386	Stanford Univ. Press	2.25	4418	Pac. Gas & Electric Co.	115.63
4387	G.E. Stechert & Co.	1313.08	4419	Remington Rand Bus. Serv.	8.86
4388	Technical Book Co.	122.50	4420	Roberts Mfg. Co.	435.00
4389	H.W. Wilson Co.	78.00	4421	Spencer Glass Co.	27.00
4390	S.F. News Co.	2.13	4422	Telephone Equipment Co.	30.00
4391	G.E.Stechert & Co.	4.90	4423	Cal. Petroleum Corp.	32.91
4392	Geo. A. Mullin	57.20	4424	Lewald Coal Co.	9.00
4393	H. & M.C. Co.	4.00	4425	Pac. Gas & Electric Co.	27.03
4394	H.C. Magnus & Co.	7.00	4426	C.S. Allred	40.00
4395	Office Eff. Dis. Co.	2.25	4427	American Trust Co.	30.00
4396	S.F. News Co.	28.75	4428	Maria D'Amario	30.00
4397	Schwabacher-Frey Sta.Co.	53.40	4429	Emma Moriano	45.00
4398	Blanchard Press	136.00	4430	San Bruno Theatre & Realty	60.00
4399	Cal. Printing Co.	107.50	4431	T.L. Sharman	50.00
4400	Field-Ernst Env. Co.	79.29	4432	Spring Valley Water Co.	121.90
4401	Halpin Lithograph Co.	25.00	4433	Amer. Bldg. Maintenance	210.00
4402	Primo Press	313.50	4434	Crescent Oil Co.	24.89
4403	Jas. L. Bradley	29.00	4435	Easterday Supply Co.	11.00
4404	Alex. Coleman	41.50	4436	Hockwald Chemical Co.	28.50
4405	Doyle-Clute-Braham Co.	62.73	4437	Home Elevator Co.	22.50

4438	Idico Corporation	2.25	4441	Sanitary Towel Supply Co.	15.25
4439	Moseley-Houdlette Co.	2.00	4442	George A. Mullin	129.37
4440	Pacific Coast Paper Co.	25.14			
					$21544.69

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Bender, Hale, Kelham, Lacoste, Sloss, Young and Phelan. Noee: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as followe:

That the following increases in salary be made, commenoing with June 1, 1928:

Miss Florenz Rabe, from $100 to $110

That the following aesistants, having paesed euocessfully the year's probationary service, be appointed regular members of the staff, with their salaries increaeed from $90 to $100:

Miss Helene L. Comte
Mrs. Hilde M. Davis
Mrs. Mary L. Hurt
Mies Isabel C. Laear
Miss Galina Sakovich
Miss Edith M. Unsworth
Mise Geraldine Whitney

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Bender, Hale, Kelham, Lacoste, Slose, Young and Phelan. Noes: none. Adopted.

Mies Bertha Lueohnat ie appointed a regular member of the staff, beginning with June 1, 1928. Mise Luechnat's salary was increased after six months' probation.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman Lacoste - no report.

Communications.

From Mrs. Mary Edie Wateon, offering her resignation. Aoocpted.

As the regular mmeting day in July falls on July 3d, the Board decides to meet on Tueeday, July 10, instead.

There being no further business the meeting adjourned.

Controller and Secretary.

San Francisco, July 10, 1928

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:30 P.M., President Phelan presiding.

On Roll Call the following are noted present: Trustees Bates, Bender, Hale, Kelham, Sloss, Young and Phelan. Absent: Trustees Cullinan, Deering, Lacoste, McKinstry and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed

The report of the Librarian is received and ordered filed.

Reports of Standing Committees

Committee on Books.

Chairman Young reports bills to the amount of $1643.43 Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Deering, Trustee Bates reports bills to the amount of $2651.21. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $2728.36. Referred to the Finance Committee.

The Committee recommends the purchase of the following for the Order Department:

1	54-tray catalog cabinet	$228.00
1	top	10.75
1	base	15.00
		$253.75

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Bender, Hale, Kelham, Sloss, Young and Phelan. Noes: none. Adopted.

Committee on Branches.

Chairman Bates - no report

Committee on Municipal Relations

Chairman Cullinan - no report

Committee on Finance and Audit

Chairman Hale reports bills as follow:

Salary Demands	$16317.71
Book Bills	1643.43
Printing and Binding Bills	2651.21
Miscellaneous Bills	2728.36
	$23340.70

Salary Demands June 15, 1928

4443	Mullin, Geo. A.	$12.74	$212.26	4518	Westlake, H.C.	[illegible]	20.00
4444	Rea, R.	9.22	190.78	4519	Whitcher, M.L.	[illegible]	[illegible]
4445	Alin, J.	1.60	43.40	4520	Whitney, G.	1.47	[illegible]
4446	Barnes, E.	2.49	70.01	4521	Windele, [illegible]	[illegible]	[illegible]
4447	Bastian, Wm.	4.99	99.01	4522	Woodman, A.	[illegible]	[illegible]
4448	Buckley, E.	2.24	73.02	4523	Armstrong, L.D.		[illegible]
4449	Byrne, M.A.	5.67	99.33	4524	Avery, H.		[illegible]
4450	Cadell, D.	2.35	70.15	4525	Bolton, L.L.		[illegible]
4451	Castle, M.	2.73	69.77	4526	Kenney, W.T.		[illegible]
4452	Comte, M.	1.65	48.35	4527	McLafferty, M.		[illegible]
4453	Corbett, J.		34.00	4528	Mead, E.		[illegible]
4454	Cordrey, L.H.	2.54	77.46	4529	Rossi, T.M.		[illegible]
4455	Crowhurst, E.M.	2.73	69.77	4530	Bradshaw, M.		[illegible]
4456	Davis, H.M.	1.47	8.53	4531	Codero, M.		[illegible]
4457	Dawson, H.J.	2.79	77.21	4532	Holland, J.R.		[illegible]
4458	De Andreis, E.	2.59	77.41	4533	Johansen, A.M.		[illegible]
4459	Donoghue, C.	2.15	47.85	4534	Keup, B.		[illegible]
4460	Doyle, D.	2.16	70.34	4535	Kirwin, K.		[illegible]
4461	Doyle, Mary M.	3.18	76.82	4536	Lyons, M.		[illegible]
4462	Dunne, H.	.19	4.85	4537	McTernan, M.		[illegible]
4463	Enlow, R.C.	2.48	75.56	4538	Newman, Mrs. C.		[illegible]
4464	Faithorn, H.L.	2.06	67.94	4539	Risso, O.		[illegible]
4465	Farrell, M.	2.35	70.15	4540	White, A.		[illegible]
4466	Finkeistein, L.H.	2.63	67.37	4541	Andruss, J.J.		[illegible]
4467	Finvaag, H.C.	2.19	52.81	4542	Bailey, Helen		[illegible]
4468	Fleming, E.T.	3.56	82.53	4543	Brady, M.		[illegible]
4469	Flood, M.	2.08	42.92	4544	Brown, R.		[illegible]
4470	Fredricks, J.M.	2.95	74.01	4545	Brune, E.		[illegible]
4471	Goldman, B.A.	3.92	76.08	4546	Byrne, Henrietta		7.00
4472	Healy, A.M.	4.04	88.46	4547	Carlsen, R.		[illegible]
4473	Hurt, M.L.	1.54	48.46	4548	Catching, M.		[illegible]
4474	Ingersoll, A.	1.68	48.32	4549	Coburn, [illegible]		[illegible]
4475	Isaacs, R.M.	2.39	70.11	4550	Dahlgren, G.		[illegible]
4476	Johnston, I.	2.00	63.00	4551	Diemen, [illegible]		[illegible]
4477	Kasling, M.	2.73	69.77	4552	Dolan, G.		[illegible]
4478	Kaufman, F.	2.13	70.37	4553	Dottignac, V.		[illegible]
4479	Langpaap, F,K.	2.19	70.31	4554	Dowling, M.		[illegible]
4480	Larkin, J.	2.50	52.50	4555	[illegible]		[illegible]
4481	Lasar, I.C.	1.49	48.51	4556	Farrington, M.		[illegible]
4482	Lefkowitz, R.	3.68	71.32	4557	Fleming, M.		[illegible]
4483	Levy, A.F.	2.35	57.65	4558	Fowler, M.M.		[illegible]
4484	Luschnat, B.	1.85	48.15	4559	Gamble, L.		[illegible]
4485	McCafferty, T V.	2.58	72.60	4560	Gilfether, O.		[illegible]
4486	McDonnell, A.B.	2.35	57.65	4561	Grace, M.		[illegible]
4487	McDougall, H.R.	4.49	68.01	4562	Hetrick, [illegible]		[illegible]
4488	Markwell, D.	1.65	53.87	4563	Tinney, M.		[illegible]
4489	Mau, E.C.	2.68	69.82	4564	Hoppe, C.M.		[illegible]
4490	Mayo, N.		46.29	4565	Howe, M.		[illegible]
4491	Mel, C.F.	4.07	75.93	4566	Hunt, G.		[illegible]
4492	Monahan, K.E.	2.16	70.34	4567	Knoble, C.J.		[illegible]
4493	Murphy, M.F.	2.64	77.36	4568	Lagen, [illegible]		[illegible]
4494	Murray, A.	2.66	69.35	4569	Lapike, M.		[illegible]
4495	Murray, James		46.75	4570	Lynch, A.		[illegible]
4496	Newberry, M.E.	3.63	76.37	4571	McCrew, M.M.		[illegible]
4497	Nicholson, G.F.	2.13	70.37	4572	McKnight, [illegible]		[illegible]
4498	Nickols, D.	2.19	70.31	4573	Parker, [illegible]		[illegible]
4499	Nolan, Geo. J.	6.18	98.82	[illegible]	Partridge, F.L.		[illegible]
4500	Nolan, J.C.	2.27	52.73	[illegible]	Martin, [illegible]		[illegible]
4501	Odenthal, J.		45.00	[illegible]	Mayer, W.		[illegible]
4502	Paine, E.C.	2.69	77.31	[illegible]	Melatte, A.		[illegible]
4503	Panella, A.	4.12	88.38	[illegible]	Mossing, I.		[illegible]
4504	Parker, E.	2.49	62.51	4579	Petit, [illegible]		[illegible]
4505	Potter, M.	2.39	70.11	[illegible]	Roberts, M.		[illegible]
4506	Rabe, F.	1.64	52.36	[illegible]	[illegible], Rose		[illegible]
4507	Rogers, E.	2.62	69.88	[illegible]	Tyrrell, A.		[illegible]
4508	Roy, P.	2.16	70.34	[illegible]	Wirth, [illegible]		[illegible]
4509	Sakovich, G.	1.47	48.53	[illegible]	Whitney, W.W.		[illegible]
4510	Smith, Evelyn	[illegible]	77.53	[illegible]	Wright, [illegible]		[illegible]
4511	Smith, Louise M.	2.76	47.24	[illegible]	Zimmerling, M.B.		[illegible]
4512	Sturges, E.J.	4.15	75.85	[illegible]	Zumwalt, G.		[illegible]
4513	Unsworth, E.M.	1.30	55.62	[illegible]	Burke, J.		[illegible]
4514	Walker, F.E.	1.89	38.11	[illegible]	Clarke, M.J.		[illegible]
4515	Watson, M.	2.13	70.7	[illegible]	Cooper, [illegible]		[illegible]
4516	Welch, H.J.		20.00	[illegible]	D'Arco, Arthur		[illegible]
4517	Welch, P.J.	2.71	[illegible]	[illegible]	D'Arco, Gladys		[illegible]

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[illegible]93	Lagomarsino, F.	[illegible]
4594	McKenna, J.	[illegible]
[illegible]595	McMurray, John F.	[illegible]
4596	McPartland, J.E.	[illegible]
4597	O'Brien, A	40.00
4598	Slattery, Leo	[illegible]
4599	Sweitzer, D.	36.25
4600	Anderson, C.	11.70
4601	Coen, J.F.	21.13
4602	Cooney, M.P.	[illegible]
[illegible]603	Farrell E.	17.50
[illegible]604	Figoni, F.	16.25

[illegible]605	Hennessy, J.J.	[illegible]1.13
[illegible]606	Keegan, J.	16.25
[illegible]607	Lee, D.	[illegible].38
4608	Lindquist, R.	14.63
4609	Murphy, E.	16.80
4610	Nelson, E.	[illegible]0.50
4611	Riordan, E.	[illegible]
4612	Rock, C.	[illegible]1.38
4613	Uniack, J.	14.63
4614	Ward, B.	12.65
4615	Winter, H.	[illegible]0.65
		[illegible]7048.45
	Retirement Fund	[illegible]15.09
		[illegible]6163.54

Salary Demands. June [illegible]0, 1918

4616	Mullin, Geo. A	[illegible]12.74	[illegible]212.26	4672	Nolan, Geo.J.	6.54	104.46
4617	Rea, R.	9.[illegible]	190.78	4673	Nolan, J.C.	[illegible]2. 7	[illegible]52.73
[illegible]618	Alin, J.	1.60	[illegible]3.40	4674	Odenthal, J.		[illegible]5.00
4619	Barnes, E.	2.49	70.01	4675	Paine, E.	[illegible]2.7[illegible]	78.78
4620	Bastian, W.	5.28	104.72	4676	Panella, A.	[illegible]1.1[illegible]	[illegible]8.[illegible]
4621	Buckley, E.	2.16	70.34	4677	Parker, E.	[illegible]2.42	60.72
4622	Byrne, M.A.	5.67	99.33	4678	Potter, M.	[illegible]2.39	70.11
[illegible]623	Cadell, D.	2.35	70.15	4679	Rabe, F.	1.64	[illegible]5.36
[illegible]624	Castle, M.	[illegible].75	70.44	4680	Rogers, E.	[illegible].62	69.88
4625	Comte, H.	1.70	[illegible]9.73	4681	Roy, P.	[illegible].16	70.34
[illegible]626	Corbett, J.		30.00	4682	Sakovich, G.	1.47	48.[illegible]
[illegible]627	Cordrey, L.	2.54	77.[illegible]	4683	Smith, Evelyn	[illegible].[illegible]	77.58
[illegible]628	Crowhurst, E.M.	2.73	69.77	4684	Smith, Louise	[illegible].76	47.24
4629	Davis, H.M.	1.47	48.53	4685	Sturges, E.	4.15	75.85
[illegible]630	Dawson, H.J.	2.79	77.21	4686	Unsworth, E.M.	1.[illegible]	48.35
4631	DeAndreis, E.	2.59	77.41	4687	Walker, F.E.	1.89	[illegible]3.11
[illegible]632	Donoghue, C.	2.15	47.85	4688	Watson, M.	.85	[illegible]8.15
4633	Doyle, Dorothy	[illegible].16	70.34	4689	Welch, H.J.		30.00
4634	Doyle, Mary M.	3.18	76.82	4690	Welch, P.M.	[illegible]2.54	[illegible]6.46
[illegible]635	Dunne, H.	1.72	[illegible]4.05	4691	Westlake, H.C.	[illegible]2.44	70.06
[illegible]636	Enlow, R.C.	2.39	[illegible]2.61	4692	Whitcher, M.L.	5.05	74.95
4637	Faithorn, H.L.	2.06	67.94	4693	Whitney, G.	1.47	48.53
[illegible]638	Farrell, M.	.31	9.35	4694	Windele, M.	[illegible]2.79	77.21
4639	Finkelstein, L.H.	[illegible]2.63	67.37	4695	Woodman, A.	[illegible]3.[illegible]	76.15
[illegible]640	Finvaag, H.C.	2.19	[illegible]2.81	4696	Armstrong, A.		[illegible]5.00
[illegible]641	Fleming, E.T.	[illegible]3.56	[illegible]8.53	4697	Avery, H.		7.50
[illegible]642	Flood, M.	2.08	[illegible]2.91	4698	Bolton, L.L.		7.50
[illegible]643	Fredricks, J.M.	3.06	76.94	4699	Kenney, W.T.		7.50
[illegible]644	Goldman, B.A.	3.92	76 08	4700	McLafferty, M.		7.50
[illegible]645	Healy, A.M.	[illegible].93	85.92	4701	Mead, L.		7.50
[illegible]646	Hurt, M.L.	1.54	[illegible]8.46	4702	Rossi, T.M.		7.50
[illegible]647	Ingersoll, A.	1.49	[illegible]8.85	4703	Bradshaw, M.		[illegible]0.75
[illegible]648	Isaacs, R.M.	[illegible].89	70.11	4704	Codero, M.		[illegible]3.[illegible]
[illegible]649	Johnston, I.	2.00	[illegible]8.00	4705	Holland, J.R.		[illegible]5.00
[illegible]650	Kasling, M.	2.73	[illegible]9.77	4706	Johansen, A.M.		[illegible]2.[illegible]
[illegible]651	Kaufman, F.	[illegible].13	70.77	4707	Kemp, P.		[illegible]3.[illegible]
[illegible]652	Langpaap, F.K.	[illegible].19	70.81	4708	Kirwin, K.		[illegible]5.75
[illegible]653	Larkin, J.	[illegible].[illegible]	[illegible]6.17	4709	Lyons, M.		[illegible]0.00
[illegible]654	Lasar, I.C.	1.49	48.51	4710	McTernan, M.		10.00
[illegible]655	Lefkowitz, R.	3.68	71.32	4711	Newman, Mrs. C.		12.50
[illegible]656	Levy, A.F.	2.37	58.20	4712	Picco, O.		[illegible]5.00
[illegible]657	Luschnat, B.	1.85	48.15	4713	White, A.		[illegible].75
[illegible]658	McCafferty, T.V.	2.49	70.01	4714	Bailey, M.		[illegible]5.00
[illegible]659	McDonnell, A.B.	[illegible].35	57.65	4715	Brady, M.		40.00
[illegible]660	McDougall, H.R.	4.49	[illegible]8.51	4716	Brown, R.		27.00
[illegible]661	Markwell, D.	1.69	[illegible].87	4717	Burns, [illegible]		16.50
[illegible]662	Mau, E.C.	2.68	69.82	4718	Byrne, Henrietta		30.75
[illegible]663	Mayo, N.		45.00	4719	Carleen, F.		19.50
[illegible]664	Mel, C.F.	4.07	[illegible].93	4720	Catching, M.		40.00
[illegible]665	Monahan, K.E.	[illegible].16	[illegible]0.84	4721	Dahlgren, G.		40.00
[illegible]666	Murphy, M.F.	[illegible].64	[illegible]7.36	4722	Dierken, E.		23.75
4667	Murray, A.	[illegible].95	[illegible]7.05	4723	Dolan, C.		40.00
[illegible]668	Murray, James		7.00	4724	Dortignac, Y.		35.75
[illegible]669	Newberry, M.E.	3.63	[illegible]6.37	4725	Dowling, M.		40.00
[illegible]670	Nicholson G.P.	[illegible].13	[illegible]0.87	4726	Dunbrae, K.		40.00
[illegible]671	Nichols, D.	[illegible].19	[illegible]0.81	4727	Fahs, M.		9.50

4728	Farrington, M.B.	$40.00
4729	Fleming, H.	24.25
4730	Fowler, H.M.	40.00
4731	Gamble, L.	30.50
4732	Gilfether, D.	40.75
4733	Grace, M.	40.00
4734	Hetrick, P.	40.00
4735	Hickey, M.	40.00
4736	Hoppe, C.M.	23.75
4737	Howe, M.	40.00
4738	Hunt, G.	40.00
4739	Knoles, G.I.	40.00
4740	Lagen, M.E.	40.00
4741	Lapike, N.	40.00
4742	Lynch, A.	40.00
4743	McDowell, S.B.	30.50
4744	McGrew, N.	40.00
4745	McKnight, R.	40.00
4746	Mariani, M.	43.00
4747	Marriage, P.	13.50
4748	Martin, A.	40.00
4749	Mayer, H.	40.00
4750	Melsted, A.	28.00
4751	Mensing, I.	40.00
4752	Petit, P.	40.00
4753	Sand, R.	25.75
4754	Truxell, A.	40.00
4755	Warth, B.	24.25
4756	Whitney, V.H.	40.00
4757	Wickens, A.	24.00
4758	Wuersching, H.F	$15.75
4759	Zumwalt, G.	40.00
4760	Clarke, L.J.	51.50
4761	Cosgrove, A.	36.00
4762	D'Arco, A.	34.25
4763	D'Arco, G.	31.65
4764	Harris, Billie	5.00
4765	Lagomarsino, F.	33.65
4766	MacInnis, J.	16.20
4767	McKenna, J.	3[illegible].25
4768	McMurray, J.F.	47.88
4769	McPartland, J.E.	11.63
4770	O'Brien, A.	50.00
4771	Slattery, L.	24.00
4772	Sweitzer, D.	32.25
4773	Anderson, C.	11.70
4774	Coen, J.F.	21.25
4775	Cooney, M.P.	22.75
4776	Farrell, C.	18.10
4777	Figoni, F.	17.50
4778	Keegan, J.	16.25
4779	Konnedy, E.	18.10
4780	Lindquist, R.	14.63
4781	Murphy, E.	17.40
4782	Nelson, E.	21.00
4783	Riordan, Emmett	21.88
4784	Rock, Charles	21.88
4785	Uniack, J.	14.63
4786	Ward, E.	10.90
4787	Winter, H.	18.38
		7010.88
	Retirement Fund	213.28
		8154.16
	June 15	8163.54
		16317.70

Miscellaneous Demands.

4788	Amer. Book Co.	$1.09
4789	Amer. Library Ass'n	6.10
4790	Arthur H. Clark Co.	21.00
4791	Ginn & Co.	11.65
4792	Harr Wagner Publ. Co.	15.12
4793	Houghton Mifflin Co.	14.71
4794	S.F. News Co.	1090.73
4795	G.E. Stechert & Co.	297.17
4796	Technical Book Co.	135.38
4797	Who's Who in Finance	9.38
4798	George A. Mullin	41.10
4799	H.C. Magnus & Co.	4.50
4800	S.F. News Co.	16.90
4801	Schwabacher-Frey	5.26
4802	Blanchard Press	272.00
4803	Cal. Printing Co.	33.25
4804	Primo Press	235.25
4805	Foster & Futernick Co.	1084.05
4806	Barney's Tire Service	5.00
4807	Jas. L. Bradley	3.50
4808	J. Brunton & Sons Co.	34.55
4809	Alex Coleman	11.75
4810	Eames Co.	5.60
4811	Easterday Supply Co.	14.50
4812	George's Auto Repair Co.	7.45
4813	Goodyear Rubber Co.	5.[illegible]
4814	Hirschfelder & Meaney	[illegible]
4815	Home Elevator Co.	44.60
4816	Johnson Service Co	[illegible].00
4817	Levinson Co.	35.62
4818	Geo. J. McCarthy	[illegible].95
4819	McKee & Wentworth	[illegible].50
4820	Mangrum & Otter	[illegible].[illegible]
4821	Mullen Mfg. Co.	[illegible]70.00
4822	Pac. Gas & Elec. Co.	[illegible].70
4823	Roberts Mfg. Co.	[illegible].80
4824	Schmidt Co.	7.50
4825	Spencer Glass Co.	[illegible].50
4826	Geo. C. Terrill	67.00
4827	D.N. & E. Walter & Co.	7.60
4828	Cal. Petroleum Corp.	[illegible].82
4829	Pac. Gas & Elec. Co.	[illegible].50
4830	C.S. Allred	40.00
4831	American Trust Co.	30.00
4832	Maria D'Amario	30.00
4833	Emma Moriano	45.00
4834	San Bruno Theatre & Real.	60.00
4835	T.L. Sharman	50.00
4836	Spring Valley Water Co.	379.81
4837	Am. Bldg. Maintenance Co.	810.00
4838	Crockett Oil Co.	64.54
4839	Home Elevator Co.	[illegible].[illegible]
4840	Idico Corporation	3.75
4841	Moseley-Houdlette Co.	[illegible].10
4842	Pennzoil Co.	[illegible].60
4843	Geo. A. Mullin	9[illegible].[illegible]
		[illegible]0.70

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bates, Bender, Hale, Kelham, Sloss, Young and Phelan. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That Miss Bertha Luschnat, having passed successfully the year's probationary service, be appointed a regular member of the staff, beginning with June 1, 1928.

That the salary of Miss Agatha Ingersoll be increased from $100 to $110, beginning with July 1, 1928, according to "THE RULES FOR LIBRARY SERVICE."

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Bender, Hale, Kelham, Sloss, Young and Phelan Noes: nons. Adopted.

Chairman Sloss reports that Mr. Sydney B. Mitchell asks that he be allowed to deposit with the American Library Association and the Library of the University of California copies of the survey of the library, which was made recently. Permission is granted.

Committee on Law.

Chairman Cullinan - no report.

Committeeon Welfare of Employess.

Chairman Lacoste - no report.

Communications.

From Mrs. Mary L. Hurt, assistant in Noe Valley Branch, asking for a leave of absence from August 1, 1928 to May 15, 1929, in order that she may attend the library school at the University of California Granted

Trustee Phelan offers to have transferred to the library the statue of Shakespeare which is now in Golden Gate Park The offer is accepted.

There being no further business the meeting adjourned

Controller and Secretary

San Francisco, August 7, 1923

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:40 P.M , in the absence of President Phelan, Trustee Hale presiding.

On Roll Call the following are noted present: Trustees Bates, Bender, Cullinan, Kelham, Lacoste, Sloss, Young and Hale. Absent: Trustees Deering, McKinstry. Phelan and Mayor Rolph Present 8 Absent 4.

The minutes of the previous meeting read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is recd and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $6880.64. Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Deering, Trustee Bates reports bills to the amount of $209.79. Referred to the Finance Committee.

The Committee recommends that the following printing be ordered:

100,000 Borrowers' cards for $421.00

Roll Call on adoption of recommendation Ayes: Trustees Bates, Bender, Cullinan, Kelham, Lacoste, Sloss, Young and Hale. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $2242.47. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

1 rug for Secretary's office
1 " " Registration office
1 " " Branch department
est. cost of $30 each $90.00

The Committee also recommends that the roofs of the following Branch libraries be repaired:

Sunset Branch	est. cost	112.00
Richmond Branch	" "	227.00
Presidio Branch	" "	97.00
Park Branch	" "	250.00
		$776.00

Roll Call on adoption of recommendation Ayes: Cost $776.00 Trustees Bates, Bender, Cullinan, Kelham, Lacoste, Sloss, Young and Hale. Noes: None. Adopted.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Cullinan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$16008.36
Book Bills	6880.64
Printing and Binding Bills	209.79
Miscellaneous Bills	2242.47
	$25341.26

Salary Demands July 15

4843	Mullin, G A.	$12.74	$212.26	4904	Parker, E.	$1.83	$45.84
4844	Rea, R.	9.22	190.78	4905	Potter, M.E.	2.39	70.11
4845	Alin, J.	1.60	43.40	4906	Rabe, F.	1.64	53.36
4846	Barnes, E	2.49	70.01	4907	Rogers, E.	2.62	69.88
4847	Bastian, Wm.	6.53	129.47	4908	Roy, P.	2.16	70.34
4848	Buckley, E.	2.16	70.34	4909	Sakovich, G.	1.44	47.61
4849	Byrne, M.A.	5.67	99.33	4910	Smith, Evelyn F.	2.42	77.58
4850	Cadell, D.	1.41	42.09	4911	Smith, Louise M.	2.76	47.24
4851	Castle, M.	2.73	69.77	4912	Sturges, E.J.	4.15	75.85
4852	Comte, H.	1.65	48.35	4913	Unsworth, E.M.	1.71	50.19
4853	Corbett, J.		30.00	4914	Walker, F.E.	1.89	53.11
4854	Cordrey, L.H.	2.54	77.46	4915	Welch, H.J.		30.00
4855	Crowhurst, E.M.	1.73	44.18	4916	Welch, P.M.	1.69	41.64
4856	Davis, H.M.	1.47	48.53	4917	Westlake, H.C.	2.44	70.06
4857	Dawson, H.J.	2.79	77.21	4918	Whitcher, M.L.	5.05	74.95
4858	De Andreis, E.	2.59	77.41	4919	Whitney, G.	1.47	48.53
4859	Donoghue, C.	2.15	47.85	4920	Windele, M.W.	2.79	77.21
4860	Doyle, Dorothy	2.16	70.34	4921	Woodman, A.	3.85	76.15
4861	Doyle Mary M.	3.18	76.82	4922	Armstrong, L.D.		25.00
4862	Dunne, H.	1.85	48.15	4923	Avery, H.		7.50
4863	Enlow, R.C.	2.39	72.61	4924	Bolton, L.L.		7.50
4864	Faithorn, H.L.	1.99	65.68	4925	Kenney, W.T.		7.50
4865	Farrell, M.	.94	28.06	4926	McLafferty, M.		7.50
4866	Finkelstein, L.H.	2.63	67.37	4927	Mead, E.		7.50
4867	Finvaag, H.C.	2.19	52.81	4928	Rossi, T.M.		7.50
4868	Fleming, E.T.	3.59	83.26	4929	Bradshaw, M.		40.75
4869	Flood, M.	2.08	42.92	4930	Codero, M.		23.25
4870	Fredricks, J.M.	3.06	76.94	4931	Holland, J.R.		55.00
4871	Goldman, B.A.	3.92	76.08	4932	Johansen, A.M.		23.25
4872	Healy, A.M.	3.58	78.24	4933	Keup, B.		23.25
4873	Hurt, M.L	1.54	48.46	4934	Kirwin, K.		25.75
4874	Ingersoll, A.	1.85	53.15	4935	Lyons, M.		10.00
4875	Isaacs, R.M.	2.39	70.11	4936	McTernan, M.		10.00
4876	Johnston, I.	1.92	60.60	4937	Newman, Mrs. C.		12.50
4877	Kasling, M.	2.73	69.77	4938	Risso, O.		25.00
4878	Kaufman, F.	2.13	70.37	4939	White, A.		25.75
4879	Langpaap, F.K.	2.19	70.31	4940	Bailey, H.M.		40.00
4880	Larkin, J.	2.50	52.50	4941	Brady, M.		40.00
4881	Lefkowitz, R.	4.12	79.88	4942	Brown, R.		23.75
4882	Levy, A.F.	2.35	57.65	4943	Bruns, E.		13.50
4883	Luschnat, B.	1.85	48.15	4944	Byrne, Henrietta		12.25
4884	McCafferty, T V	2.49	70.01	4945	Carlsen, R.		16.50
4885	McDonnell, A B.	2.35	57.65	4946	Catahing, M.		41.50
4886	McDougall, H.R.	4.49	68.01	4947	Dahlgren, G.		40.00
4887	Markwell, D.	1.64	53.36	4948	Diersen, E.		19.75
4888	Mau, E.C.	2.62	68.50	4949	Dolan, G.		40.00
4889	Mayo, N.	1.32	43.68	4950	Dortignac, Y.		19.75
4890	Mel, C.F.	4.07	75.93	4951	Dowling, M.		40.00
4891	Monahan, K.E.	2.16	70.34	4952	Edmonds, K.		40.00
4892	Morgan, I.L.	1.49	48.51	4953	Fahs, M.		16.50
4893	Murphy, M.F.	2.64	77.36	4954	Farrington, M.B.		40.00
4894	Murray, Anita	2.95	77.05	4955	Fleming, H.		24.00
4895	Murray, Jas.		20.00	4956	Fowler, H.M.		40.00
4896	Newberry, M.E	3.51	73.82	4957	Gamble, L.		25.50
4897	Nicholson, C F.	2.13	70.37	4958	Gilfether, D.		7.75
4898	Nickols, D.	2.19	70.31	4959	Grace, M.C.		40.00
4899	Nolan, Geo. J.	6.30	100.70	4960	Hetrick, P.		40.00
4900	Nolan, J.C.	2.27	52.73	4961	Hickey, M.		40.00
4901	Odenthal, J.	1.32	43.68	4962	Hoppe, C.M.		21.75
4902	Paine, E C.	2.79	80.25	4963	Howe, M.		40.00
4903	Panella, A.	4.12	88.38	4964	Hunt, G.		40.00

4965	Knoles, G.I.	$40.00
4966	Lagan, M.E.	40.00
4967	Lapiks, N.	40.00
4968	Lynch, A.	40.00
4969	McDowell, S.B.	25.25
4970	McGrew, M.N.	40.00
4971	McKnight, R.	40.00
4972	Mariani, M.	42.00
4973	Marriage, P.M.	21.00
4974	Martin, A.	37.33
4975	Mayer, H.	40.00
4976	Melstad, A.	23.75
4977	Mensing, I.	40.00
4978	Parr, A.	15.00
4979	Petit, P.	40.00
4980	Sand, R.	21.75
4981	Simler, V.	21.00
4982	Truxell, A.	40.00
4983	Warth, B.	18.50
4984	Whitney, V.H.	8.50
4985	Wickins, A.	19.75
4986	Wuersching, H.B.	13.75
4987	Zumwalt, G.	40.00
4988	Clarke, L.J.	37.50
4989	Cosgrove, A.	$32.00
4990	D'Aroo, A.	43.25
4991	D'Aroo, G.	28.25
4992	Harris, B.	13.90
4993	MacInnis, J.M.	20.20
4994	McKenna, J.	26.50
4995	McMurray, J.F.	19.50
4996	McPartland, J.E.	8.75
4997	Sweitzer, D.	29.50
4998	Anderson, C.	12.38
4999	Cooney, M.P.	20.13
5000	Farrell, C.	19.75
5001	Figoni, F.	13.75
5002	Hennessy, J.J.	27.50
5003	Keegan, J.	13.75
5004	Kennedy, E.	24.30
5005	Lindquist, R.	12.38
5006	Murphy, E.	18.00
5007	Nelson, E.	17.50
5008	Nesbitt, R.	14.30
5009	Riordan, E.	18.38
5010	Rock, C.	19.25
5011	Uniack, J.	12.38
		$7606.64
	Retirement Fund	213.75
		$7820.39

July 31 Salary Demands

5012	Mullin, G.A.	$12.74	$212.26	5058	May, N.	$1.36	$44.93
5013	Rea, R.	9.22	190.78	5059	Mel, C.F.	4.07	75.93
5014	Alin, J.	1.60	43.40	5060	Monahan, K.E.	3.16	70.34
5015	Barnes, E.	1.49	42.01	5061	Murphy, M.F.	3.64	77.36
5016	Bastian, Wm.	6.70	132.80	5062	Murray, Anita	2.95	77.05
5017	Buckley, E.	2.16	70.34	5063	Murray, Jas.		48.75
5018	Byrne, M.A.	5.67	99.33	5064	Newberry, M.E.	3.63	76.37
5019	Cadell, D.	2.35	70.15	5065	Nicholson, G.F.	2.15	70.37
5020	Castle, M.	2.73	69.77	5066	Nickols, D.	2.19	70.31
5021	Comte, H.	1.65	48.35	5067	Nolan, Geo. J.	6.18	98.82
5022	Cordrey, L.H.	2.54	77.46	5068	Nolan, J.C.	2.27	52.73
5023	Crowhurst, E.M.	2.73	69.77	5069	Odenthal, J.	1.32	43.68
5024	Davis, H.M.	1.47	48.53	5070	Paine, E.C.	2.71	78.05
5025	Dawson, H.J.	2.79	77.21	5071	Panella, A.	4.12	88.38
5026	De Andreis, E.	2.59	77.41	5072	Parker, E.	2.49	62.51
5027	Donoghue, C.	2.15	47.85	5073	Potter, M.E.	2.39	70.11
5028	Doyle, Dorothy	2.16	70.34	5074	Rabe, F.	1.64	53.36
5029	Doyle, Mary M.	3.18	76.82	5075	Rogers, E.	2.62	69.88
5030	Dunne, H.	1.85	48.15	5076	Roy, P.	2.16	70.34
5031	Enlow, R.C.	2.39	72.61	5077	Sakovich, G.	1.47	48.53
5032	Faithorn, H.L.	2.06	67.94	5078	Smith, Evelyn F.	2.42	77.58
5033	Farrell, M.	2.28	68.15	5079	Smith, Louise M.	2.83	48.60
5034	Finkelstein, L.H.	2.63	67.37	5080	Sturgee, E.J.	4.15	75.85
5035	Finvaag, H.C.	2.19	52.81	5081	Unsworth, E.M.	1.93	56.64
5036	Fleming, E.T.	3.56	82.53	5082	Walker, F.E.	1.89	53.11
5037	Flood, M.	2.08	42.92	5083	Welch, H.J.		30.00
5038	Fredricks, J.M	2.95	74.01	5084	Welch, P.M.	2.54	62.46
5039	Goldman, B.A.	3.92	76.08	5085	Westlake, H.C	2.44	70.06
5040	Healy, A.M.	4.04	88.46	5086	Whitcher, M.L.	5.05	74.95
5041	Hurt, M.L.	1.54	48.46	5087	Whitney, G.	1.53	50.61
5042	Ingersoll, A.	1.85	53.15	5088	Windele, M.W.	2.79	77.21
5043	Isaacs, R.M.	2.39	70.11	5089	Woodman, A.	3.85	76.15
5044	Johnston, I.	2.00	63.00	5090	Armstrong, L.D.	25.00	25.00
5045	Kaeling, M.	2.73	69.77	5091	Avery, H.		7.50
5046	Kaufman, F.	2.13	70.37	5092	Bolton, L.L.		7.50
5047	Langpaap, F.K.	1.31	42.19	5093	Kenney, W.T.		7.50
5048	Larkin, J.	2.50	52.50	5094	McLafferty, M.		7.50
5049	Lasar, I.C.	1.49	48.51	5095	Mead, E.		7.50
5050	Lefkowitz, R.	5.15	99.85	5096	Rossi, T.M.		40.75
5051	Levy, A F.	2.35	57.65	5097	Bradshaw, M.		23.25
5052	Luschnat, B.	1.85	48.15	5098	Codero, M.		55.00
5053	McCafferty, T.V.	2.32	65.35	5099	Holland, J.R.		23.25
5054	McDonnell, A.B.	2.35	57.65	5100	Johansen, A.M.		23.25
5055	McDougall, H.R.	4.49	68.01	5101	Keup. E.		25.75
5056	Markwell, D.	1.72	55.88	5102	Kirwin, K.		10.00
5057	Mau, E.C.	2.57	67.17	5103	Lyons, M.		

5104	McTernan, M.	$10.00	5146	Mensing, I.	$40.00
5105	Newman, C.	12.50	5147	Parr, A.	15.00
5106	Risso, O.	25.00	5148	Petit, P.	40.00
5107	White, A.	25.75	5149	Sand, R.	25.75
5108	Bailey, H.M.	40.00	5150	Simler, V.	40.00
5109	Beekman, E.M.	8.00	5151	Suttey, R.	40.00
5110	Berkowitz, F.	7.50	5152	Truxell, A.	40.00
5111	Brady, M.	40.00	5153	Warth, B.	27.25
5112	Brown, R.	29.25	5154	Whitney, V.	40.00
5113	Bruns, E.	13.50	5155	Wickins, A.	25.75
5114	Byrne, Henrietta	3.50	5156	Woodard, A.	18.00
5115	Carlsen, R.	16.75	5157	Wuersching, H.B.	12.00
5116	Catching, M.	40.00	5158	Zumwalt, G.	40.00
5117	Dahlgren, G.	40.00	5159	Clarke, L.J.	42.50
5118	Diersen, E.	24.00	5160	Cosgrove, A.	38.15
5119	Dolan, G.	40.00	5161	D'Aroo, Arthur	40.15
5120	Dortignac, Y.	25.25	5162	D'Aroo, Gladys	29.65
5121	Dowling, M.	40.00	5163	Harris, B.	15.80
5122	Edmonds, K.	40.00	5164	Lagomarsino, F.	8.38
5123	Fahs, M.	18.25	5165	MacInnis, J.M.	27.00
5124	Farrington, M.B.	40.00	5166	McKenna, J.	45.25
5125	Fleming, Helen	32.50	5167	McMurray, J.F.	44.40
5126	Fowler, H.M.	40.00	5168	McPartland, J.E.	20.38
5127	Gamble, L.	29.25	5169	Sweitzer, D.	21.25
5128	Gilfether, D.	7.25	5170	Anderson, C.	15.75
5129	Grace, M.C.	40.00	5171	Cooney, M.P.	23.75
5130	Hetrick, P.	40.00	5172	Farrell, C.	23.38
5131	Hoppe, C.M.	25.50	5173	Figoni, F.	17.50
5132	Howe, M.	40.00	5174	Hennessy, J.J.	32.50
5133	Hunt, G.	40.00	5175	Keegan, J.	16.00
5134	Knoles, G.I.	40.00	5176	Kennedy, E.	18.30
5135	Lagen, M.E.	40.00	5177	Lindquist, R.	15.75
5136	Lapike, N.	40.00	5178	Murphy, E.	22.50
5137	Lynch, A.	40.00	5179	Nelson, E.	22.00
5138	McDowell, S.B.	30.75	5180	Nesbitt, R.	10.30
5139	McGrew, M.N.	40.00	5181	Riordan, E.	22.00
5140	McKnight, R.	42.00	5182	Rook, C.	19.50
5141	Mariani, M.	41.00	5183	Smith, J.	11.70
5142	Marriage, P.M.	3.00	5184	Uniack, J.	15.75
5143	Martin, A.	40.00	5185	Ward, E.	10.70
5144	Mayer, H.	40.00			
5145	Melsted, A.	29.25			

	$7969.44
Retirement Fund	218.53
	$8187.97
July 15	7820.39
	$16008.36

Miscellaneous Demands.

5186	Amer. Book Co.	$23.55	5211	S.F. News Co.	$40.04
5187	Am. Library Ass'n	8.00	5212	Blanchard Press	136.00
5188	A.H. Clark Co.	21.00	5213	Decker Elect'l Const Co	11 75
5189	Dodd, Mead & Co.	7.00	5214	George's Auto Repair Co	20.15
5190	E.P. Dutton & Co.	125.47	5215	R.M. Johnson	5.00
5191	Frontier Press Co.	15.00	5216	Chas. A. Langlais	3.50
5192	Ginn & Co.	8.49	5217	Levenson Co.	19.70
5193	C.S. Hammond Co.	19.00	5218	Jas. A. Nelson	9.01
5194	Harr Wagner Publ. Co.	5.34	5219	Lewald Coal Co.	535.55
5195	Houghton Mifflin Co.	285.73	5220	Pac. Gas & Elec. Co.	24.47
5196	Macmillan Co.	31.01	5221	C.S. Allred	40.00
5197	Newbegin's Bk Shop	10.20	5222	Amer. Trust Co.	30.00
5198	L.C. Page & Co	65.73	5223	Maria D'Amario	30.00
5199	S.F. News Co.	1829.22	5224	Emma Moriano	45.00
5200	G.E. Stechert & Co.	3566.70	5225	San Bruno Theatre Realty	60.00
5201	Technical Bk Co.	154.39	5226	T.L Sharman	50.00
5202	Walker's Manual	10.00	5227	Spring Valley Water Co.	227.01
5203	Librarian of Congress	500.00	5228	Am. Bldg. Main. Co.	810.00
Am.	Ass'n Petroleum Geol.	12.00	5229	Gen'l Petroleum Corp.	27.48
5205	Am. Electrochem. Soc.	4.00	5230	Hockwald Chemical Co.	14.00
5206	Am. Soc. Civil Eng'rs.	6.00	5231	Home Elevator Co.	22.50
5207	S.F. News Co.	7.25	5232	C.H. Moore	114.50
5208	G.E. Stechert & Co.	50.86	5233	Moseley-Houdlette Co.	2.00
5209	G.A. Mullin	114.70	5234	Sanitary Towel Supply Co	30.50
5210	H.C. Magnus & Co.	33.75	5235	Geo. A. Mullin	110.35
					$25341.26

and moves that these bills be ordered paid. Roll Call on adoption of

motion. Ayes: Trustees Bates, Bender, Cullinan, Kelham, Lacoste, Sloss, Young and Hale. Noes: none. Adopted.

Chairman Hale reads a report from Cyril Williams, to the effect that he had examined the books of the Secretary and had found them correct. Placed on file.

Committee on Rules and administration.

Chairman Sloss reports and recommends as follows:

That, according to "THE RULES FOR LIBRARY SERVICE," the salary of Miss Helen Dunne be increased from $100 to $110, beginning with August 1, 1928.

Roll Call on adoption of recommendation. Ayes: Trustees Bates, Bender, Cullinan, Kelham, Lacoste, Sloss, Young and Hale. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman Lacoste - no report.

New Business.

By order of the Trustees, the librarian is instructed to place, temporarily, in the Max Kuhl room, the bust of William Shakespears which was presented to the Library by Trustee Phelan.

Mr. Cullinan reports that, prior to the Board meeting, a bust of Edward Robeson Taylor (presented to the Library by Trustee Phelan) was unveiled and accepted by Mayor Rolph for the city.

The annual report of President Phelan is read by the Secretary and upon motion is accepted. It is ordered forwarded to the Mayor, together with the reports of the Secretary and of the Librarian.

Nominations for President for the ensuing year being declared in order, Trustee Sloss is by unanimous vote elected to the office.

Nominations for the office of First Vice-President being declared in order, Trustee Cullinan is nominated and duly elected first Vice-President.

Nominations for the office of second Vice-President being declared in order, Trustee McKinstry is nominated and duly elected second Vice-President.

Trustee Sloss moves that the thanks of the Board be tendered to Trustee Phelan for the efficient manner in which he has discharged the duties of President.

Communications.

From E.R. Johnson, calling attention to the need of a branch library in the Parkside district. The secretary advises that he has already written Mr. Johnson, informing him that the library has no funds for extension of library service. Action of secretary approved.

There being no further business the meeting adjourned.

G. A. Hill

Controller and Secretary.

San Francisco, September 17, 1928

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting.

The meeting is called to order at 4:15 P.M., President Wood presiding.

On Roll Call the following are noted present: Trustees Bates, Bender, Hale, Kelham, Lacoste, McKinstry, Phelan, Young and Wood. Absent: Trustees Cullinan, Deering and Mayor Rolph. Present 6, absent 3.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $2663.27. Referred to the Finance Committee.

Committee on Printing and Binding

Chairman Bender reports bills to the amount of $56 15. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $233.53. Referred to the Finance Committee.

The Committee recommends that the following work be done:

Painting at Park Branch	Est. Cost	$150
" " Presidio Branch	" "	80
" " Mission Branch	" "	74
		304

Roll on adoption of recommendation. Ayes: Trustees Bates, Bender, Hale, Kelham, Lacoste, McKinstry, Phelan, Young and Wood. Adopted.

Committee on Branches

Chairman Bates - no report.

Committee on Municipal Relations

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$19648.42
Book Bills	2663.27

Printing and Binding Bills 556.15
Miscellaneous Bills 232.24
$280[illegible]6.47

Salary Demands August 15

5236	Mullin, G.A	$12.74	$12.26	5307	Welch, Henrietta J.		50.00
5237	Rea, R.	9.22	190.78	5308	Welch, Phyllis M.	[illegible]	[illegible]
[illegible]	Alin, J.	1.60	[illegible]	[illegible]	Westlake, H.C.	[illegible]	70.06
[illegible]	Barnes, E.	2.49	70.01	5310	Whitcher, M.L.	5.05	94.95
[illegible]	Bastian, Wm.	4.99	99.01	5311	Whitney, G.	1.47	48.53
[illegible]	Buckley, E.	[illegible]	70.34	5312	Windele, M.W.	[illegible]	77.21
[illegible]	Byrne, M.A.	5.67	99.33	5313	Woodman, A.	3.85	76.15
5243	Cadell, D.	[illegible]	70.15	5314	Armstrong, L.D.		[illegible]
[illegible]	Castle, M.	[illegible]	69.77	5315	Avery, H.		7.50
[illegible]	Comte, H.	1.71	50.19	5316	Bolton, L.L.		7.50
5246	Corbett, J.		62.50	5317	Kenney, W.T.		7.50
[illegible]	Cordrey, L.H.	[illegible]	77.46	5318	McLafferty, V.		7.50
[illegible]	Crowhurst, E.M.	[illegible]	68.11	5319	Mead, E.		7.50
[illegible]	Davis, H.M.	1.47	48.53	5320	Rossi, T.N.		7.50
[illegible]	Dawson, H.J.	[illegible]	77.21	5321	Bradshaw, M.		40.75
[illegible]	DeAndreis, E.	[illegible]	77.41	5322	Codero, M.		[illegible]
[illegible]	Donoghue, C.	2.15	47.85	5323	Holland, J.R.		55.00
[illegible]	Doyle, Dorothy	2.16	70.34	5324	Johansen, A.M.		[illegible]
[illegible]	Doyle, Mary M.	3.18	76.82	5325	Keup, B.		[illegible]
[illegible]	Dunne, H.	2.03	[illegible]	5326	Kirwin, K.		76.75
[illegible]	Enlow, R.	2.39	72.61	5327	Lyons, M.		10.00
[illegible]	Faithorn, R.L.	2.06	67.94	5328	McTornan, M.		10.00
[illegible]	Farrell, M.	2.35	70.15	5329	Newman, Mrs. C.		13.50
[illegible]	Finkelstein, L.H.	[illegible]	67.37	5330	Risso, O.		15.00
[illegible]	Finvaag, H.C.	2.19	[illegible]	5331	White, A.		25.75
[illegible]	Fleming, E.T.	3.56	82.53	5332	Anderson, Alice		16.00
[illegible]	Flood, M.	2.08	[illegible]	5333	Bailey, H.M.		51.50
5263	Fredricks, J.M.	3.06	76.94	5334	Beekman, E.M.		[illegible]
5264	Goldman, B.A.	3.92	76.08	5335	Berkowitz, F.		18.20
[illegible]	Healy, A.M.	4.04	88.46	5336	Brady, M.		50.00
[illegible]	Ingersoll, A.	1.97	56.70	5337	Brown, R.		27.70
5267	Isaacs, R.M.	2.39	70.11	5338	Byrne, Henrietta		27.00
[illegible]	Johnston, I.	1.13	35.71	5339	Carlsen, R.		19.50
[illegible]	Kasling, M.	[illegible]	69.77	5340	Catching, M.		51.00
[illegible]	Kaufman, F.	[illegible]	70.37	5341	Craddock, H.		10.50
[illegible]	Langpaap, F.K.	2.19	70.31	5342	Dahlgren, G.		31.25
[illegible]	Larkin, J.	[illegible]	52.50	5343	Dolan, G.		40.50
[illegible]	Lefkowitz, R.	6.76	131.24	5344	Dortignac, Y.		10.75
[illegible]	Levy, A.F.	2.35	57.65	5345	Dowling, M.		50.50
5275	Luschnat, B.	1.85	48.15	5346	Edmonds, K.		[illegible]
[illegible]	McCafferty, T.V.	2.49	70.01	5347	Fahs, M.		17.00
[illegible]	McDonnell, A.B.	2.41	59.00	5348	Farrington, M.B.		[illegible]
[illegible]	McDougall, H.R.	4.49	68.01	5349	Fleming, Helen		7.75
[illegible]	Markwell, D.	1.75	56.92	5350	Forrester, M.		1.50
[illegible]	Mau, E.C.	2.68	[illegible]	5351	Fowler, H.M.		[illegible]
[illegible]	Mayo, N.	1.32	43.68	5352	Gamble, L.		11.00
[illegible]	Mel, C.F.	4.07	75.93	5353	Grace, M.C.		[illegible]
[illegible]	Monahan, K.E.	2.16	[illegible]	5354	Hetrick, [illegible]		[illegible]
[illegible]	Morgan, I.C.	1.49	48.51	5355	Hoppe, C.M.		[illegible]
[illegible]	Murphy, M.F.	2.64	77.36	5356	Howe, M.		[illegible]
[illegible]	Murray, Anita	2.95	[illegible]	5357	Hunt, G.		[illegible]
[illegible]	Murray, James		82.00	5358	Knoles, G.I.		[illegible]
[illegible]	Newberry, M.E.	3.63	76.37	5359	Lagen, M.E.		40.00
[illegible]	Nicholson, G.F.	2.13	70.37	5360	Lapize, M.		10.00
[illegible]	Nichols, D.	2.19	70.31	5361	Lynch, [illegible]		[illegible]
[illegible]	Nolan, Geo. J.	8.54	136.46	5362	McDowell, [illegible]		10.00
[illegible]	Nolan, J.C.	[illegible]	52.73	5363	McGrew, M.M.		[illegible]
[illegible]	Odenthal, J.	1.32	43.68	5364	McKnight, R.		[illegible]
[illegible]	Paine, E.C.	[illegible]	77.31	5365	Mariani, M.		7.50
[illegible]	Panella, A.	4.12	[illegible]	5366	Marriage, [illegible]		10.50
[illegible]	Parker, E.	[illegible]	54.17	5367	Mayer, [illegible]		[illegible]
[illegible]	Potter, M.E.	[illegible]	70.11	5368	Melsted, A.		[illegible]
[illegible]	Rabe, F.	1.64	53.36	5369	Mensing, [illegible]		[illegible]
[illegible]	Rogers, E.	[illegible]	[illegible]	5370	Parr, A.		[illegible]
[illegible]	Roy, F.	[illegible]	70.34	5371	Petit, [illegible]		[illegible]
[illegible]	Salkovich, G.	1.47	[illegible]	5372	Sand, P.		[illegible]
[illegible]	Smith, Evelyn F.	2.42	77.58	5373	Sinler, V.		[illegible]
[illegible]	Smith, Louise M.	2.76	47.24	5374	Sutty, [illegible]		[illegible]
[illegible]	Steiges, E.J.	4.15	[illegible]	5375	Trimell, [illegible]		[illegible]
[illegible]	Unterth, E.M.	1.65	[illegible]	5376	Warth, [illegible]		10.00
[illegible]	Walker, F.E.	1.89	53.11	5377	Whitney, [illegible]		[illegible]

[illegible]	Woodard, A.	19.75	[illegible]	Cooney, M.P.	[illegible]
[illegible]	Tuersching, H.P.	22.00	5394	Farrell, C.	21.88
[illegible]	Clarke, L.J.	10.00	5395	Figoni, F.	16.25
[illegible]	Cosgrove, A.	26.25	5396	Hennessy, J.J.	0.25
[illegible]	D'Arco, Arthur	57.90	5397	Keegan, J.	12.50
[illegible]	D'Arco, Gladys	28.50	5398	Kennedy, E.	17.10
[illegible]	Harris, B.	15.30	5399	Lindquist, R.	14.63
[illegible]	Lagomarsino, F.	20.00	5400	Murphy, E.	21.00
[illegible]	MacInnis, J.M.	23.40	5401	Nelson, F.	20.50
[illegible]	McKenna, J.	15.63	5402	Riordan, E.	21.38
[illegible]	McMurray, J.F.	10.00	5403	Rock, C.	21.38
[illegible]	McPartland, J.E.	37.50	5404	Smith, J.	16.50
[illegible]	Sweitzer, D.	36.75	5405	Uniack, J.	14.63
[illegible]	Anderson, C.	14.63	5406	Ward, E.	10.10
[illegible]	Coen, J.H.	21.75			
					[illegible]
				Retirement Fund	220.20
					[illegible]

Salary Demands August 31

5407	Mullin, Geo. A.	$12.74	212.26	5461	Nolan, Geo. J.	[illegible]
[illegible]	Ross, Robert	9.22	190.78	5462	Nolan, J.C.	[illegible]
5409	Alin, J.	1.60	43.40	5463	Odenthal, J.	[illegible]
5410	Barnes, E.	1.49	70.01	5464	Paine, F.C.	[illegible]
5411	Bastian, Wm.	5.02	99.48	5465	Panella, A.	[illegible]
5412	Buckley, E.	2.16	70.34	5466	Parker, [illegible]	[illegible]
5413	Byrne, M.A.	5.67	99.33	5467	Rabe, F.	[illegible]
5414	Cadell, D.	2.35	70.15	5468	Rogers, [illegible]	[illegible]
5415	Castla, N.	2.73	69.77	5469	Roy, P.	[illegible]
5416	Comte, H.	1.65	48.35	5470	Sakovich, G.	[illegible]
5417	Corbett, J.		40.00	5471	Smith, Evelyn F.	[illegible]
5418	Cordrey, L.H.	[illegible]	77.46	5472	Smith, Louise M.	[illegible]
5419	Crowhurst, E.M.	2.73	69.77	5473	Sturges, F.J.	[illegible]
5420	Davis, H.M.	1.47	48.53	5474	Unsworth, E.M.	[illegible]
5421	Dawson, H.J.	[illegible]	77.21	5475	Walker, F.E.	[illegible]
5422	DeAndreis, E.	[illegible]	77.41	5476	Welch, H.J.	[illegible]
5423	Donoghue, C.	2.15	47.85	5477	Welch, P.M.	[illegible]
5424	Doyle, Dorothy	[illegible]	70.34	5478	Westlake, H.C.	[illegible]
5425	Doyle, Mary M.	3.18	76.82	5479	Whitcher, M.L.	[illegible]
5426	Dunne, H.	2.03	52.97	5480	Whitney, G.	[illegible]
5427	Enlow, R.	[illegible]	72.61	5481	Windele, M.W.	[illegible]
5428	Faithorn, H.L.	2.06	67.94	5482	Woerner, [illegible]	[illegible]
5429	Farrell, M.	2.35	70.15	5483	Woodman, A.	[illegible]
5430	Finkelstein, L.M.	2.63	67.37	5484	Armstrong, L.D.	[illegible]
5431	Finvaag, H.C.	2.19	52.81	5485	Avery, M.	7.50
5432	Fleming, [illegible].T.	[illegible]	82.[illegible]	5486	Bolton, [illegible].L.	7.50
5433	Flood, M.	2.0[illegible]	42.92	5487	Kenney, W.T.	7.50
5434	Fredricks, J.M.	3.06	76.94	5488	McLafferty, M.	7.50
5435	Goldman, B.A.	3.92	76.0[illegible]	5489	Mead, [illegible]	7.50
5436	Healy, A.M.	.[illegible]2	13.56	5490	Rossi, T.M.	7.50
5437	Ingersoll, A.	1.[illegible]	[illegible].15	5491	Bradshaw, M.	[illegible]
5438	Isaacs, R.M.	2.39	70.11	5492	Codero, M.	[illegible]
5439	Kesling, M.	2.73	69.77	5493	Holland, J.R.	[illegible]
5440	Kaufman, F.	2.1[illegible]	70.[illegible]7	5494	Johannsen, A.M.	[illegible]
5441	Langpaap, F.K.	[illegible].19	70.31	5495	Keup, R.	[illegible]
5442	Larkin, J.	[illegible].50	52.50	5496	Kirwin, K.	25.75
5443	Lefkowitz, R.	4.12	79.88	5497	Lyons, M.	10.00
5444	Levy, A.F.	2.35	[illegible].65	5498	McTernan, M.	10.00
5445	[illegible]chnat, P.	1.85	48.15	5499	Newman, Mrs. C.	[illegible].00
5446	McCafferty, T.V.	2.49	70.01	5500	Risso, O.	[illegible].60
5447	McDonnell, A.P.	2.[illegible]5	[illegible].65	5501	White, [illegible].	[illegible].75
5448	McDougall, M.R.	4.49	68.[illegible]1	5502	[illegible]	[illegible].50
5449	[illegible]ckwell, D.	1.67	54.[illegible]7	5503	Andruss, [illegible].L.	[illegible].00
5450	Rau, [illegible].C.	[illegible].6[illegible]	[illegible].82	5504	Bailey, M.[illegible].	[illegible].00
5451	Mayo, M.	1.[illegible]2	43.68	5505	Beckman, [illegible].[illegible].	[illegible].00
5452	Mel, C.F.	[illegible].07	75.[illegible]3	5506	Berkowitz, F.	17.[illegible]
5453	Monahan, K.T.	[illegible].16	70.34	5507	Brown, M.	[illegible].[illegible]
5454	Morgan, I.C.	1.49	48.51	5508	Byrne, Henrietta	[illegible].75
5455	Murphy, M.F.	[illegible].64	77.[illegible]6	5509	Carlsen, P.	[illegible].[illegible]
5456	Murray, Anita	[illegible].73	71.12	5510	Cr[illegible]k, [illegible].	[illegible].00
5457	Murray, James		[illegible].00	5511	Dortignac, [illegible]	[illegible].[illegible]
5458	Newberry, M.T.	3.[illegible]3	76.[illegible]7	5512	Fahs, M.	[illegible].[illegible]
5459	Nicholson, C.P.	[illegible].13	70.[illegible]7	5513	Fleming, M.	[illegible].[illegible]
5460	Nicholls, D.	2.19	70.31	5514	Forrester, M.	[illegible].00

5515	Gamble, L.	29.85	5539	MacInnis, J.M.	[illegible]
[illegible]	Grace, M.C.	27.75	5540	McKenna, J.	[illegible]
[illegible]	Hetrick, P.	40.00	5541	McKenna, R.	8.70
[illegible]	Knoles, G.I.	40.00	[illegible]	McMurray, J.F.	[illegible]
[illegible]	Lagen, M.E.	33.00	5543	McPartland, J.E.	[illegible]
[illegible]	Lapike, N.	39.50	5544	Sweitzer, D.	21.00
[illegible]	McGrew, M.N.	18.50	5545	Anderson, C.	15.75
[illegible]	McKnight, R.	40.00	5546	Coen, J.F.	[illegible]
[illegible]	Mariani, M.	40.00	5547	Figoni, F.	17.50
[illegible]	Marriage, P.M.	9.00	5548	Hennessy, J.J.	[illegible]
[illegible]	Nelsted, A.	27.50	5549	Keegan, J.	19.00
[illegible]	Nilsen, R.	17.75	5550	Kennedy, F.	18.30
[illegible]	Parr, A.	37.00	5551	Knight, W.	17.00
[illegible]	Sand, R.	27.85	5552	Lindquist, R.	15.75
[illegible]	Sibler, V.	40.00	5553	Murphy, Cyril	[illegible]
[illegible]	Warth, B.	35.75	5554	Murphy, Emmett	[illegible]
[illegible]	Woodard, A.	21.75	5555	Nelson, F.	[illegible]
[illegible]	Wuersching, H.B.	22.00	5556	Norton, D.	[illegible]
[illegible]	Clarke, L.J.	36.50	5557	Riordan, E.	[illegible]
5534	Cosgrove, A.	20.38	5558	Rock, C.	[illegible]
[illegible]	D'Arco, A.	18.75	5559	Smith, J.	17.00
[illegible]	D'Arco, G.	22.75	5560	Uniack, J.	15.75
[illegible]	Harris, B.	15.60	5561	Ward, E.	10.70
[illegible]	Lagomarsino, F.	17.88			
					[illegible]
				Retirement Fund	211.74
					[illegible]
				August 1	[illegible]
					[illegible]

Miscellaneous Demands.

[illegible]	Amer. Bk Co.	41.39	5587	Prima Press	[illegible]
[illegible]	Am. Library Ass'n	12.15	5588	Jas. L. [illegible]ley	10.50
[illegible]	Martin Behrman	[illegible]	5589	Alex Coleman	[illegible]
[illegible]	Book Club of Cal.	5.00	5590	Easterday Supply Co.	[illegible]
[illegible]	E.P. Dutton & Co.	145.78	5591	George's Auto Repair Co.	[illegible]
[illegible]	Ginn & Co.	51.86	[illegible]	Home Elevator Co.	[illegible]
[illegible]	C.S. Hammond & Co.	[illegible].00	[illegible]	Levenson Co.	[illegible]
[illegible]	Harr Wagner Publ. Co.	100.91	5594	Mullen Mfg. Co.	[illegible]
[illegible]	Houghton Mifflin Co.	378.11	5595	A.S. Samuels Co.	[illegible]
[illegible]	Macmillan Co.	525.84	5596	L.C. Smith & Corona Type.	[illegible]
[illegible]	Newbegin's Book Shop	11.46	[illegible]	Telephone Equipment-Repair	[illegible]
[illegible]	B.C. Page & Co.	276.03	5598	Lewald Coal Co.	[illegible]
[illegible]	R.L. Polk & Co.	[illegible].00	5599	Texas Co.	[illegible]
[illegible]	S.F. News Co.	[illegible]	5600	C.S. Allwed	[illegible]
[illegible]	Sather Gate Book Shop	[illegible]	5601	American Trust Co.	[illegible]
[illegible]	Sather Gate Book Shop	107.06	5602	Maria [illegible]'Amario	[illegible]
[illegible]	Stanford University Press	[illegible]	5603	Irma Moriano	[illegible]
[illegible]	G.E. Stechert & Co.	[illegible].36	5604	San Bruno Theatre & Realty	[illegible]
[illegible]	Technical Book Co.	180.18	5605	T.L. Sherman	[illegible]
[illegible]	Regents Univ. Calif.	[illegible].59	5606	Spring Valley Water Co.	[illegible]
[illegible]	Amer. Electrochem. Soc.	[illegible].00	5607	Amer. Bldg. Maintenance	[illegible]
[illegible]	Geo. A. Mullin	[illegible].00	5608	Home Elevator Co.	[illegible]
[illegible]	Gaylord Bros.	1.10	5609	Moseley-Doudelette Co.	[illegible]
[illegible]	S.F.News Co.	[illegible].55	5610	George A. Mullin	[illegible]
[illegible]	Cal. Printing Co.	[illegible].5			[illegible]

[illegible] that these bills be ordered paid. Roll Call on adoption of [illegible]. Ayes: Trustees Bates, Ponder, Vale, Kelham, Lacoste, [illegible], Thelen, Young and Cloes. Noes: none. Adopted.

Committee on Rules and Administration

In the absence of Chairman Keesling, Trustee [illegible] reports the [illegible] as follows: That, according to [illegible], salaries of the following assistants be increased, [illegible] to read as follows:

Miss Anita F. Ley,	from	[illegible] to [illegible]
Miss A.D. McDonell	from	[illegible] to [illegible]
Mrs. P. Parker	from	[illegible] to [illegible]

Roll Call on adoption of recommendation: Ayes: Trustees [illegible], Vale, Kelham, Lacoste, [illegible]winsky, Thelen, Young and Cloes. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

In the matter of the request of the Northern Federation of Civic Organizations, that the library be open full time on Sundays, on motion duly carried the President is requested to write to the Secretary of the Federation, informing that it will impossible to do so, owing to the lack of funds and our small staff.

The librarian requests that he be allowed to install a new charging system and to issue four books to each cardholder. Referred to the Committee on Rules and Administration.

Communications.

The President reports that a bequest of sheet music and books on music had been received from the estate of Elias M. Hecht. On motion duly carried, the President is requested to acknowledge the gift.

From the Stanford University Medical School Library Committee, requesting the establishment of a library station in their nurses' home at 2340 Clay street. Referred to the Committee on Rules and Administration.

From Mrs. Edward Robeson Taylor, thanking the Board of Trustees for the interest shown in placing in the entrance hall of the Library the memorial bust presented by Senator Phelan, in memory of Dr. Taylor. Placed on file.

From Gregg W. Sinclair, commending the librarian and his assistants for the service given him. Placed on file. A copy is ordered sent to the Mayor.

There being no further business the meeting adjourned.

Controller and Secretary.

San Francisco, October 9, 1913

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:20, P.M., President Sloss presiding.

On Roll Call the following are noted present: Trustees Bender, Cullinan, Kelham, Lacoste, McKinstry, Young and Sloss. Absent: Trustees Bates, Deering, Hale, Phelan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The Chair appoints Trustee Young as a temporary member on the Committees of Finance and Audit and Printing and Binding.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $640.66. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Bender reports bills to the amount of $2355.59. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $[illegible]. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

1	typewriter desk, dark oak, 87	$[illegible]
1	Underwood typewriter	[illegible]
		$125.00

The Committee also recommends the purchase of

1	Graham Bros. 1/2 ton truck	
	cost $1040	
	Allowance old truck 150	
	Net cost	$890.00

Roll Call on adoption of recommendations. Ayes: Trustees Bender, Cullinan, Kelham, Lacoste, McKinstry, Young and Sloss. Noes: none. Adopted.

Chairman Kelham reports that the fence surrounding the paint shop at the Park Branch is in need of repair. The estimated cost of repair is not more than $[illegible].00. The matter is referred to the Committee on Building and Fixtures, with power to act. Roll Call on adoption of motion. Ayes: Trustees Bender, Cullinan, Kelham, Lacoste, McKinstry, Young and Sloss. Noes: none. Adopted.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Trustee Kelham reports bills as follow:

Salary Demands (5611-5921, as recorded in the Journal)	$14347.07
Book Bills (5922-5939)	6402.66
Printing and Binding Bills (5940-5947)	2555.59
Miscellaneous Bills (5948-5980)	2238.54
	$25543.86

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, Cullinan, Kelham, Lacoste, McInotry, Young and Sloss. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Deering - no report.

There being no further business the meeting adjourned.

Geo. W. Mullin

Controller and Secretary.

San Francisco, November 20, 1[illegible]

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day at 4 P.M., in the Trustees' room, Main Library, Civic Center, to listen to reports of committees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:30, in the absence of President Gloss, Vice-President Cullinan presiding.

On Roll Call the following are noted present: Trustees Sanders, Cullinan, Deering, Hale, Kelham, Lacoste and Young. Absent: Trustees Bates, McKinstry, Phelan, Gloss and Mayor Rolph. Present 7, absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of [illegible] recommends the Finance Committee.

Committee on Printing and Binding.

Chairman Sanders reports bills to the amount of $[illegible] recommends to the Finance Committee.

Committee on Building, Repairs, etc.

Chairman Kelham reports bills to the amount of $[illegible] recommends the Finance Committee.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follows:

Salary Warrants	$[illegible]
Book Bills	[illegible]
Printing and Binding Bills	[illegible]
Miscellaneous Bills	$ 708.38
	$[illegible]

Warrants Nos. [illegible] to [illegible], inclusive, as recorded in the Journal.

It is moved that these bills be ordered paid, roll call on motion. Ayes: Trustees Sanders, Cullinan, Deering, Hale, Lacoste and Young. Absent: [illegible].

Committee on Rules and Administration.

Chairman Deering - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Kelham reports that the directors of the [illegible] Building Law offered, rent free, a room in the building for the purpose of establishing a reference library for the use of business men. Moved that the offer be accepted with thanks and that a reference collection of books be installed in the Russ Building and that the Secretary be instructed to equip the room with the necessary furniture, the cost not to exceed two thousand dollars ($2,000.). Also, that the Librarian be instructed to secure the necessary books.

Roll Call on adoption of motion. Ayes: Trustees Bonnet, Cullinan, Deering, Hale, Kelham, Lacoste and Young. [illegible]

Communications.

From Mrs. Isabel L. Morgan requesting a leave of absence of one year from November 1st, 1928. Granted.

From the Mission Club Center of the Y.W.C.A., with a letter from the Mary Very Mothers Club, requesting that a branch library be established at #3520 Folsom Street, in the Portuguese district.

The Secretary is instructed to advise the Club that it would be impracticable to establish another branch library so close to the Mission Branch at Twenty-fourth and Bartlett streets.

There being no further business the meeting adjourned.

Controller and Secretary

San Francisco, December 4, 1928.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:20 P.M., in the absence of President Sloss Vice-President Cullinan presiding.

On Roll Call the following are noted present: Trustees Bender, Cullinan, Deering, Kelham, Lacoste, McKinstry and Young. Absent: Trustees Bates, Hale, Phelan, Sloss and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.
The Chair appoints Trustee Bender a member of the Committee on Finance and Audit.
The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young presents bills to the amount of $3609.46. Referred to the Finance Committee.

Committee on Printing and Binding

Chairman Bender reports bills to the amount of $2495.57. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1915.85. Referred to the Finance Committee.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Trustee Kelham reports bills as follow:

Salary Demands	$14240.59
Book Bills	3609.46
Printing and Binding Bills	2495.57
Miscellaneous Bills	1915.85
	$22261.47

(Nos. 6366 to 6527, inclusive, as recorded in the Journal)

and moves that these bills be ordered paid. Roll Call on adoption of Motion Ayes: Trustees Bender, Cullinan, Deering, Kelham, Lacoste, McKinstry and Young. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Deering reporte and recommends as follows:

That, according to "THE RULES FOR LIBRARY SERVICE," the salaries of the following aseistante be increased, beginning with December 1st:

Miss Herberta Faithorn,	from	$140	to $145
Miss Leah Finkeletein,	"	140	to 145
Mrs. Phyllis M. Welch,	"	130	to 140

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Deering, Kelham, Lacoete, McKinetry and Young. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

There being no further business the meeting adjourned.

Controller and Secretary.

San Francisco, January [illegible], 1929

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:25 P.M., in the absence of President Sloss, Vice-President McKinstry presiding.

On Roll Call the following are noted present: Trustees Bender, Deering, Hale, Lacoste, Phelan, McKinstry and Young. Absent: Trustees Bates, Cullinan, Kelham, Sloss and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The Chair appointed Trustee Young a temporary member of the Committee on Printing and Binding.

Reports of Standing Committees

Committee on Books.

Chairman Young reports bills to the amount of $9497.55. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Bender reports bills to the amount of $2378.75. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Lacoste reports bills to the amount of $1620.13. Referred to the Finance Committee.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follows:

Salary Demands	$14[illegible]
Book Bills	9497.55
Printing and Binding Bills	2378.75
Miscellaneous Bills	1620.13
	$27995.60

(Nos. 6528 to 6901 inclusive as recorded in the Journal

[illegible] moves that these bills be ordered paid. Roll Call on motion of [illegible]. Ayes: Trustees Bender, Deering, Hale, Lacoste, Phelan, McKinstry and Young. Noes: none. Adopted.

Committee on Rules and Administration

Chairman Deering reports and recommends as follows:

That Miss Margaret Castle and Miss Ruth Enlow, having passed successfully a year's probation as branch librarians, be appointed Branch librarians, and that the following increases in salary be made, beginning with December 1st, 1928:

Miss Margaret Castle, from $145 to $155
Miss Ruth Enlow " 150 to 160

That Miss Natalie Mayo and Miss Josephine Odenthal, having passed successfully a year's probation, be appointed regular members of the staff, with increases in salary as follow:

Miss Natalie Mayo from $90 to $100
Miss Josephine Odenthal " 90 to 100

both from January 1, 1929.

That the salary of Miss Bertha Luschnat, according to "THE [illegible] LIBRARY SERVICE," be increased from $100 to $110, beginning with January 1st, 1929.

That a leave of absence of one year, beginning with January 1st, 1929, be granted to Miss Isabella Johnston, because of illness.

Roll Call on adoption of recommendation. Ayes: Trustees Bonder Deering, Hale, Lacoste, Phelan, McKinstry and Young. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From Miss Dorothy B. Doyle, requesting a leave of absence of two months, beginning with the latter part of January. Granted.

From Miss R.A. Goldman, requesting a leave of absence of two months, from January 16th. Granted.

There being no further business the meeting adjourned.

Secretary and Controller

San Francisco, February 5, 1929

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:20 P.M., in the absence of President Lloyd Vice-President Cullinan presiding.

On Roll Call the following are noted present: Trustees Bender, Doering, Hale, Kelham, Lacoste, McKinstry, Young and Cullinan. Absent: Trustees Bates, Phelan, Sloss and Mayor Rolph. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $5[illegible]0.37. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Bender reports bills to the amount of $[illegible]07.[illegible]. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $[illegible]. Referred to the Committee on Finance and Audit.

The Chairman calls attention to the condition of the work floors including Reference and Reading rooms and suggests that they be renovated. Motion made that this be done, at a cost not to exceed one thousand dollars ($1000.). Roll Call on adoption of motion. Ayes: Trustees Bender, Doering, Hale, Kelham, Lacoste, McKinstry, Young and Cullinan. Noes: none. Adopted.

Committee on Branches.

Chairman Bates - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	14674.[illegible]
Book Bills	[illegible]20.37
Printing and Binding Bills	4307.[illegible]
Miscellaneous Bills	[illegible]88.45
	$25280.59

[Nos. 6902-7071 inclusive, as recorded in the Journal]

motion. Ayes: Trustees Bender, Deering, Hale, Kelham, Lacoste, McKinstry, Young and Cullinan. Noes: none. Adopted.

The Committee recommends that $10,000 be added to the Book Fund. Roll Call on adoption of recommendation. Ayes: Trustees Bender, Deering, Hale, Kelham, Lacoste, McKinstry, Young and Cullinan. Noes: none Adopted.

Committee on Rules and Administration.

Chairman Deering reports and recommends as follows:

That, according to THE RULES FOR LIBRARY SERVICE," the salary of Miss Dawes Markwell be increased from $110 to $120. beginning with February 1, 1929.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees

Chairman McKinstry - no report.

New Business.

Trustee Bender asks that the Chair appoint a committee to look into the question of decorating the walls with mural paintings. The Chair appoints Trustees Bender, Kelham, Sloss and Deering.

Communications.

From Miss Jessie M. Fredricks, requesting a leave of absence of six months. Granted.

There being no further business the meeting adjourned.

Geo. A. [illegible]

Controller and Secretary.

San Francisco, March [illegible], 1922

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Sloss presiding.

On Roll Call the following are noted present: Trustees Bender, Sullinan, Deering, Hale, Lacoste, McKinstry and Sloss. Absent: Trustees Kelham, Phelan, Young and Mayor Rolph. Present 7. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Librarian is received and ordered Filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young, Trustee McKinstry reports bills to the amount of $6955.60. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Bender reports bills to the amount of $1[illegible].00. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham Trustee Lacoste reports bills to the amount of $2616.99. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

For Mission Branch
1 cabinet to hold clippings [illegible]

For Golden Gate Valley Branch
1 cabinet, same as above [illegible]

For Juvenile Department, Main Library
1 cabinet, same as above [illegible]
1 card cabinet 75.00
[illegible]

For Music Room, Main Library
1 Kurtzmann piano 475.00
less 20% 95.00
380.00
allowance for old piano [illegible]
net cost [illegible]

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Sullivan, Deering, Hale, Lacoste, McKinstry and Sloss. Carried.

Trustee Kelham enters and takes his seat.

Committee on Branches.

No report.

Committee on Municipal Relations.

Chairman Phelan - no report

Committee on Finance and Audit.

Chairman Hale reports bills to the amount of $25650.66, as follow:

Salary Demands	$14379.76
Book Bills	6956.60
Printing and Binding Bills	1698.30
Miscellaneous Bills	616.00
	$25650.66

Nos. 7272 to 7657 inclusive, as recorded in the Journal

and moved that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, Cullinan, Deering, Hale, Kelham, Lacoste, McKinstry and Sloss. Noes: none. Adopted.

Committee on Rules and Administration

Chairman Deering - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Sloss reports the death of Trustee Daisy [illegible]. It is ordered and carried that a committee be appointed to frame the proper resolutions. The Chair appoints Trustees Young, Deering and Bender.

Communications.

From Miss Edith C. Lau, requesting a leave of absence from April 1, 1930 to March 31, 1930. Granted.

From members of the California School of Fine Arts, requesting the renewal to commission Mr. Gottardo Piazzoni to execute murals for the Public Library. Placed on file.

From the Association for Piazzoni Murals for the San Francisco Public Library, signed by Ansley K. Salz, A.B.C. Chairman and [illegible] offering to raise the necessary funds by general subscription for the purpose of placing appropriate paintings in the panels of the Public Library, such work to be done by Gottardo Piazzoni.

Motion made that the Board accept the offer of the organization for Mural Murals for the San Francisco Public Library, under conditions framed by the Committee on Mural Decorations, heretofore appointed. Roll Call on adoption of motion. Ayes: Trustees Bender, Cullinan, Deering, Hale, Kelham, Lacoste, McKinstry and Sloss. Noes: none. Trustee Kelham excused from voting.

There being no further business the [illegible]

Secretary and Librarian

San Francisco, April 2, 19..

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:20 P.M., President Sloss presiding.

On Roll Call the following are noted present: Trustees Pender, Cullinan, Deering, Kelham, Lacoste, McKinstry, Phelan, Young and Sloss. Absent: Trustees Hale and Mayor Rolph. Present 9. Absent 2.

The regular order of business is suspended to allow the Committee on Rules and Administration to present its report.

Committee on Rules and Administration.

Chairman Deering reports and recommends as follows:

1. That the present charging system be changed to what is known as the Newark system.

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Deering, Kelham, Lacoste, McKinstry, Phelan, Young and Sloss. Noes: none. Adopted.

Trustee Cullinan begs to be excused and retires.

2. That the present charge of five cents a day on overdue books be decreased to two cents and that the limit be raised from fifty cents to one dollar. This to take effect July 1, 1923.

Roll Call on adoption of recommendation. Ayes: Trustees Pender, Deering, Kelham, Lacoste, McKinstry, Phelan, Young and Sloss. Noes: none. Adopted.

3. That four books, instead of two, be issued on a borrower's card.

Roll Call on adoption of recommendation. Ayes: Trustees Pender, Deering, Kelham, Lacoste, McKinstry, Phelan, Young and Sloss. Noes: none. Adopted.

4. That branch library auditoriums be used for elementary entertainments, permission for use to be left to the discretion of the Librarian.

Roll Call on adoption of recommendation. Ayes: Trustees Pender, Deering, Kelham, Lacoste, McKinstry, Phelan, Young and Sloss. Noes: none. Adopted.

5. That a technology department be installed in the Main Library, if considered suitable, if funds can be secured to meet the necessary requirements.

Roll Call on adoption of recommendation. Ayes: Trustees Pender, Deering, Kelham, Lacoste, McKinstry, Phelan, Young and Sloss. Noes: none. Adopted.

6. That new branch libraries be installed as soon as the necessary funds can be procured; the first of these to be in the neighborhood of what is known as the Potrero Heights district: from Mariposa avenue to Potrero Avenue and from Fulton street to Mayer's Tract and that the Board of Supervisors be urged for an additional $75,000.00 for the erection of the building and also that there be granted to the Board the site of the old Lafayette school.

Roll Call on adoption of recommendation. Ayes: Trustees Pender, Deering, Kelham, Lacoste, McKinstry, Phelan, Young and Sloss. Noes: none. Adopted.

That the leave of absence granted to Miss Belle A. Coleman be extended two months, to May 16, 1929. Granted.

That the salary of Miss Antoinette Panella be increased from $[illegible] to $200 and that of Miss Anita Murray from $160 to $175, beginning with April 1, 1929:

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Deering, Kelham, Lacoste, McKinstry, Young and Closs. Trustee Phelan not voting.

That the following salary scale be adopted, if the necessary funds can be secured, to take effect July 1, 1929:

HEADS OF DEPARTMENTS (2)

Head of Reference Department	$225
" " Catalog Department	200

PRINCIPALS IN CHARGE OF DEPARTMENTS (8) $165-175

Branch and station
Circulation
Librarian's secretary
Music
Newspaper
Order
Periodical

FIRST ASSISTANTS (2) $165-175

Catalog
Reference

BRANCH LIBRARIANS (15) $165-175

6-smaller branches	$140-160
9-larger branches	165-175

ASSISTANTS $100-160

Junior: $100-130 (yearly increase of $10 per month)

Senior: $140-160 (yearly increase of $10 per month)

Substitutes: 50¢ per hour, not to exceed $90 per month.

Pages (28)
25¢ for the first month
30¢ after the first month

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Deering, Kelham, Lacoste, McKin.Phel.Young and Closs. Noes: None. Adopted.

The minutes of the previous meeting are read and approved.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Trustee Young reports bills to the amount of $[illegible] approved. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Bender reports bills to the amount of $129.94. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $[illegible]. Referred to the Finance Committee. Chairman Kelham recommends that a door be cut from the seventh floor to the stacks. Motion made by the Committee that Building, Fixtures, etc. be authorized to do same. Roll Call on adoption of motion. Ayes: Trustees Bender, Deering, Kelham, Lacoste, McKinstry, Phelan, Young and Closs. Noes: none. Adopted.

Chairman Lacoste - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

In the absence of Chairman Dale, Trustee Kelham reports bills as follow:

Salary Demands	$14652.75
Book Bills	5278.83
Printing and Binding Bills	1389.79
Miscellaneous Bills	3437.53
	$22758.90

(Nos. 7658 to 8040, inclusive, as recorded in the Journal)

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, Deering, Kelham, Lacoste, McKinstry, Phelan, Young and Sloss. Noes: none. Adopted.

Trustee Kelham reports that a budget had been prepared for the Board of Supervisors, to the amount of $391,460.00. This does not include the $75,000. which is to be asked for a branch library in the Richmond district.

The budget as recommended is approved.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Young presents the following tribute in memory of former Trustee Eugene James Bates:

It is with profound sorrow that the Board of Trustees of the San Francisco Public Library note the passing of one of their number, Eugene James Bates, who died in this city on the second of March, nineteen hundred and twenty-nine.

Eugene Bates, a native-born San Franciscan, served as trustee of the Public Library for nine years. During that time he endeared himself strongly to his associates and to the library personnel by the exceptional qualities of heart and mind, always freely given to the best interests and furtherment of the institution. He was President of the Board in the 1926-1927 term, and both as a member and an officer of this body, sincerely loved his work and its duties.

His memory will ever survive in the hearts of his many firm friends, in particular the trustees of the library, whose intimate contact with all enabled them in an unusual degree to appraise and value his rare attainments.

In this memorial the Board of Trustees formally expresses its high esteem for Eugene James Bates and its sense of great loss in his death. It directs that this become a part of the minutes of the Board and that a copy thereof be sent to the widow and children, with all of whom the members of the Board sympathize deeply in their great bereavement.

The tribute is adopted.

Communications.

From the Northern Federation of Civic Organizations, requesting that provision be made in the coming budget to keep the Main Library open full time on Sunday. Referred to the Committee on Rules and Administration.

From the Sutro Heights Improvement Association (endorsed by other organizations in the district), requesting that a branch library be built in that district. Placed on file, as action has already been taken.

From Mrs. Walter McGinn, calling attention to the need of a branch library in the Parkside district. Referred to the Committee on Branches.

From the Visitacion Valley Parent Teachers Association, requesting that a branch library be installed in Visitacion Valley. Referred to the Committee on Branches.

There being no further business the meeting adjourned.

Controller and Secretary.

Nos. 8041 to 8418, inclusive, as recorded in the Journal

and moves that these bills be ordered paid. Ayes: Trustees Bender, Deering, Hale, Kelham, Lacoste, McKinstry and Young, Noes: none. adopted.

Committee on Rules and Administration.

Chairman Deering reports and recommends as follows:

That, having successfully passed the library examinations, the following candidates be placed on the eligible list:

1	Miss Marian Forrester	11	Mrs. Phoebe Hetrick
2	Miss Ruth Mills	12	Miss Anne Melsted
3	Miss Geraldine Donovan	13	Miss Florence Tapples
4	Miss Harriet Craddock	14	Miss Marie Mariani
5	Miss Grace Knoles	15	Miss Bett, McBride
6	Miss Ruth Fickert	16	Miss Agnes Adoook
7	Miss Kathleen McDevitt	17	Miss Carolyn Moors
8	Miss Vivian Whitney	18	Miss Grace Smith
9	Miss Madeleine Van Nostrand	19	Miss Dorothy Shore
10	Miss Margie Hamm	20	Miss Mabel Edwards

21 Miss W. Dorothy Kane

That, according to the Rules for Library Service, the following candidates be taken from the eligible list, to serve one year's probation, commencing June 1, 1929:

1	Miss Marian Forrester	8	Miss Vivian Whitney
2	Miss Ruth Mills	9	Miss Madeleine Van Nostrand
3	Miss Geraldine Donovan	10	Miss Margie Hamm
4	Miss Harriet Craddook	11	Mrs. Phoebe Hetrick
5	Miss Grace Knoles	12	Miss Anne Melsted
6	Miss Ruth Fickert	13	Miss Florence Tapples
7	Miss Kathleen McDevitt	14	Miss Marie Mariani

15 Miss Betty McBride

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Deering, Hale, Kelham, Lacoste, McKinstry and Young. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

The question of circulating books from the Business branch is referred to the Committee on Rules and Administration, with power to act.

In the matter of unsold library bonds, the Law Committee is requested to look into the status of same and report to the Board.

Communications.

From Trustee Phelan, reporting that he is about to leave the state for a few months and requests a leave of absence. Granted.

There being no further business the meeting adjourned.

G. A. Hill.

Controller and Secretary.

San Francisco, June 4, 1929

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

The meeting is called to order at 4:20 P.M., President Sloss presiding.

On Roll Call the following are noted present: Trustees Bender, Cullinan, Deering, Hale, Lacoste, Young and Sloss. Absent: Trustees Kelham, McKinstry, Phelan and Mayor Rolph. Present 7. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

The Chair appoints Trustee Cullinan a temporary member of the Committee on Building, Fixtures, etc.

Reports of Standing Committees.

Committee on Books.

Chairman Young reports bills to the amount of $4039.82. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Bender reports bills to the amount of $1857.93. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Lacoste reports bills to the amount of $2964.22. Referred to the Finance Committee.
The Committee recommends the purchase of the following:

1	Underwood typewriter for the librarian's office	est. cost	$87.00
1	Magazine rack	" "	108.00
6	Trays for public catalog for North Beach Branch		40.00
10-	Drawer unit for cards, double row		80.00
	Celluloided guides for the Main catalog 5,000 division set		185.00
			$500.00

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Deering, Hale, Lacoste, Young and Sloss. Noes: none. Adopted. Noes: none Adopted.

Committee on Branches.

Chairman Lacoste - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary demands	$15965.79
Book Bills	4039.82
Printing and Binding Bills	1857.93
Miscellaneous Bills	2770.90
	$24634.44

(Nos. 8419-8844, inclusive, as recorded in the Journal)

and moves that these bills are ordered paid. Ayes: Trustees Bender, Cullinan, Deering, Hale, Lacoste, Young and Sloss. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Deering reports and recommends as follows:

That, according to "The Rules for Library Service," the salaries of the following assistants be increased, commencing with June 1st:

Miss Florenz Rabe from $110 to $120
From $100 to $110:
Miss Helene Comte
Mrs. Hilda M. Davis
Miss Galina Sakovich
Miss Edith M. Unsworth
Miss Geraldine Whitney

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Deering, Hale, Lacoste, Young and Sloss. Noes: none. Adopted.

The Board of Trustees, being assured of sufficient funds to cover, recommend that increases in salary be made, according to the schedule that was adopted at the meeting of the Board, held April 2, 1929.

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Deering, Hale, Lacoste, Young and Sloss. Noes: none Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From George K. Bates, acknowledging receipt of the tribute to his father, sent by the Trustees.

There being no further business the meeting adjourned.

Controller and Secretary.

San Francisco, June 10, 1929

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of electing a trustee to fill the vacancy on the Board caused by the death of Eugene J. Bates,

The meeting is called to order at 4:30 P.M., President Sloss presiding.

On Roll Call the following are noted present: Trustees Bender, Cullinan, Deering, Hale, Lacoste, Young and Sloss. Absent: Trustees Pelham, McKinstry, Phelan and Mayor Rolph. Present 7. Absent: 4.

By unanimous vote Mr. Leland W. Cutler is elected trustee to fill the vacancy on the Board caused by the death of Trustee Bates.

There being no further business the meeting adjourned.

Controller and Secretary.

San Francisco, July 1, 1920

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Room, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Sloss presiding.

On Roll Call the following are noted present: Trustees Bender, Cullinan, Cutler, Deering, Hale, Kelham, Young and Sloss. Absent: Trustees Lacoste, McKinstry, Phelan and Mayor Rolph. Present 8; absent 4.

The minutes of the previous meeting are read and approved.

The report of the Librarian is read and filed.

The Chair appoints Trustee Cullinan as a Committee on Buildings, Pictures, etc.

Reports of Standing Committees.

Committee on Books.

Chairman Young presents bills to the amount of $[illegible], to be referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Bender reports bills to the amount of $[illegible], referred to the Finance Committee.

Committee on Buildings, Fixtures, etc.

Chairman Kelham reports bills to the amount of $[illegible], referred to the Finance Committee.

Committee on Branches.

Chairman Lacoste - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$[illegible]
Book Bills	[illegible]
Printing and Binding Bills	[illegible]
Miscellaneous Bills	[illegible]
	$[illegible]

(Nos. 9418 to 9478, inclusive, as reported to the Journal)

Moved that these bills be ordered paid. Roll call on motion, second and carried. Ayes: Trustees Bender, Cullinan, Cutler, Deering, Hale, Kelham, Young and Sloss. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Deering reports and recommends that the Assistant Salary

schedule be adopted, to take effect July 1st, 1929:

Heads of Departments:

Head of Reference Department
Head of Catalog Department

(7) Principals in charge of Departments: $165-175

Branches and stations
Circulation
Librarian's secretary
Music
Newspaper
Order
Periodical

3 First Assistants: 160-170

Catalog department
Reference department

15 Branch Librarians: 140-170

6 Smaller branches $140-160
9 Larger branches 165-175

Assistants: $100-160

Junior: $100-130 (Yearly increase of $10 per month)

Senior: $140-160 (Yearly increase of $10 per month)

Substitutes: 50¢ per hour, not to exceed $90 per month.

Pages: 25¢ per hour during 1st month
30¢ per hour after 1st month

Roll Call on adoption of recommendation. Ayes: Trustees Benner, Cullings, Cutler, Deering, Hale, Kelham, Young and Haas. Noes: None. Adopted.

Committee on Law.

Chairman Cullings - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Trustee Cullings approves the adoption of the following:

RESOLVED: That a copy of the rules and regulations for classification of appointment to, and promotion in the library staff, as drafted by the Committee on Rules and Administration and presented to the Board, be sent to each member of the Board and that said rules and regulations be and they are hereby adopted by the Board as of the date of this meeting, provided, however,- that if any member of the Board, after receiving a copy of said rules and regulations, shall notify the Secretary of the Board, prior to, and that he objects to any provision in said rule and regulations, the promulgation of said rules and regulations shall be deferred until after the next meeting of the Board and the matter of revising said rules and regulations shall be considered by the Board at the next meeting, but in the absence of any such notice the rules and regulations shall be promulgated immediately after July 31, 1929.

adopted unanimously.

It is moved and seconded that the next meeting of the Board be held on Tuesday, August 13, 1929, instead of Tuesday, August 6th. Carried.

There being no further business the meeting adjourned.

Controller and Secretary

San Francisco, August 20, 1929

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such other business as should have been brought before the regular meeting,

The meeting is called to order at 4:30 P.M., President Sloss presiding.

On Roll Call the following are noted present: Trustees Bender, Cullinan, Deering, Kelham, Lacoste, Phelan and Sloss. Absent: Trustees Cutler, Hale, McKinstry, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is received and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Young, Trustee Deering reports bills to the amount of $5380.91. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Bender reports bills to the amount of $599.98. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $[illegible].00. Referred to the Finance Committee.

Chairman Kelham recommends that the floors of the North Beach Branch library be covered with Duraflex tile, at a cost of $1077.00. Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Deering, Kelham, Lacoste, Phelan and Sloss. Noes: none. Adopted.

Committee on Branches.

Chairman Lacoste reports the need of improvements in the various branch libraries. Motion made that the Committee on Building be asked to make a survey of all the branches and submit a report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Trustee Kelham reports bills as follow:

Salary Demands	$178[illegible]
Book Bills	5380.91
Printing and Binding Bills	599.98
Miscellaneous Bills	2813.00
	$[illegible]

Nos. 9276 to 9690, inclusive, as recorded in the Day Book.

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, Cullinan, Deering, Kelham, Lacoste, Phelan and Sloss. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Deering presents the following:

Rules and Regulations Respecting Classification and Salaries of, Appointments to, and Promotions in the Staff of the Public Library and Reading Rooms of San Francisco.

1. Employees of the S.F. Public Library and Reading Rooms, other than one librarian and the secretary and controller, shall be classified as (I) technical and (II) non-technical.

The technical division shall consist of all library assistants, and the non-technical division shall consist of all other employees not classified in the technical division.

The technical division shall be subdivided into four grades, (a) probationers, (b) junior assistants, (c) senior assistants, and (d) heads of departments, principals in charge of departments, branch librarians, and first assistants.

2. Subject to the authority of the board of trustees the librarian shall be director of the technical division and of all substitutes, pages and book-repairers, and the secretary and controllor of the non-technical division, except substitutes, pages and non-repairers.

All employees shall perform such duties as may be assigned to them by proper authority but appointments as heads of departments, principals in charge of departments, first assistants, and all branch librarians shall be made from employees on the list of senior assistants.

3. Candidates for appointment to the technical staff of the library must be not less than eighteen nor more than thirty-five years of age, and graduates of a high school accredited to the University of California or other high school which the librarian shall deem to be of equal scholastic standards. They must pass such preliminary test as the board of trustees may prescribe and, on passing such test, shall be placed on the eligible waiting list in the order of their standing.

As required, candidates on the eligible waiting list, in the order of their standing, shall be appointed to probationary places on the technical staff and while so appointed shall receive a salary of $100 a month. During the first year of each probationer's appointment she shall be on probation and her work shall be closely observed by the heads of the various departments or branches in which she serves and a written report on her work shall be presented to the librarian by each such head of department or branch. If reports show the candidate to be unsatisfactory she may be dropped from the staff at any time during the probationary year.

If the librarian, after considering such reports, is satisfied with her work during the probationary year he shall make a record to that effect and the probationer whose work is so approved shall be permitted and required to take the next subsequent examination for junior assistants. The examination shall be held in the months of April and October of each year if there are approved candidates waiting to take it.

That examination shall cover English and American literature and elementary library science. Texts will be

recommended to candidates taking this examination by the librarian or the various heads of departments.

In marking papers in the examination spelling, composition, and grammatical construction shall be considered and shall count for fifteen per cent of the total.

Those candidates who receive an average of 75 per cent in the examination, provided they shall have received not less than 60 per cent in both literature and library science, shall be placed on the list of junior assistants. Probationers not taking or failing in this examination will be dropped from the library service and shall not be permitted to apply for library service within two years thereafter.

4. Junior assistants who are not graduates of a university or library school approved by the board of trustees shall receive a salary of $110 a month for their first year in that grade, $120 a month for their second year, and $130 a month thereafter so long as they remain junior assistants and in the library service.

Junior assistants who are graduates of a university or library school approved by the board of trustees shall receive a salary of $120 a month for their first year in that grade, and $130 a month thereafter so long as they remain junior assistants and in the library service.

5. Any junior assistant receiving the maximum salary of the junior grade, and whom the librarian in writing certifies to have shown exceptional ability and interest in her work may take the examination for promotion to the grade of senior assistant. The scope of that examination shall include the course of studies of a standard library school. Candidates for the examination shall be examined in the following subjects:

General literature
Classification and cataloging
Bibliography and reference
Book selection
Branch work
Work with children

Texts will be recommended to candidates taking the examination by the librarian or the various heads of departments.

Any graduate of a school of library science approved by the board of trustees, who shall have served the library as a junior assistant for two years or more may be promoted to the grade of senior assistant without examination, provided that the librarian certifies in writing that as a junior assistant she has shown exceptional ability and interest in her work.

Senior assistants shall receive a salary of $140 a month during their first year of service as senior assistants, $150 a month during their second year, and $160 a month during their third and subsequent years in the service.

6. The annual increase in pay shall not be granted to any senior or junior assistant if the librarian reports to the board in writing that she has not exhibited interest and improvement in her work during the previous year. In that event the increase may be granted in a subsequent year if the librarian withdraws his objection.

7. The following positions shall be filled by appointment by the board of trustees, on recommendation of the librarian, and shall carry the monthly salaries specified after the designated positions:

	Minimum	Maximum
Heads of Departments:		
Reference librarian		$250
Chief cataloger		225
Principals in charge of departments:	$165	175
Branches		
Circulation		
Librarian's secretary		
Music		
Newspaper		
Order		
Periodical		
Registration		
First Assistants:	165	175
Catalog		
Reference		
Branch Librarians:		
(Larger Branches)	165	175
Golden Gate Valley		
McCreery		
Mission		
Noe Valley		
North Beach		
Park		
Presidio		
Richmond		
Sunset		

9. Substitutes appointed to fill temporary vacancies in the technical staff shall receive fifty cents an hour but not exceeding a total of $90 per month. They shall be appointed by the librarian and shall work under his direction.

10. Pages shall receive 25¢ an hour in the first month of their service, and 30¢ an hour thereafter. They shall be appointed by the librarian and shall work under his direction.

11. Non-technical employees of the library shall receive such salaries as the law or the board of trustees shall prescribe.

12. These rules and regulations are adopted with the intent that promotions and increases of salary in the library service shall be based on educational and technical qualifications and efficiency, rather than on mere length of service, and are to be interpreted in view of that purpose. The board of trustees for the good of the library service may make exceptions to these rules and regulations. These rules may be modified or revoked without notice and shall not be deemed to confer any contractual or other legal rights on employees or others. Promotions, except from the grade of junior assistant to that of senior assistant, will not be made except to fill vacancies or unless required for the good of the library service.

13. Employees of any grade are subject to be dismissed, placed in a lower grade, or to have their salaries reduced by the board of trustees for the good of the library service.

14. The head of each department or branch shall keep such efficiency records of assistants under her jurisdiction as the librarian may from time to time prescribe, and shall give to the librarian on request a written report on the work and efficiency of any employee under her jurisdiction.

15. When a list of eligibles who have passed the preliminary test and are awaiting appointment shall have been made, it shall stand for not less than one year, provided

there are persons on the list who have not been appointed and who have not refused an appointment when tendered. Any person on the eligible waiting list who shall not accept an appointment when tendered shall be placed at the bottom of the list. Whenever possible in filling temporary vacancies on the technical staff or in making temporary appointments persons on the eligible waiting list shall be preferred to others not regularly employed on the library staff.

Except as herein otherwise provided the board may abolish any eligible waiting list and call for another preliminary test in order to make up a new eligible waiting list whenever it deems such action to be for the good of the library service.

15. Employees who shall be serving their probationary year at the time of the adoption of these rules will not be appointed as junior assistants until and unless they shall have taken the first examination which shall be held for probationers seeking promotion to the grade of junior assistants but such probationers shall be allowed one complete year from the time of the adoption of these rules in which to prepare for the examination and shall, in the meanwhile, be retained as probationers.

All technical assistants who at the time of the adoption of these rules are receiving $140 a month or over shall be immediately classified as senior assistants.

All other technical assistants, except probationers, who shall be such at the time of the adoption of these rules, shall be immediately classified as junior assistants.

16. The librarian, any assistant librarian who may be hereafter appointed, and the controller and secretary, shall not be included in the classified service. They shall hold office at the pleasure of the board of trustees and their salaries shall be prescribed from time to time by the board of trustees.

Motion made that same be adopted and copied in full in the minutes. And the chairman recommends that five hundred (500) copies be printed for distribution. Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Deering, Kelham, Lacoste, Phelan and Flood. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

The Trustees approve Trustee's Pender's signing of the payroll as President, owing to the absence from the city of both the president and the vice-president.

Communications.

From Mrs. Bessie Bates Stoddard, thanking the Board for the copy of the memorial to her father, Eugene J. Bates. Placed on file.

From Grace I. Knoles, submitting her resignation. Accepted.

From Mary A. Byrne, and Alice M. Healy, expressing their thanks to the Board for increase in salary. Placed on file.

President Gloss presents his annual report, which is accepted and ordered sent to the Mayor, together with the reports of the controller and secretary and of the librarian.

Nominations for the office of President for the ensuing year being in order, Trustee Cullinan to be chairman vote elected to the office.

Nominations for the office of first Vice-President being declared in order, Trustee McKinstry is nominated and duly elected first Vice-President.

Nominations for the office of second Vice-President being declared in order, Trustee Kelham is nominated and duly elected.

Trustee Cullinan moves that the thanks of the Board be tendered to Trustee Sloss for the efficient manner in which he has discharged the duties of President.

There being no further business the meeting adjourned.

Controller and Secretary

San Francisco, September 10, 1919

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought to the regular meeting.

The meeting is called to order at 4:30, in the absence of President Cullinan Vice-President McKinstry presiding.

On Roll Call the following are noted present: Trustees Bender, Cutler, Deering, Hale, Lacoste, McKinstry, and Sloss. Absent: Trustees Kelham, Phelan, Cullinan, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the controller and secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Deering reports bills to the amount of $4781.49. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Bender reports bills to the amount of $462.56. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Cutler reports bills to the amount of $2094.09. Referred to the Finance Committee.

Committee on Branches.

Chairman Lacoste - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$16987.04
Book Bills	4781.49
Printing and Binding Bills	462.56
Miscellaneous Demands	2094.09
	$24325.17

(Nos. 9691 to 80 inclusive, as recorded in the Journal)

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, Cutler, Deering, Hale, Lacoste, McKinstry and Sloss. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss no report.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

The matter of appointing a dean of women, or an assistant to the Librarian, was discussed and was referred to the Committee on Rules and Administration for recommendation.

Communications.

From Ansley K. Salz, secretary of the Association for Piazzoni Murals for the San Francisco Public Library Building, advising that the full amount of twenty-five thousand dollars ($25,000.00) had been raised by public subscription. Placed on file.

There being no further business the meeting adjourned.

Geo. A. Hill

Controller and Secretary.

San Francisco, October 1, 19[illegible]

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M. President Cullinan presiding.

On Roll Call the following are noted present: Trustees Bender, Cutler, Hale, Kelham, Lacoste, McKinstry and Cullinan. Absent: Trustees Deering, Phelan, Sloss, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Deering, Trustee McKinstry reports bills to the amount of $7678.48. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Bender reports bills to the amount of [illegible]. Referred to the Finance Committee.

Committee on Buildings, Fixtures, etc.

Chairman Kelham reports bills to the amount of [illegible]. Referred to the Finance Committee.

The Committee recommends that the following work be done:

at the McCreery Branch Library:

2 new wooden gates, 2 single bookcases and 1 double bookcase, be installed; and the existing rubber covering on the steps of the bookcases be replaced with battleship linoleum with brass nosing, at a cost of $[illegible].

at the Main Library:

Changes to be made in the newspaper department, at a cost of $350.00.

Main floor-entrance to book stack room, installing [illegible] doors with transoms, etc. to match existing entrance, at a cost of $227.00.

Roll Call on adoption of recommendation: Ayes: Trustees Bender, Cutler, Hale, Kelham, Lacoste, McKinstry and Cullinan. Noes: none. Carried.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follows:

Salary Demands	[illegible]
Book Bills	7678.48
Printing and Binding Bills	[illegible]
Miscellaneous Bills	[illegible]
	[illegible]

(Nos. 41 to 455, inclusive, as recorded in the Journal.)

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, Cutler, Hals, Kelham, Lacoste, McKinstry and Cullinan. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

The librarian recommends that the library station at the Boys' and Girls' Aid Society be discontinued. On motion duly carried the same is ordered done.

Communications.

From Mr. Gus H. Pollack, asking if the Library funds were sold, whether the Board of Trustees would use this money for the erection of a branch library building in the Richmond District.

The Secretary is instructed to advise Mr. Pollack that it is the desire of the Board to erect another branch library in this district out of any sufficient funds that may become available and legally applicable for that purpose, whether derived from the sale of bonds, or otherwise.

There being no further business the meeting adjourned.

Controller and Secretary

San Francisco, November 5, 1929

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Cullinan presiding.

On Roll Call the following are noted present: Trustees Bender, Cutler, Deering, Kelham, Lacoste, Sloss and Cullinan. Absent: Trustees Hale, McKinstry, Phelan, Young and Mayor Rolph. Present 7. Absent 5.

Minutes of the previous meeting are read and approved.

Report of the Controller and Secretary is read and ordered filed.

Report of the Librarian is received and ordered filed.

The Chair appoints Trustee Lacoste a temporary member of the Committee on Printing and Binding.

Reports of Standing Committees.

Committee on Books.

Chairman Deering reports books to the amount of $11419.29. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Bender reports bills to the amount of $1059.00. Referred to the Finance Committee.

Committee on Buildings, Fixtures, etc.

Chairman Kelham reports bills to the amount of $[illegible]. Referred to the Finance Committee.

The Committee recommends the purchase of

1	electric scrubbing machine	$[illegible]
1	electric vacuum cleaner	140
		[illegible]

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cutler, Deering, Kelham, Lacoste, Sloss and Cullinan. Noes: none. Carried.

Committee on Branches.

Chairman Lacoste - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Trustee Kelham reports bills as follow:

Salary Demands	$[illegible]
Book Bills	11419.29

Printing and Binding Bills $2059.
Miscellaneous Bills 3[illegible]8.34
33502.94

(Nos. 616 to 849, inclusive, as recorded in the Journal)

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, Cutler, Deering, Kelham, Lacoste, Sloss and Cullinan. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

1. That Miss Pauline Roy be appointed Principal in charge of children's work, and that her salary be increased from $160 to $165 a month commencing on November 1, 1929.

2. That Miss Margaret Windele be appointed on a year's probation commencing on November 1, 1929, as Principal in charge of branches, at a salary of $175 per month.

3. That a minimum salary of one hundred dollars ($100) per month and a maximum of one hundred and ten dollars ($110) per month be paid to book-repairers.

4. That Mrs. Josephine C. Nolan be made chief book-repairer, and that her salary be increased from $110 to $125 per month, commencing on November 1, 1929.

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cutler, Deering, Kelham, Lacoste, Sloss and Cullinan. Noes: none. Adopted.

Chairman Sloss reports that some of the employees had objected to certain increases in salary that had been made and had also taken exception to the fact that they were to be [illegible] nation in order to be promoted from the grade of junior assistant to that of senior assistant. The Committee on Rules had carefully considered this matter and decided to let the rules as adopted on July first, stand.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From the College Hill Community Center, requesting that a circulating library station be installed in their headquarters. Referred to the Committee on Branches.

From the West Portal School Parent Teachers Association, requesting that a branch library be established in the West Portal District. The Secretary is instructed to advise the Association that the Trustees have no funds at their disposal for this purpose.

There being no further business the meeting adjourned.

[illegible]
Controller and Secretary.

San Francisco, December , 1929

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Cullinan presiding.

On Roll Call the following are noted present: Trustees Pender, Deering, Hale, Kelham, Lacoste, McKinstry, Sloss and Cullinan. Absent: Trustees Cutler, Phelan, Young and Mayor Rolph. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books

Chairman Deering reports bills to the amount of $8747.5[illegible]. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Pender reports bills to the amount of $2045.41. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $1956.16. Referred to the Finance Committee.

The Committee recommends that the following painting and tinting be done:

Main Library	$380
Mission Branch	110
McCreery Branch	510
North Beach Branch	315
Richmond Branch	190
Park Branch	465
Presidio Branch	590
Noe Valley Branch	500
Sunset Branch	420
Golden Gate Valley Branch	400
Estimated total	$3860

Also, that the walls in the lower hall of the Main Library, South side of the building, be painted.

Roll Call on adoption of recommendation. Ayes: Trustees Pender, Deering, Hale, Kelham, Lacoste, McKinstry, Sloss and Cullinan. Noes. None. Adopted.

Trustee Phelan enters and takes his seat.

Committee on Branches.

Chairman Lacoste - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$16021.79
Book Bills	8747.52
Printing and Binding Bills	2045.41
Miscellaneous Bills	1956.16
	$28770.88

(Nos. 850-1245 inclusive, as recorded in the Journal)

and moves that these bills be ordered paid. Roll Call on adoption of recommendation. Ayes: Bender, Deering, Hale, Kelhan, Lacoste, McKinstry, Phelan, Sloss and Sullinan. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss recommends that the following rules be adopted, and that one thousand (1000) copies be printed:

Rules for the Staff. Hours.

The library shall be open on week days from 9 A.M. to 10 P.M and on Sundays from 1:30 P.M to 5 P.M. It shall be closed on the following legal holidays:

New Year's Day
Washington's Birthday
Memorial Day
Independence Day
Labor Day
Admission Day
Thanksgiving Day
Christmas Day

and on 5 P.M. on the evenings before Christmas and New Year's Day. When Christmas Day or New Year's Day falls on a Sunday, the library shall remain closed on both Sunday and Monday. When the other above named legal holidays fall on Sunday, the library shall be open on Sunday and closed on Monday.

Employees on full time shall work forty-two hours a week, and, in addition, those who are assigned to Sunday duty shall work three and one-half hours every third Sunday.

No account shall be taken of work performed before or after scheduled hours, nor does such work give any right of absence during prescribed hours.

Conduct While on Duty.

Employees while on duty must confine themselves strictly to library work. They must not engage in loud conversation, nor in reading except such as is necessary in the performance of their duties or in line with their work, nor in any other personal use of library time.

They must at all times treat the patrons of the library with courtesy, consideration, and impartiality, avoiding any form of favoritism on behalf of any friend or patron.

Strict punctuality is required of all employees. They must be ready to begin work at the hour assigned, and they must not leave their posts of duty nor put on their wraps before the actual termination of their working hours.

They will be expected to perform cheerfully and to the best of their ability such duties as are assigned to them by their superior officers.

Calls other than those on library business will be permitted during working hours only in very exceptional cases. The use of the telephone is prohibited except for library purposes, during working hours, and employees should discourage their acquaintances from calling them up at the

library, as no employee will be called to the telephone during business hours.

Borrowing Books

Employees will not be permitted to take books out on which there are reserves, or which have been listed in the Library Bulletin less than three weeks. No book or periodical of any sort shall be removed from any department or taken from the building without a record of the same being left with the attendant in charge.

Attendance at Library Meetings.

Employees will be allowed their time for attending library conventions or meetings when their work can be so arranged as to avoid the employment of additional help, and when the service of the library will not be impaired by their absence.

Sick Leave.

During each calendar year, not more than fourteen days' leave for illness, with full pay, may be allowed to regularly appointed, full-time employees.

Absence.

Employees must not absent themselves from service without previously obtaining permission from the librarian. For good cause, leave of absence may be granted by the librarian for a period not exceeding one week. For a longer leave, action by the Committee on Rules and Administration must be taken upon individual cases. Application for same must be made in writing, giving full information regarding the request.

When prevented from attendance by reason of illness or from any other unforeseen cause, the employee must notify the librarian as soon as possible. During the absence of the employee the librarian will designate the substitute for her place. Substitutes will not be assigned to fill places during such absence for less than three hours.

Employees will not be allowed to make up for time lost through absence unless, in the opinion of the librarian, it will be to the advantage of the library.

Deductions for Absence.

For all absence from service, other than for vacation, sick leave, or attendance at library meetings the salary of the employee shall be forfeited. Employees whose services are required on all open days shall forfeit one-thirtieth of their respective monthly salaries for every full day of their absence, and a proportionate amount shall be deducted for any less absence.

Substitute Work.

No extra pay shall be allowed employees acting as substitutes except for work done outside their regular schedule hours, and then such extra work shall be paid for at the rate of their monthly salaries.

Vacations.

During each calendar year, the librarian shall grant to all full-time employees a vacation of three consecutive weeks. The time thus granted shall be without loss of salary. No vacation shall, however, be granted to any employee who is serving less than full time or who has not been employed a number of the staff of the library for at least six months next preceding. That the service of the library may not be impaired, the times in which such vacations are to be taken by the respective employees shall be designated by the Librarian.

This vacation is authorized in order that the library may be benefited by the renewed vigor and strength of the employee,

and is allowed with the understanding that the employee will utilize the time so granted for rest and recuperation, and will not engage in any other occupation. Employees will not be permitted to cumulate in successive years the time allowed for vacation. The vacation period shall be approximately from May 15 to August 15 of each year.

Complaints.

All complaints must be made to the Librarian, and if not satisfactorily adjusted by him must be submitted in writing to the Chairman of the Committee on Rules and Administration. Complaints are not to be taken up with the individual members of the Board.

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Deering, Hale, Kelham, Lacoste, McKinstry, Phelan, Sloss and Sullivan. Noes: none. Adopted.

The Committee recommends that, in accordance with the rules, that the salaries of Miss Dunne and Miss Comte be increased ten dollars per month, beginning with July 1, 1929.

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Deering, Hale, Kelham, Lacoste, McKinstry, Phelan, Sloss and Sullivan. Noes: none. Adopted.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

There being no further business the meeting adjourned.

[illegible]

Controller and Secretary.

San Francisco, January 14, 1930

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:15 P.M., in the absence of President Cullinan Vice-President McKinstry presiding

On Roll Call the following are noted present: Trustees Pender, Deering, Hale, Kelham, Lacoste, Sloss and McKinstry. Absent: Trustees Cutler, Phelan, Cullinan and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed

Reports of Standing Committees.

Committee on Books.

Chairman Deering reports bills to the amount of $12658.71. Referred to the Finance Committee.

Committee on Printing and Binding

Chairman Pender reports bills to the amount of $3.76.23 referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $6479.73 referred to the Finance Committee.

The Committee recommends the purchase of the following:

8	18-tray card catalog cabinets, to intermember with those in the ORDER department,	ea [illegible]	$612.00
1	card catalog cabinet, for the MUSIC department		79.45
1	card catalog cabinet for the RICHMOND BRANCH		79.45
			770.90

Roll Call on adoption of recommendation. Ayes: Trustees Pender, Deering, Hale, Kelham, Lacoste, Sloss and McKinstry. Noes: none. Adopted.

Committee on Branches.

Chairman Lacoste - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

1-14-30

Salary Demands	$16320.07
Book Bills	12658.71
Printing and Binding Bills	3276.29
Miscellaneous Demands	6479.73
	$38734.80

(Nos. 1246 to 1642, inclusive, as recorded in the Journal.)

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, Deering, Hale, Kelham, Lacoste, Sloss and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That, in accordance with "THE RULES FOR LIBRARY SERVICE,"

the following increases in salary be made:

Beginning September 1st: Mrs. E. Parker, $140 to $150
" December 1st: Mrs. Phyllis Welch $140 to $150
" January 1st: Miss P. Luschnat $110 to $120

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Deering, Hale, Kelham, Lacoste, Sloss and McKinstry. Noes: none. Adopted.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

From the Northern Federation of Civic Organizations, thanking the Board for the changes made in the Newspaper department.

There being no further business the meeting adjourned

Controller and Secretary.

San Francisco, February 11, 1930

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Librar , Civic Center, for the purpose of listening to reports of Committees and for the transaction of such business as should have been brought before the regular meeting, _____

The meeting is called to order at 4:20 P.M., in the absence of President Cullinan, Vice-President McKinstry presiding. _____

On Roll Call the following are noted present: Trustees Deering, Kelham, Lacoste, Close and McKinstry. Absent: Trustees Cullinan, Cutler, Whelan, Young and Mayor Rolph. Present 5. Absent 4. _____

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed. _____

The report of the Librarian is received and ordered filed.

The Chair appoints Trustees Lacoste [illegible] on the Committee on Printing and Binding. _____

Reports of Standing Committees.

Committee on Books.

Chairman Deering reports bills in the amount of $[illegible] referred to the Finance Committee. _____

Committee on Printing and Binding.

Chairman Render reports bills in the amount of $[illegible] referred to the Finance Committee. _____

Committee on Building, Fixtures, &c.

Chairman Kelham reports bills in the amount of $[illegible] referred to the Finance Committee. _____
The Committee recommends the purchase of

1 Card catalog cabinet for the Catalog Department, est. cost $[illegible]

Roll Call on adoption of recommendation. Ayes: Trustees Deering, Cherbin, Cole, Kelham, Lacoste, Close and McKinstry. Noes: None. Carried. _____

Committee on Grounds.

Chairman Lacoste reports on the request of Mr. [illegible] for a library station in the [illegible] District, and recommends that the request be granted. Trustees and recommends that the request be [illegible] Committee. _____

Committee on Municipal Relations.

Chairman Cole - no report. _____

Committee on Public and Legal.

Chairman Cole reports bills in the amount of $[illegible] _____

Salary Demands	$164[illegible]
Book Bills	5687.93
Printing and Binding Bills	3816.24
Miscellaneous Bills	3896.44
	$31[illegible].56

Nos. 1[illegible] to 20[illegible], inclusive, to be recorded in the Journal.

[illegible] moved that these bills be ordered paid. Roll Call on adoption of motion: Ayes: Trustees Bender, Doering, Hale, Kelham, Lacoste, Closs and McKinstry. Noes: none. Adopted.

Chairman Hale recommends that $20,000. be added to the Book Fund. Roll Call on adoption of recommendation: Ayes: Trustees Bender, Doering, Hale, Kelham, Lacoste, Closs and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Closs - no report.

Committee on Law.

Chairman Closs - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

There being no further business the meeting adjourned.

[illegible]

Controller and Secretary

San Francisco, March 1, 1920

The President having called a regular meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees relative and transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:30 P.M., in the absence of President Cullinan, Vice-President Wallace presiding.

On Roll Call the following are noted present: Trustees Dunlap, Keeling, Hale, Kelham, Lacoste, Sheehan, Unger and Wallace. Absent: Trustees Cullinan, Cutler, Young and Mayor Rolph. Present at the hour 4.

The minutes of the previous meeting are read and approved.

The report of the Librarian is received and ordered filed.

The report of the Controller and Secretary is read and ordered filed.

The Chair appoints Trustee Dunlap as a temporary member of the Committee on Printing and Binding.

Reports of Standing Committees.

Committee on Rules.

Chairman Unger reports bills in the amount of $[illegible] to the Finance Committee.

Committee on Printing and Binding

Chairman Unger reports bills in the amount of $[illegible] to the Finance Committee.

Committee on Building, Grounds, etc.

Chairman Kelham reports bills in the amount of $[illegible] to the Finance Committee.

The Committee recommends the purchase of

1 L.C. Smith typewriter
1 Rug for Librarian's office
1 Rug for Secretary's office

Roll Call on adoption of recommendation. Ayes: Trustees Dunlap, Keeling, Hale, Kelham, Lacoste, Sheehan, Unger and Wallace. Carried.

Committee on Branches.

Chairman Lacoste - no report.

Committee on Municipal Relations.

Chairman Sheehan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills in the amount of $[illegible]

Salary Demands	[illegible]
Book Bills	734.45
Printing and Binding Bills	1801.45
Miscellaneous Bills	3147.42
	[illegible]

(Nos. 2043-2111, inclusive, as recorded in the Journal).

and moves that these bills be ordered paid. Ayes: Trustees Chandler, Darling, Hale, Kellogg, Lacoste, Phelan, Sloss and McKinstry. Carried. Adopted.

Committee on Rules and Administration

Chairman Sloss reports and recommends as follows:

1. That, according to the "Rules for Library Service," the salary of Miss Dewey Markwell be increased from $100 to $150 per month, beginning with February 1st, 1930.

2. That the sum of $[illegible].00 be added to the regular salary of Mr. William Bastian. This sum does not increase or increase the salary of Mr. Bastian is paid fifty cents per hour for a daily [illegible] hour, while the operator is paying her [illegible].

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

New Business.

Motion made that the President appoint a committee [illegible] with accident three other members of the Board, to look into the matter of the theft and mutilation of library books. Carried. The [illegible] appointed Trustee Hale chairman of this committee.

Communications.

From Mrs. Helen Todd, [illegible] a leave of absence from April [illegible] to November 1st., 1930. Granted.

There being no further business the meeting adjourned.

[illegible]
President and Secretary.

San Francisco, April 8, 1930

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting, the

Meeting is called to order at 4:15 P.M., in the absence of President Cullinan, Vice-President McKinstry presiding.

On Roll Call the following are noted Present: Trustees Bender, Cutler, Deering, Hale, Kelham, Lacoste and McKinstry. Absent: Trustees Cullinan, Phelan, Sloss, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary are read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Deering reports bills to the amount of $7876.46. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Bender reports bills to the amount of $3462.86. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $3823.74. Referred to the Finance Committee.

Committee on Branches.

Chairman Lacoste - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follows:

Salary Demands	$16141.28
Book Bills	7876.46
Printing and Binding Bills	3462.86
Miscellaneous Bills	3823.74
	$31304.34

(Nos. 2442-2846, inclusive, as recorded in the Journal.)

and moves that these bills be ordered paid. Ayes: Trustees Bender, Cutler, Deering, Hale, Kelham, Lacoste, and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss - no report.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

There being no further business the meeting adjourned.

[illegible]
Controller and Secretary.

San Francisco, May 1., 1924

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:07 P.M., in the absence of President Cullinan Vice-President McKinstry presiding.

On Roll Call the following are noted present: Trustees Bender, Cutler, Deering, Hale, Kelham, Lagoste, McKinstry. Absent: Trustees Cullinan, Phelan, Stowe, Young and Mayor Rolph. Present 7 Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Deering reports bills to the amount of $7127.45. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Bender reports bills to the amount of $[illegible]. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $[illegible]. Referred to the Finance Committee.

Committee on Finance.

Chairman Lagoste - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Printing and Lamps.

Chairman Hale reports bills as follows:

Salary Demands	$[illegible]
Book Bills	[illegible]
Printing and Binding Bills	[illegible]
Miscellaneous Bills	[illegible]
	$[illegible]

(Nos. 2847-2883 inclusive, as recorded in the Journal)

and moves that these bills be approved. Ayes: Trustees Bender, Cutler, Deering, Hale, Kelham, Lagoste and McKinstry. [illegible]

MAY 13 19

Chairman Hale reports that the Finance Committee of the Board of Supervisors is willing to increase the tax rate one quarter of one per cent, in addition to what the library had last year, providing that the Library set aside $25,000, plus $50,000 which they will make available through the sale of unsold bonds, for the erection of a branch library in the Park-Presidio District.

Chairman Hale recommends that if this appropriation is made, that the Board of Library Trustees set aside $75,000 for the erection of this branch library, provided that $50,000 is made available, in addition to this amount.

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Butler, Deering, Hale, Kelham, Lacoste and McKinstry. Noes: none. Carried.

Communications.

From the National Electric Light Association, requesting that they be allowed to floodlight the library building during the convention of the Association (June 16-June 20). Motion made that permission be granted. Carried, Truetee Kelham not voting.

Committee on Rules and Administration

Chairman Sloss - no report.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

There being no further business the meeting adjourned.

Secretary.

San Francisco, June 10, 1920

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to report of committees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:15 P.M., in the absence of President Cullinan, Vice-President McKinstry presiding.

On Roll Call the following are noted present: Trustees Cutler, Deering, Hale, Kelham, Lacoste, Sloss and McKinstry. Absent: Trustees Pender, Cullinan, Phelan, Young and Mayor Rolph. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the controller and Secretary is received and ordered filed.

The report of the librarian is received and ordered filed.

The Chair appoints Trustee Sloss as a temporary member of the Committees on Printing and Binding and Building and Fixtures.

Reports of Standing Committees.

Committee on Books.

Chairman Deering reports bills to the amount of $[illegible] referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Pender, Trustee Cutler reports bills to the amount of $1944.15. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Trustee Cutler reports bills to the amount of $2047.11. Referred to the Finance Committee.

The Committee recommends that alterations be made in the shelving in the Patent room, at a cost of $181.20. Roll Call on adoption of recommendation. Ayes: Trustees Cutler, Deering, Hale, Kelham, Lacoste, Sloss and McKinstry. Noes: none. Adopted.

Committee on Franchise.

Trustee Lacoste - no report.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follows:

Salary Demands	$[illegible]
Book Bills	[illegible].92
Printing and Binding Bills	1944.15
Miscellaneous Bills	[illegible].11
	[illegible]

(Nos. 3250-3676, inclusive, as recorded in the Journal)

[illegible] moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Cutler, Deering, Hale, Kelham, Lacoste, Sloss and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Sloss reports and recommends as follows:

That the salaries of the following assistants be increased, commencing with June 1, 1930:

From $110 to $120: Mrs. Hilde Davis
Miss Edith [illegible]. Unsworth
Miss Geraldine Whitney
From $140 to $130: Miss Florence Rabe

Roll Call on adoption of recommendation. Ayes: Trustees Cutler, Deering, Hale, Kelham, Lacoste, Sloss and McKinstry. Noes: none. Adopted.

Committee on Law.

Chairman Sloss - no report.

Committee on Welfare of Employees

Chairman McKinstry - no report.

New Business.

Trustee McKinstry recommends that a matron be engaged for the ladies' rest room, at a salary of sixty-five dollars ($65.00)
Roll Call on adoption of recommendation. Ayes: Trustees Cutler, Deering, Hale, Kelham, Lacoste, Sloss and McKinstry. Noes: none. Adopted.

On motion duly carried Librarian Robert Rea is authorized to attend the June convention of the American Library Association, to be held in Los Angeles, his expenses to be paid by the Library.
Roll Call on adoption of motion. Ayes: Trustees Cutler, Deering, Hale, Kelham, Lacoste, Sloss and McKinstry. Noes: none. Adopted.

The Board of Education is requested to consent to the transfer to the Library Trustees of the school lot on Thirty-sixth avenue and Anza street, this site to be used for the erection of a branch library.

Communications.

From Miss Anita J. Murray, requesting [illegible] vacation. Granted.

From Clifford S. Allred, notifying that the rate of the premium [illegible] by the library on Ocean avenue, near Ashton avenue, will be increased from $40 to $60 per month, beginning with July 1, 1930. Placed on file.

There being no further business the meeting adjourned.

[illegible]
Controller and Secretary

San Francisco, August 9, 1926

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library Civic Center.

Meeting called to order at 4:10 P.M., President Pelham presiding.

On Roll Call the following are noted present: Trustees Deering, Heering, Hale, Lacoste, McKinstry, Young and Pelham. Absent: Trustees Cutler, Kelham, Phelan, Sloss and Wagner Voigt. Present 5. Absent 5.

Minutes of the previous meeting are read and approved.

Report of the controller and secretary was read and filed.

Report of the Librarian is read and filed.

Reports of Standing Committees.

Committee on Books.

Chairman Deering reports bills in the amount of $[illegible] for June and $2569.70 for July. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Pelham reports bills in amount of $[illegible] for June and $[illegible].60 for July. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Deering reports bills in the amount of $ 408.93 for June and $[illegible] for July. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

[illegible]

Roll Call on adoption of recommendations. Ayes: Trustees Deering, Hale, Lacoste, McKinstry, Young and Pelham. Carried.

Committee on Municipal Relations.

Chairman Phelan - no report.

Committee on Ordinances.

Chairman Lacoste - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follows: [illegible]

June

Salary Demands	[illegible]
Book Bills	166.[illegible]
Printing and Binding Bills	[illegible]
Miscellaneous Bills	[illegible]
	[illegible]

(Nos. 3677-4086 inclusive, as recorded in the Journal)

July

Salary Demands	[illegible]
Book Bills	[illegible]
Printing and Binding Bills	[illegible]
Miscellaneous Bills	[illegible]
	[illegible]

(Nos. [illegible], inclusive, as recorded in the Journal)

[illegible] moved that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, [illegible], Hale, [illegible] and Cullinan. Noes: none. Carried.

Committee on Law.

Chairman Sloss - no report.

Committee on Rules and Administration.

In the absence of Chairman [illegible], Trustee McKinstry reports and recommends as follows:

That the following assistants have their salaries increased, beginning with July 1, 1920:

Miss Margaret [illegible], from [illegible] to [illegible]
Miss Agatha Ingersoll [illegible]
Miss Natalie [illegible]
Miss Josephine [illegible]

Roll Call on adoption of recommendation. Ayes: Trustees Bender, [illegible], Hale, Lacoste, McKinstry, [illegible] and Cullinan. Noes: none. Carried.

Committee on Welfare of Employees.

Chairman McKinstry - no report.

Communications.

[illegible] requests an increase [illegible] Referred to the Committee on Rules.

From the [illegible] Referred to the Committee on Rules and Administration.

From [illegible] of the staff, [illegible] amounting to [illegible].75, was stolen. [illegible]

Motion made and carried that [illegible] inform the entire staff that in future the library [illegible]

[illegible] Trustee McKinstry is nominated and duly elected [illegible]

[illegible] Trustee [illegible] is nominated and duly elected [illegible]

Nominations for the office of second vice-president being declared in order, Trustee Benin is nominated and duly elected second vice-president.

There being no further business the meeting adjourned.

Geo. R. Mull.
Controller and Secretary.

San Francisco, September 7, 1920

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:04 P.M. President Atkinson presiding.

On Roll Call the following were noted present:Chandler, Cathlow, Cutler, Daroute, Close, Young and McMurtry. Absent: Trustees Dunlap, Dale, Telham and Mayor Rolph. Present 7. Absent 4.

The minutes of the previous meeting are read and approved.

Report of the Controller and Secretary is read and ordered filed.

Report of the Librarian is received and ordered filed.

The Chair appoints Trustees Young and Close temporary members of the Committee on Finance and Audit.

Reports of Standing Committees:

Committee on Books.

Chairman Chandler reports bills to the amount of $1000.00. Referred to the Finance Committee.

Committee on Printing and Binding.

Chairman Cutler reports bills to the amount of $1771.. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Mildred Brooks Daroute Secretary reports bills to the amount of $1870.17. Referred to the Finance and Audit Committee.

Committee on Practice.

Chairman Daroute - No report.

Committee on Municipal Relations.

Chairman Dale - No report.

Committee on Finance and Audit.

In the absence of Chairman Dale Trustee Young reports bills as follows:

Salary Warrants	[illegible]
Book Bills	[illegible]
Printing and Binding Bills	$1771.[illegible]
Miscellaneous Bills	[illegible]
	[illegible]

[illegible] and ordered filed in the Journal.

[illegible] bills be ordered paid. [illegible] Ayes: Trustees Chandler, Cathlow, Cutler, Daroute, Close, Young and McMurtry. Noes: None. [illegible]

Committee on Relief and Administration

Chairman Deering - no report.

Committee on Law.

Chairman Sullivan - no report.

Committee on Welfare of Employees.

Chairman Lacoste - no report.

New Business.

The matter of appointing an assistant to the Librarian is referred to the Committee on Rules and Administration.

Trustee McKinstry calls attention to the need of a telephone in the music room. It is moved and seconded that a telephone be installed.

Roll Call on adoption of motion: Ayes: Trustees Deering, Sullivan, Cutler, Lacoste, Lloyd, Young and McKinstry. Motion carried.

The death of Trustee Phelps is reported. It is ordered that the Secretary be instructed to prepare a suitable memorial.

The Secretary calls attention to the fact that many books have been left out, and that he believes it would be well to collect the money with the city treasurer. Carried.

There being no further business the meeting adjourned.

G. A. Mundell

Secretary and Librarian

San Francisco, October 7, 1938

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M. President McKinstry presiding.

On Roll Call the following are noted present: Trustees Cullinan, Deering, Kelham, Lacoste, Sloss, Young and McKinstry. Absent: Trustees Bender, Cutler, Hale and Mayor Rolph. Present 7. Absent 4.

The minutes of the previous meeting are read and approved.

Report of the Controller and Secretary is read and ordered filed.

Report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Bender, Trustee Young reports bills to the amount of $11961.24. Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Cutler, Trustee Young reports bills to the amount of $3017.05. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $[illegible]. Referred to the Finance Committee.
The Committee recommends the purchase of

4 new L.C. Smith typewriters @ [illegible]	$[illegible]
less 10 and 10%	77.50
	[illegible]
credit by old machines	77.50
	[illegible]
1 electrical compressor, to operate automatic temperature control system	[illegible]

Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Kelham, Lacoste, Sloss, Young and McKinstry. Noes: None. Adopted.

Chairman Hale entered and took his seat.

Committee on Branches.

Chairman Lacoste - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$16451.33
Book Bills	11961.24
Printing and Binding Bills	3017.05
Miscellaneous Bills	2524.55
	$33954.17

(Nos. 4935-5350 inclusive, as recorded in the Journal)

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, Sloss, Young and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Deering - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman Lacoste - no report.

New Business.

To fill the vacancy caused by the death of Trustee Phelan, Trustee Young, seconded by Trustee Cullinan, nominates Edward F. O'Day. There being no further nominations, the Secretary is instructed to cast the ballot for Edward F. O'Day.

The secretary casts the ballot and Mr. Edward F. O'Day is duly elected trustee.

Trustees Young, Cullinan and Deering are appointed a committee of three to notify Mr. O'Day of his election.

There being no further business the meeting adjourned.

Controller and Secretary.

San Francisco, November 4, 1930

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:10 P.M., President McKinstry presiding.

On Roll Call the following are noted present: Trustees Bender, Cullinan, Cutler, Hale, Lacoste, O'Day, Young and McKinstry Absent: Trustees Deering, Kelham, Sloss and Mayor Rolph. Present 5. Absent 4.

Minutes of the previous meeting are read and approved.

Report of the Controller and Secretary is read and ordered filed.

Report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Bender reports bills to the amount of $[illegible]. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

1. New books for the Main Library: 750v. $1875.00

2. Additional copies for the Main Library, Branches and Deposit Stations: reprints [illegible]v. [illegible]
new [illegible]v. [illegible]

3. Replacements for the Main Library, Branches and Deposit Stations: [illegible]v. [illegible]

[illegible]v. [illegible]

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Cutler, Hale, Lacoste, O'Day, Young and McKinstry. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Cutler reports bills to the amount of $[illegible]. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Cutler reports bills to the amount of $3025.91. Referred to the Finance Committee.
The Committee recommends the purchase of

1 Picture cabinet for the Juvenile Room $10.00

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Cutler, Hale, Lacoste, O'Day, Young and McKinstry. Noes: none. Adopted.

Committee on Branches.

Chairman Lacoste - no report.

NOV - 4 '30

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$16786.08
Book Bills	9978.09
Printing and Binding Bills	2293.89
Miscellaneous Bills	3045.91
	$32103.97

(Nos. 5351-5766, inclusive, as recorded in the journal.)

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, Cullinan, Cutler, Hale, Lacoste, O'Day, Young and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration.

In the absence of Chairman Deering Trustee Cullinan reports and recommends as follows:

Report on the written examination of probationary assistants to the grade of junior assistants:

	Elementary library science	Literature	Average	No.
Donovan, Geraldine	41.1	44	86.1	1
Maleted, Anne	40.2	41.5	81.7	2
Craddock, Harriet	35.6	45	80.6	3
Pickert, Ruth	39.2	41	80.2	4
Hamm, Margie	35.2	42	77.2	5
Tapples, Florence	39.3	37	76.3	6
Mills, Ruth	37.7	38	75.7	7
Forrester, Marian	36	39.5	75.5	8
Whitney, Vivian	36.5	36	72.5	9
McDevitt, Kathleen	30.8	36.5	67.3	10
Hetrick, Phoebe	34.8	32.5	67.3	11
McBride, Betty	34.7	17.5	52.2	12

Credits:
Elementary library science - 50
Literature - 50

Final report on examination of junior assistants to the grade of senior assistants:

	Written Examination	Practical Work in Library	Average	No.
McDonnell, Ada	35.2	42.5	77.7	1
Levy, Anita	34.9	32.5	67.4	2

Credits:
Written examination - 50
Practical work in library - 50

The Committee presents the following report submitted by the Librarian:

According to the Rules and Regulations for the staff, which were recently adopted, two written examinations were held in October. Two junior assistants took the examination to be promoted to the senior grade and twelve probationary assistants took the examination to be promoted to the junior grade.

These were the first written examinations held since the rules

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$16786.08
Book Bills	9978.09
Printing and Binding Bills	2293.89
Miscellaneous Bills	3025.91
	$32083.97

(Nos. 5351-5766, inclusive, as recorded in the journal.)

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, Cullinan, Cutler, Hale, Lacoste, O'Day, Young and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration.

In the absence of Chairman Deering Trustee Cullinan reports and recommends as follows:

Report on the written examination of probationary assistants to the grade of junior assistants:

	Elementary library science	Literature	Average	No.
Donovan, Geraldine	41.1	44	85.1	1
Melsted, Anne	40.2	41.5	81.7	2
Craddock, Harriet	35.6	45	80.6	3
Fickert, Ruth	39.2	41	80.2	4
Hamm, Margie	35.2	42	77.2	5
Tapples, Florence	39.3	37	76.3	6
Mills, Ruth	37.7	38	75.7	7
Forrester, Marian	36	39.5	75.5	8
Whitney, Vivian	36.5	36	72.5	9
McDevitt, Kathleen	30.8	36.5	67.3	10
Hetrick, Phoebe	32.8	33.5	66.3	11
McBride, Betty	34.7	17.5	52.2	12

Credits:
Elementary library science - 50
Literature - 50

Final report on examination of junior assistants to the grade of senior assistants:

	Written Examination	Practical Work in library	Average	No.
McDonnell, Ada	35.3	42.5	77.8	1
Levy, Anita	34.9	37.5	67.4	2

Credits:
Written examination - 50
Practical work in library - 50

The Committee presents the following report submitted by the librarian:

According to the Rules and Regulations for the staff, which were recently adopted, two written examinations were held in October. Two junior assistants took the examination to be promoted to the senior grade and twelve probationary assistants took the examination to be promoted to the junior grade.

These were the first written examinations held since the rules

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman Lacoste - no report.

New Business.

Chairman Kelham recommends that a new ventilating system be installed, at a cost of four thousand two hundred and fifty-five and ninety one-hundredths dollars ($4255.90).

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Cutler, Kelham, Lacoste, O'Day, Young and McGinnity. Noes: none. Adopted.

Communications.

From Miss Theresa V. McCafferty, requesting a leave of absence of four months, from December first to April first, 1931. Granted.

Mrs. M.P. Woerner, requesting an extension of six months to her present leave of absence. The secretary is instructed to inform Mrs. Woerner that her leave will expire on December 31, 1930.

From the Superintendent of Schools, advising that the lot on 37th Avenue, between Anza and Geary streets, would be transferred to the Public Library Trustees providing the library trustees make a proper payment for the land so transferred. Placed on file.

Trustee Cullinan presents the following memorial upon the death of James D. Phelan, which is adopted:

Memorial Upon The Death of

James Duval Phelan

James Duval Phelan, whose death occurred August 7th, 1930, was the senior member of the board of library trustees in term of service at the time of his death.

He was elected trustee November 14th, 1895. He resigned his regular membership on January 5th, 1897, when he became Mayor and an ex-officio member, and was re-elected trustee March 6th, 1906; so that he was a member of this board continuously for virtually thirty-five years. Throughout that long period he maintained a lively and useful interest in the library and its work.

During his three terms as Mayor, the latter of which covered the period of the drafting of the Charter, the present organic law of San Francisco, he was watchful that the library should be protected against political control, and to his friendly concern the library owes in large part its present independent position in the municipal government with respect to both revenue and administration, an independence which has contributed so much to the efficiency of the library service.

As a member of the board of trustees, he fostered the development of branch libraries. He built and donated to the city the second of the system of Carnegie libraries; a branch which was privately owned and destroyed by the fire of April 18, 1906, and which the movement of population subsequent on that disaster made it inexpedient to rebuild. For all Mr. Phelan's benefactions to the library cease with his death for one of the legacies which made his will, so expressive of his character and his lifework a bequest of ten thousand dollars to the board of trustees for library purposes

Important as were James D. Phelan's services to the public through his interest in the work of the library, they were a relatively small part of his services to the city of San Francisco, and the state of California.

From his early manhood he was a leader not only in public life but in the effort to forward the evolution of San Francisco from the materialism that necessarily dominated the pioneer days to the intellectual and artistic culture that should mark metropolitan life. Mr. Phelan expressed himself well in prose and verse; he had an informed and correct taste in letters; and he greatly encouraged, by his generosity and his solicitude, artists, writers, and dramatists who showed, in prospect or in production, talents that merited such encouragement. He possessed, too, a keen sense of the romance of California's history and of the value of maintaining California's traditions and linking her future with her past; and through his leadership in the counsels of the order of Native Sons of the Golden West he gave substance and direction to that activity of his many-sided mind.

This memorial would be incomplete without some reference to his efforts, conducted at considerable expense of his own time and money, to formulate a plan for the development and adornment of San Francisco; and if the indifference of the public at the exigencies that followed the fire of 1906 frustrated his endeavor, at least he directed many minds toward the idea of planned municipal growth and beautification; and his work has borne good fruit and will bear more

Naturally these public interests and his forensic instincts and talents turned him toward a political career. Ample inherited wealth enabled him to pursue such a career without the compromises that impair the character and the usefulness of so many men that live by public favor. As Mayor, as Senator, and as a foremost citizen, he stood for his own beliefs, unafraid of majorities or newspapers; and in consequence, in office or out of office, in success or in defeat, he held the respect of his fellow citizens in a measure seldom equalled in the history of this state.

Of his numerous private benefactions we can say little for he never disclosed them, and our knowledge comes from those he helped; but his helpfulness flowed in a constant stream from his own purse. His remarkable will, which has been so widely commended as a noble human document, was merely a continuation of his lifelong generosity to men and causes that, in his opinion, deserved his aid or appreciation.

To the members of this Board James D. Phelan was bound by ties of long friendship and association, and we cannot conclude this testimonial of his worth without adding a more personal expression of our sorrow that he has gone from us forever.

Let it therefore be

RESOLVED, that the foregoing memorial be inscribed in the minutes of the Board, and that a copy of it be sent to his sister, Miss Phelan

There being no further business the meeting adjourned

Controller and Secretary

San Francisco, November 13, 1930

Special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:00 P.M., President McKinstry presiding.

On Roll Call the following are noted present: Trustees Sullivan, Cutler, Hale, Lacoste, Young and McKinstry. Absent: Trustees Bender, Deering, Kelham, O'Day, Sloss and Mayor Rolph. Present 6. Absent 6.

It is moved by Trustee Hale, seconded by Trustee Sullivan, that Miss Panella be elected assistant secretary, to act during the absence of Mr. Mullin, with all Mr. Mullin's authority.

Trustee O'Day enters and takes his seat.

There being no further business the meeting adjourned.

Assistant Secretary.

San Francisco, December 9, 1936

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library in Reading Room, 3rd flr. the Librarian's room, Main Library, Civic Center.

Meeting called to order at 4:17 P.M., in the absence of President McKinstry, Vice-President Dexter presiding.

On Roll Call the following were noted present: Trustees Feltman, Deering, Babcock, Kelly, Lane and Dexter. Absent: Trustees Butler, Hale, Kelham, Kloss, McKinstry and Mayo-Smith. Present 5, absent 6.

The minutes of the previous meeting were read and approved.

The report of the Librarian on bequests in his care for the month

The report of the Librarian received and ordered filed.

Reports of Standing Committees.

Committee on Rules:

Chairman Dexter reports that in the matter referred to this Committee

Trustee Feltman moved and Lane 2nd that

Chairman of the Book Committee recommends for approval

Purchase of book order for the Main Library from
" " periodical orders for the Main
Library, Branches and
Deposit Stations

	regular orders	
	mss.	

Replacements for the Main Library, Branches
and Deposit Stations

	Adv.	
	Allow.	

That subscriptions for General Reference
periodicals for 1937 be placed with the

That subscriptions for foreign periodicals
periodicals for 1937 be placed with the Harrass
Company, New York.

Bill bills and matters of correspondence. Trustees Feltman, Deering, Babcock, Lane, Kelly, Dexter and Secretary Chan Lesher.

Committee on Building and Grounds.

In the absence of Chairman Butler, Trustee Dexter reports

Committee on Salaries, Retirement etc.

Chairman Feltman reports with reference to the request of

The Committee recommends the purchase of

Trustee Dexter presented the following

(over)

Sunset Theatre:	Ex-tra work cabinet	$12.00
	Re-hang " "	
	Tar paulin	27.96
Main Library:	Sealing book, 4 hour	
	work	4.00
		$43.96

and moved that these bills be ordered paid. Roll call on adoption of recommendation. Ayes: Trustees Sullivan, Deering, Nolan, Lacoste, Kay, Young and Tendler. Noes: none. Adopted.

Committee on Finance:

Chairman Lacoste - no report.

Committee on Municipal Relations:

Chairman Kay - no report.

Committee on Streets and Health.

In the absence of Chairman Kay, Trustee Sullivan reports bills as follows:

Miscellaneous Bills	$249.68
Estate Imrovements	[illegible]
Book Bills	[illegible]
Printing and Binding Bills	[illegible]
	[illegible]

(Nos. [illegible] on file, pertaining, etc. ordered to be received.)

and moved that these bills be ordered paid. Roll call on adoption of motion. Ayes: Trustees Sullivan, Deering, Nolan, Lacoste, Kay, Young and Tendler. Noes: none. Adopted.

Committee on Water and Sanitation:

Chairman Deering reports well progressing on Kilburn.

That, according to the Water and Sewage Service, the salary of the Utility Helper be increased from $150 to $165 a month, commencing on December 1, 1939. (Roll call on adoption of recommendation.) Ayes: Trustees, Deering, Sullivan, Lacoste, Young, Kay and Tendler. Noes: none. Adopted.

That the Chairman be authorized to sign the contract for the Water Service Extension, Tamarack Avenue, as to legality to be approved by the City Attorney.

Committee on Law.

Chairman Sullivan - no report.

Committee on Welfare of Employees

Chairman Lacoste - no report.

New Business

Trustee Sullivan moved to [illegible] Roll call [illegible] Ayes: Trustees Sullivan, Deering, Nolan, Lacoste, Kay, Young and Tendler. Noes: none. Adopted.

Trustee Young [illegible]

The San Jose Theatre [illegible] Chairman Kay for a renewal of the lease, [illegible] Committee on Law.

Communications:

Memorial in the memory of Thomas [illegible], [illegible] Board of Supervisors. [illegible]

There being no further business the meeting [illegible]

Attest: [illegible]

San Francisco, January [illegible], 1941

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center

Meeting called to order at 4:20 P. M., President McKinstry presiding.

On Roll Call the following are noted present: Trustees Bender, Cutler, Deering, Hale, Pelham, Sloss, Young and President McKinstry. Absent: Trustees Cullinan, Lacoste, O'Day and Mayor Rossi. Present 5. Absent 4.

Minutes of the previous meeting are read and approved.

Report of the Controller and Secretary - None

Report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

Chairman Bender reports bills to the amount of [illegible] referred to the Finance Committee.

The Committee recommends the purchase of the following:

1. New books for the Main Library: [illegible]

2. Additional copies for the Main Library, Branches and Deposit Stations: [illegible]

3. Replacements for the Main Library, Branches and Deposit Stations: [illegible]

Roll Call on adoption of recommendations. Absent: Trustees Bender, Cutler, Deering, Hale, Pelham, Sloss, Young and McKinstry. Noes: none. Adopted.

Committee on Printing and Binding.

Chairman Cutler reports bills in the amount of [illegible] referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Pelham reports bills to the amount of [illegible] referred to the Finance Committee.

The Committee recommends the purchase of the following:

1 - 9 tray [illegible] with keys and receipts for the Civic Auditorium [illegible]

Roll Call on adoption of recommendations. Absent: Trustees Bender, Cutler, Deering, Hale, Pelham, Sloss, Young and McKinstry. Noes: none. Adopted.

Committee on Branches.

In the absence of Chairman Lacoste, Trustee Deering recommends the signing of a new lease of the premises at 211 Plymouth Avenue and recommends that the President and Secretary sign same.
Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cutler, Deering, Hale, Kelham, Sloss, Young and McKinstry. Noes: none.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	[illegible]
Book Bills	[illegible]
Printing and Binding Bills	[illegible]
Miscellaneous Bills	[illegible]
	[illegible]

(Nos. 6175 to 6297, inclusive, as recorded in the journal.)

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, Cutler, Deering, Hale, Kelham, Sloss, Young and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration

Chairman Deering reports and recommends as follows:

That, according to "Rules for Library Service", the salaries of the following assistants be increased:

Miss Bertha Lamont, from [illegible] to [illegible] beginning January 1, 1920

Miss Helene Gupte, from [illegible] to [illegible] beginning February 1, 1920.

Roll Call on adoption of recommendations. Ayes: Trustees Bender, Cutler, Deering, Hale, Kelham, Sloss, Young and McKinstry. Noes: none. Adopted.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman Lacoste - no report.

Communications.

From Margaret J. Scanlan, presenting her resignation, accepted.

From the Board of Education advising that the westerly half of the old Lafayette School lot, facing on 17th Avenue between [illegible] and [illegible] Streets, been transferred to the Public Library Trustees for library purposes with the understanding that the title to said land remain vested in the Board of Education.

Motion made that the Board of Commissioners be requested to make the transfer of this land and to authorize the Board of Library Trustees to erect a library building thereon.
Roll Call on adoption of motion. Ayes: Trustees Bender, Cutler, Deering, Hale, Kelham, Sloss, Young and McKinstry. Noes: none. Adopted.

There being no further business the meeting adjourned.

[illegible]
Secretary and Comptroller

1 6 tray card cabinet for the Presidio branch $ 38.00

1 50-gallon gasoline tank for the Main library est cost 121.00

$159.50

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Deering, Kelham, Lacoste, O'Day, Sloss, Young and McKinstry. Noes: none. Adopted.

Committee on Branches.

Chairman Lacoste reports that the grounds surrounding the Presidio branch library are badly kept, and that garbage has been thrown from an apartment house. The Police department and Board of Health have been notified.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

In the absence of chairman Hale, Trustee Deering reports bills as follow:

Salary Demands	11785.56
Book Bills	1666.71
Printing and Binding Bills	2739.84
Miscellaneous Bills	16969.08
	$33121.19

(Nos. 6978-7024, inclusive, as recorded in the Journal).

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, Deering, Kelham, Lacoste, O'Day, Sloss, Young and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration

Chairman Deering reports and recommends as follows:

1. That an examination for assistants for library service be held in the near future. Carried.

2. That all applicants for the next examination must be able to present a certificate of graduation from a recognized university. Carried.

3. That the positions of chauffeur, special officer and elevator operator be placed under the jurisdiction of the librarian. Carried.

4. Recommending that Miss Helen Wentlake be appointed a branch librarian and that her salary be increased from $160 to $165, commencing with February 1, 1931. Roll Call on adoption of recommendation. Ayes: Trustees Bender, Deering, Kelham, Lacoste, O'Day, Sloss, Young and McKinstry. Noes: none. Adopted.

5. Recommending that Miss Hazel Shearin be taken from the eligible list to serve a year's probationary service, commencing with February 1, 1931; at a salary of one hundred dollars ($100) a month. Roll Call on adoption of recommendation. Ayes: Trustees Bender, Deering, Kelham, Lacoste, O'Day, Sloss, Young and McKinstry. Noes: none. Adopted.

Trustee Young begs to be excused and retires.

6. Requesting the Committee on Building be authorized to ascertain the expenditure necessary to equip the proposed terminal room. No action taken.

7. Requesting that the Librarian be authorized to find and recommend the proper person with the necessary educational qualifications and library training or experience for an assistant librarian. Carried.

Old Business.

The question of lockers is again brought to the attention of the Board. After discussion it is suggested that Miss Lacoste

present to the Board at its next meeting full information as to the number of lockers required by the staff, etc.

Communications.

From the Daniel Webster Parent-Teachers' Association, requesting a branch library for the Potrero district. Referred to the Committee on Rules and Administration.

From the Parkside Parent-Teachers' Association, requesting a branch library for the Parkside district. Referred to the Committee on Rules and Administration.

From the Northern Federation of Civic Organizations, asking if any action has been taken regarding the open hours of the library on Sundays. The secretary is instructed to advise the secretary of the organization that the matter is in the hands of the Committee on Rules and Administration.

From the office of the clerk of the Board of Supervisors, enclosing a newspaper clipping containing a resolution (No. 3,828) adopted by the Board of Supervisors which gives to the Library Trustees the westerly half of the old Lafayette school lot, as a site for a branch library, with the understanding that the title of said land shall remain vested in the Board of Education. Ordered placed on file.

From Mr. Austin Moore, representing Willis Polk & Company, offering their services as architects of the proposed branch library building to be erected in the Park-Richmond district.

President McKinstry moved that the Board go into executive session and the meeting adjourned.

Antoinette Phelps

Assistant Secretary.

San Francisco, March 3, 1931

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:30 P.M., President McKinstry presiding.

On Roll Call the following are noted present: Trustees Sullivan, Deering, Hale, Kelham, Lacoste, O'Day, Sloss and McKinstry. Absent: Trustees Bender, Cutler, Young and Mayor Rossi. Present 8. Absent 4.

The Chair appoints Trustees Sloss and Sullivan temporary members of the Committee on Printing and Binding.

Minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books.

In the absence of Chairman Bender, Trustee Deering reports bills to the amount of $6241.83. Referred to the Finance Committee.

Committee on Printing and Binding.

In the absence of Chairman Cutler, Trustee Sloss reports bills to the amount of $3156.46. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $2279.89. Referred to the Finance Committee.

The Committee recommends the purchase of

16 fire extinguishers @ $12.30 ea. 196.80

Roll Call on adoption of recommendation. Ayes: Trustees Sullivan, Deering, Hale, Kelham, Lacoste, O'Day, Sloss and McKinstry. Noes: None. Adopted.

Chairman Kelham reports the death of George H. Delap, the library engineer of the library; and recommends that Davis Tirey be appointed engineer, at a salary of $180 per month, with Ray Lafferwitz as his assistant, at a salary of $150 per month.

The Committee also recommends that George Terrill be appointed Superintendent of Buildings, at a salary of two hundred dollars ($200) per month.

Roll Call on these recommendations. Ayes: Trustees Sullivan, Deering, Hale, Kelham, Lacoste, O'Day, Sloss and McKinstry. Noes: None. Adopted.

Committee on Branches.

Chairman Lacoste - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follows:

Salary Demands	$17592.83
Book Bills	6241.53
Printing and Binding Bills	3156.46
Miscellaneous Bills	2309.99
	$29301.01

(Nos. 7025-7467, as recorded in the Journal)

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, O'Day, Sloss and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Deering no report.

Committee on Law.

Chairman Cullinan - no report

Committee on Welfare of Employees.

Chairman Lacoste - no report.

New Business

Trustee Kelham recommends that John Bell, jr. be appointed architect of the new branch library building, to be erected on the Park-Presidio District, on Point-seventy avenue, near Clay street. Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, O'Day, Sloss and McKinstry. Noes: none. Adopted.

It is recommended that a letter of appreciation be sent to Miss Mary Louise Whitcher on her retirement from the staff.

It is recommended that a letter of condolence be sent to the family of George W. Nolan, to be signed by the President. Carried.

Communications.

From the Potrero Women's Club, asking that a branch library be erected in that district. Also one from Thomas A. Delaney to the same effect. On letter is ordered sent to each of these applicants stating that the library trustees have no funds at their disposal for this purpose.

The Board goes into executive session at 3 p.m. It is recommended that Miss Lacoste and the Secretary be authorized to increase, at reasonable cost, a suffisient number of lockers to accommodate the staff. Roll Call on adoption of recommendation. Ayes: Trustees Cullinan, Deering, Hale, Kelham, Lacoste, O'Day, Sloss and McKinstry. Noes: none. Adopted.

There being no further business the meeting adjourned.

Secretary.

San Francisco, April 7, 1931.

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:20 P.M., President McKinstry presiding.

On Roll Call the following are noted present: Trustees Bender, Cutler, Deering, Hale, Kelham, Lacoste, O'Day and McKinstry. Absent: Trustees Cullinan, Sloss, Young and Mayor Rossi. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

A delegation of ladies from the Potrero Women's Club appears before the Board and requests that quarters for the branch library be provided when the old school building which houses the branch is torn down.

The report of the controllor and secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

The librarian reports that the management of the Russ building has offered more space for the branch collection, without cost. The offer is accepted.

Motion made that the Building committee be authorized to expend five hundred dollars ($500) in fitting up the enlarged quarters.

Roll Call on adoption of motion. Ayes: Trustees Bender, Cutler, Deering, Hale, Kelham, Lacoste, O'Day and McKinstry. Noes: none. Adopted.

Reports of Standing Committees.

Committee on Books.

Chairman Bender reports bills to the amount of $7218.83. Referred to the Finance Committee.

The committee recommends the purchase of the following:

New books for Main Library	621v.	$1251.60
Additional copies for Main Library, Branches and Deposit stations reprints	157v.	20.56
new	409v.	674.11
Replacements for Main Library Branches and Deposit stations	827v.	1251.15
	3434v.	$3377.42

and moves that these bills be ordered paid. Roll Call on adoption of recommendation Ayes: Trustees Bender, Cutler, Deering, Hale, Kelham, Lacoste, O'Day and McKinstry. Noes: none. Adopted.

Committee on Printing and Binding

Chairman Cutler reports bills to the amount of $2320.80. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $3819.25. Re-

ferred to the Finance Committee.

The committee recommends the purchase of the following:

1	20-tray card cabinet for Presidio branch	$143.65
1	steel book truck for Periodical room	40.00
1	8-tray card cabinet for Registration department	35.00
		$218.65

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cutler, Deering, Hale, Kelham, Lacoste, O'Day and McKinstry. Noes: none. Adopted.

Chairman Kelham recommends that gas furnaces be installed in the following branches: McCreery, Park and Richmond, at an estimated cost of three thousand dollars ($3000).

Roll Call on adoption of recommendation Ayes: Trustees Bender, Cutler, Deering, Hale, Kelham, Lacoste, O'Day and McKinstry. Noes: none. Adopted.

Chairman Kelham present architect Reid's preliminary sketches for the new branch library to be built on Thirty-seventh avenue and Anza street. They are approved.

Committee on Branches.

Chairman Lacoste presents a report recommending that branches be established this coming fiscal year in the Parkside and Potrero districts.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$18496.76
Book Bills	7218.[illegible]
Printing and Binding Bills	2220.80
Miscellaneous Bills	3619.29
	$31555.68

(Nos. 7470-8041, inclusive, as recorded in the Journal)

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, Cutler, Deering, Hale, Kelham, Lacoste, O'Day and McKinstry. Noes: none. Adopted.

Chairman Hale presents the proposed budget for the coming year, amounting to $484,948. This is approved and is ordered forwarded to the finance committee of the Board of Supervisors

Committee on Rules and Administration.

Chairman Deering - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman Lacoste reports that additional steel lockers have been installed for the assistants.

New Business.

The secretary is instructed to see the Chief of police regarding the congregation of loiterers in front of the library building and to explain to him that the objectionable language used is heard in the juvenile department.

There being no further business the meeting adjourned.

[illegible]

Controller and Secretary.

San Francisco, May 5, 1931

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 5:05 P.M., President McKinstry presiding.

On Roll Call the following are noted present: Trustees Bender, Cullinan, Hale, Kelham, Lacoste, Young and McKinstry. Absent: Trustees Cutler, Deering, O'Day, Sloss and Mayor Rossi. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the controller and secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

A representative of the Police Department appears and asks that the department be allowed to establish in the basement of the library a practice shooting gallery.
Motion made and carried that permission be granted, providing this is found to be practicable; and that the Trustees may withdraw their consent at any time they see fit.

The librarian recommends that the book conveyor, back of the desk, be removed. Motion made that this be done. Carried.

Reports of Standing Committees.

Committee on Books.

Chairman Bender reports bills to the amount of $7[illegible]0.2[illegible]. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books for Main Library	[illegible]2v.	$[illegible]7[illegible].94
Additional copies for Main Library, branches and deposit stations		
reprints	1022v.	5[illegible]1.44
new	[illegible]27v.	4[illegible]6.27
Replacements for Main, branches and deposit stations	742v.	[illegible]122.5[illegible]
	7[illegible]1[illegible]v.	$[illegible]017.21

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Hale, Kelham, Lacoste, Young and McKinstry. Noes: none. Adopted.

Committee on Printing and Binding.

In the absence of Chairman Cutler, Trustee Young reports bills to the amount of $2756.31. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills to the amount of $7[illegible]4.[illegible]. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

1	vertical 4-drawer pamphlet cabinet for Business branch	$[illegible]5.[illegible]
2	cases for catalog trays Sarz Pr. ea. [illegible]	[illegible].[illegible]

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Hale, Kelham, Lacoste, Young and McKinstry. Noes: none. Adopted.

Committee on Branches.

Chairman Lacoste recommends that if we must vacate the building on Connecticut Street, near Twentieth Street, which at present houses the Potrero library station, the store at the corner of Connecticut and Twentieth streets be rented, at a cost of thirty-five dollars ($35) for the first three months and forty-five dollars ($45) thereafter.

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Hale, Kelham, Lacoste, Young and McKinstry. Noes: none. Adopted.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$18619.1[illegible]
Book Bills	7930.2[illegible]
Printing and Binding Bills	2756.31
Miscellaneous Bills	7264.34
	$36570.2[illegible]

(Nos. 8237-8513, inclusive, as returned in the Journal)

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, Cullinan, Hale, Kelham, Lacoste, Young and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration.

In the absence of Chairman Deering, Trustee Cullinan reports and recommends as follows:

1. That the preliminary oral examination for candidates for library service be held on Wednesday, May 6, 1931. Adopted.

2. That the janitress who is in charge of the cleaning of the staff's rest rooms and the cataloging department be employed directly by the Library, at a salary of seventy-five dollars ($75) per month. Adopted.

3. That the following assistants, having successfully passed the examination, be advanced, according to THE RULES AND REGULATIONS FOR THE STAFF, from the probationary to the junior grade and that their salaries be increased from $100 to $110 per month, beginning with April first, 1931:

Mrs. Phoebe Patrick
Miss Betty McBride

4. That Miss Anita Levy, having successfully passed the examination, be advanced, according to THE RULES AND REGULATIONS FOR THE STAFF, from the junior to the senior grade, and that her salary be increased from $130 to $140 per month, beginning with April 1, 1931.

Roll Call on adoption of these recommendations. Ayes: Trustees Bender, Cullinan, Hale, Kelham, Lacoste, Young and McKinstry. Noes: none. Adopted.

5. That Miss James Markwell be granted a leave of absence from March 4 to June 15, 1931, without pay, because of illness. Granted.

6. That a non-technical clerical staff, not to exceed five positions, be created, with a salary range of from $75 to $90 per month. Candidates for appointment to be not less than eighteen nor more than thirty five years of age, high school graduates and expert typists. Appointments to these positions shall be made by the librarian in the same manner as appointments to other non-technical positions under civil service regulations. Adopted.

7. That the resignation of Miss Dorothy Doyle, who left the service to be married, be accepted. Accepted and placed on file.

Leaves of absence, without pay, are granted to the following:

Miss Helen Dawson, two weeks, from July to August 8.
Miss E.C. Mau, three weeks, from July 6 to July 26.
Miss F.K. Langpaap, three weeks, from July 6 to 26.
Mrs. P. Welch, three weeks, from July 6 to July 26.
Miss G. Whitney, three weeks, from May 2[illegible] to June14.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman Lacoste recommends that a bench and two strips of carpet be placed in front of the lockers recently installed on the ground floor of the stacks.

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Hale, Kelham, Lacoste, Young and McKinstry. Noes: none. Adopted.

Communications.

From the Crocker Amazon Park Improvement Association, requesting a branch library for that district. Referred to the Committee on Branches.

From Mrs. J.C. Nolan, thanking the Board for the letter of condolence sent her. Placed on file.

From William J. Quinn, Chief of Police, notifying the Board that instructions had been given to members of the force relative to the men congregating in front of the library building. Placed on file.

There being no further business the meeting adjourned.

[illegible]
Controller and Secretary.

San Francisco, June 2, 1932

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' Room, Main Library, Civic Center.

Meeting called to order at 4:30 P.M. President McKinstry presiding.

On Roll Call the following are noted present: Trustees Bender, Cullinan, Hale, Lacoste, O'Day, Sloss and McKinstry. Absent: Trustees Cutler, Deering, Kelham, Young and Mayor Rossi. Present 7. Absent: 5.

Minutes of the previous meeting are read and approved.

The report of the controller and secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

Reports of Standing Committees:

Committee on Books.

Chairman Bender reports bills to the amount of $1234.70. Referred to the Finance Committee.

Chairman Bender recommends that the request to that of purchasing books from dealers who offer the lowest discounts be continued through the fiscal year ending June 30, 1933.

The librarian recommends that the request of Miss Olivia Whitney, for a leave of absence without pay, from June 1 to July 1, for the purpose of attending summer school at the University of California, be granted.

Committee on Printing and Binding.

In the absence of Supervisor Cutler, Trustee Bender reports bills to the amount of $3174.31. Referred to the Finance Committee.

The Committee recommends that the binding contract, now in the hands of Foster & Futernick Company be renewed for the fiscal year ending June 30, 1933, at the prices and proceedings with the option reserved that if salaries or materials be reduced, the prices will be lowered during the year.

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Hale, Lacoste, O'Day, Sloss and McKinstry. Absent: Trustees Cutler, Deering, Kelham, Young and Mayor Rossi.

Committee on Building, Fixtures, etc.

In the absence of Chairman Kelham, Trustee Bender reports bills to the amount of $3247.34. Referred to the Finance Committee.

Committee on Supplies.

Chairman Lacoste - No report.

Committee on Municipal Relations.

Chairman Hale - No report.

Committee on Finance and Audit.

Chairman Hale reports bills as follows:

Salary Demands	$20047.72
Book Bills	3389.72
Printing and Binding Bills	1174.11
Miscellaneous Bills	2491.74
	$27103.33

(Nos. 8814 to 8920, inclusive, as recorded in the Journal)

and moved that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Deering, Cullinan, Gale, Lacoste, O'May, Sikes and McKinstry. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Deering - no report.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees.

Chairman Lacoste - no report.

Communications.

From Mrs. H.V. Clift, transmitting to the Library Grand Supervisor Hayden, a petition from the residents of the Fort Worth District, requesting a branch library.

The secretary is instructed to inform Mrs. Clift that, because of the limited appropriation received this year, the Board of Library Trustees will be unable to extend library service into any district during the coming fiscal year.

There being no further business the meeting adjourned.

Secretary.

The Meeting, [illegible]

Regular monthly meeting of the Board of Trustees of the [illegible] Public Library was held [illegible] present were: [illegible], Mrs. Ellers, Mrs. Tucker.

Meeting called to order [illegible] President Kennedy presiding.

On Roll Call the following [illegible] Mrs. [illegible], Mrs. Ellers, Mrs. [illegible], Mrs. Tucker, Mr. [illegible], Mr. Kennedy. Absent: Mrs. [illegible], Mrs. Walker, Mrs. [illegible], Mr. [illegible].

Minutes of the previous meeting were read and approved.

Report of the Librarian was presented by Miss [illegible] and filed.

The Chair appointed Trustee Mrs. [illegible] to serve on the Finance Committee in drafting the [illegible] and Librarian and Janitor.

Report of Finance Committee

Committee on Books

Chairman Tucker reported [illegible] the report of the Librarian [illegible] the Finance Committee.

Committee on Personnel and Building

In the absence of Chairman Walker, Trustee [illegible] reported [illegible] the request of Miss [illegible] [illegible] the Finance Committee.

Committee on Building, Grounds, etc.

[illegible] Trustee [illegible] the Librarian [illegible] the Finance Committee.

The Committee recommends the following:

1. [illegible]

2. [illegible]

3. [illegible]

4. [illegible]

5. [illegible]

6. [illegible]

7. [illegible]

[illegible] Mrs. [illegible], Mrs. Ellers, Mrs. Tucker and [illegible] Kennedy.

Committee on Insurance

Chairman Lamberts - no report.

Committee on Municipal Relations

Chairman Wale - no report.

Committee on Finance and Audit

Chairman Dale reports bills as follows:

Salary Warrant	[illegible]
Book Bills	[illegible]
Printing & Stationery Bills	[illegible]
Miscellaneous Bills	[illegible]

[illegible] to payment in the General

and moved that these bills be passed over. Bill [illegible] action. Ayes: Trustees [illegible] Nays, [illegible] and Walmsley. [illegible]

Committee on Rules and Administration

Chairman [illegible] report and recommends as follows:

That, according to the "Rules and Regulations of the Board," the following rights, privileges [illegible] examination, be given to the [illegible]:

[illegible]

That the following [illegible]

[illegible]

That according to the Rules and [illegible]

[illegible]

The following [illegible]

[illegible]

The following, from [illegible] to [illegible], beginning with [illegible] 1, 1921:

Miss [illegible]
Miss [illegible]
Miss [illegible]
Miss [illegible]
Mrs. [illegible]
Miss [illegible]

Roll Call on adoption of recommendation: [illegible] Trustees [illegible], [illegible], [illegible], [illegible], [illegible] and [illegible]. [illegible]

Committee on [illegible]

Chairman [illegible] — no report.

Committee on Welfare of Employees.

Chairman [illegible] — no report.

Communications.

From Miss A.O. [illegible], requesting a leave of absence for [illegible], from August 17 to August [illegible]. Granted.

From Mrs. E.L. [illegible], requesting a leave of absence on account of illness, from August 17, 1921 to Sept. [illegible]. Granted.

From Miss [illegible], tendering her resignation. Accepted.

From the secretary of the [illegible] Association, requesting a branch library for [illegible] station.

From the [illegible], requesting [illegible]. The secretary is instructed to inform the [illegible] that the Board of Directors [illegible] for the establishment [illegible] appropriation, it will be impossible [illegible] during the [illegible] year.

There being no further business, the meeting adjourned.

[illegible signature]
Librarian and Secretary.

San Francisco, July 28, 1931

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the office of Trustee Kelham, #315 Montgomery Street, for the purpose of awarding the general contract for the building of a new branch on Thirty-seventh Avenue, near Anza Street, and notice thereof and of the object for which the meeting was called having been given by the secretary to each trustee, in accordance with the by-laws of the Board, the meeting was called to order at 11 A.M., President McKinstry presiding.

On Roll Call the following are noted present: Trustee Pinier, Sullivan, Cutler, Deering, Hale, Kelham, O'Day, Sloss, Young and McKinstry. Absent: Trustee Lacoste and Mayor Rossi. Present 10. Absent 2.

Chairman Kelham presents bids as follows:

Frank J. Kelly	$47873
Mission Concrete Co.	48493
J. Lareen Co.	49137
Anderson & Ringrose	49796
C.W. Sloberg & Son	49981
Young and Horstmeyer	52200
P.L. Petersen	51495
J.W. Dibby & Son	51630
J.A. Bryant	51712
William Spivack	51940
Amerose & Sonn	51970
Louis J. Cohn	52440
A. Nelson	52450
H.C. Stickle	53127
P.T. Verdaro & Co.	53152
Vogt & Davidson	54741

Trustee Hale moves that the contract be awarded to Frank J. Kelly for the sum of $47,873.

Roll Call on adoption of motion. Ayes: Trustees Pinier, Sullivan, Cutler, Deering, Hale, Kelham, O'Day, Sloss, Young and McKinstry. Noes: none. Adopted.

Trustee Hale moves that the President and the Secretary sign the contract on behalf of the Trustees.

In the matter of a name for the new branch, Trustee Sullivan moves that it be designated as the "Anza" Branch. Carried.

There being no further business the meeting adjourned.

Comptroller and Secretary.

San Francisco, August 4, 1931

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center

Meeting called to order at 4:10 P M , President McKinstry presiding

On Roll Call the following are noted present: Trustees Bender, Cullinan, Cutler, Deering, Hale, Kelham, Lacoste, Sloss and McKinstry. Absent: Trustees O'Day, Young and Mayor Rossi. Present 9 Absent 3

Minutes of the previous meetings are read and approved

The report of the controller and secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

Reports of Standing Committees

Committee on Books

Chairman Bender reports bills to the amount of $4266.01 Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books for the Main Library	746 v	$1461.56
Additional copies for the Main Library branches and deposit stations:		
reprints	2511 v	1306.72
new	527 v.	781 64
Replacements for the Main Library, branches and deposit stations	984 v	1672 18
	4768 v.	4922 10

Roll Call on adoption of recommendation Ayes: Trustees Bender, Cullinan, Cutler, Deering, Hale, Kelham, Lacoste, Sloss and McKinstry Noes: none Adopted

Committee on Printing and Binding

Chairman Cutler reports bills to the amount of $3244.69. Referred to the Finance Committee

Committee on Building, Fixtures, etc

Chairman Kelham reports bills to the amount of $6618.15 Referred to the Finance Committee

The Committee recommends the purchase of the following:

1 Catalog cabinet for the Catalog Department, 45 trays, sliding shelf, top and base	$224.25
2 Catalog cabinets for the Catalog Department each $135.25	270 50
1 Steel book truck for work room	60 00
	554 75

Roll Call on adoption of recommendation Ayes: Trustees Bender, Cullinan, Cutler, Deering, Hale, Kelham, Lacoste, Sloss and McKinstry. Noes: none. Adopted

Chairman Kelham reports that the subcontractor, named by the general contractor, to do the plastering for the Anza Branch, was not satisfactory and recommends that $300.00 be allowed P.J Reilly to secure a competent plasterer. Roll Call on adoption of recommendation Ayes:

Trustees Bender, Cullinan, Cutler, Deering, Hale, Kelham, Lacoste, Sloss and McKinstry. Noes: none Adopted.

Committee on Branches

Chairman Lacoste reports that a delegation of women from Visitacion Valley waited on the librarian and asked him to place a request before the Board of Trustees for a branch library in a rented store, to replace the deposit station in that district

The secretary is instructed to inform the committee that, with the limited funds at our disposal, it will be impossible for the Trustees to establish any branches this year.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Hale reports bills as follow:

Salary Demands	$21029.04
Book Bills	4268.91
Printing and Binding Bills	3244.69
Miscellaneous Bills	8538.15
	$37080.79

and moves that these bills be ordered paid. Roll Call on adoption of motion Ayes: Trustees Bender, Cullinan, Cutler, Deering, Hale, Kelham, Lacoste, Sloss and McKinstry. Noes: none Adopted

Committee on Rules and Administration

Chairman Deering - no report

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees

Chairman Lacoste - no report.

Communications.

From Miss Dawes Markwell, presenting her resignation Placed on file.

From Mrs. Barbara Cowles, who took the examination held recently, for library assistants. Mrs. Cowles did not receive the necessary percentage, but refuses to accept the decision of the examining committee.

The secretary is instructed to notify Mrs. Cowles that the trustees appoint a committee to conduct all examinations for positions in the library; that in the conduct of these examinations it is the custom for this committee to select from all the candidates a certain number who constitute, in the Committee's opinion, the most desirable group to take the final examination That this in no way reflects upon the ability or knowledge of those not placed in this group, but simply represents the Committee's judgment as to who would probably make the best material for the library needs.

Miss McKinstry presents her annual report, which is adopted and ordered forwarded to the Mayor, together with the reports of the Controller and secretary and of the librarian Carried.

Nominations for president for the ensuing year being declared in order, Trustee Kelham is nominated and is duly elected president

Nominations for the office of first vice-president being declared in order, Trustee Bender is nominated and duly elected first vice-president.

Nominations for the office of second vice-president being declared in order, Trustee Cutler is nominated and duly elected second vice-president.

Trustee Kelham moves that the thanks of the Board be tendered Trustee McKinstry for the efficient manner in which she has discharged the duties of President. Carried.

E. A. Hardy

Controller and Secretary

Committees 1931-32

Books, Printing and Binding.

Commissioner Bender chairman
Deering
Young
Cutler
O'Day

Branch Libraries.

Commissioner Lacoste chairman
Young
Sloss
Cutler
O'Day

Building, Fixtures, Furniture and Supplies

Commissioner Sullivan chairman
Cutler
Lacoste

Finance and Audit.

Commissioner Hale chairman
Deering
Sloss

Law and Municipal Relations.

Commissioner Hale chairman
Lacoste
McKinstry
Sullivan
Deering

Rules, Administration & Welfare of Employees

Commissioner Deering chairman
Hale
Sloss
Sullivan
McKinstry

San Francisco, September 14, 1931

The President having called a special meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, to be held this day in the Trustees' room, Main Library, Civic Center, for the purpose of listening to reports of committees not for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:15 P.M., in the absence of President Kelham, Vice-President Bender presiding.

On Roll Call the following are noted present: Bender, Sullivan, Cutler, Doering, Gale, Lacoste, O'Day and Young. Absent: Trustees McKinstry, Sloss, Kelham and Mayor Rossi. Present 8. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books

Chairman Bender reports bills to the amount of $8845.60. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books for the Main Library		844v.	$1750.[illegible]
Additional copies for the Main, Branches and Deposit Stations	reprints	1412v	[illegible]
	new	100v.	[illegible]
Replacements for the Main, Branches and Deposit Stations		1426v.	[illegible]
		4182v.	$7272.64

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Sullivan, Cutler, Doering, Gale, Lacoste, O'Day and Young. Noes: None. Adopted.

Committee on Printing, Binding, etc.

Chairman Sullivan reports bills to the amount of [illegible]. Referred to the Finance Committee.

Trustee Sloss enters and takes his seat.

Committee on Building, Fixtures, etc.

Chairman Sullivan reports bills to the amount of $2747.81. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

1	40-tray card cabinet, complete for the Mezza Branch	$[illegible]
1	54-tray card cabinet, complete, for the Circulating Department	[illegible]
1	filing cabinet, complete, for the Catalog Department	[illegible]
		$557.75

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Cutler, Deering, Hale, Lacoste, O'Day, Sloss and Young. Noes: none. Adopted.

Chairman Cullinan recommends that

6 Western Venetian blinds

be installed in the Newspaper Department, at a cost of $86.80.

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Cutler, Deering, Hale, Lacoste, O'Day, Sloss and Young. Noes: none. Adopted.

Committee on Branches.

Chairman Lacoste - no report.

Committee on Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit

Chairman Hale reports bills as follow:

Salary Demands	$ 9868.[illegible]
Book Bills	8645.69
Printing & Binding Bills	974.05
Miscellaneous Demands	2707.31
	$[illegible]

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, Cullinan, Cutler, Deering, Hale, Lacoste, O'Day, Sloss and Young. Noes: none. Adopted.

Committee on Rules and Administration.

Chairman Deering reports that a matron of the library desired to make a donation of books, to be kept in a separate alcove. He recalls that it is not the policy of the Board to accept donations with this provision and recommends that the books be refused. Carried.

Trustee Nelson enters and takes his seat.

Committee on Law.

Chairman Cullinan - no report.

Committee on Welfare of Employees

Chairman Lacoste - no report.

New Business

Chairman Cullinan recommends that a three-year contract with an option of three years more be awarded to the ACME MECHANICAL MAINTENANCE COMPANY, for the janitorial work in the Main Library, for the sum of seven hundred and forty-five dollars ($745.) monthly, it being considered advantageous to the library to make such a contract. Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cullinan, Cutler, Deering, Hale, Lacoste, O'Day, Sloss, Young and Nelson. Noes: none. Adopted.

President Nelson recommends that the following committees be consolidated:

BOOKS with PRINTING AND BINDING
LAW and MUNICIPAL RELATIONS
RULES AND ADMINISTRATION with WELFARE OF EMPLOYEES

Carried.

Communications.

From Miss Helen Flannery, requesting a two months' leave of absence, from September 15 to December 15, because of the severe illness of her mother. Granted.

From Mrs. Barbara Cowles, complaining that no satisfactory answer has been sent her, in response to her letters. Placed on file.

There being no further business the meeting adjourned.

Controller and Secretary.

San Francisco, October 6, 1931

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, Main Library, Civic Center.

Meeting called to order at 4:05 P.M., President Kelham presiding.

On Roll Call the following are noted present: Trustees Bender, Cutler, Deering, Lacoste, McKinstry, Young and Kelham. Absent: Trustees Cullinan, Hale, O'Day, Sloss and Mayor Rossi. Present 7. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Controller and Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing and Binding.

Chairman Bender reports bills to the amount of $15,473.39. Referred to the Finance Committee.
The committee recommends the purchase of the following books:

New books for the Main Library		926v.	$2314.32
Additional copies for the Main Library, Branches & Deposit Stations	reprints	45v.	$ 15.16
Replacements for the Main Library, Branches & Deposit Stations		2762v.	414 ,00
		9287v.	$ 7 .48

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cutler, Deering, Lacoste, McKinstry, Young and Kelham. Noes: none. Adopted.

Committee on Building, Fixtures, etc.

In the absence of Chairman Cullinan, Trustee Cutler reports bills to the amount of $9,176.41. Referred to the Finance Committee.

The committee recommends the purchase of

1 2-drawer picture cabinet for the Civic Art Department. est. cost $50.00

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cutler, Deering, Lacoste, McKinstry, Young and Kelham. Noes: none. Adopted.

Committee on Branches.

Chairman Lacoste - no report.

Committee on Law and Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Trustee McKinstry reports bills as follow:

Salary Demands	$19,008.42
Books, Printing & Binding	15,473.39
Miscellaneous Bills	9,176.43
	$43,658.24

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Bender, Cutler, Deering, Lacoste, McKinstry, Young and Kelham. Noes: none. Adopted.

Committee On Rules & Welfare of Employees.

Chairman Deering reports and recommends as follows:

That the salary of Miss Ada B. Macdonell be increased from $140 to $150 per month, beginning with October 1, 1931

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cutler, Deering, Lacoste, McKinstry, Young and Kelham. Noes: none. Adopted.

New Business.

After going into executive session, the Board recommends that Mr. H. Simpson be appointed assistant controller and secretary, at two hundred dollars ($200.) per month.

Roll Call on adoption of recommendation. Ayes: Trustees Bender, Cutler, Deering, Lacoste, McKinstry, Young and Kelham. Noes: none. Adopted.

Communications.

From the S.F. Police Department, requesting the use of a part of the library basement for a police station. Action on letter is deferred until such time as the Chairman of the Committee on Building is present. The secretary is instructed to so advise President Roche.

From Miss Gertrude Dooling, tendering her resignation. Placed on file.

There being no further business the meeting adjourned.

Controller and Secretary.

San Francisco, December 7, 1911

Regular meeting of the Board of Trustees of the San Francisco Public Library and Reading Rooms, held in the Trustees' room, main library, Civic Center.

Meeting called to order at 8 P.M., President Reuben presiding.

Roll Call The following were noted present: Trustees Reuben, Sullivan, Ward, Lacoste, Mrs. A. Hyde and Wallace. Absent: Trustees Cutler, Overton, Schmitz, Young and Mayor Taylor. Present 7. absent 5.

The minutes of the previous meeting be read and approved.

The report of the committee on literature be read and ordered filed.

The report of the librarian be postponed one week from date.

Reports of Standing Committees.

Committee on Audit, Printing and Binding.

Chairman Lacoste reports bills to the amount of $1911.25 be ordered and $1914.4 for December. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

New books for the main library $2311.11

Additional copies for circulation:
Replacements worn & lost ...
Duplicates ordered ...
New titles ...
Replacements for the main library:
Branches and Deposit Stations.
Total ... $2311.11
Total ... $2459.77

Bill could be ordered on recommendation. Mrs. Hyde voting nay. Trustees Overton, Schmitz, Cutler, Young and Mayor Taylor absent.

Committee on Supplies, Fuel, etc.

Chairman Sullivan reports bills to the amount of $1911.25 and $1914.4 for December. Referred to the Finance Committee.

The Committee recommends the purchase of the following:

1 Typewriting Machine (Underwood)
for the Branch Department ..... cost $120.00

Bill could be ordered on recommendation. Mrs. Hyde voting nay. Trustees Overton, Schmitz, Cutler, Young and Mayor Taylor absent.

The matters of the Branch Library at Ingleside and the Branch Library at the Mission Playground were referred to the Committee on Buildings.

Committee on Properties.

Chairman reports no report.

Committee on Law and Municipal Relations.

Chairman Dale - no report.

Committee on Finance and Audit.

Chairman Cook reports bills as follow:

Water:

Salary Payroll	$1,[illegible].00
Supls. Printing & Stores	44[illegible].70
Miscellaneous Bills	214.20
	$1[illegible].90

Sewers:

Salary Payroll	$[illegible].71
Supls. Printing & Stores	[illegible].14
Miscellaneous Bills	4[illegible].52
	$41[illegible].37

and moves that these bills be ordered paid. Aves: Trustees Dunbar, Tuliman, Dale, Lemyre, O'Day, Tiney and Cook. Noes: none. Motion adopted.

Committee on rules and regulations and matters of Corporate.

Chairman Dearing - no report.

Old Business.

Reporting the payment of all final judgments, for removal of the library basement for a police station, were considered. No removal is stated.

Communications.

From Miss Clara L. Dalton, resignation and application. Placed on file.

There being no further business the meeting adjourned.

Deputy City Clerk.

Controller and Secretary.

San Francisco, January 7, 1942

Regular monthly meeting of the Board of Trustees of the San Francisco Public Library and Reading Room, held in the Trustees' room, main Library, Civic Center.

Meeting called to order at 4 P.M., President Dolbeer presiding.

Roll Call: The following were noted present: Trustees Dolbeer, Coleman, Colby, Eberle, Lachaise, Rixon and Sullivan. Absent: Trustee Hale, excused. Clerk, Miss Dorothy Ladd. Librarian, Miss E. Grace Stern.

The minutes of the previous meeting were read and approved.

The reports of the Secretary and Librarian were received and ordered filed.

The report of the Librarian in regard to visitors was ordered filed.

Reports of Standing Committees.

Committee on Rules, Petitions and Claims.

Chairman Eberle submitted bills in the amount of $17,[illegible], approved by the Finance Committee.

Committee on Building, Grounds, etc.

Chairman Sullivan reported bills in the amount of $[illegible], approved by the Finance Committee.

The Committee recommends the following:

1. [illegible] $[illegible]
2. [illegible] [illegible]

Roll Call on adoption of recommendations: Trustees Dolbeer, Coleman, Colby, Lachaise, Rixon, Sullivan voting Aye. Carried.

The Committee further recommends that the contract for [illegible] be awarded to [illegible] in accordance with the following bid:

[illegible] Sealed Bid No. [illegible] @ $[illegible] per [illegible]

2 [illegible] [illegible]
[illegible] @ $[illegible] per [illegible]

Roll Call on adoption of recommendation: Trustees [illegible], Coleman, Colby, Lachaise, Rixon and Sullivan voting Aye. Carried.

Committee on Personnel.

[illegible] - No report.

Committee on Work and Educational Activities.

[illegible] - No report.

Committee on Finance and Audit.

In the absence of Chairman Hall, Trustee Deering reports bills as follow:

Salary Demands	$19374.44
Mdse, Printing and Sundries Bills	1281.48
Miscellaneous Bills	4[illegible]
	$[illegible]

and moves that these bills be ordered paid. Roll Call on adoption of motion. Ayes: Trustees Jensen, Cullinan, Cutler, Deering, Lamoree, Sikes and Welham. Noes: None. Carried.

Committee on Roads and Highways of Montezuma.

Chairman: Deering - no report.

Old Business.

Chairman Welham reports and recommends that a written contract be entered for the work relative to, at a salary not to exceed one hundred and twenty-five dollars ($125.00) per month and that two of the trustees be named into the contract.

Roll Call on adoption of recommendation. Ayes: Trustees Jensen, Cullinan, Cutler, Deering, Lamoree, Sikes and Welham. Noes: None. Carried.

New Business.

In accordance with Section 41 of the Charter, the Trustees now [illegible] to determine the maximum of Real Estate of [illegible] Taxable Inhabitants, with the following result:

Terms Expire.

1914

Trustee Sikes
[illegible]

1915

[illegible]

1916

Trustee Deering
[illegible]

1917

[illegible]

[illegible]

Geo. H. [illegible]
Secretary.

San Francisco,
February [illegible], 19[illegible]

Regular monthly meeting [illegible] San Francisco [illegible] Trustees' Room, [illegible] Library, [illegible].

Meeting called to order at [illegible] p.m., [illegible]

Roll Call [illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible] $[illegible] [illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]	$[illegible]
[illegible]	[illegible]
[illegible]	[illegible]
	$[illegible]

[illegible]

[illegible]

[illegible]

[illegible] meeting adjourned.

[signature]

Secretary.

San Francisco, March 1, 1932

Regular monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the commissioners' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Kelham presiding.

On Roll Call the following are noted present: Commissioners Fender, Cullinan, Deering, Lachaise, McKinstry, O'Day, Rhoda and Kelham. Absent: Commissioners Cutler, Hale, Young. Present 8. Absent 3.

The minutes of the previous meeting are read and approved.

The report of the secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing and Binding.

Chairman Fender reports bills to amount of $1975.14. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to amount of $1[illegible]. Referred to the Finance Committee.

The committee recommends the purchase of

1 Royal typewriter, with key set decimal tabulator Cost $93.15

Roll call on adoption of recommendation. Ayes: Commissioners Fender, Cullinan, Deering, Lachaise, McKinstry, O'Day, Rhoda and Kelham. Noes: none. Adopted.

Committee on Grounds.

Chairman Lachaise - no report.

Committee on Law and Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Vice Chairman Hale, Commissioner Deering reports bills as follows:

Salary demands	$1906.[illegible]
Book, Printing & Binding	1771.24
Miscellaneous Bills	[illegible]
	$4247.11

The report of the Committee is approved.
The committee reports that a request, in the amount of $[illegible], has been forwarded to the mayor and to the Controller. Action to be approved by the Library Commission.

Committee on Rules, Administration and Welfare of Employees.

Chairman Deering reports and recommends as follows.

1. (a) That, according to the rules and regulations for the staff,

the salary of Miss Helen Rea lake be increased from $165 to $175 a month, commencing on February 1, 1932.

(b) That the following assistants, who have the required qualifications, be appointed to the non-technical staff, at a salary of $80 a month, commencing on March 1, 1932:

Miss Gladys D'Arco
Miss Helen Regan

Roll Call on adoption of recommendation. Ayes: Commissioners Bender, Cullinan, Deering, Lacoste, McKinstry, O'Day, Sloss and Welham. Noes: none. Adopted.

2. That the resignations of Miss Helen Flannery and Mrs. Marian Mieley be accepted. Adopted.

3. That Robert Rea be appointed librarian and George A. Mullin be appointed secretary of the Library Commission. Carried.

4. That candidates for the technical library examinations be graduates of an approved university or college. Carried.

5. That the librarian be requested to submit for consideration a revision of the By-Laws and Rules and Regulations for the Staff, incorporating all changes that have been made since these were last printed, and including those that were made by the new charter.

6. The Committee recommends that the duties of the librarian and the secretary be as follows:

Duties of the Librarian.

The librarian is the chief executive of the library department. He shall have the special and direct charge of the library and of its administration and shall enforce all rules for its government. He shall appoint, and at his discretion may discipline and remove, all employees of the library department.

He shall report to the commission from time to time, and shall submit a monthly report, in writing, of the activities of the library and shall make such recommendations as he may think desirable for the betterment of the service. At the close of each fiscal year he shall make a report, with statements in detail of the work and condition of the department, and offer such suggestions as he may think beneficial. He shall perform such other duties as may be prescribed by the commission.

Duties of the secretary.

The secretary shall keep a complete record of all transactions of the library commission as well as full and complete accounts of all moneys, revenues, receipts and disbursements of the library department. He shall have charge of all buildings and the repairs thereof, and of the janitorial service of the department. He shall have supervision of all employees in the secretary's office, the carpenter, and the engineers, all of whom shall be subject to the rules and regulations for the staff.

He shall report to the commission from time to time and shall make a monthly report, in writing, of his official acts. At the close of each fiscal year he shall make a report, with statements in detail of the financial condition of the department. He shall perform such other duties as may be prescribed by the commission.

New Business.

President Welham reports that a letter had been received by each commissioner, from the Administrator, asking that permission be given to the Public Improvement to use the unfinished basement at the northeast corner of the library building, for a garage.

Trustee Cullinan is requested to write to the administrator that the Commission must oppose that the use of the basement for garage purposes would inconvenience patrons and the employees of the library

in the performance of their duties and therefore it would be inconsistent with the proper use of the library for library purposes. The movement of automobiles in and out of the basement would doubtless result in disturbing noises. The hazard of fire and explosion would also have to be considered.

The Library Commission is naturally anxious to find a way to help the Police Department in its present difficulty, and it would be open-minded with respect to reconsidering the proposal, if the Police Department could make a satisfactory showing to the effect that the use of the basement for garage purposes would not conflict with the proper use of the building for library purposes.

Communications.

From Dr. Frank Fischer, secretary of the Northern Federation of Civic Organizations, requesting that money be asked for in the budget for keeping the library open full time on Sundays.

The secretary is instructed to write Dr. Fischer that, owing to a request from the Mayor for a small budget, it will be impossible to grant the request of the Federation.

There being no further business the meeting adjourned.

Secretary.

San Francisco, August 12, 1932

The President having called a special meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, to be held this day in the Commissioners' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:15 P.M., President Kelham presiding.

On Roll Call the following are noted present: Commissioners Bender, Cullinan, Deering, Lacoste, O'Day and Kelham. Absent: Commissioners Cutler, Male, McKinstry, Sloss and Young. Present 6. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing and Binding.

Chairman Bender reports bills to the amount of $1[illegible]5.10. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to the amount of $[illegible]97.15. Referred to the Finance Committee.

The committee recommends the purchase of

2	10-tray card catalog cabinets for the Catalog department, @ $135.25 each	$270.50
	Estimated cost from Library Bureau for additional equipment to match and intermember with present and existing equipment.	
1	9-tray card catalog cabinet [illegible] finish for Anza Branch. (Library Bureau have this scheduled).	46.00
1	15-tray card catalog cabinet [illegible] finish for Children's room.	[illegible]
	Total	$407.[illegible]

Roll Call on adoption of recommendation. Ayes: Commissioners Bender, Cullinan, Deering, Lacoste, O'Day and Kelham. Noes: None. Adopted.

Committee on Branches.

Chairman Lacoste reports that the Anza Branch Library was opened to the public on April 27th.

Committee on Law and Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Trustee Deering reports bills as follow:

Salary Demands	$18766.46
Book, Printing & Binding Bills	1[illegible].10
Miscellaneous Bills	207.15
	$33091.70

The report of the committee is approved.

Trustee Deering reports the finances of Anna Branch:

Bonds sold	$51372.[illegible]
Money set aside from taxes	2[illegible].00
	$73372.[illegible]
Cost of building and the architect's fee	51117.79
Leaving a balance of . . .	$19254.93

It is recommended that $15000 of this amount be transferred to the Book account. Carried.

Committee on Buildings, Administration & Welfare of Employees.

Chairman Deering reports and recommends as follows:

That, according to the Rules and Regulations for the Staff, the salaries of the following assistants be automatically increased:

Commencing on April 1st:

Mrs. Phoebe Hedrick	from	$[illegible]0	to	$125 per month
Miss Betty McBride	"	110	to	120 " "
Miss Anita Levy	"	140	to	150 " "

That, according to the Rules and Regulations for the Staff, the following assistants, having received over 75% at the recent examination, be appointed as senior assistants and their salaries be increased accordingly:

Miss Bertha Luschan	from	$1[illegible]0	to	$145 per month,	January
Miss Helen Comle	"	[illegible]0	to	145 " "	February
Miss Agatha Roberts	"	130	to	145 " "	April

Roll Call on adoption of recommendation. Ayes: Commissioners Hedges, Cullinan, Deering, Landrith, O'Day and Sellar. Noes: none. Adopted.

New Business.

Trustee Cullinan, as Director, presents the following revised By-Laws for the Library Commission and moves that they be adopted:

By-Laws.

Section 1. The library commission shall hold a regular meeting on the first Tuesday of each month. If the first Tuesday of any month is a legal holiday, the regular meeting of the commissioners shall be held on the succeeding day. Special meetings may be held at the call of the president and he shall call a special meeting whenever requested by three commissioners. The secretary shall give notice to each commissioner of any special meeting and of the object by depositing the same in the postoffice at least two days prior to the time at which the meeting is called.

Section 2. At the first regular meeting in August in each year the commissioners shall elect from their body a president, a first vice-president and a second vice-president.

The president shall be ex-officio a member of all standing committees. In the absence of the president and the vice-presidents the commissioners shall elect of their number a president pro tem. The president shall preside as chairman of the commission at all meetings of the commission, and in his absence the first vice-president or, in his absence, the second vice-president shall act as chairman. The president may be designated also as chairman of the commission.

Section 3. The library commission shall appoint a librarian and a secretary who shall hold office at its pleasure. The librarian and the secretary shall perform the duties usually pertaining to such officers, and such other duties as may be specially prescribed by the library commission. The librarian shall be the chief executive of the department.

Section 4. The president, within two weeks after his election, shall appoint the following standing committees, each to consist of three members, except as otherwise specified, who shall hold office for one year, viz.:

1. Committee on Finance and Audit.
2. Committee on Building, Fixtures, Furniture and Supplies.
3. Committee on Rules and Welfare of Employees, to consist of five members.
4. Committee on Law and Municipal Relations.
5. Committee on Books, Printing and Binding, to consist of five members.
6. Committee on Branch Libraries, to consist of five members.

Each committee shall report monthly to the commission, and give full information of all its proceedings.

Section 5. Any matter affecting finance and audit shall be referred to the Committee on Finance and Audit. This committee shall approve at the regular monthly meeting of the commission all bills and expenditures from the library funds.

Section 6. All matters relating to building, fixtures, furniture and supplies shall be referred to the committee on the same. This committee shall have the power, under the direction of the commission, to recommend for purchase all furniture and supplies required for the library department.

Section 7. The Committee on Books, Printing and Binding shall have charge, under the direction of the commission, of the selection and recommendation for purchase of books, periodicals and works of art, and all matters pertaining to printing and binding.

Section 8. The Committee on Rules and Welfare of Employees shall recommend, from time to time, the adoption of such rules and regulations as may be necessary for the administration of the library department and the welfare of its employees.

Section 9. The Committee on Law and Municipal Relations shall have charge of all legal questions and all matters which require the action or cooperation of the municipal authorities.

Section 10. The Committee on Branch Libraries shall have charge of all matters pertaining especially to the branch system.

Section 11. The standing committees shall report to the commission in the following order:

1. Books, Printing and Binding
2. Building, Fixtures, Furniture and Supplies
3. Branch Libraries
4. Law and municipal relations
5. Finance and audit
6. Rules and welfare of employees

Section 12. At all regular meetings of the commission, the order of business shall be as follows:

1. Calling the roll
2. Reading the minutes
3. Reports of secretary and of librarian

4. Reports of standing committees

5. Reports of special committees

6. Unfinished business

7. New business

8. Communications

Section 13. These By-laws may be amended at any meeting of the commission by the affirmative vote of six commissioners. If notice of a proposed amendment is given at any regular meeting of the commission it may be adopted at the next regular meeting of the commission by the affirmative vote of a majority of a quorum. If notice of such amendments be so given, the secretary shall include in the notice given by him of the next regular meeting a copy of such proposed amendments.

He also presents amended Rules for the Staff and moves that these be adopted:

Rules for the Staff.

Hours

The library shall be open on week days from 9 a.m. to 10 p.m., and on Sundays from 1:30 p.m. to 5 p.m. It shall be closed on the following legal holidays:

New Year's day
Washington's birthday
Memorial day
Independence day
Labor day
Armistice day
Thanksgiving day
Christmas day

and at 5 p.m. on the evenings before Christmas and New Year's day. When Christmas or New Year's day falls on a Sunday, the library shall remain closed on both Sunday and Monday. When the other above-named legal holidays fall on Sunday, the library shall be open on Sunday and closed on Monday.

Employees on full time shall work not less than 44 hours a week, and in addition, those who are assigned to Sunday duty shall work three and one-half hours every third Sunday.

No account shall be taken of work performed before or after established hours, or does such work give any right of absence during prescribed hours.

Conduct While on Duty

Employees while on duty must confine themselves strictly to library work. They must not engage in loud conversation, or in reading except such as is necessary in the performance of their duties or in the line of their work, or in any other personal use of library time.

They must at all times treat the patrons of the library with courtesy, consideration, and impartiality, avoiding any form of favoritism or favor to any friend or patron.

Strict punctuality is required of all employees. They must be ready to begin work at the hour appointed, and they must not leave their desks or put on their wraps before the actual termination of their working hours.

They will be expected to perform cheerfully and to the best of their ability such duties as are assigned to them by their superior officers.

Personal visiting or telephone calls will not be permitted during working hours except in cases of emergency.

Borrowing Books

Employees will not be permitted to take out books on which there are reserves, or which have been listed in the Library Bulletin less than three weeks. No book or periodical of any sort shall be removed from any department or taken from the building without a record of the same being left with the attendant in charge.

Attendance at Library Meetings

Employees will be allowed their time for attending library conventions or meetings when their work can be so arranged as to avoid the employment of additional help, and when the service of the library will not be impaired by their absence.

Sick Leave

During each calendar year, not more than fourteen days' leave for illness, with full pay, may be allowed to regularly appointed, full-time employees. Hourly appointments will not be considered as full time.

Absence

Employees must not absent themselves from service without personally obtaining permission from the librarian. For good cause, leave of absence may be granted by the librarian. Application for same must be made in writing, giving full information regarding the request.

When prevented from attendance by reason of illness or from any other cause, the employee must notify the librarian's office as soon as possible. Substitutes will not be assigned to fill places during such absence for less than four hours.

Employees will not be allowed to make up for time lost through absence unless, in the opinion of the librarian, it will be to the benefit of the library.

Deductions for Absence

For all absence from service, other than vacation, sick leave, or attendance at library meetings, the salary of the employee shall be forfeited. Employees whose services are required on all legal days shall forfeit one-thirtieth of their respective monthly salaries for every full day of their absence, and a proportionate amount shall be deducted for any shorter absence.

Vacations

During each calendar year, the librarian shall grant to each full-time employee a vacation of three consecutive weeks. The time that persons shall be allowed leave of absence for vacation shall, however, be granted to any employee who is employed less than full time or who has not been appointed a member of the staff of the library for at least six months next preceding. That the service of the library may not be impaired, the times in

which such vacations are to be taken by the respective employees shall be designated by the librarian.

This vacation is authorized in order that the library may be benefited by the renewed vigor and strength of the employee, and is allowed with the understanding that the employee will utilize the time so granted for rest and recuperation, and will not engage in any other occupation. Employees will not be permitted to cumulate in successive years the time allowed for vacation. The vacation period shall be approximately from May 15th to August 15th of each year.

Complaints

All complaints must be made to the librarian, and if not satisfactorily adjusted by him must be submitted in writing to the chairman of the Committee on Rules and Welfare of Employees. Complaints are not to be taken up with the individual members of the commission.

Roll Call on adoption of motion. Ayes: Commissioners Senior, Sullivan, Doering, Lacoste, O'Day and Keiser. Noes: none. Adopted.

The following amended Rules and Regulations Respecting Classification and Salaries of, Appointments to, and Promotions in the Staff of the San Francisco Public Library adopted by the Library Commission are also presented:

I

Divisions

Employees of the San Francisco Public Library, other than the librarian and the secretary, shall be classified as (I) technical and (II) non-technical.

The technical division shall consist of all library assistants, and the non-technical division shall consist of all other employees not classified in the technical division.

The technical division shall be subdivided into four grades, (a) probationers, (b) junior assistants, (c) senior assistants, and (d) heads of departments, principals in charge of demonstrations, branch librarians, and first assistants.

II

Promotions

Subject to the authority of the library commission the librarian shall be director of the technical and non-technical divisions.

All employees shall perform such duties as may be assigned to them by proper authority. Appointments as heads of departments, principals in charge of departments, first assistants, and branch librarians in charge of the larger branches, shall be made from employees on the list of senior assistants.

III

Probationers
Qualifications, Examinations

Candidates for appointment to the technical staff of the library must be not less than eighteen or more than thirty-five years of age and graduates of an approved university or college. They must take such preliminary uni-

as the library commission may prescribe and, on passing such test, shall be placed on the eligible waiting list in the order of their standing.

As required, candidates on the eligible waiting list, in the order of their standing, shall be appointed to probationary places on the technical staff and when so appointed shall receive a salary of $[illegible] a month. During the period of each probationer's appointment she shall be on probation and her work shall be closely observed by the heads of the various departments or branches in which she serves and a written report on her work shall be presented to the librarian by each such head of department or branch. If reports show the candidate to be unsatisfactory she may be dropped from the staff at any time during the probationary period.

Should the librarian, after considering such reports, be satisfied with her work during the probationary period he shall make a record to that effect and the probationer whose work is so approved shall be permitted and required to take the next subsequent examination for junior assistants, provided, however, that a probationer who is a graduate of an approved school of library science shall not be required to take such examination. The examination shall be held at the end of the probationary period.

The examination shall cover English and American literature and elementary library science. Texts will be recommended to candidates taking this examination by the librarian or the various heads of departments.

Candidates who receive an average of 75 per cent in this examination and those probationers whose work during the probationary period has been satisfactory to the librarian and who are exempt from the examination by reason of having been graduated from an approved school of library science, shall be placed on the list of junior assistants. In marking papers in the examination, spelling, composition, and grammatical construction shall be considered.

Probationers who are required to take and fail in this examination, on the recommendation of the librarian, may be retained in the probationary grade for a second year. At the end of the second year they shall be required to take another examination, and failing in it, will be dropped from the staff and shall not be permitted to apply for library service within two years thereafter.

IV

Junior Assistants
Salaries

Junior assistants shall receive a salary of $[illegible] a month for their first year in that grade, and $[illegible] a month thereafter so long as they remain junior assistants and in the library service.

V

Junior Assistants
Examination - Promotion

Any junior assistant receiving the maximum salary of the junior grade, and whom the librarian in writing certifies to have shown ability and interest in her work may take the examination for promotion to the grade of senior assistant. The scope of the examination shall include the course of studies of a standard library school. Candidates for the examination shall be examined in the following subjects:

General literature
Classification and cataloging
Bibliography and reference work
Book selection
Branch work
Work with children

Texts will be recommended to candidates taking this examination by the librarian or the various heads of departments.

Any graduate of an approved school of library science, who shall have served the library as a junior assistant for two years or more may be promoted to the grade of senior assistant without examination, provided that the librarian certifies in writing that as junior assistant she has shown ability and interest in her work.

Senior assistants shall receive a salary of $140 a month during their first year of service as senior assistants, $150 a month during their second year, and $160 a month during their third and subsequent years in the service.

VI

Increase in Salaries

The annual increase in pay shall not be granted to any senior or junior assistant if the librarian reports to the library commission in writing that she has not exhibited interest and improvement in her work during the previous year. In that event the increase may be granted in a subsequent year if the librarian withdraws her objection.

VII

Department Heads, Principals, etc.

The following positions shall be filled by appointment by the librarian, and shall carry the monthly salaries specified after the designated positions:

	Minimum	Maximum
Heads of Departments		
Reference librarian		$
Chief cataloger		
Principals in charge of Departments..$		
Branches		
Children's		
Circulation		
Librarian's secretary		
Music		
Newspaper		
Order		
Periodical		
Registration		
First assistant's		
Catalog		
Reference		
Branch librarians (Eighth grade)..		
Anza		
Golden Gate Valley		
McKinley		
Mission		
Noe Valley		
North Beach		
Park		
Presidio		
Richmond		
Sunset		

VIII

Substitutes

Substitutes appointed to fill temporary vacancies in the technical staff shall receive $ per month, not

not exceeding a total of $90 per month. They shall be appointed by the librarian and shall work under his direction.

IX

Pages

Pages shall receive 25 cents an hour in the first month of their service, and 30 cents an hour thereafter. They shall be appointed by the librarian and shall work under his direction.

X

Non-technical Employees

Non-technical employees of the library shall receive such salaries as the law or the library commission shall prescribe.

XI

Rules

These rules and regulations are adopted with the intent that promotions and increases of salary in the library service shall be based on educational and technical qualifications and efficiency, rather than on mere length of service, and are to be interpreted in view of that purpose. The library commission for the good of the library service may make exceptions to these rules and regulations. These rules may be modified or revoked without notice and should not be deemed to confer any contractual or other legal rights on employees or others. Promotions, except from the grade of junior assistant to that of senior assistant, will not be made except after vacancies, or duties required for the good of the library service.

XII

Classes, grades

Employees of any grade are subject to be transferred, placed in a lower grade, or to have their salaries reduced by the librarian for the good of the library service.

XIII

Reports

The heads of each department or branch shall keep such attendance records of assistants under their jurisdiction as the librarian may from time to time prescribe, and shall give to the librarian or proper authority written reports as to the work and efficiency of the employees under his direction.

XIV

Eligible list

When a list of eligibles who have passed the civil-service test and are awaiting appointment shall have been made, it shall stand for not less than one year, provided there are persons on the list who have not been appointed and who have said not due to disagreement when required. The names on the eligible waiting list who shall not accept an appointment when tendered shall be placed at the bottom of the list. Any eligible person in filling temporary vacancies or for temporary work or in making temporary appointments, removal of whose name on the eligible waiting list shall be requested by others but

regularly employed on the library staff.

Except as herein otherwise provided the library commission may abolish any eligible waiting list and call for another preliminary test in order to make up a new eligible waiting list whenever it deems such action to be for the good of the library service.

XV

Executive Officers

The librarian, any assistant librarian who may hereafter appointed, and the secretary, shall not be included in the classified service. They shall hold office at the pleasure of the library commission and their salaries shall be prescribed from time to time by the library commission.

Roll Call on adoption of motion. Yeas: Commissioners Bender, Sullivan, Herring, Lacasse, O'Day and Erlich. Noes: none. Absent.

There being no further business the meeting adjourned.

Secretary.

San Francisco, May 24, 1932

The chairman having called a special meeting of the commissioners of the San Francisco Public Library and Reading Rooms, to be held this day in the commissioners' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting, the

Meeting is called to order at 4:05 P.M., Chairman Kelham presiding.

On Roll Call the following are noted present: Commissioners Bender, Cullinan, Dale, Caduto, Mahoney, O'Day and Kelham. Absent: Commissioners Butler, Deering, Dinse and Young. Present 7. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing and Binding.

Chairman Bender reports bills to the amount of $.[illegible]. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to the amount of $474.19, and a bill for electricity for $124.27-total of $1598.46. Referred to the Finance Committee.

The committee recommends that the following work be done:

For Richmond Branch Library:

Take down six fixtures and install 12 new fixtures of the type installed at the Golden Gate Valley Branch $[illegible]

For Sunset Branch Library:

Take down [illegible] fixtures and install 8 new fixtures [illegible]

For Presidio Branch Library:

Lower 24 fluorescent fixtures, now installed, 2 feet each and refit with new glassware $[illegible]

And that the following be purchased:

For Mechanics Branch:

1 4-tray carrier, one finish, Cat. No. 2134 E, to match and interchange with existing equipment $[illegible]

For Ingleside Branch:

1 4-tray carrier, one finish, Cat. No. 2134 E, to match & interchange with existing equipment $[illegible]

For Ingleside Branch:

1 5-tray unit, Oak finish, Cat. No.9355 R to match and intermember with existing equipment 25.50

$69.50

Total $369.50

Roll Call on adoption of recommendation. Ayes: Commissioners Bender, Cullinan, Hale, Lacoste, McKinstry, O'Day and Kelham. Noes: none. Adopted.

Committee on Branch Libraries.

Chairman Lacoste - no report.

Committee on Law and Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit:

Chairman Hale reports bills as follow:

Salary Demands	$19719.00
Book, Printing and Binding Bills	2841.31
Furniture and Repairs	474.19
Electricity Bill	1124.00
	$24158.50

The report of the Committee is approved.

Chairman Hale recommends that $21,[illegible] of the unexpended balance in the Library Fund be diverted as follows:

$5,000 to the Binding Account
16,000 to the Book Fund

Roll Call on adoption of recommendation. Ayes: Commissioners Bender, Cullinan, Hale, Lacoste, McKinstry, O'Day and Kelham. Noes: none. Adopted.

Committee on Rules, Administration and Welfare of Employees.

Chairman Koenig - no report.

New Business.

Commissioner Cullinan recommends that until further notice, on account of curtailed appropriation for library purposes, there will be no further increases in salary other than those granted to assistants who successfully pass the examination to be held on May 19th, 1917.

Roll Call on adoption of recommendation. Ayes: Commissioners Bender, Cullinan, Hale, Lacoste, McKinstry, O'Day and Kelham. Noes: none. Adopted.

Communications.

Letters from the Reverend Alfred J. Flies, the Reverend Joseph J. Mahoney, Miss Charlotte Baker, principal of the West Portal School, and the Lang Realty Company, all asking that a branch library be established in the West Portal district.

The secretary is instructed to inform these parties that there are no funds in the Library Budget for the extension of the service.

There being no further business the meeting adjourned.

Secretary.

San Francisco, July 1, 1942

Adjourned monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Pelham presiding.

On Roll Call the following are noted present: Commissioners Bender, Butler, McKinstry, O'Day, Sloss and Pelham. Absent: Commissioners Cullinan, Goering, Hale, Lawson and Young. Present 6. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing and Binding.

Chairman Bender reports bills for the month of May, $1944.71
for the month of June 2115.64

Referred to the Finance Committee.

Committee on Buildings, Pictures, Furniture & Supplies.

In the absence of Chairman Cullinan, Commissioner Butler reports bills for the month of May, $7309.21
for the month of June 4171.31

Referred to the Finance Committee.

Committee on Branch Libraries.

Chairman Lawson - no report.

Committee on Law and Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit

Chairman Hale reports bills as follows:

May

Salaries	$
Maint., Operation, Heating, etc.	
Buildings, Pictures, etc.	
	$

June

Salaries	$
Maint., Operation, Heating, etc.	
Buildings, Pictures, etc.	
	$

The report of the committee is approved.

Committee on Rules, Ordinances and Salaries of Employees.

In the absence of Chairman Doering, Commissioner Sloss reports and recommends as follows:

1. That, according to the Rules and Regulations for the Staff, the following assistants having received 75% or over at the recent examination, be appointed as junior assistants and that their salaries be increased accordingly, commencing on July 1, 1932:

Miss Eva Gralway	from $100 to $120	per month
Mrs. Margaret Brown	100 to 120	
Miss Virginia Cummings	100 to 120	
Miss Josephine Greisberg	100 to 120	
Miss Helen Hamilton	100 to 120	
Mrs. Christine Kerr	100 to 120	
Miss Eleanore Ward	100 to 120	
Miss Irene Smith	170 to 210	

2. That, according to the Rules and Regulations for the Staff

Miss Geraldine Conway

having received 75% at the recent examination, be appointed as a senior assistant and that her salary be increased, commencing on July 1, 1932, to $140 per month (from $130.)

3. That, according to the rules of the City Employees' Retirement System, Mrs. Harriet L. [illegible] be retired on July 1, 1932, as she has reached the age limit.

Roll Call on adoption of recommendations. Ayes: Commissioners Mendler, Cutler, McKinstry, O'Day, Sloss and Pelham. Noes: None. Adopted.

The Committee recommends that the resignations of the following assistants be accepted:

Mrs. Irene Donaldson

Miss Evelyn F. Smith

New Business.

President Pelham recommends that the libraries be closed this evening during the night parade of the Olympians; and in the meantime it is closed during the hours that the librarian shall deem advisable. Carried.

Commissioner Mendler recommends that in future Regular Meetings of the Library Commission be held every two months, instead of every month.

Commissioner Cutler is requested to submit, in this connection, an amendment to the By-laws of the Commission. Approved.

Communications.

From John R. Larsen, superintendent of the Park Commission, advising that in future the Park Commission will undertake the upkeep of the grounds surrounding the five library buildings for the sum of thirteen hundred dollars ($1300) per year and recommends that the Library purchase a lawn mower.

Commissioner Cutler recommends that $1300 be set aside in the budget for this purpose; and that a lawn mower be purchased.

Roll Call on adoption of recommendations. Ayes: Commissioners Mendler, Cutler, McKinstry, O'Day, Sloss and Pelham. Noes: None. Adopted.

From Miss Evelyn F. Smith, submitting her resignation. Placed on file.

From Miss Cecil C. Sullivan, requesting Miss Hatch's city at the Main Branch. Granted and filed.

There being no further business the meeting adjourned until Tuesday, September 6, 1932.

Geo. A. Wheeldon
Secretary.

San Francisco, September 1, 1932

Regular bi-monthly meeting of the Library Commission of the San Francisco Public Library and Reading Rooms, held in the commissioners' room, Main Library, Civic Center.

Meeting called to order at 4:15 P.M., President Kelham presiding.

On Roll Call the following are noted present: Commissioners Bender, Sullivan, Hale, Labaste, O'Day and Kelham. Absent: Commissioners Cutler, Deering, McKinstry, Elkus and Young. Present 6. Absent 5.

The minutes of the previous meeting are read and approved.

The reports of the secretary for July and August are read and ordered filed.

The reports of the librarian for July and August are received and ordered filed.

Reports of Standing Committees.

Committee on Branch Libraries.

Chairman Labaste - no report.

Committee on Law and Municipal Relations.

Chairman Hale - no report.

Committee on Finance and Audit.

Chairman Hale presents his reports for July and August. Placed on file.

Committee on Rules and Administration and Welfare of Employees.

In the absence of Chairman Deering, Commissioner Sullivan recommends that the resignation of Mrs. Ruth Mohr Stark be accepted. Carried.

Old Business.

On motion of Commissioner Sullivan, seconded by Commissioner Bender, the following resolution was adopted by a unanimous vote:

RESOLVED that sections 1 and 2 of the By-laws be amended so as to read as follows, to wit:

Section 1. The Library Commission shall hold a regular meeting on the first Tuesday of each January, March, May, July, September and November. If the first Tuesday of any such month is a legal holiday, the regular meeting of the Commissioners shall be held on the succeeding day. Special meetings may be held at the call of the President and at such call a special meeting whenever requested by three Commissioners. The Secretary

shall give notice to each commissioner of any special meeting and of its object by depositing the same in the post office at least two days prior to the time at which the meeting is called.

Section 2. At the first regular meeting in September in each year the commissioners shall elect from their body a president, a first vice-president and a second vice-president.

Communications.

From City Attorney O'Toole, advising the Library Commission that it is the duty of the Park Commission to take care of all public grounds surrounding the library buildings. Placed on file.

President Neiman presents the annual report, which is adopted as the library commissioners' report. It is ordered forwarded to the Mayor, together with the reports of the secretary and of the librarian.

The election of a new president is postponed.

There being no further business the meeting adjourned.

[illegible]

Secretary.

San Francisco, October 4, 1912

The president having called a special meeting of the commissioners of the San Francisco Public Library and Reading Rooms, to be held this day at 4 P.M., in the commissioners' room, Main Library, Civic Center, for the purpose of authorizing expenditures for October, November and December,

The meeting was called to order at 4:15 P.M., President Pelham presiding.

On Roll Call the following are noted present: Commissioners Bender, Sullivan, Deering, McKinstry, Hayes and Pelham. Absent: Commissioners Cutler, Dale, Lucchetti, Otay and Young. Present 6. Absent 5.

The Committee on Books, Printing and Binding, etc., presents its estimated expenditures:

October	$5190
November and December	11000

Referred to the Finance Committee.

The Committee on Building, Fixtures, Furniture and Supplies, etc., presents its estimated expenditures:

October	$1345
November and December	6620

Referred to the Committee on Finance and Audit.

In the absence of Chairman Dale of the Committee on Finance and Audit, Commissioner Hayes presents estimated expenditures for October, November and December:

Books, etc.	$18190
Building, Fixtures, etc.	12465
Salaries	6[illegible]
	$[illegible]

Approved.

It is decided to suspend the publication of the Monthly Bulletin, as, with our limited allowance for books, very few new additions will be purchased.

There being no further business, the meeting adjourned.

[illegible]

Secretary.

San Francisco, November 1, 1932

Regular bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the commissioners' room, Main Library, Civic Center.

Meeting called to order at 4:10 P.M., President Kelman presiding.

On Roll Call the following are noted present: Commissioners Bender, Cullinan, Deering, Hale, Lacoste, Young and Kelman. Absent: Commissioners Cutler, McGinnity, O'Day and Sloss. Present 7. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Commissioner Cullinan moves that the Librarian's recommendation "that no examination be held until July, 1933" be adopted. Carried.

Reports of Standing Committees.

Committee on Books, Printing and Binding.

Chairman Bender reports bills to amount of $1582.90 for September and $5252.14 for October. Referred to the Finance Committee.

Chairman Bender recommends that the order for periodicals for 1933 be placed; and that the sum of sixteen hundred dollars ($1600) be added to the amount that was allowed for periodicals for the current year.

Roll Call on adoption of recommendation. Ayes: Commissioners Bender, Cullinan, Deering, Hale, Lacoste, Young and Kelman. Nays: none. Adopted.

Committee on Building, Fixtures, etc.

Chairman Cullinan reports bills to the amount of $1964.28 for September and $3003.44 for October. Referred to the Finance Committee.

Committee on Branch Libraries.

Chairman Lacoste - no report.

Committee on Finance and Audit.

Chairman Hale presents his reports for September and October:

September

Salary Demands	$ [illegible]
Committee on Books, etc.	[illegible]
Committee on Building, etc.	[illegible]
	$ [illegible]

October

Salary Demands	$ [illegible]
Committee on Books, etc.	[illegible]
Committee on Building, etc.	[illegible]
	$ [illegible]

The reports are approved.

Committee on Law and Municipal Relations.

Chairman Deering - no report.

Committee on Rules, Administration & Welfare of Employees.

Chairman Deering - no report.

The Secretary reports.

Secretary.

The following letters were read, from Mr. George A. Mullin:

Civic Center
December 1, 1932

The Honorable
Library Commissioners
Public Library
San Francisco.

Ladies and Gentlemen:

On January 1, 1911 I shall have been connected with the Public Library for thirty-six and a half years. During that time I have seen the library destroyed and rebuilt, until now we have a handsome white building and ten branch libraries belonging to the city.

I take pride in the fact that I have had a little to do with the opening of these buildings, and now gracefully tender my resignation, to take effect January first, 1933.

It has been a very pleasant thirty-six and a half years, and I take this opportunity to thank the members of the Commission for the kindness and consideration shown me.

Yours very sincerely,

(Signed) George A. Mullin

Secretary.

Civic Center
December 7, 1932

The Honorable
Library Commissioners
Public Library
San Francisco.

Ladies and Gentlemen:

During the past twenty-seven years I have had in the library as my assistant Miss Antonietta Pasquale. Miss Pasquale is a conscientious worker and knows the full routine of the office and would take charge in an emergency. I would like to suggest that she be given the title of assistant secretary.

Yours very truly,

(Signed) George A. Mullin

Secretary.

Mr. Mullin's resignation was accepted and Commissioner Sullivan suggested that something be done to eternalize Mr. Mullin's thirty-six and a half years' service with the library.

The Commissioners then went into executive session.

The Commissioners, in executive session, appointed Miss Antoinette Pannella as assistant secretary and Mr. H.C. Simpson as Controller and Secretary, both appointments to take effect January first, 1911.

Mr. Simpson's salary was fixed at three hundred and seventy five dollars ($375.00) per month.

There being no further business the meeting adjourned.

Assistant Secretary.

[illegible] 1933-34

[illegible] Officers and Clerks

[illegible]	[illegible]	[illegible]
	[illegible]	
	[illegible]	
	[illegible]	
	[illegible]	
	[illegible]	

[illegible] Committee

[illegible]	[illegible]	[illegible]
	[illegible]	
	[illegible]	
	[illegible]	
	[illegible]	
	[illegible]	

[illegible], Visitors, Counters and Tellers

[illegible]	[illegible]	[illegible]
	[illegible]	
	[illegible]	
	[illegible]	

Pages and Call

[illegible]	[illegible]	[illegible]
	[illegible]	
	[illegible]	
	[illegible]	
	[illegible]	

Law and Executive [illegible]

[illegible]	[illegible]	[illegible]
	[illegible]	
	[illegible]	
	[illegible]	
	[illegible]	
	[illegible]	

[illegible], [illegible] and Tellers of Ballots

[illegible]	[illegible]	[illegible]
	[illegible]	
	[illegible]	
	[illegible]	
	[illegible]	

[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]

San Francisco, March 2, 1911

Regular Semi-monthly meeting of the Commissioners of the Public Library and Reading Rooms, held in the Commissioners' room, Room 54, Fourth floor, City Hall.

Meeting called to order at 4:00 P.M. President Dolan presiding.

Upon roll call the following were noted present: Commissioners Dolan, Coffman, Daniels, Kennedy, Kelly, Reid and Tarbox. Absent: Commissioners Dalton, Dowling, Hall and Young. Present 7- Absent 4.

The minutes of the previous meeting not read and approved.

The report of the Librarian is read and ordered filed.

The report of the Auditor is read and ordered filed.

Reports of standing committees.

Committee on Books, Printing and Binding.

Chairman Daniels reports bills in the amount of $1,339.97. Referred to the Committee on Finance and Audit.

Committee on Building, Grounds and Supplies.

Chairman Coffman reports bills in the amount of $ 218.75. Referred to the Committee on Finance and Audit.

Committee on Branch Libraries.

Chairman Tarbox - no report.

Committee on Law and Executive Business.

No report.

Committee on Finance and Audit.

On the request of the Librarian, Commissioner Coffman reports expenditures for March 2nd 1911:

Salary Account	$ 775.00
Commission on Books, etc.	1217.97
Commission on Building, etc.	218.75
	$2211.72

These expenditures are approved.

Estimates recommended for April 1st, as follows, are approved:

Salary Account	$ 775.00
Commission on Books, etc.	1339.97
Commission on Building, etc.	1500.00
	$3614.97

Committee on Books, Maintenance & Repairs & Supplies.

On the question of insurance covering Lumberman's Mutual

the following resignations from the staff:

Miss Ina Underwood, effective from February 1, 1933.

Miss Dorothy Dodson, effective from February 1, 1933.

Miss Irene Hoge, effective from May 1, 1933.

The resignations are accepted.

New business.

Nominations for members for the ensuing year being announced in order, Commissioner Gregg is nominated and elected President.

Nominations for the office of Vice President being announced in order, Commissioner Clay is nominated and elected Vice President.

Nominations for the office of Second Vice-President being announced in order, Commissioner Darnell is nominated and elected Second Vice President.

Commissioner Darnell moved that a vote of the Commissioners be tendered Mr. Holmes for his services during the year 1932.

Commissioner Darnell suggested that a Committee be appointed to make recommendations regarding the Library Account, and Messrs. Darnell, Coldwell, Clay and Gregg were appointed as this committee, with power to act.

The Commission declares that the public interest demands that no increase in the Assessment of Railroad Property.

Commissioner Coldwell suggested that some sort of Bulletin (either as written or pri. ted) be issued from time to time, which could serve with the Report and be sent by the Secretary to anyone such a communication.

The question of increasing the salaries of the Secretary and Chief Clerk coming on as to be considered the first meeting in January, 1934 as Tuesday, the 2nd being a holiday.

Communications.

A letter is read from [illegible] dated December 6th, 1932 and one from the [illegible] dated December 19th, 1932 and one from the [illegible] dated December 20th, 1932, the Secretary is instructed to inform the writers that, owing to the provisions of the Library Account [illegible] Commissioners [illegible] the Secretary cannot [illegible] at present.

There being no further business the meeting adjourned.

/s/ [illegible]

Secretary.

August 1, 1913

The President having called a special meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, to be held this day in the Commissioners' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:00 P.M., President Butler presiding.

On Roll Call the following are noted present: Commissioners Deering, Kelham, Lafaste, O'Day, Wisse and Butler. Absent: Commissioners Hunter, Sullivan, Wade, McGinnity and Young. Present 6. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing and Binding.

In the absence of Chairman Hunter, Commissioner Deering reports bills to the amount of $39,490.79. Referred to the Committee on Finance and Audit.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kelham reports bills to the amount of $660.39. Referred to the Committee on Finance and Audit.

Committee on Branch Libraries.

No report.

Committee on Law and Municipal Relations.

No report.

Committee on Finance and Audit.

Expenditures for May and June, as follows, are approved:

Salary Demands	$ [illegible]
Books, printing, etc.	[illegible]
Building, fixtures, etc.	[illegible]
	$ [illegible]

Estimated expenditures for July and August, as follows, are approved:

Supplies	$ [illegible]
Equipment	[illegible]
Fixed Charges	[illegible]
Contractual services	[illegible]
Personal Services	[illegible]
	$ [illegible]

Committee on Rules, Administration & Welfare.

Chairman Deering recommends as follows:

1. That, according to the Rules and Regulations for the Staff, the following probationers, having received over 75% at the recent examination, be appointed as junior assistants, and their salaries be increased accordingly, commencing August first:

From $100 to $110 Miss Mabel Edwards
" 100 to 110 Miss Rose Glenn
Miss Estelle McNamara
Mrs. Genevieve Pellman

2. That the following assistants, who have the required qualifications, be appointed to the non-technical staff, commencing July first, at $85.00 per month:

Miss Dorothy Kane
Miss Morton McDaniel
Miss Dorothy Swallow

Unanimously approved.

3. That Miss Anita Levy be granted a two months' leave of absence, from September 1, 1913 to July 1, 1914. Granted.

4. The question of taking up consideration the library service and the matter of five temporary assistants at the school for more a year were taken up and the problem that Librarian should be seen at this time.

New Business.

Commissioner Kalman brought up the question of various payments from the petty cash and the Secretary was directed to ascertain the cost for such coverage.

There being no further business the meeting adjourned.

Secretary.

San Francisco, September 12, 1933

The President having called a special meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, to be held this day in the Commissioners' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should have been brought before the regular meeting,

The meeting is called to order at 4:10 P.M., President Cutler presiding.

On roll call the following are found present: Commissioners Lenter, Cullinan, Doering, Lavrets, O'Day and Cutler. Absent: Commissioners Dale, Lelman, Mullowney, Rixse and Young. Present 6. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing and Binding.

Chairman Lenter reports bills for July and August in the amount of $689.15. Referred to the Committee on Finance and Audit.

Committee on Building, Fixtures, Furniture, etc.

In the absence of Chairman Cutler, Mr. Cullinan reports bills to the amount of $4982.74. Referred to the Committee on Finance and Audit.

Committee on Branch Libraries.

Chairman Lavrets reports as follows:

The present quarters of the Park-Presidio Branch, on Clement Street, are inadequate. The rental is $35 per month, and the Association pays $15 per month. For some time we have been negotiating for additional space. Recently we have succeeded in securing the portion between the store we occupy and Funston Avenue. We have been asked to submit a proposal for the present owner of the property. The present floor space is 750 square feet. For which we pay $35 per month or we would propose to lease additional 600 square feet for a total rental of $60 per month. The Association's Engineer reports that it is practicable. It would be necessary for us to move the present entrance to the center of the building and put in a pair of large doors. Total cost is about $135. The work to be done and the necessary repairs would cost about $125.00

Ocean View Branch. On Alemany Avenue it [illegible] a small strip about 25 x 35 feet. [illegible] pay $10 a month. It is [illegible]

quite crowded, and about a block and a half away there is a vacant store about twice the size which could probably be obtained for the same rental, on a two-years' lease. The real estate agents say that on a firm offer from the library they believe they could obtain this store for the $30 rental, with sufficient rent deduction at the beginning of the tenancy to take care of the expense of divesting and painting the premises.

On motion of Mr. Cullinan, seconded by Mr. Leering, the Librarian and Secretary are authorized to accept the offer of the American Trust Company, and extend the branch as outlined. Carried unanimously.

On motion of Mr. Cullinan, seconded by Mr. Leering, the Librarian and Secretary are authorized to negotiate for the rental of the store at # 111 Broad Street for the Ocean View Branch on a basis of $30 a month, with sufficient rent deduction at the beginning of the library's tenancy to take care of dividing and painting the premises. Carried. unanimously.

Committee on Rules, Administration and Welfare of Employees.

Chairman Leering reports as follows:

That Miss Ruth Pickard be granted a leave of absence without pay, for six months, from September 16, 1913 to March 16, 1914. Granted.

That Mrs. Ilde Davis be granted a leave of absence, without pay, for six months, from October 1, 1913 to April 1, 1914. Granted.

That permission be granted to add, as required, five additional assistants in the junior-examined grade. Granted.

The Seats of Davis Park, engineer, is reported. The Board authorizes the engagement of Elmer Kellogg to fill the place as day engineer at a salary of $125 a month. Carried unanimously.

The Librarian and the Secretary are authorized to look into the matter of engaging a night engineer.

Committee on Law & Municipal Relations.

No report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Mr. Leering reports expenditures for July and August as follows:

Salary Schedule	$
Books, periodicals, etc.	
Building, Fixtures, etc.	
	$

Approved.

Estimated Expenditures for September and October, as follows, are approved:

Salary Schedule	$
Materials & Supplies	
Equipment	
Fixed Charges	
Contractual Services	
Books	
	$

Old Business.

The petitions relative to connecting on to the sewerage of the surrounding area, that a three-inch private service for $75.00 would be obtained for City Hall, and be re-submitted to complete said connection if the City Council so directs.

Communications.

Letters are read from the Longfellow-Mt. Vernon Improvement Club of #5270 Mission Street, addressed to the Mayor and the Board of Supervisors, asking for a branch library to be established in its district. The Secretary is authorized to inform the Club that the Ingleside Branch is being extended and that, owing to the curtailment in the budget, no further branches can be established.

A letter from the Mayor's office of the Board of Supervisors is read regarding a motion by Supervisor Brown that the libraries be open on Sundays and holidays. The Secretary is instructed to inform the Board of Supervisors that President Cutler is writing fully to Supervisor Brown in the matter.

There being no further business the meeting adjourned.

H. J. Wulff
Secretary.

San Francisco, November 21, 1933.

Regular bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting was called to order at 4:30 P.M., in the absence of President Cutler Vice-President [illegible] presiding.

On Roll Call the following were noted present: Commissioners [illegible] and O'Dea. Absent: Commissioners [illegible]. Present 7. Absent 4.

The minutes of the previous meeting were read and approved.

The report of the Secretary was read and ordered filed.

The report of the Librarian was received and ordered filed.

REPORTS OF STANDING COMMITTEES.

Committee on Books, Printing and Binding.

Chairman [illegible] reported bills in the amount of $7,979.50. Referred to the Finance Committee.

Chairman [illegible] recommended the renewal of [illegible] and foreign periodical subscriptions for the Main Library and Branches for the year 1934, amounting to about $[illegible].

Committee on [illegible]

Chairman [illegible] reported bills to the amount of $[illegible].55. Referred to the Finance Committee.

Committee on Branch Libraries.

[illegible]

Committee on [illegible]

No report.

Committee on Finance [illegible]

[illegible]

[illegible]	$[illegible]
[illegible]	[illegible]
[illegible]	[illegible]
[illegible]	[illegible]
	$[illegible]

[illegible]

Estimated expenditures for October and November as follows, were approved.

Salaries & Wages	$ 3,000
Materials & Supplies	500
Contracts	500
Other Charges	1,500
Contractual Services	12,000
Bonds	500
	$ 18,000

The new schedules for the library appropriations showing a decrease of $10,184, as follows, is approved:

Salaries & Wages	
Books	4414
Supplies	
Contracts	
Other Charges	
Contractual Services	
Personal Services	

Committee to review the specifications.

It was recommended that the specifications be submitted to Chief Engineer Crawford for a estimate of $[illegible] covering the October 1, 1913.

Reports of Standing Committees.

Committee on Public Property.

Mr. Williamson read the resignation of Mrs. Thompson as janitress. He moved. Carried with regret.

Mr. Williamson read the resignation of Mr. Thompson and appointment of Mrs. Thompson as janitress, effective Oct. 1st and signed by Mr. Wilson, he moved by the Board. Carried by a vote unanimously.

It was suggested that a committee of three should be appointed to investigate the Public Comfort Station, and report to the Board. The Chair appointed Mr. Williamson, Mr. Wilson and Mr. Thompson.

On motion of Mr. Wilson, seconded by Mr. Lewis, the meeting adjourned until Monday evening, October 20, 1913.

Ayes & Nayes.

On motion of Mrs. Williams, seconded by Mrs. Wilson, it was decided to have the Clerk call the roll on the question, Shall the Council, Commence [illegible] Carried.

Communications.

From the Mayor [illegible]

There being no further business [illegible]

[illegible]
Clerk.

San Francisco, January 26, 1914

The President having called a regular meeting of the Commissioners of the San Francisco Public Library and Reading Rooms to be held this day in the Commissioners' Room, Main Library, Civic Center, for the purpose of listening to reports and for the transaction of such business as should duly come before the regular meeting.

The meeting was called to order at 4:05 P.M., President Cutler presiding.

On Roll Call the following were noted present: Commissioners Hayden, Sullivan, Deering, Hale, Pelham, Secretary and Librarian. Absent: Commissioners Dale, Lavale, Clay, Rice and Young. Present 5. Absent 5.

The Minutes of the previous meeting were read and approved.

The report of the Librarian was read and ordered filed.

The reports of the following Committees were received and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing and Binding.

Chairman Deering reported bills for November and December to the amount of $7164.31. (Attached to the Minutes) Committee.

Committee on Building, Fixtures, Supplies, etc.

Chairman Pelham reported bills for November and December to the amount of $744.14. (Attached to the Minutes) Committee.

Committee on Branch Libraries.

No report.

Committee on Art and Statuary Questions.

No report.

Committee on Finance and Audit.

On the absence of Chairman Dale, Mr. Hayden read the bills for November and December as follows:

Salary Account	$4[illegible]4.4
Books, Printing, Binding, etc.	7164.31
Building, Fixtures, etc.	744.14
	$[illegible]

Adjourned.

Estimated expenditures for January, 1914, as follows, were approved:

Salary Account	$[illegible]
Directions & Supplies	[illegible]
Equipment	[illegible]
Fuel Charges	[illegible]
Contractual Services	[illegible]
	$[illegible]

and unencumbered balance as follows:

Salary Accounts	$1204[illegible].00
Materials & Supplies	[illegible].41
Equipment	1[illegible].20
Fixed Charges	4[illegible].32
Contractual Services	[illegible].43
	$[illegible].36

The new allocation for the Library appropriation, showing a decrease of $23,450, as follows, was approved:

Materials & Supplies		$[illegible]
Books	$4414	
Other supplies	[illegible]	
Equipment		[illegible]
Fixed Charges		[illegible]
Contractual Services		4[illegible]
Personal Services		[illegible]
		$[illegible]

Committee on Rules, Administration & Welfare of Employees.

Chairman Doering, for the Committee, recommended that the resignation of Mr. Harry Taylor be accepted, commencing on October 1, 1933.

Miss recommends that Mr. Harold Gallagher be appointed Janitor-Steward (Prison) at a salary of $[illegible] a month, commencing on November 2, 1933.

Approved.

New Business.

Mr. Dea informed the Board that an area requested by the Real Estate Department to allow the basement of the Library to be used as some purpose for the purpose of getting some display of the Civic Activities. The Board agreed to this procedure and asked Mr. Dea to go ahead and make the arrangements.

Communications.

From Harold C. West in connection with the Public Works of Art Project and relating to the hanging of paintings (murals) already in the Library, and the necessary wax instruments to secure the same. Filed.

There being no further business the meeting adjourned.

Secretary.

San Francisco, March 21, 1914

The President having called a special meeting of the Board of Commissioners of the San Francisco Public Library and reading Rooms, to be held this day in the Commissioners' room, Main Library, Civic Center, for the purpose of listening to reports of committees and for the transaction of such business as should duly come before the regular meeting,

The meeting is called to order at 4:15 P.M. in the absence of President Butler, Vice-President Kelly presiding.

On Roll Call the following are noted present: Commissioners Venier, Sullivan, Dooling, Kelly, Wright and O'Day.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing and Binding.

Chairman Venier reports bills for January and February in the amount of $1340.00. Referred to the Finance Committee.

Committee on Janitors, Janitresses, Janitors' Aids.

The Committee reports bills for January and February in the amount of $7318.29. Referred to the Finance Committee.

Committee on Branch Libraries.

No report.

Committee on Law and Municipal Relations.

The Committee reports that Messrs. Dale, Sullivan and O'Day called upon Mayor Rolph for the purpose of obtaining a larger appropriation for the Library for 1914 and 15.

Committee on Property and Audit.

In the absence of Chairman Dale, Mr. Dooling reports bills for January and February as follows:

Salary Schedule	$14,100.00
Books, Printing, Binding, etc.	1,340.00
Janitors, Janitresses, etc.	7,318.29
	$22,758.29

Approved.

Estimated expenditures for March and April, as follows, are approved:

Salary Schedule	$10,100
Books, Maps & Periodicals	1,500
Equipment	100
Plant Charges	2,000
Contractual Services	1,000
	$14,700

Finance Committee.

Mr. Dooling reports the ending of the fiscal year[illegible]

Received.		Expended.		
August 31, 1931	$10,000	Advertising	11/33	$15.49
		Re-writing and printing specifications	1/34	52.00
		Architectural services	1/34	500.00
		Engineering, reports, etc.	2/34	4845.00
				$5413.49

Balance $4,586.51

Committee on Rules, Administration & Welfare of Employees.

Chairman Fullilove, for the Committee, recommends as follows:

1. Recommending that Miss Ruth Wishart be granted a two and one-half months' extension of her present leave of absence, from March 16, 1934 to June , 1934.

2. Recommending that Mrs. Hallie Davis be granted an additional extension of her present leave of absence from April 1, 1934 to September 30, 1934.

3. Recommending that Miss Josephine Holland be granted a leave [illegible] 1, 1934 to [illegible]

Approved.

Communications.

A letter from Mr. [illegible] requesting [illegible] library [illegible] advise Mr. [illegible]

There being no further business the meeting adjourned.

[illegible]
Secretary.

San Francisco, May 8, 1914

Regular bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the said library, Civic Center.

The meeting is called to order at 4:15, P.M., President Cutler presiding.

On Roll Call the following are noted present: Commissioners Cutler, Lemmon, Kelly, Gleeson, Kirkham and Sullivan.

The minutes of the previous meeting are read and approved.

The report of the secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of standing Committees.

Committee on books, printing and binding.

In the absence of Chairman Dealey, Jr. Clay reports bills for March and April in the sum of $1,102.27, referred to the Finance Committee.

Committee on building, fixtures, furniture, etc.

The Committee reports bills for April and May in the sum of $7,450.21. Referred to the Finance Committee.

The lease is granted to Mr. Baker and Electricity supplied by the Library.

Committee on branch libraries.

No report.

Committee on law and municipal relations.

The question of the control of the Civil Service Rules 1913-14 is brought up and discussed and Mr. Cutler was instructed to write an opinion of the Superintendent Municipal Committee asked for.

Committee on finance and audit.

In the absence of Chairman Dealey, Commissioner Gleeson reports bills for March and April as follows:

Salary accounts	$14,714.27
Books, Printing, Binding, etc.	1,102.27
Building, Fixtures, etc.	7,450.21
	$23,266.75

Approved.

Estimates expenditures for May and June, as follows, are approved:

Salary Accounts	$30,340.00
Materials and Supplies	2,000.00
Contractual services	11,144.22
Equipment	1,500.00
Fixed Charges	3,000.00
	$49,984.22

The Board authorizes the Librarian and the Secretary to transfer funds between the various library appropriations as needed.

Committee on Rules, Administration & Welfare of Employees.

Chairman Cullinan, for the Committee, recommends: That Mrs. Marion Kasling be granted a leave of absence, without pay, from June 18 to September 30, 1934. Approved.

There being no further business the meeting adjourne.

Secretary.

San Francisco, July 10, 1934

The regular bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4:00 P.M.

A delegation from the Visitation Valley Improvement Club appears before the Board, asking for a branch to be established in its district. The delegation is informed that the Library has no funds with which to establish a branch but that a more adequate collection of books than is at present established in Nagel's drug store would be provided, the collection to include reference books suitable for school work. The Library will pay fifteen dollars ($15.00) per month for the first year's rent of a store in Visitation Valley and the Improvement Club is to provide the shelving, and consents to act as librarian of the books, free of any expense to the library.

Mr. Sullivan informed those present that the above would be done, provided the Charter permits it.

On roll call the following are noted present: Commissioners Hooker, Sullivan, Doering, Colman, Lamont and Tuttle.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing and Binding.

Chairman presents bills for May and June in the amount of $12,542.37. Referred to the Finance Committee.

Committee on Building, Stairwell, etc.

Chairman Colman presents bills for May and June in the amount of $7,705.00. Referred to the Finance Committee.

Mr. Colman moves and Mr. Doering seconds the motion that the contract with the Pacific Building Maintenance Company be extended for a further period of three years. Carried.

Committee on Branch Libraries.

No report.

Committee on Law and Municipal Relations.

No report.

Committee on Finance and Audit.

In the absence of Chairman Colman, Mr. Colman reports bills for May and June as follows:

Salary Payrolls	$45,000.00
Books, Printing & Binding, etc.	12,542.37
Building, Stairwell, etc.	7,705.00
	$65,247.37

Approved.

JUL 12 '34

Estimated expenditures for July and August, as follows, are approved:

Salary Demands	$36,947
Materials and Supplies	9,000
Equipment	100
Fixed Charges	1,570
Contractual Services	1,070
	$56,687

Phelan Memorial Committee.

Mr. Senior reports that it is expected that the Phelan room will be opened next week.

Committee on Rules, Administration & Welfare of Employees.

Mr. Doering, for the committee, recommends as follows:

That Miss Geraldine Donovan be granted a leave of absence for one year, without pay, commencing July 17, 1934.

Carried.

There being no further business this meeting adjourns.

J. W. Scanlon

Secretary.

San Francisco, September 25, 1934

Regular bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Main Library, Civic Center.

The meeting is called to order at 4:04 P.M., President Cutler presiding.

On Roll Call the following are noted present: Messrs. Bender, Cutler, Deering, Kelham, Lacoste, McKinstry and Young.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing and Binding.

Chairman Bender reports bills for July and August to the extent of $9,707.39. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kelham reports bills for July and August to the extent of $7,538.38. Referred to the Finance Committee.

Committee on Branch Libraries.

No report.

Committee on Law and Municipal Relations.

No report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Mr. Kelham reports bills for July and August as follows:

Salary Demands	$37,414.95
Books, Printing, Binding, etc.	9,707.39
Building, Fixtures, Furniture etc.	7,538.38
	$54,660.72

Approved.

Estimated expenditures for September and October, as follows, are approved:

Salary Demands	$37,000
Materials and Supplies	9,500
Equipment	250
Fixed Charges	790
Contractual Services	15,120
	$62,660

Committee on Rules, Administration & Welfare of Employees.

Chairman Deering, for the Committee, announces that the Librarian asks permission to hold an examination for librarians, within the near future. This matter is referred to the Committee on Rules, with power to act.

Communications.

A letter is read from the Department of Public Works, regarding the placing of a metal fence around the coping of the Library, to prevent lounging; and the Secretary is requested to write Mr. Worden, Director of the Department of Public Works, stating that the library has no funds for the purpose.

The Secretary informs the Board that certain transfers are to be made at the request of the Controller's office because, when the State Board of Equalization allowed the additional funds to remain in the Library appropriation, the provision was made that the funds in question were to be used for books, binding and book repair work.

Mr. Deering proposes, and Mr. Kelham seconds, the following Resolution:

"RESOLVED:- That the Secretary is authorized to transfer the sum of $20,785 from CONTRACTUAL SERVICES to a new appropriation for BINDING; and $41,672 from MATERIALS AND SUPPLIES to a new appropriation for BOOKS AND BINDERY MATERIAL."

There being no further business the meeting adjourns.

Secretary.

San Francisco, November 13, 1934

Regular bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Main Library, Civic Center.

The meeting is called to order at 4:00 P.M., President Cutler presiding.

On Roll Call the following are noted present: Commissioners Atherton, Bender, Cutler, Deering, Hale, Lacoste, O'Day and Sloss.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing and Binding.

Chairman Bender reports bills for September and October to the amount of $22,330.94. Referred to the Finance Committee..

Committee on Building, Fixtures, Furniture, etc.

In the absence of Chairman Kelham, Miss Lacoste reports bills for September and October to the extent of $7,744.97. Referred to the Finance Committee.

Committee on Branch Libraries.

Miss Lacoste reports that the Portola branch lease having expired some time ago, we could probably have the whole building rented if we negotiated a lease for two or three years.
The Board instructed the Secretary to make the necessary arrangements.

Committee on Law and Municipal Relations.

No report.

Committee on Finance and Audit.

Chairman Hale reports bills for September and October as follows:

Salary Demands	$35,357.42
Books, Printing, Binding, etc.	22,330.94
Building, Fixtures, etc.	7,744.97
	$65,633.33

Approved. Estimated expenditures for November and December, as follows, are approved:

Salary Demands	$35,600
Materials & Supplies	500
Books & Library Material	7,500
Contractual Services	5,977
Binding	2,000
Equipment	500
Fixed Charges	1,585
	$53,655

Committee on Rules, Administration & Welfare of Employees.

Chairman Deering, for the Committee, reports the retirement, on pension, on account of disability, of Miss Julia Larkin, book repairer, on November 1st.

The Committee reports that Miss Louise Esola, at present in the repair department, be appointed in Miss Larkin's place, at a salary of one hundred dollars a month, commencing on December 1st. Approved.

Mr. Deering also reports that the question of an examination, referred to the Committee at the Board meeting of September 25th, was taken up by the Committee and a decision was made as follows: That a written library entrance examination in library science and literature be held and that the candidates have the following qualifications:

> Applicants must be citizens of the United States and must have resided in San Francisco for the year prior to the examination.
>
> Applicants must be not more than 35 years of age and in good physical condition.
>
> Applicants must have been graduated from an approved university or college with at least an A.B. degree and in addition must have either been graduated from an approved library school or must have had two years' professional experience in a public library.

The Committee recommends that non-technical substitutes be paid at the rate of forty cents an hour, instead of fifty cents; and that pages be paid thirty cents an hour for the first month of service, instead of twenty-five cents an hour.

Approved.

New Business.

Mr. Cutler suggests a memorial of some kind to Miss McKinstry and the matter is placed in the hands of Mr. Bender.

Communications.

A letter is read from the Community Chest, expressing the regret of its Executive Committee at the death of Miss McKinstry.

A letter from the Parkside Tenants and Taxpayers Association is read, asking for a branch in the Parkside District. The matter is referred to Miss Lamoste, of the Committee on Branches.

There being no further business the meeting adjourns.

H. Stanford Hon
Secretary.

Committees 1935

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

San Francisco, January 21, 1935

Adjourned meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Councilchamber, Main Library, Civic Center.

The meeting is called to order at 4:00 P.M. President Tuttle presiding.

On roll call the following are noted present: Commissioners Crocker, Tucker, Tuttle, Deering, Colman, Daniels and Dixon.

The minutes of the previous meeting are read and approved.

The report of the secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

Reports of standing Committees.

Committee on press, printing and binding.

Chairman Dixon reports bills for services and supplies to the amount of $20,177.61. Referred to the Finance Committee.

Committee on building, fixtures, furniture, etc.

Chairman Colman reports bills for services and supplies to the amount of $7,211.01. Referred to the Finance Committee.

The Committee recommends the purchase of Judge Crocker, costing over $1000. Approved.

Mr. Colman reports that new gas outlets in walls in need of repair and asks that the Building Committee be given authority to spend $100 for this purpose. Approved.

Committee on branch libraries.

Chairman Daniels reports that as a result of the meeting held with the Outlook Park Improvement Club, the recommends that some [illegible] system be placed in the vicinity. The secretary is authorized to write to the San Francisco Improvement Association.

The Librarian recommends that when the present budget is used up [illegible] and for a sufficient appropriation to extended service to Outlook Park District.

[illegible]
[illegible]
[illegible]
[illegible]

Letters are read from [illegible] in this connection.

Committee on law & [illegible] matters.

No report.

Committee on salaries and audit.

On the request of Librarian Hale, Mr. Tuttle reports for November [illegible] absences as follows:

Library Assistants	$ [illegible]
Janitors, Janitresses, Engineers, etc.	[illegible]
Attendants, Pantresses, etc.	[illegible]
	$ [illegible]

[illegible]

Estimated expenditures for January and February are approved:

Salary Demands	$35,000
Contractual Services	6,420
Printing	3,000
Materials & Supplies	1,000
Books, Parts and Periods Suppl.	6,000
Equipment	1,200
Rent Charges	1,000
	$54,620

Committee on Rules, Administration & Welfare of Employees.

Chairman Doering, for the Committee, recommends as follows:

That Miss Jeanie Fredricks be granted a seven weeks' leave of absence, commencing February _ 1945. One week of this time to be allowed with pay, for the purpose of visiting points of interest in the Library of Congress. Approved.

On behalf of the Chairman, Mr. Van Vleck and recommends that the following eleven candidates, having received seventy-five per cent or over at the recent examination, be placed on the eligible list, and invited to the Rules and Organization of the staff:

1. Miss Jeanie F. Walker
2. Miss Alice V. Niven
3. Miss Margaret E. O'Connor
4. Miss Barbara P. Stevens
5. Mr. Lawrence J. Clarke
6. Miss Ruth Chenoy
7. Miss Ethel E. Holmes
8. Miss Mary L. Miller
9. Miss Marjorie E. Masters
10. Miss Dora J. Van Straaten
11. Miss Libby S. Parker

approved.

The Committee further recommends that the following five candidates be taken from the eligible list to serve a year's probationary period, beginning on February 5, 1945, at a salary of one hundred and (also) per month, provided by the Rules and Organization of the staff:

1. Miss Jeanie F. Walker
2. Miss Alice V. Niven
3. Miss Margaret E. O'Connor
4. Miss Barbara P. Stevens
5. Mr. Lawrence J. Clarke

carried.

New Business.

The Secretary is authorized to make up the budget for 1945-46 in about $475,000, including requests for the reconsideration of new positions.

Communications.

A letter to Chairman Doering, dated [illegible], asking for answer to the letter of Mr. Mitchell's brief for increased salary. The opportunity is extended to point that the Commissioners do not feel that they have the right on the basis of salary with the [illegible].

New Business.

Resignations for January: for the morning read being received [illegible] Commissioner Doering is authorized and elected [illegible].

Resignations for First Vice-President being declared in order, Commissioner Doering is nominated and elected [illegible].

Resignations for Second Vice-President being declared in order, Commissioner O'Day is nominated and elected [illegible].

There being no further business to be [illegible]

[signature]

5

[illegible] Pennsylvania, March 5, 1919

[illegible]egular bi-monthly meeting of the Commissioners of the Jan[illegible] Carnegie Public Library and Reading Rooms, held in the Commissioners' Room, Main Library, this date.

The meeting is called to order at 4:00 P.M., President Keating presiding.

To Roll Call the following are noted present: Commissioners Morton, Keating, Calhoun, Dutton, Downing, Kuhn, Feiman, Lacoste, Jones.

The minutes of the preceding meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Claims, Printing and Binding.

Chairman Jones reports it is the opinion and February to the extent of $9,[illegible]10.31. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Calhoun reports bills for January and February to the extent of $7,[illegible]98.14. Referred to the Finance Committee.

Committee on Branch Libraries.

No report.

Committee on Law & Publicity Relations.

No report.

Committee on Finance & Audit.

Chairman Kuhn reports bills for January and February as follows:

Salary Accounts	$[illegible]
Books, Printing, Binding, etc.	[illegible]
Building, Fixtures, etc.	[illegible]
	[illegible]

approved.

Estimates of Appropriations for March and April, as follows, are received:

Salaries	$[illegible]
Contingent Expenses	[illegible]
Printing	[illegible]
Materials & Supplies	[illegible]
Books and Binding Materials	[illegible]
Equipment	[illegible]
Fuel & Gas	[illegible]
	$[illegible]

The matter of Miss Rose Buttey's rating in the recent examination was discussed and it was agreed that the President write to her, stating that the question of her standing had been fully considered by the Board and it had resulted that the rating was a fair one.

There being no further business the meeting adjourned.

Secretary.

San Francisco, May 21, 1935

Postponed bi-monthly meeting of the Board of Commissioners of the San Francisco Public Library and Reading Rooms, held in the Main Library, Civic Center.

The meeting is called to order at 4:30 P.M., President Deering presiding.

On Roll Call the following are noted present: Messrs. Dohrmann, Hellman, Deering, Hale, Pelham, Lacoste, O'Day and Sloss.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, and Binding.

Chairman Benner reports bills for March and April to the extent of $3,190.36. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Pelham reports bills for March&April to the extent of $1,463.87. Referred to the Finance Committee.

Committee on Branch Libraries.

No report.

Committee on Law & Municipal Relations.

No report.

Committee on Finance and Audit.

Chairman Hale reports bills for March and April as follows:

Salary Demands	$47,[illegible]
Books, Printing and Binding	[illegible]
Building, Fixtures, etc.	[illegible]
	$53,[illegible]

Approved.

Estimated Expenditures for May and June, as follows, are approved:

Salaries	$14,4[illegible]
Contractual services	[illegible]
Heating	[illegible]
Materials & Supplies	[illegible]
Books and Bindery supplies	[illegible]
Equipment	[illegible]
Fixed Charges	[illegible]
	$72,[illegible]

MAY 21 '35

Committee on Rules and Welfare of Employees.

Chairman Sloss recommends that Miss Henrietta L. Rahmer be appointed to the non-technical staff of the Library, beginning May 1st, 1915, at a salary of $80 per month. Approved.

The question of cumulative sick leave was referred to the Committee on Rules with the request that they draw up an addition to the By-Laws, which would permit library employees to accumulate their annual two weeks' sick leave up to a period of six months. Approved.

A motion was made and seconded that Miss L. Murray be granted an additional month's sick leave, at the discretion of the Librarian.

On motion by Mr. Dale, seconded by Mr. Sullivan, the Librarian and the Secretary were authorized to adjust the funds in the various accounts, and to spend the balance for books and binding. Approved.

Communications.

A copy of a letter from the Jewish Progressive Community Center to Mayor Rossi was read, offering the City of San Francisco a lot 50 feet by 70 feet, on Ellsworth Street, between Harbor and Tompkins Avenues, providing the City and County of San Francisco erects and maintains a library building thereon. President Boering and Vice-President O'Day were authorized to do as they see fit regarding the advisableness of the acceptance of Federal funds to build a branch. Approved.

A letter from the San Francisco Bureau of the California Congress of Parents and Teachers was read, requesting and recommending the removal of the library tax which has been in the budget for branches in Visitacion Valley, Parkside, Ingleside, Central Heights and Sea Cliff.

There being no further business the meeting adjourned.

Secretary.

MAY 21 '35

Estimated expenditures for Engineer and Surveyor, continued:

[illegible]	$ [illegible]
[illegible]	[illegible]
Team Charges	[illegible]
Wages	[illegible]
Services other than Labour	[illegible]
Materials and Supplies	[illegible]
Minor Capital Works	[illegible]
Capital Outlay	[illegible]
Less [illegible]	[illegible]
	$[illegible]

Committee to Raise the Salaries of Employees.

Mr. Chairman reported a request to this committee dated the 10th day of October, 1919, requesting increase in salaries.

Discussed.

Mr. Chairman moved, in the absence of Mayor, the following resolution be adopted. Mr. Chairman noted, according to Mr. Simpson, that Messrs. Blackwell and Ross and the Library Committee, which has been interested in the civil service question, and the Committee, do agree that the recommendations of the Committee be taken up for the consideration of the Council.

Same Raised to Civil Service Committee of Council.

H Simpson

Secretary

San Francisco, November 5, 1935.

The regular bi-monthly meeting of the board of commissioners of the San Francisco Public Library was [illegible] room, main library, civic center.

The meeting is called to order at 8:00 p.m., President [illegible] presiding.

On roll call the following are noted present: Commissioners [illegible], Dohrs, Emery, Leveroni, Sperling and Tolman.

The minutes of the [illegible] meeting are read and approved.

The report of the librarian is read and ordered filed.

The report of the [illegible] is received and ordered filed.

Reports of standing committees.

Committee on [illegible], printing and binding.

Chairman Tolman reports bills for October and November to the amount of $[illegible], referred to the finance committee.

Committee on [illegible], janitors, janitress, etc.

Chairman Sperling reports bills for janitorial services to the amount of $[illegible], referred to the finance committee.

Committee on [illegible] building.

Mr. Tolman moved, seconded by Miss Dohrs, that the librarian be authorized to advertise for bids for the acceptance of [illegible] bids for the purchase of property [illegible] as accepted from the [illegible] Community Center, [illegible] Street. On a motion of Mr. Tolman, seconded by Judge Sperling, it was agreed to accept the building at the present request of the San Francisco Bond of Education as a branch library in the west portal district.

Adjourned.

Committee on [illegible] maintenance.

No report.

Committee on finance and audit.

Mr. Tolman reports bills for payment and recommends as follows:

Salaries	$[illegible]
Heating, lighting and binding	[illegible]
Janitors, janitress, etc.	[illegible]
Overtime other depts.	[illegible]
	$[illegible]

Adjourned.

Estimated expenditures for Stenotype and Typewriter as follows are approved:

Engine	$12,850.
Salaries	29,900.
Contractual services	1,500.
Binding	1,100.
Materials & supplies	1,100.
Books and library materials	1,500.
Equipment	100.
Plant Charges	1,450.
Services other depts.	1,200.
Distribution (Mail Room)	0.
Postage Freight Express	400.
Telephone Service	200.
Rent Outside Branch	400.
	$51,400.

Committee on Rules had referred it unfavorably.

to report.

A letter was read, dated October 2, 1931, by the Secretary from Lawrence J. Leavy, Controller, requesting the annual audit of the Library Department. On a motion by Joseph Gibbs, seconded by Dr. Dowling, the Secretary was authorized to request said auditing Company will assign a competent representative in connection with request herein.

Re Typewriters

Contractors for stenotypes for the ensuing year being received in order, Comptroller Leavy is consulted and stated "confident".

Contractors for the office of Superintendent being received in order, Comptroller Leavy is consulted and stated likewise "confident".

There being no further business the meeting adjourned.

H. Simpson
Secretary

San Francisco, January 5, 1916

Regular bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4 P.M., President O'Day presiding.

On Roll Call the following are noted present: Commissioners Overton, Sullivan, Deering, Feilman, Leonard and O'Day.

The minutes of the previous meeting are read and approved.

The report of the secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

The librarian reports gifts as follows:

A collection of books from the estate of the late Laura Spreckels.

From various people:

Life of Lincoln	6 volumes
Tales of Scouts	2 volumes
Biography of the Presidents	1 volume

Reports of Standing Committees.

Committee on Books, Printing and Binding.

In the absence of Chairman Deering, Mrs. Overton reports that the Secretary was directed to pay the sum of $6,[illegible] bill for printing to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Feilman reports bills for November and December to the amount of $4,[illegible] referred to the Finance Committee.

Committee on Branch Libraries:

Chairman Leonard reports that the Parkside Branch is ready and will be opened in a few days.

Mrs. Overton recommends that the lease of the Excelsior Branch be renewed for the ensuing year at $25.00 a month. Approved.

Also that a branch in the Ingleside District be rented at $[illegible].00 a month, on a one-year lease. Approved.

The question of locating branches with A & A rooms is brought up and the secretary is instructed to write to Mr. Andrew S. Hallidie, asking him whether the Commissioners will be permitted to occupy the apartments, also in the negative the cost per month and whether the Library or A & A officials are to decide in the selection and number of books.

Committee on Law and Municipal Relations:

No report.

Jan 1'16

Committee on Finance and Audit.

In the absence of Chairman [illegible], Mr. [illegible] reports bills for November and December as follows:

Salary Demands	$[illegible]
Books, Printing, Binding, etc.	[illegible]
Building, Fixtures, etc.	4,5[illegible]
Services Other Departments	[illegible]
	$[illegible]
New Branches	1,[illegible]

Approved.

Estimated expenditures for January and February, as follows, are approved:

Salaries	$2[illegible],350.00
Books	[illegible]
Materials & supplies	1,500.00
[illegible] material	[illegible]
Contractual services	[illegible]
Janitor service	1,400.00
Binding	4,000.00
Equipment	[illegible]
Fixed Charges (rent)	[illegible]
Services Other Departments	[illegible]
[illegible]	[illegible]
[illegible] Branch	[illegible]
[illegible] Branch	[illegible]
[illegible] Branch	[illegible]
	$[illegible]

It is suggested by Mr. [illegible] [illegible] [illegible] [illegible] Approved.

Committee on Rules & Welfare of Employees.

In the absence of Chairman [illegible], Mr. [illegible] reports and recommends as follows:

[illegible] [illegible] [illegible] for the staff:

1. [illegible]
2. [illegible]
3. [illegible]
4. [illegible]
5. [illegible]
6. [illegible]

Approved. [illegible] Approved.

New Business.

[illegible] Approved.

There being no further business the meeting adjourned.

H. Simpson
Secretary.

San Francisco, February 25, 1936

A special meeting of the Commissioners of the San Francisco Public Library and Reading Rooms is held this day in the Commissioners' room, Main Library, Civic Center, for the purpose of transacting the regular business and to consider the report of the Building Committee, in connection with the building of two branch libraries with W P A funds, and to consider the same Committee's recommendation concerning the appointment of an architect for this work.

The meeting is called to order at 4 P.M., President O'Day presiding.

On Roll Call the following are noted present: Commissioners Atherton, Deering, Kelham, Lacoste, O'Day, Rolph, Ryan.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

In the absence of Chairman Bender, Mrs. Atherton reports bills for January and February to the extent of $16,629.59. Referred to the Finance Committee.

Committee on Building, Fixtures, etc.

Chairman Kelham reports bills for January and February to the extent of $3,947.60. Referred to the Finance Committee.

It is moved by Mr. Kelham, seconded by Mr. Deering, that the Library proceed with the building of two branches, under a W P A project,-one in the West Portal district and one in the Bernal Heights district, the branches to cost $70,000. That one architect, Mr. H.A. Common, Jr., be appointed for the designing of both branches. Approved.

Also, the Secretary is authorized to use $5,000 or more if necessary for painting, floor covering and general repair of all branches, and for the re-arrangement of juvenile rooms at the Richmond and Mission branches. Approved.

The re-arrangement of receiving desks in the Reference and the Reading Rooms in the Main Library, and changing the lighting fixtures is to be investigated. Approved.

Committee on Branch Libraries.

Chairman Lacoste reports that the Parkside branch has been opened and the Library is proceeding with the branches at West Portal and Bernal Heights.

Committee on Law and Municipal Relations.

No report.

Committee on Finance and Audit.

In the absence of Chairman Dale, Mr. Kelham reports bills for January and February as follows:

Salary Demands	$36,885.20
Books, Printing, Binding, etc.	16,029.59
Building, Fixtures, Furniture, etc.	3,947.60
Gas, electricity & scavenger	2,419.14
Services of Other Departments	1,234.80
	$60,516.33
New Branches	2,253.44
	$62,769.77

Approved.

Estimated Expenditures for March and April, as follows, are approved:

Salaries		$28,[illegible].00
Wages		11,[illegible].00
Materials & Supplies		1,[illegible].00
Books and Bindery Material		7,[illegible].00
Contractual Services:		
Periodicals	$[illegible].00	
Printing	[illegible].00	
Other services- Stamps, elevator, phone, etc.	100.00	1,050.00
Janitorial Service		1,470.00
Binding		2,000.00
Equipment		[illegible].00
Fixed Charges (rent only)		[illegible].00
Gas, electric & scavenger		2,[illegible].00
Services Other Departments		[illegible]
		$61,[illegible].00
Visitation Valley Branch		410.00
Bernal Branch		540.00
Parkside Branch		540.00
West Portal Branch		540.00
		$63,[illegible].00

Committee on Rules, Administration & Welfare of Employees.

In the absence of Chairman Collins, Miss Lavaute reports and recommends as follows:

That the resignation of Miss Grace V. Watson, as of February 1, 1916, be accepted. Approved.

That Miss Marjorie Mann be granted a leave of absence, without pay, for a period of six months, commencing on February 1, 1916. Approved.

The Committee reports the death of Miss Ruth L. Waite, librarian of the Richmond Branch.

New business.

The Secretary reads the list of [illegible] appointed by the President for the coming year.

Mr. Leiser moves, and Mr. Deering seconds the motion, that the Library endeavor to obtain from the Recreation Department a lot on Carolina avenue, on which to erect a branch library, even if we have to take the whole of the Recreation Department's buildings, including the present building.

Miss Lavaute moves, Mrs. Atherton seconds, that we endeavor to obtain from the Board of Education the lot on Twenty-sixth Avenue, near Geneva Street, for future use.

The Secretary points out that in the recent audit of the Library the statement was made in the Controller's report that no liability insurance is carried on the three automobiles owned by the Library. The Secretary is instructed to obtain an opinion from the Controller and the City Attorney regarding our liability.

Mr. Kelham moves, and Mr. Deering seconds, that President O'Day write to Mr. Cutler and to Judge Sloss, expressing the appreciation of the Board for their valuable services and regretting their resignations.

Communications.

An extract was read from a copy of a letter (dated February 12) from the Bay View Civic Club to the Mayor, in which it requests an appropriation for the erection of a library building in the district.

Mr. O'Day reads a letter from Mr. Cutler, presenting his resignation. Accepted.

There being no further business the meeting adjourned.

Secretary.

San Francisco, May 21, 1930

Regular [illegible] meeting of the board of library commissioners of the San Francisco Public Library and County Law, held in the main library, civic center.

The meeting is called to order at 7:45, president Crimp presiding.

Present: [illegible] and Misses Brusati, Bender, Hopkins, Meier, Schmidt, Sessels, Crimp and Dyer.

The minutes of the previous meeting are read and approved.

The report of the secretary is read and ordered filed.

The report of the librarian is received and ordered filed.

Communication from [illegible] Division, Library, re:

[illegible] report relative [illegible] for month and April in the amount of $3,[illegible].01. Returned in the library condition.

Communication from [illegible], Division, Institute, etc.

[illegible] report filed for March and April in the amount of $4,[illegible]. Returned in the library condition.

On motion duly carried by the Board, the resignation of Mr. Frederick W. Dorr for leave of absence for the two summer months, the resignation to take effect at the last meeting, originally set for June [illegible], is accepted [illegible] with regret.

Communication from [illegible] Library.

Miss Lorraine reports [illegible] of a letter being sent by the Chinese Library Commission, inviting the librarian to a [illegible] library on the Pacific Coast [illegible] the Chinese Government.

There [illegible] and position from the superintendent of schools, [illegible] the order.

A letter is [illegible] from the superintendent of schools in which [illegible] the board [illegible] consideration to the library's [illegible] of [illegible] funds.

Communication from [illegible] Institute.

In regard.

Communication from [illegible] Institute.

[illegible] report filed for March and April in the amount [illegible]
Law, electric and elevator $[illegible]
[illegible], etc. [illegible]
[illegible]
[illegible]
[illegible]
[illegible]

Approved.

Estimated Expenditures for May and June, as follows, are approved:

Salaries	$21,0[illegible].66
Wages	1[illegible],4[illegible]0.13
Materials & supplies	1,900.76
Books, cards, bindery material	[illegible],884.17
Contractual services	[illegible],[illegible]66.12
Janitorial service	7[illegible]5.00
Binding	2,870.00
Equipment	2,211.99
Fixed charges (rent)	[illegible],240.00
Gas, electric & sewerage	[illegible],136.41
Services other departments	11,[illegible]91.11
Visitacion Valley branch	1,[illegible]11.9[illegible]
Bernal branch	1,600.01
Parkside branch	1,194.14
West portal branch	1,[illegible]11.[illegible]8
	$[illegible]1,[illegible]20.21

It is moved by Mr. Sullivan, seconded by Mr. Kelham, that the following Resolution be adopted:

RESOLVED That the Library Commission request the Controller to make the following transfers of library funds:-

That there be transferred, on June 1st, 1918, to the fund or appropriation for the purchase of books:

The sum of $10,000 from the appropriation for wages;
The sum of $7,000 from the appropriation for contractual services;
The sum of $10,[illegible]00 from the appropriation for binding;
The sum of $1,000 from the appropriation for services of other departments;
making a total $[illegible]8,000 to be transferred to the appropriation for purchase of books.

FURTHER RESOLVED that the Controller be requested to transfer to the Book Fund the following anticipated surpluses in the special appropriations for the four new branches, namely:

Bernal Branch	$[illegible]4[illegible].00
Parkside Branch	[illegible]00.00
West Portal Branch	[illegible]5.30
Visitacion Valley Branch	[illegible].30

but that when such transfer is made, the amounts so transferred from the appropriations for those branches, to expended in the purchase of books for those respective branches.

FURTHER RESOLVED that the President and Secretary of the Library Commission is instructed to make to the Controller a request in writing for these transfers and, in the written request, state the reasons why the Library Commission desires the transfers to be made.

It is moved by Mr. Hale, seconded by Mr. Sullivan, that the request of Chief Librarian [illegible]4[illegible].00 to Mr. [illegible] Carnegie, for the purchase of books on Spanish history and literature, be granted.

Committee on Rules and Welfare of Employees.

Chairman Sullivan reports progress as follows:

The resignation of Mrs. Mary [illegible], Servant, as of June 1st, 1918.

That Miss Miriam [illegible] be appointed as Servant, at a salary of $[illegible].00 a month, as of March 21, 1918. Approved.

Communications.

Letters to the Library on the subject of automobile liability

were read from J. J. O'Toole, City Attorney and Leonard H. Leavy, Controller.

There being no further business the meeting adjourned.

Secretary.

San Francisco, July 14, 1936

Postponed Bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4 P.M., President O'Day presiding.

On roll call the following are noted present: Commissioners Atherton, Chandler, Deering, Galvaire, O'Day, Rolph and Ryan.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is received and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

Chairman Chandler reports files for May and June to the extent of [illegible]. Referred to the Finance Committee.

Committee on Lighting, Heating, Furniture, etc.

In the absence of Chairman Galvaire, who submits reports of files for May and June to the extent of $10,000.00, referred to the Finance Committee.

The Committee recommends that automobile insurance be taken out on the Library trucks and the sedan, to the extent of $10,000/20,000 for the sedan, and that a new automobile be purchased for about $1200.

The Committee also recommends that arrangements be made to change the locks in the Reference, Periodical and Reading rooms.

Roll Call on adoption of recommendation. Ayes: Commissioners Atherton, Chandler, Deering, Galvaire, O'Day, Rolph and Ryan. Noes: None. Adopted.

Committee on Branch Libraries.

Chairman Galvaire recommends the approval of the plans and specifications for the Mail Station and Branch Delivery Wagons, by Mr. Frederick H. Meyer, and approval of [illegible] for $4,000. Roll call on adoption of recommendation. Ayes: Commissioners Atherton, Chandler, Deering, Galvaire, O'Day, Rolph and Ryan. Noes: None. Adopted.

Committee on Law and Legislative Reference.

Chairman Deering - No report.

Committee on Finance and Audit.

In the absence of Chairman Rolph, Mr. Chief reports files for May and June as follows:

Salary Warrants	$37,454.44
Books, Periodicals, Binding, etc.	[illegible]
Lighting, Heating, Furniture, etc.	[illegible]
Salaries of other Departments	[illegible]
	[illegible]
Petty Cashes	[illegible]
	[illegible]

Estimated Expenditures for July and August, as follows, are approved:

Permanent Salaries [illegible]	
Temporary " 4000	
Wages 9000	$41,040
Materials & Supplies	4,300
Books, cards, library materials	6,000
Contractual Services	4,100
Traditional service	1,470
Binding	...
Equipment	1,700
Rents (July and August)	770
Gas, electricity and scavenger (For the year)	12,450
Services of Other Departments	1,000
Pensions & Retirement Allowances (For the Year)	2,.00
	476,730

Committee on Rules and Welfare of Employees.

On the wheels of Chairman Sullivan, the following reports and recommends as follows:

That Miss Arleen Dunkler be appointed to the non-professional staff at a salary of $20 a month, commencing July 1, 1936.

That the resignation of Mrs. Marjorie Dunn Gray be accepted, as of July 2, 1936.

That the following changes be made in the salaries of the particular positions, in order to have their compensation uniform:

(a) Janitors at the lower brackets to receive $55 a month.

(b) Janitors at the smaller branches to receive $50.00 a month.

That, according to the rules and regulations for the staff, the salaries of the following librarians and non-professional assistants be increased as follows, commencing on July 1, 1936:

(Salary item taken from Appointment list and appointed to the staff)
From $100 to $120.

Mrs. Margaret Nelson
Mr. Lawrence J. Clarke
Miss Alice Ahern
Miss Barbara Lansing
Miss Marion Reiser

From $110 to $120.

Miss Mabel Edwards
Miss Irene Smith

From $115 to $120.

Mrs. Inga Aronsen
Miss Ina Hickey
Mrs. Barbara Shaw
Miss Virginia Cummings
Miss Ann Vicars
Miss Josephine Whiteley
Mrs. Rose Cook
Miss Ruth Hamilton
Mrs. Frances Smythe
Miss Dorothy Schwartz
Mrs. Josephine Sullivan
Mrs. Betty Wright
Miss Florence Hughes
Miss Margaret Lowe
Miss Vivian McInnes

From $130 to $140:

Mrs. Edith Castello
Miss Helen Dunne
Mrs. Harriet Felix
Mrs. Josephine Kleyn
Miss Natalie Mayo
Miss Ellen Meyer
Miss Ruth Mills
Mrs. Florence Pfeiffer
Miss Geraldine Whitney

From $140 to $150

Miss Helene Conte
Miss Perdue Lawrence

From $150 to $160

Miss Nina F. Levy
Miss Ida Mordecai

Librarian of two non-professionals from $60 to $80

Miss Helen Hegan
Miss Dorothy Ruettner

Salary of book repairer from $160 to $180

Miss Louise Wells

These increases were recommended by the Library Commission at a previous meeting, to be included in the budget for this fiscal year. The work schedules in the payroll and reclassifications are listed in the Salary Ordinance for 1936-1937.

Reconstruction.

Miss Leonard E. Lough, City Controller, 1 Dodge Street Nov 27, 36 sends in a letter from the Commission, dated Nov 13th. Mr. Lough's note is as follows:

San Francisco Public Library
Civic Center
San Francisco, California

Attention: Miss Mary P. O'Neill

Gentlemen:

Receipt of your communication of Nov 25 relative to sealing vaults of the Main of the San Francisco Library is herewith acknowledged.

The proper method of submitting requests is duly noted in Mr. Lee of Controller's Ltr. No. 370. Mr. Lough is cognizant of this procedure.

Yours very truly,

(Signed) Leonard E. Lough

Controller

LEL:mcb

The Secretary points out that the reconstruction committee of Board will confer with Mr. Lough, with the exception of Miss Levy, who is ill in bed.

From Judge W.C. Hicks, a letter thanking the Commission for their kind expressions in connection with his resignation.

From Mr. F.J.C. Lynch, a letter dated June 12, stating that he is placing before the Mayor his resignation from the Board of Library Commissioners.

From Mrs. Nadya Olavo Pesoa, offering her resignation. Accepted.

From Mrs. Edith M. Iarkin, a letter dated July 8, asking for six months' leave of absence, commencing August 15, 1914. Granted.

There being no further business the meeting adjourned.

Secretary.

San Francisco, September 3, 1930

Regular bi-monthly meeting of the Commissioners of the San Francisco Public Library and reading rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4 P.M., President O'Day presiding.

On Roll Call the following are noted present: Commissioners Coleman, Emerson, Hayes, Collins, Keeling, Reis, Sarvis, O'Day; Wright, Ryan. Absent: Nathan. Present 10. Absent 1.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Finance, Printing, Binding, etc.

Chairman Hayes reports bills for July and August to the amount of $1,324.41. Referred to the Finance Committee.

Committee on Buildings, Furniture, Supplies, etc.

In the absence of Chairman Keeling Mr. Sarvis reports bills for July and August to the amount of $18,841.75. Referred to the Finance Committee.

Committee on Branch Libraries.

No report.

Committee on Law and Ordinances, Statutes.

No report.

Committee on Changes and Leases.

Chairman Reis reports lease for year for Bayview as follows:

Salaries		$21,184.96
Contractual Services		
Periodicals	$4[illegible].12	
Printing	[illegible].50	
Travel, Carfare, Expense	[illegible]	[illegible].50
Janitorial Service		2[illegible].00
Lighting		[illegible]
Gas, Electricity & Incandescent Mantles		12,[illegible]0.00
Materials & Supplies		1,[illegible].00
Books, Serials, Library Material		1,[illegible].00
Equipment		1,[illegible].00
Rents		1,[illegible].00
Insurance & Retirement Allowances		4,[illegible].00
Expenses of Court Proceedings:		
Bonds	[illegible]	
Sales & Use Tax Refunds	[illegible]	[illegible].47
		$[illegible]

Adjourned.

Estimated expenditures for September and October, as follow, are approved:

Salaries	$41,000.00
Contractual Services:	
Periodicals	1,050.00
Printing	500.00
Miscell. contractual services	382.40
Janitorial Service	1,470.00
Binding	5,000.00
Materials & Supplies	1,900.00
Books, Maps, Binders' Materials	3,000.00
Equipment	900.00
Rents	770.00
Services Other Departments:	
Water	400.00
Care & Building Repair	1,000.00
	$57,372.40

Committee on Rules, Administration & Welfare of Employees.

Chairman Sullivan, for the Committee, recommends that the resignation of Miss Marian McDaniel, as of July 19, 1936, be accepted. Carried.

Mr. Rea explains that, according to the rules that have been governing the staff in the past, employees have been working every third Sunday and have been receiving three weeks' vacation. Since the new Charter was adopted a vacation of three weeks has been granted to employees who work on Sunday, and two weeks to those who do not. He says that he would be glad to give preference to that employee who has work due to every Third Sunday, instead of one in every three, and that the service will not be impaired by such arrangement.

Mr. Sullivan moves that the Rules be changed to do this. Carried.

President O'Day welcomes the new Commissioner, Mr. Schrieber Adriano and Mr. Adriano, in turn, thanks the Board for a cordial greeting.

There being no further business the meeting adjourned.

C. Tamietti

Assistant Secretary.

San Francisco, November 13, 1930

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, main Library, Civic Center.

The meeting is called to order at 4:10 P.M., President O'Day presiding.

On roll call the following are noted present: Commissioners Archer, Sullivan, Scorza, Sellman, O'Day, Daly and Ryan.

The minutes of the previous meeting are read and approved.

The report of the Librarian is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of standing committees.

Committee on Books, Printing, Binding, etc.

Chairman Archer reports bills for stationery and leather in the amount of $49,644.52. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

The Committee reports bills for typewriters and repairs in the amount of $3,742.10. Referred to the Finance Committee.

Committee on Reading Libraries.

No report.

Committee on Law and Municipal Relations.

No report.

Committee on Finance and Audit.

In the absence of Chairman Daly, Mr. Daly reports bills for November and October as follows:

Salaries		$19,917.76
Contractual Services:		
Periodicals	$7070.43	
Printing	93.01	
Miscell. contractual services	170.83	7334.27
Materials Services		1473.10
Binding		1000.00
Materials & supplies		330.78
Books, books & library materials		5214.28
Equipment		111.14
Rent		770.00
Services other departments:		
Water	460.38	
Auto & Building repair	1535.45	1995.83
		$38,551.81

Approved.

Estimated expenditures for November and December, as follow, are approved:

Salaries		$41[illegible]00.00
Contractual Services:		
Periodicals	$[illegible]01.00	
Printing	[illegible]00.00	
Misc'l. Contractual Services	500.00	13[illegible]0.00
Janitorial Service		14[illegible].00
Binding		6000.00
Materials & Supplies		600.00
Books, Cards & Library Materials		17000.00
Equipment		500.00
Rent		770.00
Service Other Properties:		
Water	4[illegible]0.00	
Additional building repair	[illegible]000.00	1400.00
		$[illegible]40.00

Committee on [illegible], conservation & welfare of Employees.

Chairman Sullivan, for his committee, reports and recommends as follows:

That Mrs. Pauline Day [illegible] be granted a leave of absence for six months, without pay, commencing on November 1, 1930.

That Mrs. Margaret O'Connor Gilbert be granted a leave of absence for one year, without pay, commencing on October 1, 1930.

That the following librarians be taken from the [illegible] list and appointed at a salary of $125 a month, commencing on November 1, 1930. That [illegible] the library examination two years ago and their present salary is also a month.

Miss Marie Carden
Miss Mary V. Miller
Miss Marjorie M. Nicholson
Miss Ruth C. [illegible]
Miss Libby P. Fisher

That library school graduates appointed to fill vacancies, vacancies on the professional staff shall receive a salary of $100 a month for full time work. They shall be appointed by the librarian and shall [illegible] her discretion.

That the salary of a librarian who is appointed to fill temporarily the position of head of a branch whose regular head is absent on leave of absence be fixed at the rate of a department head and not be [illegible] to be increased to a sum not to exceed the minimum of that grade for [illegible] the position, if [illegible].

[illegible]proved.

[illegible] Contracts.

Appropriation for [illegible] for the present year [illegible] passed by Board, Commissioner Sullivan is designated as [illegible] [illegible].

Appointment for first [illegible] being referred to other Commissioner [illegible] is designated for similar first [illegible].

Appropriation for [illegible] [illegible] being prepared by Library Commissioner [illegible] is designated for similar [illegible].

There being no further business [illegible] meeting [illegible].

[illegible]

Secretary

San Francisco, January 20, 1927.

Pursuant [illegible] of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' Room, Main Library, City Hall.

The meeting is called to order at 8:00 P.M., President Coleman presiding.

On roll call the following are noted present: Commissioners Kennedy, Coleman, Harrison, Lecard, O'Day, Crocker and Dyer. Absent: Knowles, Henry, Hewlett and Haas.

The minutes of the previous meeting are read and approved.

The report of the Secretary is received and ordered filed.

The report of the Librarian is read and ordered filed.

Notice of Financial Condition.

Committee on Books, Printing, Binding, etc.

On the minutes of the last meeting, Commissioners Hewlett, Crocker and Dyer reported and recommended to the extent of $10,458.77, allowed by the Finance Committee.

Committee on Branch Libraries.

The Committee reported with the statement that [illegible] to the extent of $6,[illegible] allowed by the Finance Committee.

Committee on Library Extension.

The Committee reported having [illegible] to the [illegible] beginning in August [illegible] from the Mechanics Institute Library. This will be found to be satisfactory to the Library and will [illegible] the [illegible] fund.

Committee on [illegible] and Accounts.

Committee on Library and Grounds.

On the request of Librarian [illegible], Commissioner [illegible] with the Librarian and [illegible] as follows:

Salaries		$ 2,[illegible].77
Contingent Expenses		
[illegible]	$ [illegible]	
[illegible]	[illegible]	
Gas, Electricity, Janitor	[illegible]	[illegible]
[illegible]		[illegible]
Janitorial Service		[illegible]
Rent of Warehouse		[illegible]
Insurance [illegible]		[illegible]
Insurance - Employees		[illegible]
Books, Music & Periodicals		[illegible]
[illegible]		[illegible]
[illegible]		$[illegible]

Gills for December and December, inclusive:

[illegible] (owned)		$75,000.00
Gasoline		1,250.00
Oil		750.00
Supplies [illegible] Departments:		
Motor	$ 125.75	
Auto & Building Repair	1,000.00	1,125.75
		$78,125.75

Estimated expenditures for January and February, as follows, are approved:

Salaries		$42,000.00
Contractual services:		
Electricity	$900.00	
Printing	100.00	
Misc. Contractual Services	100.00	1,100.00
Heating		1,500.00
Janitorial service		1,470.00
Use of Electricity		400.00
Telephone & Telegram		1,200.00
Books, Paper & Printing Material		1,000.00
Equipment		2,500.00
Fixtures		1,100.00
Coal		750.00
Supplies [illegible] Departments:		
Motor	$ 90.00	
Auto & Building Repair	1,000.00	1,090.00
		$54,110.00

Resolved by [illegible], seconded by [illegible] and unanimously carried and approved as follows:

That the petition of Dec. [illegible] Corporation is accepted as of January 1, 19[illegible].

Ordered.

That [illegible] Corporation is authorized to issue its [illegible] of a value of $[illegible] to [illegible] Corporation, as of January 1, 19[illegible].

Ordered.

That [illegible] Corporation is granted a [illegible] of [illegible] for its [illegible] within [illegible] Corporation, as of January 1, 19[illegible].

Ordered.

The Committee

The resignation of [illegible] Corporation is accepted and ordered spread on file.

After discussion it is voted that the [illegible] will not [illegible] of [illegible] for a [illegible] of $[illegible].

In the matter of [illegible] filed and accepted a [illegible] Corporation [illegible] the request of the [illegible] Trust and Savings [illegible] of [illegible].

Ordered.

The following [illegible] [illegible] Commissioners [illegible] [illegible] and [illegible] [illegible] will be presented [illegible].

There being no further business the meeting adjourned.

[illegible]

[illegible]

San Francisco, March 4, 1937

Regular bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, main library, Civic Center.

The meeting is called to order at 4:15 P.M., President Sullivan presiding.

On roll call the following are noted present: Commissioners Atherton, Bender, Sullivan, Deering, Harrison, Lamarte, Haigh and Ryan. Absent: Commissioners Anderson, Hale and Wray. Present: 8. Absent 3.

The minutes of the previous meeting are read and approved.

The report of the secretary is read and ordered filed.

The report of the librarian is read and ordered filed.

Reports of standing committees.

Committee on books, printing, binding, etc.

Chairman Bender reports bills for January and February amounting to $33,852.60. Referred to the finance committee.

Committee on building, fixtures, furniture, etc.

Chairman Haigh reports bills for January and February amounting to $8,722.39. Referred to the finance committee.

Committee on branch libraries.

Chairman Lamarte reports that the residents of the Excelsior district request a new branch library building, as the present rented quarters are inadequate; and that the residents of the Ingleside district also petition for a branch library for their community.

Miss Lamarte suggests that, if any extension of library facilities is anticipated, the Potrero district should be given first consideration.

The question arising that, as two library buildings are to be constructed this year, additional appropriations of unexpended bond funds for the purpose may be required, no action being taken.

Committee on law and municipal relations.

No report.

Committee on finance and audit.

In the absence of Chairman Hale, Commissioner Harrison reports bills for January and February as follows:

Books, binding, binding, Periodicals	$[illegible]
Building, fixtures, furniture, etc.	[illegible]
Salaries	[illegible]
Rent Chinese	[illegible]
Premiums	[illegible]
Services other departments	[illegible]
	[illegible]

Estimated expenditures for March and April, as follow, are approved:

Salaries	$41,060.
Contractual Services	1,050.
Binding	5,000.
Janitorial Service	1,470.
Gas and Electricity	2,400.
Materials and Supplies	6,000.
Books, Cards, Library Material	18,000.
Equipment	3,000.
Pensions	1,100.
Rent	770.
Services Other Departments	7,400.
	$84,050.

Committee on Rules, Administration & Welfare of Employees.

The Committee reports and recommends as follows:

That the resignation of Miss Helen Hamilton, as of February, 1937, be accepted.

That Miss Jessica Prentiss be granted a leave of absence for a period not to exceed three months, commencing in June, 1937. Approved

Reports of Special Committees.

President Sullivan announces the appointment of L.J. Clarke as Secretary, as of February 1, 1937.

New Business.

Commissioner Bender suggests that a memorial letter be written in the family of Mr. Holmes and President Sullivan appoints Commissioners Hunter and Loring to do so.

President Sullivan suggests that a letter be sent to Mr. Hogue, expressing the regrets of the Commissioners at his resignation. Commissioners Doyle and Sullivan to constitute the Committee.

There being no further business the meeting adjourned.

L.F. Clarke.

Secretary.

MAR 2 '37

San Francisco, [illegible]

Regular bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' rooms, Main Library, Civic Center.

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

Reports of Standing Committees.

Committee on Books, [illegible]

[illegible]

Committee on Buildings, [illegible]

[illegible]

Committee: [illegible]

[illegible]

Committee on [illegible]

[illegible]

Committee on Finance and Audit.

[illegible]

[illegible]	[illegible]
[illegible]	[illegible]
[illegible]	[illegible]
[illegible]	[illegible]
[illegible]	[illegible]

Secretary's Salaries	$ 1,200.00
Books, Cards & Printing Material	2,000.14
Stationery	100.00
Janitor Services	1,200.00
Telephone	1,000.00
Rent	600.00
Insurance Other Departments	1,000.00
	$ 7,100.14

Estimate.

Estimated Expenditures for the ensuing six months, are as follows:

	Estimate
Salaries	$ 1,200.00
Contractual Services	150.00
Printing	1,000.00
Fuel Lighting Service	500.00
Car and Truck Hire	100.00
Insurance and Bonding	1,000.00
Books, Cards & Printing Material	2,000.00
Equipment	100.00
Telephone	1,000.00
Rent	1,200.00
Insurance Other Departments	1,000.00
	$ 9,250.00

It is moved by Mr. Collins, and supported by Mr. Lundquist, that the Board approve the estimate of the expenditures to be incurred during the next six months.

Committee on Budget - Authorization of Transfers of Appropriations.

On the motion of Trustee Collins, the Committee on Budget was authorized to make transfers of appropriations.

Trustee Collins reported that the Committee on Budget had met and approved the following transfers of appropriations:

From the Salaries account to the Contractual Services account the sum of $ 1,000.00.

From the Contractual Services account to the Printing account the sum of $ 1,000.00.

From the Salaries account to the Equipment account the sum of $ 100.00.

Report of Committee on Claims.

Mr. Collins reported that the Committee on Claims had met and approved the following claims:

Claims to be Paid.

Mr. William Jones
Street Sweeping
San Francisco, California

Dear Mr. Jones:

The Board of Public Works instructs the Superintendent of Streets to employ you as a temporary laborer in the Street Sweeping Division at the rate of $ 4.00 per day, effective on the date you report for duty. Your employment will be subject to the provisions of the Charter relating to the Civil Service, and you will be required to pass the usual physical examination. You will be employed for a period of not to exceed 30 days.

Yours very truly,

[illegible]

Of a committee was appointed before
Prayer by the Archbishop, Chairman by suggestion, the
Archbishop read a telegram sent by the Governor
and then proposed that consideration of the subject
should be left in the hands of the committee on a Chairman of
the Meeting and that personal support for a Bill
should, however not be given.

Carried unanimously.

(Signed) Secretary to Council

Secretary.

Communications.

From J.A. Gunn, Esq. Hon. Secretary, calling the attention
of the Conference to the annual meeting of the California Li-
brary Association.

From Mrs. Dickinson, of the Los Angeles Library Board, invi-
ting members of the Conference to the Pageant marking the Cen-
tennial Library Association.

From the Free Public Commissioners, requesting some guide-
as to Library facilities, as the present station is inadequate
for the settlement in that part of the city and are not encouraged
to do it. Referred to the Library Committee.

From Miss Alice Tilton, requesting her name be put upon the
Library Committee, which was done.

There being no further business the meeting adjourned.

Secretary.

San Francisco, July 27, 1937

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4:00 P.M. President Cullinan presiding.

On Roll Call the following are noted present: Commissioners Alperton, Bender, Cullinan, Deering, Hale, Harrison, Ryan. Absent: Commissioners Laroste, O'Day and Volpp. Present 7. Absent 3.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

Chairman Bender reports bills for May and June amounting to $49,158.99. Referred to the Finance Committee.

Mr. Bender also reports the awarding of the Library Contract for the year 1937-1938 to Foster & Kleiser Company.

Commissioner Harrison suggests that the Book Bulletin, discontinued by Avil, Associate printer. Approved.

Committee on Building, Fixtures, Furniture, etc.

In the absence of Chairman Volpp, Commissioner Ryan reports bills for May and June amounting to $ 9,464.34. Referred to the Finance Committee. He also reports that the janitorial contract for the year 1937-1938 was awarded to the American Building Maintenance Company, for $675.00 per month.

Committee on Branch Libraries.

No report.

Committee on Law & Educational Privileges.

No report.

Committee on Finance and Audit.

Chairman Hale reports bills for May were as follows:

Salaries	$41[illegible].17
Contractual Services	4[illegible].63
Printing	[illegible].30
Janitorial Service	[illegible].00
Gas & Electricity	[illegible].12
Materials & Supplies	[illegible].91
Books, Cards, Library Materials	[illegible].14
Equipment	[illegible].71
Pensions	[illegible].91
Rent	[illegible].00
Services Other Departments	[illegible].52
	$70[illegible].97

Approved.

Estimated expenditures for July and August, as follow, are approved:

Salaries	$42[illegible].00
Contractual Services	970.50
Binding	.....
Janitorial Service	1470.00
Gas, Electricity & Steam (for the year)	1[illegible].00
Materials and Supplies	1[illegible].00
Books, Cards, Bindery Material	7000.00
Equipment	1000.00
Pensions & Retirement Allowances (for the year)	6400.00
Rent	770.00
Services other Departments	2400.00
	$[illegible]117.00

Mr. Hale read a report from the controller's office, concerning the Controller's audit of the Public Library, as of February first, 1937. Referred to the Rules Committee.

Committee on Hours, Administration & Welfare of Employees.

In the absence of Chairman O'Day, Commissioner Hering, for the Committee, reports:

That the resignation of Mrs. Pauline Fay Post, as of June 1, 1937, be accepted. Accepted.

That Mrs. Agnes Meloid Dahl be granted a leave of absence, without pay, for one year, commencing on June 21, 1937. Granted.

That Mrs. Frankie Patrick be granted a leave of absence, without pay, for one year, commencing on July 1, 1937. Granted.

Chairman Hering recommends that, according to the Rules and Regulations for the Staff, the salaries of the following librarians and non-professional assistants be increased as follows, commencing on July 1, 1937. These increases were recommended by the Library Commission at a previous meeting, but were included in the budget for this fiscal year. They have been approved by the Mayor and Supervisors and are listed in the Salary Ordinance for 1937-1938.

From $120 to $130:

Miss Marjorie Armstrong
Miss Merle Cowan
Miss Mabel Edwards
Miss Laura Fisher
Miss Marie Miller
Miss Grace Smith
Miss Bernarde Sweeney
Miss Vera Von Blaricom
Miss Beulah Walker

From $130 to $140:

Mrs. Hope Aldrich
Miss Eva Bromley
Mrs. Margaret Brown
Miss Ruth Fleury
Miss Josephine Frieberg
Miss Louise Hathaway
Mrs. Genevieve Lehman
Mrs. Sylvia Sherwood
Mrs. Zetta Shirrell
Miss Florence Wadleigh

From $140 to $150:

Miss Peter Clarke
Mrs. Harriet Felix
Miss Rebekah Mayo
Miss Alice Meyer
Miss Ruth Wiles

From $150 to $100:

Miss Helene Comte
Miss Bertha Leschnat

Salaries of non-professional assistants to be increased From $80 to $85:

Mrs. Henrietta Edell
Miss Crisenzia Piazza
Miss Arleen Smeltzer

Salary of one book repairer to be increased From $85 to $90:

Mrs. Louise Swift

Roll Call on adoption of recommendation: Ayes: Commissioners Atherton, Bender, Cullinan, Emerick, Hale, Harrison, Wren. Noes: None. Adopted.

New Business.

The Commission approves, by vote, a salary increase for the Secretary, from $800 to $850 per month, from July 1, 1937.

The Commission approves the placing of signs at the entrance to the building, giving library hours.

Communications.

Mr. Cullinan reads a letter from Mr. Adriance regarding his resignation.

A communication is read from the W P A. submitting plans for additional Piazzoni murals in the Library. Referred to the Committee on Building, including Mr. Bender.

There being no further business the meeting adjourned.

Secretary.

San Francisco, November 2, 1937

Regular bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order by Vice P.D. Sweetland, Chairman presiding.

On roll call the following were found present: Commissioners Sweet, Sullivan, Dore, Sanford, Daniels, Morgan, Boyd, Ryan. Absent: Commissioners Atherton, Bowling, Page, President T. Ames.

The minutes of the previous meeting are read and approved.

The report of the secretary is read and ordered filed.

The report of the librarian is read and ordered filed.

Reports of standing committees:

Committee on Rooms, Printing, Binding, etc.

Chr. Sweet reported on the use of rooms, amounting to $7,887.75 and for Extension and Children in the amount of $44,710.10, referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Boyd reports bills for rent and repairs, amounting to $1,443.15 and for Extension and Children in the amount of $7,871.62, referred to the Finance Committee.

Committee on Branch Libraries.

Librarian Sweet reports on receipt of a letter from the Real Estate Improvement Club, asking for improved library service in the district. The Secretary is instructed to inform Mr. Lawson, secretary of the club, that the Commission realizes the need of better library facilities, but at the present time is in no position to carry the request.

The librarian reported having visited the Stockton and Fresno Branches of the Extension Unit and that all was well.

Miss Lecouvreur made a report on the Commissioners' meeting at Salt Lake City, and the Librarians' Conference at the San Francisco Public Library. Mr. Sullivan gave a report of the Conference and Miss Lecouvreur added interesting points to the report. She informed the Commission that only 50 per cent of the delegates from the Conference are ever in the Library Department to attend any meetings. Further discussion followed. The Secretary is instructed to write to the Librarian of the Salt Lake Public Library. The matter is referred to the Committee on Rules, etc. The recommendation that a committee be appointed to confer with the Committee on Fine Arts and Exhibits in connection with the Library Annex is referred to the Committee on Rules, etc.

Committee on Law and Municipal Relations:

No report.

Committee on Finance and Audit.

Customer data reports billed for July and August by Citizens:

Columbia	$41,731.50
Commercial Services	1,[illegible].44
Consulting Services	1,4[illegible].[illegible]
Gas Oil Controlling	[illegible].[illegible]
Enterprise and Supplies	[illegible].[illegible]
Human Capital Strategy Services	[illegible].[illegible]
Outsourcing	1,[illegible].[illegible]
Pensions	1,[illegible].[illegible]
Rent	[illegible].[illegible]
Technology (for the year)	[illegible].[illegible]
Services of Other Departments	[illegible].[illegible]
	$[illegible]

and for corresponding month of January

Columbia	$[illegible]
Commercial Services	[illegible]
Consulting	[illegible]
Industrial Services	[illegible]
Gas and Electricity	[illegible]
Enterprise and Supplies	[illegible]
Human Capital Strategy Services	[illegible]
Outsourcing	[illegible]
Pensions	[illegible]
Rent	[illegible]
Technology (for the year)	[illegible]
Services of Other Departments	[illegible]
	$[illegible]

Agreement.

Estimated expenditures for improvements and extensions, as follows, are authorized:

Columbia	$[illegible]
Commercial Services	[illegible]
Printing	[illegible]
Industrial Supplies	[illegible]
Gas and Electricity	[illegible]
Enterprise and Supplies	[illegible]
Human Capital Strategy Services	[illegible]
Outsourcing	[illegible]
Pensions	[illegible]
Rent	[illegible]
Technology (for the year)	[illegible]
	$[illegible]

Committee on Water and Sewerage, Property and Insurance

[illegible]

[illegible]

Report of Finance Committee

[illegible]

[illegible]

Committee

San Francisco, September 13, 1937

A special meeting of the Commissioners of the San Francisco Public Library and Reading Rooms was held this day in the Commissioners' Room, Main Library, Civic Center, to consider the report of the National Committee on the construction of the San Francisco Branch Library and the allocation of additional Federal funds for the said Library.

The meeting is called to order by Miss [illegible], President, presiding.

On roll call the following were found present: Commissioners Hendry, Hoffman, Dowling, Wedemeyer, Mulvihill, Brown, Commissioners Wilkinson, Levy, Sullivan, Lundin and Miss Chabot, Librarian.

The minutes of the previous meeting are read and approved.

Report of the Building Committee.

On the recommendation of the Building Committee, seconded, it was moved that the report of the Committee [illegible] be approved, and that the Secretary of these Boards notify [illegible] of the proposed meeting and invite him to the [illegible], to discuss the matter.

The Building Committee reports a verbal report of the status of the San Francisco Branch Library and recommends it be filed and the Committee relieved from further consideration of this matter.

September 27, 1937

Board of Library Commissioners
Library Building
Civic Center
San Francisco, Calif.

Dear Commissioners: Re: San Francisco Branch Library

[illegible]

[illegible] to the officers, persons and firms [illegible] Carnegie Library Board to all projects in Cary Township. Each of these petitions [illegible] to start the project by December 1, [illegible] so as to give employment to men who at present are out of work.

Your Committee wishes to thank Messrs. Hamilton and Grady for the courteous consideration received [illegible].

Respectfully submitted,

BUILDING COMMITTEE

(signed) Thomas Kelly

Jan 14

CC: Mr. A. Sharon Hamilton
Mr. [illegible] Grady

Chairman Kelly recommends that, upon the conclusion of the Committee's report, the Library Department requisition the $10,000, as agreed, to the building of the Main Branch Library. Approved.

Commissioner Collins recommends that the $10,000 be transferred from the Equipment fund to a special fund to be known as the Main Central Branch Library Fund. Approved.

There being no further business the meeting adjourned.

Secretary.

Committees 1918

Books, Printing & Binding

Commissioner Lawder, Chairman
Atherton
Collins
Murphy
O'Day

Public Utilities

Commissioner Willcox, Chairman
Atherton
Keating
Morrison
Ryan

Building, Pictures, Furniture & Supplies

Commissioner Ryan, Chairman
Lawder
Lennon

Finance & Audit

Commissioner Dale, Chairman
Morrison
Murphy

Law & Municipal Relations

Commissioner Keating, Chairman
Morrison
O'Day

Wages, Classification & Welfare of Employees

Commissioner Collins, Chairman
Atherton
Dunton
Dale
Lennon

President
1st Vice-President
2d Vice-President

Mr. Boyle
Mr. Ryan
Mr. Morrison

San Francisco, January 18, 1918

Postponed Bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4:45 P.M. President Cullinan presiding.

On Roll Call the following are noted present: Commissioners Bender, Cullinan, Dearing, Hale, Lacoste, Wiley and Wynn. Absent: Commissioners Atherton, Harrison, Murphy and Voigt. Present: 7. Absent: 4.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Report of Standing Committees.

Committee on Books, Printing, Binding, etc.

Chairman Bender reports bills for November and December amounting to $13,072.37. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

In the absence of Chairman Voigt, Commissioner Lacoste reports bills for November and December amounting to $6,511.24. Referred to the Finance Committee.

Committee on Branch Libraries.

Chairman Lacoste reports the receipt of a letter from Ralph Lewis Beasley, requesting the use of the North End Police Station as a public library. Referred to the Committee on Branch Libraries for further consideration.

Miss Lacoste reports also the receipt of a letter from Mrs. C. Ostermann, of the Home Culture Club, Sunnyside section, requesting that a meeting hall be included in the plans of the new Sunnyside Branch. It is decided that, as the plans [illegible] have already been approved, this request cannot be granted.

Miss Lacoste reports also letters from Supervisors George [illegible] and Mrs. Maude Gonzalez requesting increased library service in the Excelsior District. The Committee decides that, as there are on file many requests from districts with no library service, these should be given first consideration; therefore no added service can be granted in the Excelsior district at present.

Committee on Law and Municipal Relations.

No report.

Committee on Finance and Audit.

Chairman Hale reports bills for November and December as follows:

Salaries	$ 6,[illegible].51
Contractual Services	217.10
Heating	6[illegible].00
Janitorial Service	[illegible].00

Gas and Electricity	$ [illegible]4.09
Materials & Supplies	[illegible]4.47
Books, Cards, Library Material	1[illegible]0.74
Equipment	60[illegible].51
Pensions	2100.00
Rent	[illegible]0.00
Services Other Departments	4[illegible]7.12
	$7[illegible]2.34

Estimated expenditures for January and February, as follow, are approved:

Salaries	$41800
Contractual Services	2[illegible]0
Binding	5000
Janitorial Service	[illegible]30
Gas and Electricity	2400
Materials & Supplies	1000
Books, Cards, Library Material	1[illegible]000
Equipment	4550
Pensions	[illegible]100
Rent	720
Services Other Departments	1[illegible]60
	$74[illegible]70

It is suggested by Mr. Dale that a proposed budget of $[illegible],000 be submitted for the fiscal year 1[illegible]-1[illegible]. Approved.

Committee on Sales, Administration & Welfare of Employees.

Chairman O'Day reports and recommends as follows:

That the resignations of the following assistants be accepted:

Mrs. [illegible] Odell
Mrs. Harold E. [illegible]
Miss. [illegible] Compton

That Mrs. [illegible] be granted a leave of absence for six months without pay, beginning on December 15, 1[illegible]. Granted.

That Miss Barbara Fallon be granted a leave of absence for four months, without pay, beginning on February 1, 1[illegible]. Granted.

That Mr. [illegible] resignation be cancelled, to fill the vacancy of General Clerk, at a salary of $[illegible] per month, commencing on January 1, 1[illegible]. Approved.

Communications from Trustees for the present year being received by Secretary, Commissioner Dale is nominated and elected [illegible].

Communications from Civil Service Commissioners being received by Secretary, Commissioner Ryan is nominated and elected [illegible].

Communications from Board of Estimate being received by Secretary, Commissioner Barrigan is nominated and elected [illegible].

There being no further business the meeting adjourned.

Secretary.

San Francisco
March 2, 1908

Regular Bi-Monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, City Center.

The meeting is called to order at 4:00 P.M. President Nolan presiding.

On Roll Call the following are noted present: Commissioners Hunter, Collins, Dering, Doherty, Kelly, Nolan and Ryan. Absent: Commissioners Atherton, Dial, Harrison and Murphy. Present 7. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees:

Committee on Books, Printing, Binding, etc.

Chairman Hunter reports bills for January and February amounting to $28,778.88. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Nolan reports bills for January and February amounting to $[illegible].72. Referred to the Finance Committee.

Chairman Nolan recommends that the following improvements be undertaken during the next quarter:

Main Library:

[illegible] of new partitions, public catalogue

Purchase of an electric lamp post for the ending room

Installation of [illegible] lines circuits and exits outside

Basement floor [illegible] painted and finished

Electric mains into [illegible] Room and floor [illegible]

Mission Branch:

Exterior of building [illegible] work, painted and trim painted

Committee on Branch Libraries:

Chairman Dering reports the receipt of letters from the Boards of Public Days, [illegible] and the San Francisco Improvement Club, both requesting a branch library in the Mission district. It is resolved that, there are at [illegible] requests from other districts for library service, the Committee action [illegible] be deferred, the matter being referred to the Committee on Branch Libraries.

Committee on Law and Municipal Relations.

No report.

Committee on Finance and Audit.

In the absence of Chairman Hale, the Secretary reports bills for January and February as follow:

Salaries	$ 1305.38
Contractual Services	1582.49
Binding	1000.00
Janitorial Service	1350.00
Gas & Electricity	2079.72
Materials & Supplies	1901.16
Books, Cards, Library Material	21389.92
Equipment	4781.75
Pensions	4120.00
Rent	770.00
Auto Insurance	118.18
Service Charge Appropriation	2776.66
Book Purchase Account Library	17000.00
	$69178.26

Approved.

Estimated expenditures for March and April, as follow, are approved:

Salaries	$ 2400.00
Contractual Services	1400.00
Binding	2000.00
Janitorial Service	2700.00
Gas and Electricity	4000.00
Materials & Supplies	2500.00
Books, Cards, Library Material	34000.00
Equipment	4800.00
Pensions	4120.00
Rent	770.00
Services other Departments	2500.00
	$74890.00

Chairman Sullivan stated that action which was sent to the Mayor with the budget request for 1930-31.

Committee on Police, Institutions & Welfare of Employees

Chairman Sullivan read a letter from the Executive Committee of the Library Staff, requesting increases in salaries for the ensuing year. The Committee pointed out, that the budget for 1930-31 has already been completed, no increases at this time can be granted.

Chairman Sullivan stated that additional applicants have qualified for the patrolmen examination to be held on 3 Tuesdays.

Communications.

Councilwoman Cohen read a letter from the Directors Committee of Progress, requesting permission to place trees [illegible] around the Library. Referred to the Committee on Buildings, with power to act.

Mr. Ryan also read a letter from Councilman Alfred Bennett, asking to have some provision in the budget for cleaning the exterior of the Main Library, and for the installation of flood lights for statues. The Secretary is instructed to inform Councilman Bennett that an item has been placed in the budget for the cleaning of the Central Library and that attempts have been made to secure flood lights for the statues.

There being no further business the meeting adjourned.

Secretary

San Francisco, May 10, 1918

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4:00 P.M. President Ralph Brenkling.

On roll Call the following are noted present: Commissioners Atherton, Bender, Gallagher, Harrison, Lafaete, Ralph and Ryan. Absent: Commissioners Dearing, Fels, Murphy, and O'Day. Present 7. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

Chairman Bender reports bills for March and April amounting to $[illegible]. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Ryan reports bills for March and April amounting to $13,276.[illegible]. Referred to the Finance Committee.

Committee on Branch Libraries.

Chairman Lafaete reports the reception of letters from the [illegible] Parent Teachers Association and the [illegible] Improvement Association, both requesting branch libraries for their districts. Mr. Dee stated that he had already informed these associations that no branch libraries can be made at present. Approved. Librarian called attention to the [illegible] for painting interior of Potrero Branch. Approved.

Committee on Law and Municipal Relations.

Commissioner Harrison read a letter from Mrs. Lena Chapman, relative to a fall she sustained in the Library, and requesting information concerning application for compensation. The matter is referred to the Secretary with instructions to inform her. Chairman also presented one to follow.

Committee on Finance and Audit.

In the absence of Chairman Dearing, Commissioner Harrison presents bills for March and April as follows:

Salaries	$[illegible]
Contractual Services	[illegible]
Binding	[illegible].00
Institutional Service	[illegible]
Gas & Electricity	[illegible]
Materials & Supplies	[illegible]
Books, Cards, Library Material	[illegible]
Equipment	[illegible]
Fountains	[illegible]
Rent	[illegible]
Compensation Insurance	[illegible]
Services other Departments	[illegible]
	[illegible]

Approved.

Estimated expenditures for May and June, as follow, are approved:

Salaries	$[illegible]
Contractual Services	[illegible]
Binding	1,[illegible]
Janitorial Service	[illegible]
Gas & Electricity	[illegible]
Materials & Supplies	[illegible]
Books, Cards, Library Material	[illegible]
Equipment	[illegible]
Pensions	[illegible]
Rent (June only)	[illegible].00
Services Other Departments	[illegible]
	$[illegible]

It is moved by Commissioner Carlson and approved by the Commission, that any unused funds not needed in any appropriation, be transferred to the [illegible] Fund.

President Evelyn informs the Commission that Mayor Hassel's budget recommendation for the fiscal year 1956-1957 reflected a net decrease of $16,000 for the Library Department and that all automatic increases in salaries were denied.

A committee, comprising Commissioners Dunlop, Sullivan and Ryan, is appointed to wait on the Mayor to discuss the question of salary increases.

Committee on Rules, Administration & Welfare of Employees.

Chairman Sullivan reports and recommends as follows:

That, according to the rules and regulations of the staff, the following candidates, having received 70% or over on the recent examination, be placed on the eligible list:

1. Mr. Peter [illegible]
2. Miss Janice [illegible]
3. Miss Mary [illegible]
4. Miss Madeleine [illegible]
5. Miss Rose [illegible]
6. Miss [illegible]
7. Miss [illegible]
8. Mrs. Tamara [illegible]
9. Miss Eileen [illegible]
10. Mr. Stuart [illegible]
11. Miss Emily [illegible]
12. Miss Lorraine [illegible]
13. Miss Anne [illegible]
14. Miss [illegible]

And that the following transferees be taken from the eligible list to serve a year's probationary period, beginning on April 1, 1956, at a salary of [illegible] per month, according to the rules and regulations of the staff.

1. Mr. Peter [illegible]
2. Miss Rose [illegible]
3. Miss [illegible]
4. Miss [illegible]
5. Miss Eileen [illegible]
6. Mr. Stuart [illegible]

And, further, that the following librarians be taken from the eligible list to serve a year's probationary period, beginning on June 1, 1956, at a salary of $[illegible] per month:

1. Miss [illegible]
2. Miss Mary [illegible]
3. Mrs. Tamara [illegible]

The Committee recommends further that the following seven (7) librarians, who passed the recent Civil Service examination, be appointed senior librarians and take, when proper vacancies available, their rotation in turn, at $[illegible] per month:

1. Miss Irene Smith
2. Miss Virginia [illegible]
3. Miss Mabel Stearns
4. Miss Geraldine Sweeney
5. Miss Mary Miller
6. Miss Marjorie Anderson
7. Miss Pauline Walker

Approved.

The Committee recommends also that the following leaves of absence, without pay, be granted:

Miss Marie Carson, for three and one-half months, commencing on May 20, 1918

Miss Barbara Stevens, for three and one-half months, commencing on May 30, 1918

Miss Anita Lord, for three months, commencing on June 1, 1918

Miss Edith Ham, for two months, commencing on August 1, 1918

Mrs. Harriet Folk, for one year, commencing on August 1, 1918

New Business.

Dr. Pillsbury reads a letter from the Executive Committee of the staff, requesting the opinion of the Commissioners on the question of Civil Service, for the library employees. It is the sense that the Commissioners have no objection to any efforts the staff may make to obtain Civil Service and Dr. Pillsbury offers to write a letter to the Executive Committee, expressing the Commissioners views.

There being no further business the meeting adjourned.

Secretary

on Thursday, July 5th, 1923

Pursuant to monthly meeting of the Commissioners of the Mountain Public Library and Reading Rooms, held in the Commissioners' room, said Library, this date.

The meeting is called to order at 8 P.M. President Ralph presiding.

The Clerk call the Commissioners and found present: Commissioners Hamilton, Bender, Sullivan, Hamlin, Pate, Warwick, Ralph and Ryan. Absent: Commissioners Harrison, Knight and Riley. Present 9. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Repairs, Furniture, Heating, etc.

Chairman Hamlin reports bills for May and June amounting to $[illegible].47. Referred to the Finance Committee.

Committee on Building, Platforms, Conditions, etc.

Chairman Ryan reports bills for May and June amounting to $7,457.11. Referred to the Finance Committee.

Committee on Travel Increase.

Chairman reports Travel Increase visiting the churches and urged the attention of the Commissioners to the many improvements that have been made during the past year.

Committee on Law and Ordinances [illegible].

Ordinance pending - no report.

Committee on Finance and Audit.

Ordinance to be passed - bills for May & June as follows:

Salaries	$[illegible].00
Contingent Expenses	[illegible].00
Printing	[illegible].00
Janitorial Service	[illegible].00
Gas & Electricity	[illegible].00
Materials & Supplies	[illegible].00
Books, Maps, Pictures Material	[illegible].00
Equipment	[illegible].00
Furniture	[illegible].00
Rent	[illegible].00
Compensation Insurance	[illegible].00
Services Other Departments	[illegible].00
	$[illegible].00

Discussed.

Estimated Appropriations for July and August, as follow, are approved:

Salaries	$4,900.00
Contractual Services	1,200.00
Binding	400.00
Janitorial Service	1,200.00
Gas & Electricity	1,900.00
Materials & Supplies	1,000.00
Books, Cards, Library Material	1,000.00
Equipment	500.00
Penalties	1,100.00
Rent	1,100.00
Services other Departments	1,000.00
Overpaid from the Year	100.00
	$16,400.00

Chairman Sullivan reports for the Committee on Salaries and states that no provision was made for increases in salary for the library employees.

Committee on Rules, Administration & Welfare of Employees:

Chairman Sullivan reads the letter which he sent to the members of the Committee of the Library Staff, regarding civil service.

Chairman Sullivan reports and recommends for the Committee, that, according to the rules and regulations of the Staff, the following librarians be taken from the eligible list to serve a year's probation, commencing on July 1, 1919, at a salary of $100 per month:

Miss Doris Reynolds
Miss Lorraine Lake

and also that the following leaves of absence, without pay, be granted:

Mrs. Doris Hilbert for two months, commencing on May 15, 1919.

Miss Mary Lane, for three months, commencing on June 15, 1919; and her probationary year to begin as soon as a permanent position is available on her return.

and that Mrs. Rose Ackerly be granted an additional leave of absence of six months, without pay, commencing on June 15, 1919.

It is also recommended that the resignations of the following librarians be accepted:

Mrs. Anna Belated Hall, as of June 30, 1919
Mrs. Josephine Lucas, as of July 1, 1919

Approved. Same accordingly.

Chairman Sullivan suggested a meeting of the Commissioners and the Library Staff and the matter is referred to Miss Lamson and Mrs. Alexander.

There being no further business the meeting adjourned.

Secretary.

San Francisco, October 4, 1948

Postponed Bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 2 P.M. President Dalys presiding.

On roll call the following are found present: Commissioners Atherton, Fowler, Crosby, Dias, Donovan, Murphy, Voigt and Dyer. Absent: Commissioners Miller, Copeland and O'Day. Present 7, Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of standing Committees.

Committee on Books, Printing, Binding, etc.

Chairman Dodge reports bills for July and August, amounting to $17,063.87. Referred to the Finance Committee.

Committee on Building, Fixtures, Janitors, etc.

Chairman Dyer reports bills for July and August, amounting to $7,737.31. Referred to the Finance Committee.

Chairman Dyer recommends that the following improvements be undertaken during October:

Richmond Branch:

Screening children's room

Park Branch:

Replacement of standing lavatories.

Main Library:

Flooring basement in the annex floor.

Recommendations of Librarian:

Consider re Branch Librarians.

Chairman reports - as follows:

Committee on use and physical Properties.

Chairman reports - as follows:

Committee on Finance met with.

Chairman bills received bills for July and August as follows:

Salaries	$ [illegible]
Contractual Services	[illegible]
Binding	[illegible]
Janitorial Service	[illegible]
Gas and Electricity	[illegible]
Telephone (For the year)	[illegible]
Materials & Supplies	[illegible]
Books, Parts, Bindery Material	[illegible]
Equipment	[illegible]
Furniture	[illegible]
Rent	[illegible]
Compensation Insurance	....
Auto Insurance	....
Services Other Departments	[illegible]
	$ [illegible]

Approved.

Estimated expenditures for September and October, as follow, are approved:

Salaries	$ [illegible]
Contractual Services	[illegible]
Binding	[illegible]
Janitorial Service	[illegible]
Gas & Electricity	[illegible]
Materials & Supplies	[illegible]
Books, Parts, Bindery Material	[illegible]
Equipment	[illegible]
Furniture	[illegible]
Rent	[illegible]
Services Other Dept.	[illegible]
	[illegible]

Committee on Rules, Administration & Officers of Legislature.

In the absence of Chairman Collier, Committee Senate, for the Committee, reports and recommends as follows:

1. That the resignation of Mrs. Dorothy Burns be accepted, as of September 2, 1937.

2. That Mrs. Catherine M. Crowley be granted a leave of absence, without pay, for six months, commencing on October 15, 1937; and that her request for additional leave be considered upon termination of the present leave.

3. That Mrs. Ruth C. Logan be granted a leave of absence, without pay, for one year, commencing on [illegible], 1937.

4. That Mrs. Betty L. Olcott be granted an additional leave of absence, without pay, for 6 months, commencing on August 23, 1937.

Recommendations adopted.

There being no further business the meeting adjourned.

Secretary

San Francisco, November 1, 1950

Regular (bi-monthly) meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, main library, civic center.

The meeting is called to order at 2 P.M. President Smith presiding.

Roll Call and following are noted present: Commissioners Bacon, Carlson, Downing, Dyer, Lennon, Sullivan and Wyer. Absent: Commissioners Atherton, Hansen, Morgan, O'Day. Secretary Dewey present.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of standing committees.

Committee on Budget, Finance, Printing, etc.

Chairman Bacher reports bills for September and October, amounting to $[illegible]. Referred to the finance committee.

Committee on Building, Janitors, Furniture, etc.

Chairman Dyer reports bills for equipment and supplies, amounting to $[illegible]. Referred to the finance committee.

Chairman Wyer recommends also that the following improvements be undertaken during [illegible] and January:

Painting corridors in the Circulation Department

Painting the reading and reference rooms.

Recommendations referred.

Committee on Library Extension:

Chairman Carlson - no report.

Committee on Law and Legislative Relations:

Chairman Downing - no report.

Committee on Personnel and Rules:

Chairman Dyer reports bills for employees and officers of library.

Salaries	$[illegible]
Substitutes, overtime	[illegible]
Janitors	[illegible]
Janitorial supplies	[illegible]
Gas & electricity	[illegible]
Telephone & telegraph	[illegible]
Books, serials, library materials	[illegible]
Equipment	[illegible]
Furniture	[illegible]
Total	[illegible]

Auto insurance	111.00
Services other Departments	[illegible]
	$7847.54

Estimated expenditures, for October and November, as follow, are approved:

Salaries	$4000.00
Contractual Services	1100.00
Printing	4000.00
Janitorial Service	1200.00
Gas & Electricity	2,000.00
Materials and Supplies	500.00
Books, Cards, Library Material	8500.00
Equipment	1000.00
Telephone	1100.00
Rent	777.00
Services other Departments	[illegible]
	$[illegible]

Chairman Cole recommended that the Librarian and the Secretary be instructed to prepare a budget for 1971-1972 for approximately $4,00,000.00 and that automatic increases be asked for the years be included for those employees who were employed to be increased in the next fiscal year. Recommendation adopted.

Committee on Rules, Administration & Welfare of Employees.

Chairman Collins, for its committee, reported and recommended as follows:

That the leave of absence previously granted to [illegible] be rescinded, at her request.

That Mrs. Bridget Castle, Custodian, will receive an overtime compensation check, in the amount of $[illegible], signed by the President, in order to Mr. Castle, according to compilation for the many years of efficient service. Recommendation adopted.

That Mr. Paul Gilbert be appointed to the position of Janitor, effective January 1, 1971 at a salary of $[illegible] per month; and that the salary be increased to $[illegible] per month on May 1, 1971. Recommendation adopted.

Old Business.

Inasmuch as there were no [illegible] and no [illegible] communications for the meeting, there being no other business [illegible] and unanimously

Resolved, that the meeting be adjourned.

Secretary

San Francisco, January 23, 1933

Pursuant to [illegible] meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main (Library) Civil Center.

The meeting is called to order at 2 [illegible], President Dyer presiding.

On roll call the following are noted present: Commissioners Dexter, [illegible], Deering, Hale, Harrison, Leonard, O'Day and Dyer. Absent: Commissioners Atherton, Murphy and Scott. Present 9. Absent 2.

President Dyer opens the meeting for the election of President for the ensuing year.

The minutes of the previous meeting are read and approved.

The report of the meeting is read and ordered filed.

The report of the librarian is read and ordered filed.

Report of Standing Committees.

Committee on Books, Periodicals, Binding, etc.

Chairman Dexter reports [illegible] meeting [illegible] referred to the Finance Committee.

Committee on Building, Character, Elections, etc.

In the absence of Chairman Scott, Mr. Dexter reports [illegible] referred to the Finance Committee.

Committee on Library Extension.

Chairman Deering reports receipt of letters from

[illegible]

and the [illegible] requesting library [illegible].
This matter is referred to the Branch Committee, with the recommendation that a survey be made of all [illegible] before [illegible] and [illegible] located, and that a definite program be outlined for [illegible] by [illegible].

Committee on Law and Municipal Relations.

Chairman Deering - no report.

Committee on Finance and Audit.

Chairman Hale reports bills for approval and payment as follows:

Salaries	$[illegible]
Contractual Services	[illegible]
Binding	[illegible]
Janitorial Service	[illegible]
Gas and Electricity	[illegible]

Materials & Supplies	$ 82.80
Books, Cards, Library Material	1075.40
Equipment	621.55
Janitors	1200.00
Lamps	72.60
Compensation Insurance	75.84
Services Other Departments	1351.71
	$[illegible]

Approved. Estimated expenditures for January and February, 1915, as follows, are approved:

Salaries	$1050.00
Contractual services	175.00
Binding	400.00
Janitorial service	1991.00
Gas and Electricity	2400.00
Materials and Supplies	700.00
Books, Cards, Library Material	1000.00
Equipment	800.00
Premiums	1200.00
Rent	720.00
Services other Departments	800.00
	$[illegible]

Chairman Dale recommends that the budget for Library amounting to $[illegible].00, be approved, and asked that a committee be appointed to wait on the Mayor and the Controller to explain the increase requested for the next fiscal year. The Chair appoints Mr. Chrisman and Mr. Blakesley W. Jennings, as chairman.

The committee on Library, Lectures and Welfare of Employees.

Delivers written reports and recommends as follows:

That the resignation of Josephine Tinker, as of November 15, 1914, be accepted.

That the following Stenographers be paid from the Witrick fund, to assist a special committee, at a salary of $[illegible] per month:

Miss Ella Cox,
commencing Nov. 11, 1914

Miss Rose Carroll Cook,
commencing Nov. 7, 1914

recommendation, adopted.

Board being no further business the meeting adjourned.

[illegible]
Secretary

San Francisco, February 10, 1939

A special meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held this day in the Main Library, Civic Center.

The meeting is called to order at 4 P.M., President Ryan presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Deering, Lacoste, Murphy, O'Day and Ryan.... Absent: Commissioners Atherton, Bender, Hale, Harrison and Rolph. Present 6. Absent 5.

On motion of Mr. Cullinan, the reading of the minutes of the last meeting is dispensed with.

Mr. Cullinan, chairman of the Committee on Rules and Administration, informs the Board that a joint meeting of the committees on Law and Rules and Administration was held in his office, to consider the Salaries Standardization Ordinance in its relation to the library staff. It was decided that, as salary standardization affected only the non-technical employes, and their salaries would be more, in some cases, than those of the regular professional staff, the committee recommended an addition to the budget of $12,480 . This would give increases to fifty (50) professional employes who no longer receive automatic increases and would not be affected by the Salaries Standardization Ordinance.

The increases provided for by the addition to the budget of this $12,480 are as follows:

1	City Librarian	$400 - $500	$1200
1	Reference Librarian	250 - 300	600
1	Chief Cataloger	225 - 250	300
7	Heads of Departments	175 - 200	2100
2	First Assistants	175 - 200	600
7	Branch Librarians	175 - 200	2100
19	Librarians	160 - 175	3420
12	Library Assistants	85 - 100	2160
			$12480

Approved.

There being no further business the meeting adjourned.

Secretary

FEB 10

San Francisco, March 7, 1939

Regular bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4 :10 P.M., President Ryan presiding.

On Roll Call the following are noted present: Commissioners Atherton, Cullinan, Deering, Hale, Harrison, Lacoste, Rolph and Ryan. Absent: Commissioners Bender, Murphy and O'Day. Present 8. Absent 3.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

In the absence of Chairman Bender, Commissioner Atherton reports bills for January and February amounting to $15,001.27. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Rolph reports bills for January and February amounting to $12,154.05. Referred to the Finance Committee.

Committee on Branch Libraries.

Chairman Lacoste reports the receipt of another letter from the Potrero District CoOrdinating Council, again requesting a branch library and suggesting a store that is available. Miss Lacoste reminds the Board that for some time moving the Ingleside Branch to larger quarters has been under consideration. Now that several sites are available, the question of housing the Potrero Station and finding suitable quarters for the Ingleside Branch is referred to the Committee on Branches, with power to act. Approved.

Committee on Law and Municipal Relations.

Chairman Deering - no report.

Committee on Finance and Audit.

Chairman Hale reports bills for January and February as follows:

Salaries	$40494.93
Contractual Services	2610.01
Binding	4000.00
Janitorial Service	1530.00
Gas and Electricity	2400.00
Materials & Supplies	491.84
Books, Cards, Bindery Material	9054.06
Equipment	4759.41
Pensions	1170.00
Rent (for the year)	2310.00
Compensation Insurance	18.50
Services Other Departments	2702.09
	$71540.84

Approved.

MAR 7 '39

San Francisco. May 9, 1939

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4:20 P.M., Commissioner Cullinan presiding.

The minutes of the previous meeting are read and approved.

President Ryan enters and takes his place.

On Roll Call the following are noted present: Commissioners Cullinan, Hale, Lacoste, Murphy, O'Day and Ryan. Absent: Commissioners Bender, Deering, Harrison and Rolph. Present 6. Absent 4.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

In the absence of Chairman Bender, Commissioner Cullinan reports bills for March and April amounting to $19,343.73. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

In the absence of Chairman Rolph, Commissioner Lacoste reports bills for March and April amounting to $6,129.51. Referred to the Finance Committee.

Committee on Branch Libraries.

Chr. Lacoste reports that the bank building in the Ingleside district, offered as a possible branch library, has been found unsuitable; and recommends that the bank officials be so notified.

Miss Lacoste recommends also that better library facilities be provided for the Potrero district and suggests that the Library erect a small building for this purpose. She suggests, further, that for the Excelsior and surrounding districts a central building be erected by the Library, if funds become available.

Committee on Law and Municipal Relations.

No report.

Committee on Finance and Audit.

Chairman Hale reports bills for March and April, as follows:

Salaries	$40672.06
Contractual Services	1269.30
Binding	4000.00
Janitorial Service	1530.00
Gas & Electricity	2317.43
Materials & Supplies	1066.53
Books, Cards, Bindery Material	14713.75
Equipment	576.23
Pensions	1180.00
Services Other Departments	3637.09
	$70,962.39

MAY 9 '39

Approved.
Estimated expenditures for May and June, as follow, are approved:

Salaries	$43990.27
Contractual Services	936.95
Binding	1501.99
Janitorial Service	820.16
Gas & Electricity	2000.00
Materials & Supplies	1000.00
Books, Cards, Bindery Material	6185.88
Equipment	2110.85
Pensions	1180.00
Compensation Insurance	22.83
Services Other Depts.	1523.25
	$61272.18

Chairman Hale recommends that unused balances in any appropriation be transferred to the Book Fund. Approved.

Committee on Rules, Administration & Welfare of Employees

Chairman Cullinan, for the Committee, reports and recommends as follows:

That the following resignations be accepted:

Miss Barbara Mosher, as of March 31, 1939
Mrs. Katherine M. Petersen, as of April 15, 1939

And that the following leaves of absence, without pay, be granted:

To Mr. Stuart M. Boland five weeks, from July 17th to August 19th.

To Miss Ella Crowhurst, three weeks, from May 8th to May 27th.

To Mrs. Ruth M. Isaacs, two and one-half months, from June 18th to August 31st.

New BusinessThe question of renewing the W P A Project in the Library is discussed and it is decided to discontinue this as the work for which it was sponsored has been completed.

Communications.

From the San Miguel Parent Teacher Association, requesting that the Excelsior Branch be opened on Sundays. Deferred for further consideration.

There being no further business the meeting adjourned.

Secretary

San Francisco, July 18, 1939

Postponed bi-monthly meeting of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4 :05 P.M. In the absence of President Ryan, Commissioner Cullinan presiding.

On Roll Call the following are noted present: Commissioners Bender, Cullinan, Hale, Lacoste, Murphy, O'Day and Rolph. Absent: Commissioners Harrison and Ryan. Present 7. Absent 2.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

Chairman Bender reports bills for May & June amounting to $9,194.85. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Rolph reports bills for May and June amounting to $4,946.83. Referred to the Finance Committee.

Mr. Rolph recommends that the following improvements be undertaken during July and August:

Repairing the air-conditioning system in the Main Library.

Some painting in the Main Library and Branches.

Committee on Branch Libraries.

Chairman Lacoste reports receipt of letters from

The Sunnyside Post of the American Legion
Fairmont District Improvement Association
Southern District Co-ordinating Council

all requesting branch libraries.
The Commission regrets that, although it realizes branch extension is necessary, nothing can be done at this time, owing to lack of funds.

Committee on Law and Municipal Relations.

Commissioner Cullinan reads excerpts from a brief prepared at the request of the Commissioners re: Authority of Mayor and Board of Supervisors to budget the amount of the required minimum appropriation of the Library. Filed.

Committee on Finance and Audit.

Chairman Hale reports bills for May and June as follow:

Salaries	$43096.97
Contractual Services	851.51
Binding	1502.00

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Janitorial Service	$765.00
Gas & Electricity	2102.71
Materials & Supplies	594.38
Books, Cards, Bindery Materials	7422.73
Equipment	903.35
Pensions	1176.22
Services Other Departments	1081.69
	$59496.56

Approved.

Estimated expenditures for July and August, as follow, are approved:

Salaries	$39170.00
Contractual Services	1250.00
Binding	3000.00
Janitorial Service	1690.00
Gas & Electricity	2000.00
Materials & Supplies	1000.00
Books, Cards, Bindery Material	12000.00
Equipment	500.00
Pensions	1180.00
Compensation Insurance	25.00
Services Other Departments	2000.00
	$63815.00

Committee on Rules, Administration and Welfare of Employees

Chairman Cullinan reports and recommends that the resignation of Mrs. Phoebe Hetrick, as of June 30, 1939 be aceepted.

That Miss Herberta Faithorn be granted a leave of absence, without pay, from September 1, 1939 to May 16, 1940, to attend library school.

That, according to the Rules and Regulations of the Library Staff, Miss Madeleine Riffier be taken from the eligible list to begin a year's probation, commencing with June 1, 1939, at a salary of $100 per month.

Approved.

New Business.

On motion of Mr. Bender, seconded by Mr. Hale, Commissioners Cullinan and Hale are appointed to write a memorial letter to the family of Mr. Frank P. Deering.

There being no further business the meeting adjourned.

Secretary

JUL 18 '39

San Francisco, September 12, 1939

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4:08 P.M. President Ryan presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Cuneo, Lacoste, Murphy, Rolph and Ryan. Absent: Commissioners Bender, Hale, Harrison and O'Day. Present 6. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

In the absence of Chairman Bender, Commissioner Cullinan reports bills for July and August amounting to $19,519.24. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Rolph reports bills for July and August amounting to $6,082.09. Referred to the Finance Committee.

Committee on Branch Libraries.

Chairman Lacoste reads a letter from Mr. Milton Pilhashy, which was referred to the Commission by Supervisor Adolph Uhl, which requests that part of the four hundred thousand dollars ($400,000), paid to the City by the Pacific Gas & Electric Company, be used to purchase land for a library in the Marina district. This money was placed in the General Fund to lower the tax rate; therefore it is not available for library purposes.

A letter is read from Mr. Murray Norton, again offering for sale a site on the corner of Miramar and Ocean Avenues. The librarian is instructed to inform Mr. Norton that funds are not available for any purchases of land.

Miss Lacoste reports that the Sunnyside District again requests a branch library. The matter is referred to the Committee on Branch Libraries for consideration.

Committee on Law and Municipal Relations.

No report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Commissioner Cullinan reports bills for July and August as follow:

Salaries	$43768.78
Contractual Services	2744.65
Binding	6000.00
Janitorial Service	2519.51

Gas & Electricity	$2097.71
Scavenger (for the year)	475.00
Materials & Supplies	337.63
Books, Cards, Bindery Material	11426.83
Equipment	....
Pensions	1180.00
Rent	1170.00
Services Other Departments	1059.60
	$72779.71

Approved.

Estimated expenditures for September and October, as follow, are approved:

Salaries	$40680.00
Contractual Services	7850.00
Binding	4000.00
Janitorial Service	1690.00
Gas & Electricity	2400.00
Materials & Supplies	500.00
Books, Cards, Bindery Material	10000.00
Equipment	500.00
Pensions	1180.00
Rent	1170.00
Services Other Departments	3875.00
	$73845.00

Committee on Rules, Administration & Welfare of Employees.

Chairman Cullinan reports and recommends as follows:

That the resignation of Miss Madeleine Riffier, as of August 19, 1939, be accepted.

That Mrs. Hope Athearn be granted a leave of absence, without pay, from September 1, 1939 to June 30, 1940, inclusive.

Mr. Cullinan reads a letter of protest from a patron, regarding a library assistant. Referred to the Committee on Rules.

There being no further business the meeting adjourned.

Secretary

SEP 12

San Francisco, November 21, 1939

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4 P.M., President Ryan presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Cuneo, Harrison, Lacoste, O'Day, Rolph and Ryan. Absent: Commissioners Bender, Hale and Murphy. Present 7. Absent 3.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

In the absence of Chairman Bender Commissioner Cullinan reports bills for September and October amounting to $26,124.03. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Rolph reports bills for September and October amounting to $5,552.70. Referred to the Finance Committee.

Committee on Branch Libraries.

Chairman Lacoste and Commissioner Rolph report on a meeting held with representatives from the Sunnyside and Ingleside districts regarding branch libraries. The Branch Committee informed them that no funds are available for any extension of library service. The Committee recommends, however, that when funds are in hand that a large central branch building be erected which would serve this and adjacent districts. The matter is again referred to the Branch Committee. The suggestion is made that a traffic expert be engaged at a cost not to exceed two hundred and fifty dollars ($250), to aid in the selection of a location.

Committee on Law and Municipal Relations.

Chairman Harrison - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale Commissioner Harrison reports bills for September and October as follow:

Salaries	$39,914.71
Contractual Services	8,543.70
Binding	4,000.00
Janitorial Service	1,690.00
Gas & Electricity	2,040.21
Materials & Supplies	1,192.24
Books, Cards, Bindery Material	14,210.58
Equipment	.....
Pensions	1,180.00

Rent	$780.00
Auto Insurance	103.79
Compensation Insurance	8.00
Fixed Charges (Dues)	53.00
Services Other Departments	1507.06
	$75223.29

Approved.

Estimated expenditures for November and December, as follow, are approved:

Salaries	$40,680.00
Contractual Services	1,050.00
Binding	4,000.00
Janitorial Service	1,690.00
Gas & Electricity	2,400.00
Materials & Supplies	700.00
Books, Cards, Bindery Material	10,000.00
Equipment	4,000.00
Pensions	1,180.00
Rent	780.00
Services Other Departments	3,600.00
	$70080.00

Committee on Rules, Administration & Welfare of Employees

Chairman Cullinan reads a letter from Miss Mabel R. Gillis, the State Librarian, asking whether a bust of Adolph Sutro may be placed in the Sutro Branch, located in the Reference Department. The Librarian is instructed to inform Miss Gillis that the placing of statues in the Library is against the policy of the Commission.

Mr. Cullinan reads a letter from Miss Barbara Stevens, chairman of the Executive Committee of the Library Staff, requesting the Commissioners' inclusion of staff increases in the 1940-41 budget. The Librarian is requested to inform Miss Stevens that the Public Library budget for 1940-41 will reflect, as it has for the past two years, the automatic increases.

The Librarian recommends that the rules governing applications for borrowers' cards be revised as follows:

1. Persons showing a current City tax receipt may obtain library privileges without a guarantor.

2. Library privileges may be renewed at the end of the first three years without a guarantor.

3. Non-residents, permanently employed in San Francisco, will be entitled to Library privileges if their application is endorsed by the head of the firm, and upon payment of an annual service fee of $2.00.

Approved.

Communications.

From Miss Mary A. Byrne, who retired on October 1, 1939, expressing to the Commission her thanks for its many kindnesses to her. Mr. O'Day is appointed to write her a letter, to be signed by all the Commissioners, thanking Miss Byrne for her many years of loyal and efficient service.

New Business.

Nominations for President and two Vice-Presidents for the ensuing year being declared in order, the following are nominated and duly elected: Commissioner Harrison, President; Commissioner Hale, first Vice-President and Commissioner Cuneo second Vice-President.

There being no further business the meeting adjourned.

Secretary

Committees - 1940

Books, Printing and Binding

Commissioner Bender, Chairman
Cullinan
Cuneo
Murphy
O'Day

Branch Libraries

Commissioner Lacoste, Chairman
Cuneo
Rolph
Ryan

Building, Fixtures, Furniture & Supplies

Commissioner Rolph, Chairman
Bender
Lacoste

Finance & Audit

Commissioner Hale, Chairman
Murphy
Ryan

Law & Municipal Relations

Commissioner O'Day, Chairman
Cullinan
Hale

Rulee, Administration & Welfare of Employees

Commissioner Cullinan, Chairman
Hale
Lacoste
O'Day

President Mr. Harrison

1st Vice-President Mr. Hale
2d Vice-President Mrs. Cuneo

San Francisco, January 9, 1940

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4 P.M., in the absence of President Harrison, Vice-President Hale presiding.

On Roll Call the following are noted present: Commissioners Bender, Cullinan, Hale, Lacoste, O'Day, Rolph and Ryan. Absent: Commissioners Cuneo, Harrison and Murphy. Present 7. Absent 3.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

Chairman Bender reports bills for November and December amounting to $15,264.93. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Rolph reports bills for November and December amounting to $5,435.41. Referred to the Finance Committee.

Committee on Branch Libraries.

Chairman Lacoste reads a letter from Thomas A. Mahoney, relative to furnishing a more modern collection of books in the Potrero station. Referred to the Librarian.

Committee on Law and Municipal Relations.

Chairman O'Day - no report.

Committee on Finance and Audit.

For Chairman Hale, Commissioner Ryan reports bills for November and December as follow:

Salaries	$39950.19
Contractual Services	916.43
Binding	5000.00
Janitorial Service	1690.00
Gas & Electricity	2235.94
Materials & Supplies	956.19
Books, Cards, Bindery Material	9901.78
Equipment	.....
Pensions	1149.91
Rent	780.00
Services Other Departments	3164.01
	$65744.45

Approved.

Estimated expenditures for January and February, 1940, as follow, are approved:

Salaries	$39710.00
Contractual Services	900.00

JAN -9 40

Binding	$4000.00
Janitorial Service	1690.00
Gas & Electricity	2400.00
Materials & Supplies	700.00
Books, Cards, Bindery Material	8000.00
Equipment	4000.00
Pensions	1180.00
Rent	780.00
Services Other Departments	2400.00
	$65760.00

Committee on Rules, Administration & Welfare of Employees

Chairman Cullinan reports the resignation of Miss Ruth Mills, as of December 23, 1939, and reads a letter addressed to Mr. Rea, thanking him for his many kindnesses. The Commissioners suggest that Mr. Rea answer the letter.

Chairman Cullinan reports and recommends

1. That experienced substitutes filling vacancies or leaves of absence on the permanent staff be increased from $90 to $100 per month, effective January 1, 1940.

2. That candidates who successfully pass the entrance examinations begin at $120 per month, instead of $100, for the first year of employment.

Reports of Special Committees.

Commissioner Cullinan reports on a meeting of the Committee on Rules, held in his office, relative to the salary reccomendations to be asked for in the budget for 1940-1941. After consideration the following automatic increases are approved for inclusion in the budget:

10	Librarians	from	$100	to	$130	a month.
2	"	"	100	"	120	" "
7	"	"	130	"	160	" "
2	"	"	130	"	150	" "
1	Librarian	"	130	"	140	" "
8	Librarians	"	140	"	160	" "
3	"	"	150	"	160	" "

It is also recommended that the salary of the children's librarian be increased to its original figure, which was $175 per month. (This item was deleted in 1939-1940 in the budget, as recommended by the Mayor). It was decided to delay inclusion of other increases in the budget until the fiscal year 1941-1942.

The total budget to be recommended by the Commissioners for 1940-1941 amounts to $443,375.00..

Communications.

From Miss Mary A. Byrne, retired, thanking the Commissioners for their very kind letter.

There being no further business the meeting adjourned.

Secretary

March 15, 1940

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4:05 P.M., in the absence of President Harrison second Vice-President Cuneo presiding.

On Roll Call the following are noted present: Commissioners Cuneo, Bender, Lacoste, Murphy, O'Day, Ryan. Absent: Commissioners Cullinan, Hale, Harrison and Rolph. Present 6. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

Chairman Bender reports bills for January and February amounting to $13,978.84. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

In the absence of Chairman Rolph, Commissioner Bender reports bills for January and February amounting to $5,847.25. Referred to the Finance Committee.

Chairman Bender recommends that the following resolutions be passed, for work to be done at the Main Library and branches:

Job Estimate No. 615. Install two humidifiers for heating system on gas furnace, and change drain pipes at McCreery Branch Library. Est. $97.30

Job Estimate No. 676. Paint all exterior sash and doors, iron ladder, vent pipes, scuttle top, and ventilator on roof at Presidio Branch Library. Est.$262.20

Job Estimate No. 677. Wash and paint kitchen, rest room, hall and stairway. Enamel doors and trim at Golden Gate Valley Branch Library. Est.$233.20

Job Estimate No. 679 Paint all exterior sash, refinish front doors, wash walls and paint sash first floor; wash and paint stairway, kitchen, rest room, and all rooms in basement at Anza Branch Library. Est.$881.75

Job Estimate No. 681. Paint exterior sash, wooden fences, and rear walls where damaged at Sunset Branch Library. Est. $289.25

Job Estimate No. 644. Change and renew return piping. Check and clean boiler and system. Install new air valves, vents and radiators at Noe Valley Branch Library. Est. $143.05

Job Estimate No. 688. Wash and paint freight elevator and shaft, kitchen, dining room, lounging room, hallway, ladies' rest room, assembly room, and walls, McAllister Street stairway to fourth floor at Main Library. Est. $951.80

Job Estimate No. 689. Lacquer linoleum floors as per specifications at Branch Libraries:
Mission. Main Room. Replace black border around room.
Presidio. Including children's room.
Sunset. Main Room.
Richmond. Main room, juvenile room.
Golden Gate Valley. rear hall and rest room.
Est. $892.55

Job Estimate No. 696. Remove slate roof. Install solid sheathing, cover same with one layer of 15-lb. felt and a layer of split sheet roofing laid with exposed laps of 17 inches. Remove wooden ceiling panel 16 x 24 and reconstruct with plaster to match present plaster panels, at McCreery Branch.

Est. $978.40

Closing bell at the Main Library to be made automatic. Est. $60.00

Resolutions passed.

It is also recommended that the Librarian and the Secretary be authorized to purchase the furniture for the Bernal Branch Library, at a cost of approximately $3,300.00. Approved.

Committee on Branch Libraries.

Chairman Lacoste reads a letter from B.L. Morris, M.D., President of the Westwood Park Association, concerning the removal of the Ingleside Branch library from Ashton Avenue to the vacant bank building on the corner of Ocean and Miramar Avenues.

The Secretary is instructed to inform Dr. Morris that the Committee on Building had inspected the bank building and had found it unsuitable for library purposes.

Committee on Law and Municipal Relations.

Chairman O'Day - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Mr. Murphy reports bills for January and February as follow:

Salaries	$39826.63
Contractual Services	1456.93
Binding	4000.00
Janitorial Service	1690.00
Gas and Electricity	2444.85
Materials & Supplies (inc. Printing)	709.16
Books, Cards, Bindery Material	9264.09
Equipment	261.06
Pensions	1163.76
Rent	780.00
Compensation Insurance	11.93
Fixed Charges (dues)	41.50
Services Other Departments	626.90
	$62276.81

Approved.

Estimated expenditures for April and May, as follow, are approved:

Salaries	$41710.00
Contractual Services	700.00
Binding	4000.00
Janitorial Service	1690.00
Gas & Electricity	2400.00
Materials & Supplies	1000.00
Books, Cards, Bindery Material	8000.00

Equipment	$4000.00
Pensions	1180.00
Rent	780.00
Services Other Departments	4050.00
	$69510.00

Mr. Murphy also recommends the passage of the following resolutions:

1. That $8,500 be transferred from Permanent Salaries Reserve Account (914-101-00) to the Book Appropriation (914-328-00).

2. That $1,320 surplus in the Rent Appropriation (914-809-00) be transferred to the Book Appropriation (914-328-00).

3. That $800 be transferred from Materials and Supplies (914-300-00) and $700. from Services Other Departments (914-900-00) to Contractual Services (914-200-00) for the remainder of the fiscal year.

4. That that the Board of Supervisors be requested to re-allocate $2,400 from Equipment, Bernal Branch (914-400-00) for the purchase of equipment-furniture, typewriters, rugs, etc.- for the Main Library and Branches.

Passed.

Committee on Rules, Administration & Welfare of Employees.

In the absence of Chairman Cullinan, Miss Lacoste recommends, for the Committee, that the resignations of the following members of the staff be accepted:

Miss Virginia Cummings, as of January 15, 1940.
Mrs. Anna Barrett Foudy, as of March 15, 1940.

Resignations accepted.

New Business.

It is recommended that a committee be appointed to wait on the Mayor, to explain in detail the various increases requested in the budget for the next fiscal year. The Chair appoints Commissioners Cullinan, Hale, O'Day, Rolph and Ryan(and President Harrison is an ex-officio member).

The Librarian recommends that the qualifications of applicants for library examinations be changed to read as follows, (other than Charter requirements):

> " Applicants must have graduated from an approved university or college with at least an A.B. degree and in addition must have either been graduated from an approved library school or must have had one year's professional experience, in a public library."

The Commission wishes to refer to Mr. Cullinan the matter of the defacing of the outside of the Sunset Branch Library and to ask if, in his opinion, the names of the boys involved should be referred to the Juvenile Court for investigation and action, or whether the matter should be disregarded.

Communications.

From Mrs. Andrea Rollston, of Vancouver, B.C., asking permission to use on the public library of Vancouver the inscriptions on the walls of this library. The Librarian is instructed to write Mrs. Rollston that her request is granted.

That the San Francisco Center of the California League of Women Voters requesteing that they be allowed to have a representative at all meetings of the Library Commission. The request is put over for the attention of a full board meeting.

From Mrs. Shipley to President Harrison, requesting that a permanent check room be made available in the Main Library. The Librarian is asked to communicate with Mrs. Shipley.

There being no further business the meeting adjourned.

Secretary

MAR 15 40

San Francisco. May 14, 1940

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4 :05, in the absence of President Harrison second Vice-President Cuneo presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Cuneo, Kemper, Lacoste, Rolph and Ryan. Absent: Commissioners Bender, Hale, Harrison, Murphy and O'Day. Present 6. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

In the absence of Chairman Bender Mr. Cullinan reports bills for March and April, amounting to $16,300.26. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Rolph reports bills for March and April amounting to $8,634.57. Referred to the Finance Committee.

Chairman Rolph recommends that the following emergency Departmental Work Orders, previously approved by telephone, be formally passed by resolution:

Work to be done at McCreery Branch Library: Remove ceiling plaster on flat surface frame center panel. Lath and plaster all ceiling. Remove slate roof. Install solid sheathing and cover same with one layer of 15-lb felt and one layer of split sheet roofing, laid with 17-inch exposed laps.

Portola Branch: Moving book cases, partitions and platforms from present site and installing same with necessary alterations at new library site. Furnish and install toilet and lavatory and connect gas heaters.

Committee on Branch Libraries.

Chairman Lacoste reports receiving letters from Mrs. Frieda Anderson, Secretary of the Crocker Amazon Park Improvement Association and Mr. L.J. Harrigan, for the Sunnyside district,- both requesting branch libraries. The Secretary is instructed to inform the writers that no funds will be made available during the fiscal year 1940-41 for branch library extension.

Committee on Finance and Audit.

In the absence of Chairman Hale Mr. Ryan reports bills for March and April as follow:

Salaries	$39563.76
Contractual Services	955.78

Binding	$4000.00
Janitorial Service	1690.00
Gas and Electricity	2217.90
Materials and Supplies	1135.81
Books, Cards, Bindery Material	11995.46
Equipment	2939.88
Pensions	1160.29
Rent	840.00
Auto & Burglary Insurance	18.75
Compensation Insurance	1.25
Services Other Departments	6400.00
	$72918.88

Approved.

Estimated expenditures for May and June, as follow, are approved:

Salaries	$43990.00
Contractual Services	925.59
Binding	1501.03
Janitorial Service	845.00
Gas and Electricity	2000.00
Materials and Supplies	706.26
Books, Cards, Bindery Material	1739.84
Equipment	2535.53
Pensions	1143.47
Compensation Insurance	44.32
Fixed Charges (Dues)	5.50
Rent	420.00
Services Other Departments	24.52
	$55881.06

Mr. Ryan reads a report from the Controller's office concerning the Controller's Audit of the Public Library for the fiscal year ending June 30, 1939. Filed.

Mr. Ryan recommends that the following resolution be approved: That any unused funds in any appropriation be transferred to cover a deficit in any appropriation; to cover the delinquent tax assessment, or to be transferred to the Book Fund. Recommendation adopted.

Committee on Rules, Administration & Welfare of Employees.

Chairman Cullinan recommends that the following leaves of absence be granted(without pay):

Miss Ella Crowhurst- three weeks, commencing June 24, 1940.
Miss Florence Kaufman- three weeks, commencing June 24, 1940.
Mrs. Elizabeth Parker- two weeks, commencing on May 20, 1940.
Mrs. Jessica Schaff- five weeks, commencing May 24, 1940.
Miss Barbara Stevens- three weeks, commencing June 3, 1940.
Mr. Emmett Sullivan- four months, commencing on May 16, 1940.

Granted.

Mr. Cullinan recommends that, according to the rules and regulations of the staff, the following librarians, who have passed the recent entrance examination, be placed on the eligible list:

1. Miss Marion McCarthy
2. Miss Irma Andreasen
3. Miss Ada Cabiale
4. Miss Olga Kahn
5. Miss Harriet Collopy
6. Miss Dorothy Hunt
7. Miss Dorothy Reardon
8. Miss Ann Lundquist
9. Miss Ardean Dumbrell
10. Miss Agnes Quigley
11. Mr. Barton Knowles
12. Miss Margaret Elder
13. Miss Jane Larson

and recommends, further, that, according to the rules and regulations of the staff, the following librarians be taken from the eligible list to begin a year's probation, commencing on July 1, 1940; at the beginning salary specified in the budget for the next fiscal year, which will be $100 or $120 per month:

1. Miss Marion McCarthy
2. Miss Irma Andreasen
3. Miss Ada Cabiale
4. Miss Olga Kahn
5. Miss Harriet Collopy
6. Miss Dorothy Hunt
7. Miss Dorothy Reardon

Recommendations approved.

Old Business.

The question was again brought up regarding the request placed before the Commission by Commissioner Rolph to the effect that the San Francisco Center of the California League of Women Voters be granted permission to have a representative attend library meetings. It is decided that the President of the Board notify the Center that an observer will be welcome at meetings.

Communications.

From the Native Daughters of the Golden West, Mrs. Emily E. Ryan, S.F. County Civic Chairman, requesting that permission be granted to place in the library a placque honoring Miss Ina D. Coolbrith, the California poetess. The Librarian is instructed to inform Mrs. Ryan that the policy of the library does not permit granting this request.

There being no further business the meeting adjourned.

Secretary

San Francisco, July 30, 1940

The postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4 P.M., in the absence of President Harrison Vice-President Cuneo presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Cuneo, Lacoste, Kemper, O'Day and Ryan. Absent: Commissioners Bender, Hale, Harrison and Murphy. Present 6. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

In the absence of Chairman Bender, Mr. Cullinan reports bills for May and June amounting to $9023.53. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

In the Absence of Chairman Rolph, Miss Lacoste reports bills for May and June amounting to $7326.75. Referred to the Finance Committee.

Miss Lacoste recommends that the following resolutions be passed:

1. That an Interdepartmental Work Order for $300.00 be made quarterly to cover emergency repair of buildings at the Main Library and Branches.

2. That an Interdepartmental Work Order for $50.00 be made monthly to cover repair of automotive equipment. Approved.

Committee on Branch Libraries.

Chairman Lacoste - no report.

Committee on Law and Municipal Relations.

Chairman O'Day - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Mr. Ryan reports bills for May and June, as follow:

Salaries	$40100.66
Contractual Services	1151.00
Binding	1500.00
Janitorial Service	845.00
Gas & Electricity	1820.49
Materials & Supplies	610.48
Books, Cards, Bindery Material	7295.56
Equipment	3127.75
Pensions	1150.78

Rent	$400.00
Services Other Departments	727.37
	$58729.09

Approved.

Estimated expenditures for July and August, as follow, are approved:

Salaries	$43000.00
Contractual Services	1212.00
Binding	4000.00
Janitorial Service	1680.00
Gas & Electricity	2000.00
Materials & Supplies	1000.00
Books, Cards, Bindery Material	4000.00
Equipment	500.00
Pensions	1180.00
Rent	1200.00
Services Other Departments	1050.00
	$60822.00

Mr. Ryan recommends that the following resolutions be passed:

That $5,000 from Books (014-371-00) and $4000.00 from Wages (014-130-00) be transferred to Temporary Salaries (014-120-00) to set up funds for the fiscal year 1940.1941.

That $10,080 be transferred from Contractual Services (014-200-00) to separate account (Janitorial Service) to cover Janitorial and Window Cleaning service for the Main Library for the fiscal year 1940-1941.

That $25,000 be transferred from Contractual Services (014-200-00) to separate account for Binding for the fiscal year 1940-1941.

That $14.63 be transferred from Materials and Supplies (014-300-00) to Purchasing Department (033-340-14) for the purchase of Dry Goods for the Public Library.

Approved.

Committee on Rules, Administration & Welfare of Employees.

Chairman Cullinan reports and recommends as follows:

That the following resignations be accepted:

Mrs. Hope Glenn Athearn, as of June 30, 1940.

Mrs. Arleen Smeltzer Young, as of August 4, 1940.

Miss Alice M. Healy, as of July 31, 1940, who is retiring on pension.

And that, according to the Rules and Regulations of the Staff, Miss Ann Lundquist be taken from the eligible list, to begin a year's probation, commencing on July 1, 1940 at a salary of $110 per month. Approved.

Mr. Cullinan reads a letter from Joseph H. Dyer, Jr. Secretary of the San Francisco Art Commission, referring to the Library Commission a request to place on the Hyde Street side of the Main Library building a bronze bust of the late Andrew Furuseth. Mr. Runyon, the sculptor, appears before before the Commission, giving all details. On motion of Mr. Cullinan, the matter is referred to a special committee, with power to act. The Chair appoints Miss Lacoste, Mrs. Cuneo, Mr. Kemper, with Mr. Ryan as chairman.

Mr. Cullinan reports that the Budget for 1940-1941 reflects automatic increases for thirty-seven (37) librarians, each to receive

ten dollars additional per month and he reads a letter from Miss Barbara Stevens, chairman of the Staff Association, thanking the Commission for appealing to the Mayor on behalf of the Library employees, and for the increases subsequently granted.

There being no further business the meeting adjourned.

Secretary

JUL 30 49

San Francisco, September 10, 1940

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4:05 P.M., in the absence of President Harrison Commissioner Cullinan presiding.

On Roll Call the following are noted present: Commissioners Bender, Cullinan, Kemper, Lacoste, Murphy, O'Day and Ryan. Absent: Commissioners Cuneo, Hale, Harrison. Present 7. Absent 3.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

Reports of Standing Committees.

Committee on Printing, Books, Binding, etc.

Chairman Bender reports bills for July and August amounting to $10,769.03. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Mr. Bender, for the Committee, reports bills for July and August amounting to $8,024.26. Referred to the Finance Committee.

Mr. Bender recommends that the following Resolution be passed:

1. That the Main Room of the McCreery Branch library be painted.

2. That the floors of the Reading Room, Reference Room and Periodical Room of the Main Library be lacquered.

3. That the terrazzo stairs at the Presidio Branch library be repaired and reset.

4. That the fire walls at the Richmond Branch library be repaired.

Adopted.

Committee on Branch Libraries.

Chairman Lacoste reports the receipt of letter from the following North Beach organizations, all requesting that a centralized branch be established in the North Beach district:

Columbus Civic Club
Italian Athletic Club of San Francisco
North Beach Boosters' Association
North Beach Merchants' Association
Salesian Boys' Club
Salesian Boys' Mothers' Club
Salesian Old Timers' Association

The Secretary is instructed to inform these organizations that, although the Commission realizes the situation in the North Beach district and realizes, also, the need for branch extension in other districts, nothing can be done during the ensuing year as no funds for additions to the Library service were included in the 1940-1941 budget. After discussion the Chair appoints Miss

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Lacoste and Mr. Kemper as a committee to investigate the branch situation in an endeavor to work out some plan whereby funds may be obtained to lease or construct buildings for branch libraries.

Committee on Law and Municipal Relations.

Chairman O'Day - no report.

Committee on Finance and Audit.

In the absence of Chairman Hale, Commissioner Murphy reports bills for July and August as follow:

Salaries	$42904.48
Contractual Services	2418.20
Binding	2000.00
Janitorial Service	2520.00
Gas & Electricity	2013.94
Scavenger (for the year)	475.00
Materials & Supplies	1485.29
Books, Cards, Bindery Material	7880.86
Equipment	.....
Pensions	1180.00
Rent (July, August, September)	1200.00
Services Other Departments	930.80
	$65008.57

Approved.

Estimated expenditures for September and October, as follow, are approved:

Salaries	$41060.00
Contractual Services	7625.00
Binding	6000.00
Janitorial Service	1680.00
Gas & Electricity	2000.00
Materials & Supplies (includes printing)	1000.00
Books, Cards, Bindery Material	10000.00
Equipment	500.00
Pensions	1180.00
Rent	800.00
Services Other Departments	1250.00
	$75095.00

Mr. Murphy recommends that the following Resolution be passed:

Resolved: That the Controller be requested to allot $1500.00 from the Equipment Fund for the purchase of furniture, etc.

Adopted.

Committee on Rules, Administration & Welfare of Employees.

Chairman Cullinanreports and recommends as follows:

1. That the resignation of Miss Mary Lins, as of August 24, 1940 be accepted.

2. That, according to the Rules and Regulations of the Staff, Miss Ardean Dumbrell be taken from the eligible list to begin a year's probation, commencing on September 16, 1940, at a salary of $110 a month.
Adopted.

Mr. Cullinan also recommends that the Board of Library Commissioners approve the following draft of an Amendment to Section 43 of the Charter of the City and County of San Francisco, providing for Civil Service for Library employees, as submitted to the Hon. Board of Supervisors by the Library Association:

Section 43 of the Charter of the City and County of San Francisco is hereby amended to read as follows:

Library Department

Section 43. The Library department shall be under the management of a library commission consisting of eleven members who shall be appointed by the Mayor and shall serve without compensation.

The eleven library trustees constituting the boar d of library trustees in office at the time this charter shall go into effect shall, by lot, classify their respective terms of office so that three of such terms shall begin at twelve o'clock noon on the 15th day of January, 1932, 1933, and 1934, respectively, and two such terms shall begin at twelve o'clock noon on the 15th day of January, 1935. The term of each commissioner shall be four years, at the expiration of which the Mayor shall appoint his successor.

The library commission shall appoint a librarian and a secretary who shall hold office at its pleasure. The librarian shall be the chief executive of the department and shall be the appointing officer for the department as provided in section 20 of the charter.

Commencing on the first day of January, 1942, all positions in the library department except those of librarian and secretary of the library commission and part time services carrying compensation of less than $80.00 per month including valuation of maintenance or other allowances shall be subject to the civil service provisions of this charter, and upon said date, any incumbent of such position in the library department, hereby made subject to civil service, who shall have held position continuously for one year prior thereto, shall be deemed appointed to such position under the civil service provisions of this charter.

The library commission shall be the successors in office of the board of library trustees holding office at the time this charter shall go into effect and shall have all of the powers and duties thereof, except as in this charter otherwise provided.

The Secretary is instructed to inform the Board of Supervisors that this draft has the approval of the Library Commission.

Mr. Ryan, chairman of the Special Committee to consider a request to place a bust of Andrew Furuseth on the Hyde Street side of the library building, reports that the committee refused the request as it considers that the location is not appropriate.

There being no further business the meeting adjourned.

Secretary

SEP 10 '40

San Francisco, November 12, 1940

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4:05 P.M., President Harrison presiding.

On Roll Call the following are noted present: Commissioners Bender, Cullinan, Cuneo, Hale, Harrison, Kemper, Lacoste and Ryan. Absent: Commissioners Murphy and O'Day. Present 8. Absent 2.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

The Librarian recommends that the Commissioners write a letter to Miss Alice M. Healy, thanking her for her many years of loyal and efficient service. The Chair appoints Mr. Cullinan to draft this communication.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

Chairman Bender reports bills for September and October amounting to $27,837.73. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Mr. Bender, for the Committee, reports bills for September and October amounting to $5,915.14. Referred to the Finance Committee.

Mr. Bender recommends that the following resolution be adopted:

1. That the floors of the Music Room, Assembly Hall, Catalog Department, Secretary's office, Postal Department, Renewal Desk, Registration Office and the Librarian's office be lacquered.

2. That three doors in the Main Library be changed to the double-acting type.

Adopted.

Committee on Branch Libraries.

Chairman Lacoste reads a letter from Mrs. Cecelia H. Weeks, addressed to Mr. Kemper and one from the Marina Council, Inc. - both requesting a branch library in the Marina district.
Miss Lacoste also reads a report of the Special Committee on Branch Libraries. The report is placed on file, and its recommendations approved:-
1. That W P A funds be requested for building branch libraries in districts which have no library service.

2. That such funds be secured through the efforts of the district improvements clubs.

Commissioner Hale moves that a general outline of this report be sent to all district organizations which have requested branches, or which may request branches. Carried.

Committee on Law and Municipal Relations.

Chairman O'Day - no report.

NOV 12 40

Committee on Finance and Audit.

Chairman Hale reports bills for September and October as follow:

Salaries	$39753.78
Contractual Services	7685.31
Binding	8000.00
Janitorial Service	1680.00
Gas & Electricity	2089.92
Materials & Supplies	1085.28
Books, Cards, Bindery Material	13134.04
Equipment	78.32
Pensions	1180.00
Rent	780.00
Auto Insurance	100.17
Fixed Charges (dues)	102.50
Services Other Departments	2497.22
	$78166.54

Approved.

Estimated expenditures for November and December, as follow, are approved:

Salaries	$41060.00
Contractual Services	1575.00
Binding	5000.00
Janitorial Service	1680.00
Gas & Electricity	2400.00
Materials & Supplies	900.00
Books, Cards, Bindery Material	10000.00
Equipment	1000.00
Pensions	1180.00
Rent	760.00
Services Other Departments	2000.00
	$67555.00

Committee on Rules, Administration & Welfare of Employees

Chairman Cullinan, for the Committee, reports and recommends as follows:

1. That Miss Frances Langpaap be appointed Chief Catalog Librarian at a salary of $200 a month, as of November 1, 1940. The maximum salary for this position is to be $225 a month.

2. That Miss Dolores Cadell be appointed Chief Reference Librarian at a salary of $200 a month, as of November 1, 1940. The maximum salary for this position is to be $250 a month.

3. That the position of Chief Children's Librarian be restored, at a salary of $175 a month, and that Miss Natalie Mayo be appointed to this position.

4. That the position of Assistant Catalog Librarian be restored, at a salary of $175 a month. The appointment is to be made if the position is restored by an ordinance.

5. That the position of Newspaper Librarian, at a salary of $175 a month be abolished and the position of Newspaper Attendant be created at a salary not to exceed $160 a month.

6. That, according to the Rules and Regulations of the Staff, the following librarians be taken from the eligible list to begin a year's probation, commencing on November 1, 1940, at a salary of $110 a month:

Miss Agnes Quigley
Mr. Barton Knowles

7. That positions of the staff be classified according to the American Library Association recommendations; and that the classifications be presented to the Civil Service Commission before January 1, 1941.

Roll Call on adoption of recommendations. Ayes: Commissioners Bender, Cullinan, Cuneo, Hale, Harrison, Kemper, Lacoste & Ryan. Noes: none. Adopted.

NOV 12 40

COMMITTEES - 1941

Books, Printing and Binding

Commissioner O'Day, Chairman
Cullinan
Cuneo
Murphy

Branch Libraries

Commissioner Lacoste, Chairman
Cuneo
Kemper
Ryan

Building, Fixtures, Furniture & Supplies

Commissioner Kemper, Chairman
Lacoste
Ryan

Finance & Audit

Commissioner Hale, Chairman
Murphy
Harrison

Law & Municipal Relations

Commissioner Harrison, Chairman
Cullinan
Hale

Rules, Administration & Welfare of Employees

Commissioner Cullinan, Chairman
Hale
Lacoste
O'Day
Ryan

President Mr. Bender

1st Vice-President Mr. Murphy
2d Vice-President Mr. O'Day

San Francisco, January 14, 1941

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4 P.M., President Bender presiding.

On Roll Call the following are noted present: Commissioners Bender, Cuneo, Hale, Harrison, Kemper, Lacoste, O'Day and Ryan. Absent: Commissioners Cullinan and Murphy. Present 8. Absent 2.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

The regular order of business is suspended and representatives of various organizations of the Marina district (under the chairmanship of Mrs. Milton Pilhashy) addressed the Commission, requesting that a branch library be built in the Marina district. Their request is referred to the Committee on Branch Libraries, and the regular order of business is resumed.

Mr. O'Day asks to be excused and retires.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

In the absence of Chairman O'Day Mr. Ryan reports bills for November and December amounting to $14,497.70. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kemper reports bills for November and December amounting to $7,023.86. Referred to the Finance Committee.

Mr. Kemper recommends that the following work be performed:

Painting: Main Library, 1st floor: Men's lavatory, Boys' rest room, Corridors, Hall by time clock, Stack floor by locker, Ladies' rest room. 2d floor: 4th and 5th stack, Renewal Dept., Postal Dept., Registration Dept., Map room, Boys' sorting room. 3d floor: Piano room, Public stairways to first floor, Back room in Catalog Department.
Branches: Golden Gate Valley, Staff room and work room.
Richmond, Hallways, stairs, Staff rest room, Bindery

Lighting: New lights to be installed in Secretary's office and Exhibit room.
McCreery Branch, Electric wiring to be renewed and a new switchboard installed.
Plumbing: The waste and soil lines in basement to be changed.

Recommendation adopted.

Committee on Branch Libraries.

Chairman Lacoste - no report.

JAN 14 1

Committee on Law and Municipal Relations.

Chairman Harrison - no report.

Committee on Finance and Audit.

Chairman Hale reports bills for November and December as follow:

Salaries	$40692.08
Contractual Services	1841.54
Binding	5000.00
Janitorial Service	1680.00
Gas & Electricity	2298.67
Materials & Supplies (incl. Ptg)	1206.73
Books, Cards, Bindery Material	8208.67
Equipment	1285.95
Pensions	1180.00
Rent	760.00
Compensation Insurance	6.00
Services Other Departments	1466.45
	$65626.09

Approved.

Estimated expenditures for January and February, as follow, are approved:

Salaries	$41060.00
Contractual Services	825.00
Binding	4000.00
Janitorial Service	1680.00
Gas & Electricity	2400.00
Materials & Supplies (icl. Ptg)	1000.00
Books, Cards, Bindery Material	12000.00
Equipment	2000.00
Pensions	1180.00
Rent	760.00
Services Other Departments	3500.00
	$70405.00

Chairman Hale recommendations that the Budget for 1941-1942 be prepared, to approximate $480,000; and also that $2300 be transferred from Services of Other Departments to Contractual Services. Recommendations adopted.

Committee on Rules, Administration & Welfare of Employees.

In the absence of Chairman Cullinan, Mr. Rea reports that The Federal Housing Authority requests that an inventory of all real estate property of San Francisco be stored in the library.

That Miss Mary Pasmore has requested that a violin be placed in the custody of the library.

Both requests are denied as they do not fall within the function of a public library.

Mr. Rea also reports the following, and recommends that these matters be referred to a special joint meeting of the committees on Rules and Finance, with power to act:

1. Requests for the following leaves of absence:

Mrs. C. Citti, for leave of absence of one year, without pay, commencing January 1, 1941.

Mrs. Gladys Schramko, for leave of absence of six months, without pay, commencing January 16, 1941.

2. Request of Mrs. Dorothy Weed, former librarian, for reinstatement as a library employee. Mrs. Weed resigned from the library in March, 1931.

Recommendations adopted.

JAN 14 41

San Francisco, March 11, 1941

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4:05, in the absence of both vice-Presidents, Commissioner Cullinan presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Dippel, Kemper, Lacoste, O'Day and Ryan. Absent: Commissioners Cuneo, Hale, Harrison and Murphy. Present 6. Absent 4.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

Commissioner O'Day, for the Committee, reports bills for January and February amounting to $17,991.82. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kemper reports bills for January and February amounting to $7,505.84. Referred to the Finance Committee.
Mr. Kemper recommends that the following work be performed:

Lacquering:	Main Library	Staff rooms
	Noe Valley Branch	Main and Juvenile rooms
	Mission Branch	Main room
	Sunset Branch	Main room
	Richmond Branch	Main and Juvenile rooms
	Presidio Branch	Main and Juvenile rooms
Painting:	McCreery Branch	Main and Rest rooms
	Sunset Branch	Wooden fence and trim
	North Beach Branch	Rest Room floors
	Richmond	" " "
	Presidio	" " "
	Noe Valley Branch	Children's story hour room-trim and iron grills
	Richmond Branch	Rest rooms, Repair room, stairs & hallway
	Golden Gate Valley Branch	Rest rooms, hall & stairway
Cement Work:	North Beach Branch	Point up & repair terrazzo stairs
	Sunset Branch	Point up & repair terrazo stairs

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Lighting: Noe Valley Branch — Install new electric fixtures in Story Hour room

Approved.

Chairman Kemper recommends also that an additional Departmental Work Order for $75.00 for emergency repair of buildings be made in favor of the Board of Public Works. Approved.

Committee on Branch Libraries.

Chairman Lacoste reports the receipt of a communication from the Bay View Civic Club, in which was outlined the need for a branch library in the Bay View district; and which recommended that funds for this be made available in the next budget. Placed on file.

Committee on Law and Municipal Relations.

In the absence of Chairman Harrison, Mr. Cullinan reports that the Park Department has notified the Library Department that, as of June 30, 1941, they will no longer take care of the library grounds unless they are reimbursed therefor. Mr. Cullinan explains the Charter provisions on this point and states that an opinion has been requested from the City Attorney. Mr. Cullinan recommends that a supplemental budget request of $2,500.00 be submitted to His Honor, the Mayor, and to the City Controller, to cover the cost of maintenance of library grounds, in case the opinion should not be favorable. Recommendation adopted.

Committee on Finance and Audit.

In the absence of Chairman Hale, Mr. Ryan reports bills for January and February as follow:

Salaries	$40614.75
Contractual Services	2656.05
Binding	6000.00
Janitorial Service	1680.00
Gas and Electricity	2630.23
Materials & Supplies (incl. Ptg)	1172.63
Books, Cards, Bindery Material	11242.45
Equipment	116.30
Pensions	1179.09
Rent	760.00
Services Other Departments	1701.65
	$69753.15

Approved.

Estimated expenditures for March and April, as follow, are approved:

Salaries	$41060.00
Contractual Services	600.00
Binding	3500.00
Janitorial Service	1680.00
Gas and Electricity	2400.00
Materials & Supplies (incl. Ptg)	800.00
Books, Cards, Bindery Material	10000.00
Equipment	2000.00
Pensions	1180.00
Rent	760.00
Services Other Departments	3500.00
	$67480.00

Mr. Ryan recommends that the following resolution be adopted:

That the Controller be requested to allot an additional $5,000.00 for the purchase of books.
That the Controller be requested to allot $2,500.00 for the purchase of equipment for the Main Library and branches.
That the Controller be requested to transfer $1,075.00 from Fixed Charges (Rent) to Materials and Supplies, to cover estimated ex-

penditures for the remainder of the fiscal year.
That the Controller be requested to transfer $6,000.00 from the reserve in Permanent Salaries to the Book Appropriation.

Committee on Rules, Administration, Welfare of Employees.

Chairman Cullinan reports that the following action was taken at a joint meeting of the committees on Rules and Finance, on matters which were referred to them at the last meeting of the Board:

1. Leave of absence of six months, without pay, beginning on January 1, 1941 is granted to Mrs. Crisenzia Citti; and her request for longer leave must be presented for consideration upon the expiration of this leave.

2. Leave of absence of six months, without pay, beginning on January 16, 1941 is granted to Mrs. Gladys Schramko.

3. Request of Mrs. Dorothy Weed, for reinstatement on the library staff, is denied.

4. The committees report that the following increases in salary were included in the Budget for the next fiscal year:

a.	Automatic increases for 37 librarians	$9,120
b.	Increases for non-technical employees	3,840
c.	Increases for technical employees (other than automatic)	10,020
d.	Increases for part-time janitors	1,680
e.	Increases for pages	3,520
f.	Minimum Civil Service salaries	3,396
g.	Provision for new positions	5,760
		$37,336

Mr. Cullinan recommends that Mrs. Marie Hachette Holley be granted a leave of absence of six months, without pay, commencing on April 16, 1941 and that her request for a longer leave must be presented for consideration upon the expiration of this leave.

It is also recommended that Mr. Francis P. Burke, Newspaper Department attendant, who has been drafted into military service, be granted a leave of absence of one year: one month with pay (for military service) and eleven months without pay. Granted.

Mr. Cullinan reports that the classification of positions of library employees by the Civil Service Commission has been received for approval; and he recommends that the matter be referred to the Committee on Rules for further study, and with power to act. Approved.

New Business.

The City Librarian recommends that the following Commissioners be appointed to serve as a committee to wait on the Mayor, regarding our budget requests for 1941-1942: Mr. Cullinan, Mr. Hale, Mr. Harrison, Mr. Murphy and Mr. O'Day. The Chair appoints these gentlemen, as recommended.

Mr. Cullinan, as acting president, welcomes the new commissioner, Mrs. Henry Dippel, Jr. and Mrs. Dippel, in turn, thanks the Board for a cordial greeting.

On motion of Mr. O'Day, seconded by Mr. Cullinan, Miss Lacoste is appointed to write a tribute in memory of Mr. Albert M. Bender, President of the Library Commission, who was a member of this Board for over thirteen years.

The matter of a new President is postponed until the next meeting of the Board.

There being no further business the meeting adjourned.

Secretary

San Francisco, May 6, 1941

Regular bi-monthly meeting of the commissioners of the San Francisco Public Library and Reading Rooms, held in the commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4:05 P.M., Vice-President Murphy presiding.

The regular order of business is suspended and representatives from the Glen Park and Marina districts address the Commission. The Glen Park Community Club requests more extensive library service in its district and suggests the building of a branch on Water department property. The representatives are informed that the Mayor has not included funds for any branch extension in the 1941-1942 budget.

The representatives of the Marina district stressed the need of a branch library in their district and, as funds are not likely to be made available in the 1941-1942 budget, asked that the Golden Gate Valley branch be moved to the Funston playground. Their request is referred to the Branch Committee for consideration.

Mr. William Sorensen, of the San Francisco Historical Markers Committee, which is sponsored by the San Francisco Community Council, American Legion, addresses the Board and requests that the committee be allowed to place a placque on the site of the first cemetery (Yerba Buena) on one of the pillars of the library building, which is built upon the old cemetery grounds. Referred to the Committee on Building, for consideration and report.

The regular order of business is resumed.

On Roll Call the following are noted present: Commissioners Cullinan, Cuneo, Dippel, Hale, Kemper, Lacoste, Murphy, O'Day and Schmulowitz. Absent: Commissioners Harrison and Ryan. Present 9. Absent 2.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Mr. Murphy extends a greeting and welcome to Mr. Schmulowitz, the new Commissioner, and Mr. Schmulowitz replies that he is most happy to be a member of the Library Commission.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

Chairman O'Day reports bills for March and April amounting to $15,345.63. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kemper reports bills for March and April amounting to $8,152.15. Referred to the Finance Committee.

Mr. Kemper recommends that the following work be performedat the Main Library: 1. Repairing copper skylights; remedy leaks and replace broken glass. Also repair leaded ceiling lights.

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2. Furnish and install A/C motor drive and control for vacuum pump, and install lights back of main switch board.

Committee on Branch Libraries.

Chairman Lacoste reports the receipt of a communication from Mr. Louis T. Samuels, suggesting that a library be established in a store in Lakeside Court on Ocean Avenue, between Junipero Serra Boulevard and Nineteenth Avenue. The Secretary is instructed to inform Mr. Samuels that no funds are available for any branch extension and also that the location suggested is near the new West Portal branch library.

Miss Lacoste reports the receipt of a letter from the Housing Council of the Negro Women of San Francisco, requesting that a branch library be established in the Western Addition. The Secretary is instructed to inform the Council that no funds are available for branch extension and that their communication will be placed on file with the Committee on Branch Libraries.

Committee on Law and Municipal Relations.

Chairman Harrison - no report.

Committee on Finance and Audit.

Chairman Hale reports bills for March and April as follow:

Salaries	$40965.16
Contractual Services	926.79
Binding	3500.00
Janitorial Service	1680.00
Gas & Electricity	2400.00
Materials & Supplies	1402.41
Books, Cards, Bindery Material	11617.29
Equipment	1971.29
Pensions	1174.41
Rent	760.00
Services Other Departments	4 350.10
	$70747.45

Approved.

Mr. Hale recommends that the interdepartmental work order in the amount of $3,050.00, made out by order of the City Controller, for necessary repairs in the Main Library and branches, by the Board of Public Works, which work was recommended at the last meeting of the Board, be approved. Also that approximately $350 be transferred from Services of Other Departments to Heat, Light and Power, to cover expenditures for the remainder of the fiscal year. Also that unused balances in any appropriation be transferred to the Book Fund, or to appropriations where a deficit may accrue.

Estimated expenditures for May and June, as follow, are approved:

Salaries	$46677.00
Contractual Services	635.00
Janitorial Service	840.00
Gas & Electricity	1717.00
Materials & Supplies	470.00
Books, Cards, Bindery Material	5594.00
Equipment	1420.00
Pensions	1180.00
Rent	380.00
Services Other Departments	778.00
	$59691.00

Committee on Rules, Administration & Welfare of Employees.

Chairman Cullinan reports

1. The retirement of Miss Mary M. Doyle, newspaper librarian, on disability, as of April 1, 1941.

2. Mr. Cullinan reports and recommends that Mrs. Crisenzia Citti

be granted an additional leave of absence, of six months, without pay, commencing on July 1, 1941.

3. That Miss Edith C. Mau be granted a leave of absence of five weeks, without pay, from August 25 to October 21.

4. That Miss Pauline Roy has requested reinstatement on the Library staff. Her request is denied.

Old Business.

Miss Lacoste reads a tribute to the memory of Mr. Albert Bender. Mr. Cullinan moves and Mr. O'Day seconds the motion that the tribute be spread upon the minutes of the Board.

MEMORIAL

to

Albert M. Bender

In the death of Albert M. Bender on March 4th, 1941, the Library Commission of the City of San Francisco suffered the loss of a member whose rare individual characteristics illumined the record of his fourteen years of service.

Today, in our realization of the void created by the death of our colleague, we, his associates, pause and seek to express a tribute of respect and honor to his memory.

In our association with Mr. Bender on the Library Board, we were privileged to observe his high character, rare cultural ideals and distxinguished service to our city. In so doing, we are accordant in mind and heart with the eulogies voiced by others so eloquently at his bier and in the public press, and now, we desire to add our measure of praise.

As a library official, Mr. Bender served continuously as an elected trustee from October 12th, 1927 to 1932; then as a commissioner twice appointed, from 1932 until the time of his passing. During all this period, he participated fully in the regular functioning of this council.

In addition, his glowing appreciation of the beautiful in art and literature led to the acquisition of possessions now esteemed as great treasures of the San Francisco Public Library. Numbered among these are the ten Piazzoni murals which panel the travertine walls encircling the corridors of the grand staircase. This decorative design was sponsored by Mr. Bender - a generous donation of his own and of his friends.

As a visual symbol of his great love for books, stands the splendid collection of notable volumes housed in a special room in the main library building. Dedicated to the memory of Max Kuhl, the book cases and their contents are largely the gift of Mr. Bender.

Further, he enriched the James D. Phelan memorial by presenting it with a gift which reflects his ardent interest in the literary life of California. It is an extensive and almost priceless collection of manuscripts, rare editions, publications and photographs, exhibiting the creative works emanating from the pens of famous men-of-letters, whose names are linked with the story of California.

Besides local loans and gifts to his beloved city, Mr. Bender made similar lasting endowments to museums, libraries, colleges, universities, and other institutions of culture, far and wide.

Thus, as we think of his services in their most comprehensive interpretation, the nature of world-wide memorials to Albert Bender should mark an approximation to Cicero's dictum: "Nothing silent, nothing speechless, should be a monument to my deeds."

The elements of personality are an index of ideals and attainments. In the light of retrospection, the character of Albert

Bender shines full and bright in the memory of all who knew him. Etched on the hearts of his associates, are the memories of the many occasions, when this patron of the fine arts brought to our library meetings, rare books and manuscripts, first editions, examples of fine printing, sketches, engravings and innumerable other treasures of the artists' skill. His running fire of pertinent and interesting comments provided another contributing feature to our enjoyment. His was a mellow personality in which vibrant optimism, dignity and warmth of human feeling united in perfect proportion.

In these outward manifestations, his individualism revealed an abundance of endearing and unusual qualities: gentleness and strength, kindliness and delightful humor, courtliness and enlightened intellectual outlook. Enhanced by interesting colorful idiosyncrasies and the grace of his cosmopolitan life, his genius for friendship encompassed in fellowship, men of all races and creeds.

The theme of his life was a perfect reflection of the finest and most ennobling activities of the human soul and of humanitarian objectives. With courageous enthusiasm, he lent an attentive ear to the plaintive murmur of aspiring artists, writers and musicians. To the poor and the unfortunate, he poured out benevolences and broad encouragement. With persuasive force, he championed the cause of the common man. Keenly aware of the needs of a changing world, he met them by constantly enlarging the field of his beneficent labors. The fulfillment of his vision and of the trust reposed in him, called for the continuous exercise of sacrificial loyalty, and he answered the call, nobly.

Thus the life of Albert Bender stands as a perfect exemplification of those simple but rare virtues,- brotherliness, generosity and understanding. His life recalls to mind the beautiful simplicity and sincerity of Thomas Guthrie's cadences:

"I live for those who love me,
For those who know me true,
For the heaven that bends above me,
And the good that I can do;

For the wrongs that need resistance,
For the cause that lacks assistance,
For the future in the distance,
And the good that I can do."

In recognition of the work and worth of Albert Bender, we, the members of the San Francisco Public Library Commission, desire to express our grief for the severance of our personal and civic relationship to this great citizen. We have faith that his work will endure and be an inspiration for all future endeavor. His memory is deeply engraved upon our hearts.

Mr. Kemper suggests that a copy of the tribute be sent to Dr. Monroe G. Deutsch, who is the chairman of a Memorial Committee for Mr. Bender. It is so ordered.

New Business.

Nominations for President being declared in order, Mr. Murphy is nominated and duly elected President.

Nominations for first Vice-President being declared in order, Mr. O'Day is nominated and duly elected first Vice-President.

Nominations for second Vice-President being declared in order, Mr. Cullinan is nominated and duly elected second Vice-President. These offices are to be held for the remainder of this calendar year.

There being no further business the meeting adjourned.

Secretary

MAY -6 '41

San Francisco, July 1, 1941

Regular bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4:10 P.M., President Murphy presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Dippel, Kemper, Lacoste, Murphy and Schmulowitz. Absent: Commissioners Cuneo, Hale, Harrison, O'Day and Ryan. Present 6. Absent 5.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

In the absence of Chairman O'Day Mr. Cullinan reports bills for May and June amounting to $6,225.65. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kemper reports bills for May and June amounting to $4,455.30. Referred to the Finance Committee.

President Murphy appoints Commissioner Schmulowitz on the commitees on Books and Finance and Audit.

Chairman Kemper recommends that the following work be performed:

1. That a new intercommunicating system be installed between the Main desk and the Renewal department of the Main Library.

2. That the floors of the Children's Room, Staff rooms and Annex of the Main Library, and the linoleum behind the desk at the Bernal Branch, be lacquered.

3. That the Children's Room and the City Librarian's offices be painted. Approved.

Chairman Kemper reports on the meeting which was held to consider the placing of a placque on the site of the first cemetery (Yerba Buena) on one of the pillars of the library building, which was built on the old cemetery grounds. The Committee recommends that permission be granted to the organization to place the placque on the granite wall on the corner of Hyde and Fulton streets, providing the written approval of the S.F. Art Commission be first obtained. Recommendation adopted.

Committee on Branch Libraries.

Chairman Lacoste - no report.

Committee on Law and Municipal Relations.

No report.

JUL 1 '41

Committee on Finance and Audit.

In the absence of Chairman Hale, Mr. Schmulowitz reports bills for May and June as follow:

Salaries	$42189.29
Contractual Services	505.98
Binding	200.00
Janitorial Service	840.00
Gas & Electricity	1921.84
Materials & Supplies (Includes printing)	443.00
Books, Cards, Bindery Material	5905.75
Equipment	864.39
Pensions	1165.25
Rent	440.00
Services Other Departments	777.75
	$55253.25

Approved.

Estimated expenditures for July and August, as follow, are approved.

Salaries	$45824.34
Contractual Services	1550.00
Binding	3000.00
Janitorial Service	1695.00
Gas & Electricity	2000.00
Materials & Supplies (Includes printing)	1200.00
Books, Cards, Bindery Material	8000.00
Equipment	500.00
Pensions	1380.00
Rent (3 months)	1140.00
Services Other Departments	3 200.00
	$69489.34

Mr. Schmulowitz recommends that the following resolutions be passed:

1. That $5,000 from Books (114-371-00) and $2,000 from Wages (114-130-00) be transferred to Temporary Salaries(114-120-00) to set up funds for the fiscal year 1941-1942.

2. That $10,170 be transferred from Contractual Services (114-200-00) to separate account (Janitorial Service) to cover janitorial and window cleaning service for the Main Library for the fiscal year 1941-1942.
3. That $24,5000 be transferred from Contractual Services (114-200-00) to separate account for Binding for the fiscal year 1941-1942.
4. That the Controller be requested to allot $500.00 for the purchase of equipment for the Main Library and branches.
5. That an interdepartmental work order be made out in the amount of $2,500 for miscellaneous repairs in the Main Library and branches for July, August and September.
6. That an interdepartmental work order be made in the amount of $150 for repairs to automotive equipment for July, August and September.
7. That the Controller be requested to allot $2,280 in the Fixed Charges (Rent Appropriation) to cover encumbrances in Rent for six months, from July 1, 1941 to December 31, 1941. Approved.

Committee on Rules, Administration & Welfare of Employees.

Chairman Cullinan reports and recommends as follows:

1. That the leave of absence requested by Mr. D.E. Sullivan, for one year commencing on July 1, 1941, be denied.
2. That no appointment be made to fill the vacant position of first assistant cataloger, as this would be only a temporary appointment and a Civil Service examination will be held by the Civil Service Commission in January, 1942. An appointment at this time might jeopardize the employee's Civil Service status.

Mr. Cullinan reports on the meeting of the Committee on Rules which was held to consider the proposed plan of classification as

submitted by the Civil Service Commission. It is the Committee's opinion that this plan (entirely different from our present set-up) is neither feasible nor practical. The Librarian is instructed to meet with the Civil Service Commission in an endeavor to retain our present system, which has proved satisfactory.

Communications.

President Murphy reads a letter from Mr. Monroe E. Deutsch, chairman of the Albert M. Bender Memorial Trust. Placed on file.

A letter is read from Controller Harold J. Boyd, regarding the audit of the Library's Revolving Fund. Placed on file.

There being no further business the meeting adjourned.

Secretary

JUL 1 41

San Francisco, September 30, 1941

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' room, Main Library, Civic Center.

The meeting is called to order at 4: 05 P.M., President Murphy presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Cuneo, Dippel, Kemper, Lacoste, Murphy, O'Day, Ryan and Schmulowitz. Absent: Commissioner Harrison. Present 9. Absent 1.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

Mr. Schmulowitz, for the committee, reports bills for July and August amounting to $14,078.46. Referred to the Finance Commitee.

Committee on Building, Fixtures, Furniture, etc.

Mr. Kemper reports bills for July and August amounting to $7,725.86. Referred to the Finance Committee.

Mr. Kemper recommends that the following work be performed:

Painting

Mission Branch - Outside trim, grill, metal doors, rest rooms and staff rooms.

Ocean View Branch - Walls and woodwork.

Parkside Branch - Walls, sash and trim.

Main Library - Walls of Newspaper Room, lacquer floors of Reference Room, Reading Room and Newspaper Room. Exterior trim.

Plumbing

North Beach Branch - Install new main water line.

Noe Valley Branch - Install new heating unit.

Mission Branch - Install new hot water heater.
Richmond Branch - " " " " "
Presidio Branch - " " " " "
McCreery Branch - " " " " "

Electrical

Install new light fixtures in Juvenile Room and Newspaper Room.

Install signs for direction of patrons in Main Library.

Mr. Kemper recommends also that a new truck be purchased which will cost approximately $700.00, with the trade-in of present equipment.

SEP 30'41

Committee on Branch Libraries.

Chairman Lacoste reports the receipt of a letter from the Glen Park Community Club, requesting that the Library purchase a lot at Bosworth and Diamond streets and that a branch library, more complete than the present one, be erected on it. The request is referred to the Branch committee.

The question for the need of library extension and the possibility of using surplus funds for the purchase of lots is discussed. The matter is referred to the Branch committee for further study and report.

Committee on Law and Municipal Relations.

Chairman Harrison - no report.

Committee on Finance and Audit.

Commissioner Schmulowitz reports for the committee, bills for July and August as follow:

Salaries	$47734.30
Contractual Services	2843.17
Binding	5000.00
Janitorial Service	2542.50
Gas & Electricity	2052.40
Materials & Supplies (includes printing)	1127.42
Books, Cards, Bindery Materials	8238.83
Equipment	.....
Pensions	1280.00
Compensation Insurance	50.00
Fixed Charges (dues)	5.00
Rent	1140.00
Scavenger	475.00
Services of other departments	2650.00
	$75138.62

Approved.

Estimated expenditures for September and October, as follow, are approved:

Salaries	$46824.34
Contractual Services	2050.00
Binding	5000.00
Janitorial Service	1695.00
Gas & Electricity	2000.00
Materials & Supplies (includes printing)	1200.00
Books, Cards, Bindery Materials	15000.00
Equipment	1500.00
Pensions	1280.00
Rent	760.00
Services of other departments	3000.00
	$80309.34

Mr. Schmulowitz recommends that the following resolutions be passed:

That the Controller be requested to allot $1500.00 for the purchase of equipment for the Main Library and Branches.

That the Controller be requested to allot $3800.00 in Fixed Charges (rent appropriation) to cover encumbrances in rent for the remainder of the fiscal year.

That $18.17 be transferred from Materials and Supplies to the Purchasing Department Appropriation (133-340:14:2) for purchase of Dry Goods for the library.

That an Interdepartmental Work Order be made in the amount of $150.00 for repairs to automotive equipment for October, November and December.

That an Interdepartmental Work Order be made out in the amount of $2750.00 for miscellaneous repairs in the Main Library and Branches for October, November and December, 1941.

That an Interdepartmental Work Order be made out in the amount of $50.00 to cover Workmen's Compensation Benefits for six months, ending December 31, 1941.

Committee on Rules, Administration & Welfare of Employees.

Chairman Cullinan reports and recommends as follows:

1. That Mrs. Marie Holley be granted a leave of absence, without pay, to December 31, 1941; leave to commence on October 16, 1941.

2. That the following resignations be accepted:

Mr. Barton Knowles, as of September 12, 1941.
Mrs. Marion Salsi, as of August 31, 1941.

3. That, according to the Rules and Regulations of the Staff, Miss Jane Larson be taken from the list of eligibles, to begin a year's probation, commencing September 16, 1941, at a salary of $130 per month.

Communications.

The Chair reads a letter, dated September 17, 1941, which Mayor Rossi sent to Mr. R.B. Hale, accepting his resignation as a Library Commissioner. Mr. Cullinan calls the attention of the meeting to the fact that Mr. Hale was the senior member of the Commission, having been a member of the Library Board since April, 1906. The Commissioners express regret at Mr. Hale's resignation.

There being no further business the meeting adjourned.

Secretary

SEP 30 '41

San Francisco, November 18, 1941

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library, held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4 P.M., President Murphy presiding.

On roll call the following are noted present: Commissioners Cullinan, Cuneo, Dippel, Lacoste, Murphy, Schmulowitz and Ryan. Absent: Commissioners Harrison, Kemper and O'Day. Present 7. Absent 3.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the City Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

In the absence of Chairman O'Day, Commissioner Cullinan reports bills for September and October amounting to $27833.93. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Commissioner Ryan, for the Committee, reports bills for September and October amounting to $7596.98. Referred to the Finance Committee

Mr. Ryan recommends that the following work be performed:

Install herculited rough plate glass in the stacks to replace broken sections of the stack floor.

Replace the brick chimney at the Park Branch Library.

Install two new glow gas radiators at the Potrero Station.

Committee on Branch Libraries.

Chairman Lacoste reports on the Special Committee meeting held to consider the using of surplus funds in the Library appropriation for the buying of lots, or for the construction of a branch library. The Committee recommends that any surpluses which might accumulate during the fiscal year be used to build a branch library, providing a suitable lot can be obtained by the Real Estate Department. Approved.

The Committee also recommends that, as the City is disposing of lots in the Sunset District near 37th Avenue, an application be made with the Real Estate Department for a site suitable for library purposes in this rapidly growing community. Approved.

Committee on Law and Municipal Relations.

No report.

NOV 18'41

Committee on Finance and Audit.

Commissioner Schmulowitz reports for the committee, bills for September and October as follow:

Salaries	$43615.25
Contractual Services	7222.46
Binding	5000.00
Janitorial Service	1695.00
Gas & Electricity	2069.76
Materials & Supplies (Includes Printing)	2419.91
Books, Cards, Bindery Materials	16065.60
Equipment	958.18
Pensions	1280.00
Automobile Insurance	102.74
Fixed Charges (Dues)	93.50
Rent	760.00
Services Other Departments	2900.00
	$84182.40

Approved.

Estimated expenditures for November and December, as follow, are approved:

Salaries	$46900.00
Contractual Services	1700.00
Binding	5000.00
Janitorial Service	1695.00
Gas & Electricity	2000.00
Materials & Supplies (Includes Printing)	1200.00
Books, Cards, Bindery Materials	12000.00
Equipment	1500.00
Pensions	1280.00
Rent	760.00
Services Other Departments	3850.00
	$77885.00

Mr. Schmulowitz recommends that the following resolutions be passed:

That an additional work order be made out in the amount of $550.00 for miscellaneous repairs in the Main Library and Branches for the month of December.

That an interdepartmental work order in the amount of $3150.00 be made out for miscellaneous repairs in the Main Library and Branches for January, February and March, 1942.

That an interdepartmental work order be made out in the amount of $150.00 for repairs to automotive equipment for January, February and March, 1942.

That the Controller be requested to allot $1500.00 for the purchase of equipment for the Main Library and Branches.

Mr. Schmulowitz recommends, also, that, in accordance with the decision of the City Attorney, an ordinance be prepared transferring funds set up in Contractual Services for Janitorial Service to Permanent Salaries to cover employment of Janitors from the Civil Service lists. And also, that the Salary Ordinance be amended specifying the number of employees and their respective salaries for the performance of the janitorial work in the Main Library.

Committee on Rules, Administration & Welfare of Employees.

Chairman Cullinan reports and recommends as follows:

1. That the resignation of Mrs. Crizenzia Citti as of Nov. 11, 1941 be accepted.

2. That Miss Mary Jane Noonan be appointed as Library Assistant

at a salary of $106 per month, commencing on December 1, 1941.

3. That Mr. Joseph McCarthy be appointed Watchman at a salary of $145 per month, as of August 1, 1941.

4. That Mr. Francis P. Burke be appointed Newspaper Attendant, as of April 1, 1941, at a salary of $150 per month.

5. That Miss Herberta Faithorn be appointed Assistant Catalog Librarian.

6. That Miss Rose Suttey be appointed First Assistant in the Reference Room at a salary of $175 per month, commencing on December 1, 1941.

7. That Miss Agnes Quigley be granted a leave of absence without pay, commencing on October 15, 1941.

8. That Miss Geraldine Whitney be transferred from the Bernal to the Richmond Branch, as Branch Librarian at a salary of $175 per month, commencing on December 1, 1941.

9. That Mrs. Elizabeth Parker be appointed Branch Librarian at a salary of $175 per month, commencing on December 1, 1941.

Recommendations approved.

10. That Mrs. Jessica Schaff be granted a six-month leave of absence, and that she be allowed to use up all her accumulated sick leave with pay, the remainder of her leave to be without pay. Denied, the entire six months leave granted without pay.

Mr. Cullinan also explains the proposed Civil Service Classification of the Library employees, and recommends its approval. Approved.

There being no further business the meeting adjourned.

Secretary

NOV 18 '41

COMMITTEES - 1942

Books, Printing and Binding

Commissioner Cuneo, Chairman
Cullinan
Dippel
Schmulowitz

Branch Libraries

Commissioner Lacoste, Chairman
Kemper
Ryan
Dippel
Murphy

Building, Fixtures, Furniture & Supplies

Commissioner Kemper, Chairman
Lacoste
Cuneo

Finance & Audit

Commissioner Ryan, Chairman
Murphy
Schmulowitz

Law & Municipal Relations

Commissioner Harrison, Chairman
Cullinan
Schmulowitz

Rules, Administration & Welfare of Employees

Commissioner Cullinan, Chairman
Lacoste
Ryan
Kemper
Harrison

President Mr. O'Day

1st Vice-President Mr. Cullinan
2d Vice-President Mrs. Cuneo

San Francisco, January 20, 1942

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4 P.M., President Murphy presiding.

On Roll Call the following are noted present: Commissioners Dippel, Harrison, Lacoste, Murphy, O'Day and Schmulowitz. Absent: Commissioners Cullinan, Cuneo, Kemper, and Ryan.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the City Librarian is read and ordered filed.

The reports of the Committee on Books, Printing, Binding, etc. and the Committee on Building, Fixtures, Furniture, etc. were referred to the Finance Committee to be considered in its report.

Committee on Rules, Administration & Welfare of Employees.

In the absence of Chairman Cullinan, Commissioner Lacoste explains that, because of new Civil Service Classifications, it was necessary to draw up a new salary schedule, and submits a tentative schedule. The schedule is approved with the recommendation that minor adjustments be made by the City Librarian, if necessary.

Miss Lacoste introduces the question of closing the branch libraries at 9 P.M., and the matter is referred to the City Librarian for investigation and action.

The Commission recommends that the City Librarian write a letter to the Civil Service Commission regarding the granting of overtime for Sunday work, requesting that the Library be allowed to function as heretofore.

Committee on Finance and Audit.

For the Committee, Mr. Schmulowitz reports bills for November and December as follow:

Salaries	$43637.21
Contractual Services	1281.73
Binding	5000.00
Janitorial Service	847.50
Gas & Electricity	2380.32
Materials & Supplies (Includes Printing)	1998.61
Books, Cards, Bindery Materials	7634.48
Equipment	123.66
Pensions	1280.00
Fixed Charges (Dues)	4.00
Rent	760.00
Services Other Departments	3850.00
	$68797.51

Approved.

Estimated expenditures for January and February, as follow, are approved:

JAN 20 '42

Salaries	$45000.00
Contractual Services	950.00
Binding	4000.00
Gas & Electricity	2400.00
Materials & Supplies (Includes Printing)	1000.00
Books, Cards, Bindery Material	12000.00
Equipment	1500.00
Pensions	1280.00
Rent	760.00
Services Other Departments	500.00
	$69390.00

Mr. Schmulowitz recommends that the budget approximate last year's estimate, with additions for the purchase of books, and salary adjustments. Approved.

The question of salary adjustments is discussed and it is recommended that the budget include:
a. A general increase of $10.00 per month for all employees, provided that the maximums will not be exceeded.
b. That all employees receiving less than the minimum be increased to at least the minimum of their new salary scales.

Mr. Schmulowitz also recommends that an interdepartmental work order be made out in the amount of $50.00 to cover Workmen's Compensation Benefits for six months period from January 1, 1942 to June 30, 1942.

New Business

Mr. Schmulowitz explains that a committee of the Civilian Defense Council are considering the using of branch libraries as central clearing houses of information in case of a disaster. The Commission suggests that a letter be written to the Civilian Defense Council expressing the willingness of the Library Department to cooperate in any way possible.

Mr. Schmulowitz also recommends that all offices of Civilian Defense be requested to supply copies of any publications they may have on hand, or publish at a later date, regarding civilian defense. Approved.

The nominations for President, First Vice-President and Second Vice-President being declared in order, the following are nominated and duly elected:

President:	Mr. Edward F. O'Day
First Vice-President:	Mr. Eustace Cullinan
Second Vice-President:	Mrs. Clarence Cuneo

There being no further business the meeting adjourned.

Secretary

JAN 20'42

San Francisco, March 19, 1942

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4:10 P.M., President O'Day presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Cuneo, Kemper, Lacoste, O'Day and Ryan. Absent: Commissioners Dippel, Harrison, Murphy, and Schmulowitz.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the City Librarian is read and ordered filed.

Committee on Books, Printing, Binding, etc.

Chairman Cuneo reports bills for January and February amounting to $14,441.54. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kemper reports bills for January and February amounting to $6,122.01. Referred to the Finance Committee.

Committee on Branch Libraries.

Chairman Lacoste reads a letter from the Real Estate Department suggesting that the Library acquire a lot at 47th Avenue and Irving Streets for the construction of a branch library. The Secretary is instructed to inform Mr. Phillips, Director of Property, that the site is not suitable for a branch library, as it is too close to both the Beach and Golden Gate Park.

Miss Lacoste also reads a letter from the Bay View District Improvement Club, requesting more adequate library facilities in its district. The Secretary is instructed to inform the Club that no funds are available for this purpose at the present time.

The Librarian reports that applications for the construction of branch libraries has been made to the Federal Works Progress Reserve, an agency of the Federal Government, now formulating plans for civic improvements as post war projects.

Committee on Law and Municipal Relations.

No report.

Committee on Finance and Audit.

Chairman Ryan reports bills for January and February as follows:

Salaries	$44148.94
Contractual Services	1551.48
Binding	4000.00
Janitorial Service	255.00
Gas & Electricity	2445.18
Materials & Supplies	1717.12
Books, Cards, Bindery Material	9578.44
Equipment	1016.33
Pensions	1228.60
Fixed Charges (Dues)	14.00
Rent	760.00
Services Other Departments	1.50
	$66716.59

MAR 10 '42

Approved.

Estimated expenditures for March and April, as follow, are approved:

Salaries	$45000.00
Contractual Services	950.00
Binding	4000.00
Gas & Electricity	2400.00
Materials and Supplies (Includes Printing)	1000.00
Books, Cards, Bindery Materials	12000.00
Equipment	500.00
Pensions	1280.00
Rent	760.00
Service Other Departments .	3300.00
	$71190.00

Mr. Ryan recommends that the following resolutions be adopted:

That an additional interdepartmental work order be made out in the amount of $280.00 for miscellaneous repairs to the Main Library and branches for the month of March, 1942.

That an interdepartmental work order be made out in the amount of $150.00 for repairs to automotive equipment for April, May and June, 1942.

That an interdepartmental work order be made out in the amount of $3150.00 for miscellaneous repairs to the Main Library and branches for April, May and June, 1942.

That the Controller be requested to transfer $1500.00 from the Reserve of Permanent Salaries to Materials and Supplies to cover anticipated expenditures for the remainder of the fiscal year.

Committee on Rules, Administration, Welfare of Employees.

Chairman Cullinan moves that the classification of Library employees prepared by the Civil Service Commission, and in effect as of January 1, 1942, be included in the minutes. Approved. (The plan is attached hereto.)

Mr. Cullinan also recommends that the new salary schedules prepared by the Rules Committee to fit this new classification plan be approved. Approved. The salary schedule is as follows:

SALARY SCALE ACCORDING TO CIVIL SERVICE CLASSIFICATION

CITY LIBRARIAN..... $400 to $500
ASSISTANT TO CITY LIBRARIAN (B423).....$200 to $215

CHIEFS:
$200 to $215 — Circulation Department).....$200 to $215
Branch Department)

HEADS: $175 to $250 (According to position listed below)

Catalog Department).....$200 to $225

Reference Department).....$200 to $250

Circulation Department)
Major Branches)
Order Department)
Periodical Department) .... $185 to $200
Children's Room)
Music Room)

Large Branches) .... $175 to $185
Reading Room) .... $175 to $185

SENIOR LIBRARIANS: $145 to $180 (According to position listed below)

Reference Department Catalog Department	$170 to $180
Major Branches Order Department Periodical Department Children's Room Music Room	$160 to $170
Small Branches Large Branches Reading Room Branch Department	$145 to $160

LIBRARIANS: $130 to $150

Main Loan Desk Reference Room Reserve Postals Branches Catalog Department) Periodical Dept.) Order Dept.	$130 to $150

Note: Above salary scale set by Library Commission.
Salary scale for other positions in the Library is set by the Civil Service Commission.

The blanketing-in of nine part-time employees of the Library, with full Civil Service status as Librarians is discussed, and it is recommended that a resolution of protest be sent to the Civil Service Commission. President O'Day appoints Miss Lacoste to draft the resolution.

New Business

Commissioner Kemper recommends that the President write a letter to all members of the Board, requesting them to attend the meeting on the day designated, and that, if the day now set for meeting is not convenient, it be changed to a more convenient day. Approved.

There being no further business, the meeting adjourned.

Secretary

MAR 19'42

San Francisco, May 14, 1942

Postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library, held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4:05 P.M., President O'Day presiding.

On Roll Call the following are noted present: Commissioners Cuneo, Dippel, Kemper, Lacoste, Murphy, O'Day and Schmulowitz. Absent: Commissioners Cullinan, Harrison and Ryan.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

The problem of the housing and status of the Sutro Collection is discussed, and it is recommended that the will of Adolph Sutro be examined relative to the possibility of acquiring the Sutro Collection.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

Chairman Cuneo reports bills for March and April amounting to $13,578.42. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kemper reports bills for March and April amounting to $4910.34. Referred to the Finance Committee.

Mr. Kemper reads a letter from Harriet T. Cole regarding a fall she had on the Library stairs, which required hospitalization. It is recommended that theletter be placed on file with the City Attorney.

Committee on Branch Libraries

No report.

Committee on Finance and Audit.

Commissioner Schmulowitz reports bills for March and April as follow:

Salaries	$44831.30
Contractual Services	759.51
Binding	4000.00
Janitorial Service	170.00
Gas & Electricity	2238.75
Materials & Supplies	1891.66
Books, Cards, Bindery Material	9374.76
Equipment	54.08
Pensions	1274.47
Fixed Charges (Dues)	2.00
Rent	760.00
Services Other Departments	3564.80
	$68921.33

Approved.

MAY 14 '42

Estimated expenditures for May and June, as follow, are approved:

Salaries	$49274.89 *
Contactual Services	1000.00
Binding	1500.00
Janitorial Service	85.00
Gas & Electricity	1441.22
Materials & Supplies	775.36
Books, Cards, Bindery Material	13914.68 *
Equipment	500.00
Pensions	1023.57
Rent	380.00
Services Other Departments	...
	$69894.72

* $5000 to be transferred from Permanent Salaries to Book Fund
Estimated surpluses not included in estimates. This amount to be transferred to the Book Fund, or to any appropriation where a deficit may accrue, and also, to offset tax delinquency. 10571.36

$80466.08

Mr. Schmulowitz recommends that the following resolutions be adopted:

That $5,000 be transferred from the Reserve account of Permanent Salaries to the Book Appropriation.
That surpluses which may accrue in any appropriation be transferred to the Book Fund, or to cover deficits in any appropriation. Approved.

Committee on Law and Municipal Relations.

Commissioner Schmulowitz, for the Committee, recommends that the resolution, approved by telephone, authorizing the Real Estate Department to execute an agreement with William Boyles for the production and sale of oil from existing wells on certain lands of the Alfred Fuhrman estate; and also, authorizing the Real Estate Department to act for and on behalf of the Library Commission in all matters concerning the performance of said agreement, be formally adopted.

Commissioner Schmulowitz recommends, also, that the Commission approve an ordinance being prepared by the Real Estate Department which would extend the lease of certain oil lands to the Seaboard Oil Co., subject to the approval, also, of the Committee on Law and Municipal Relations.

Mr. Schmulowitz explains that the Committee on Law had forwarded a letter prepared by Mr. Cullinan to the City Attorney, requesting an opinion as to the extent of the power and duties of the Commissioners, as trustees of the Fuhrman Estate.

Committee on Rules, Administration, & Welfare of Employees.

Miss Lacoste reads the reply of the Civil Service Commission to the letter of protest sent by the Library Commission on the blanketing-in, with full Civil Service status, of part-time substitutes as Librarians. Placed on file.

New Business

The illness of Mr. Eustace Cullinan is reported, and it is recommended that President O'Day write a letter to him, expressing the Commission's regrets and wishing him a speedy recovery.

There being no further business, the meeting adjourned.

Secretary

MAY 14'42

San Francisco, September 3, 1942

The regular bi-monthly meeting of the Commissioners of the San Francisco Public Library held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4 P.M., Vice-President Cullinan presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Cuneo, Dippel, Harrison, Kemper, Lacoste and Ryan. Absent: Commissioners Murphy, O'Day and Schmulowitz.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

The financial reports of the Committees on Books, Printing, Binding, etc. and Building, Fixtures, Furniture, etc. are referred to the Finance Committee to be considered in its report.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kemper recommends that the following work be done:

That the floor of the basement, which has been designated as an air raid shelter, be surfaced.

That the yard of the Noe Valley Branch be covered with asphalt.

That the sash and trim in the light wells of the Main Library be painted.

That all sash and trim of the Main Library be painted.

That the sash and trim of the North Beach and Golden Gate Valley Branches be painted.

That the terrazo pillars at the Golden Gate Valley Branch and the stairs at the North Beach and Presidio Branches be pointed up.

That necessary repairs to the roof of the Main Library be done.

Committee on Branch Libraries.

Chairman Lacoste reads a letter from the Westwood Park Association, requesting that the Commissioners purchase the bank building at Ocean and Miramar Avenues for a branch library. Placed on file.

Committee on Finance and Audit.

Chairman Ryan reports bills for May and June as follow:

Salaries	$47059.89
Contractual Services	688.06
Binding	1500.00
Janitorial Service	85.00
Gas & Electricity	2190.25
Scavenger (Additional for the year)	23.70
Materials and Supplies	892.61
Books, Cards, Bindery Material	15925.52
Equipment	149.35
Pensions	1386.06
Rent	380.00
Services Other Departments	1437.65
Approved.	$71718.09

Estimated expenditures for July and August, as follow, are approved:

Salaries	$48117.10
Contractual Services	1150.00
Binding	3000.00
Gas & Electricity	2100.00
Scavenger (for the year)	500.00
Materials & Supplies	775.00
Books, Cards, Bindery Materials	5000.00
Equipment	1500.00
Pensions	1300.00
Rent (3 months)	1140.00
Compensation	50.00
Services Other Departments	3950.00
	$68582.10

Mr. Ryan reports bills for July and August, as follow:

Salaries	$49730.46
Contractual Services	3252.33
Binding	5000.00
Gas & Electricity	2051.59
Materials & Supplies	1978.17
Books, Cards, Bindery Material	4459.14
Equipment	...
Pensions	1401.60
Compensation Insurance	50.00
Fixed Charges (Dues)	5.00
Rent	1140.00
Services Other Departments	3908.80
Approved.	$72977.09

Estimated expenditures for Sept. and October, as follow, are approved:

Salaries	$49000.00
Contractual Services	7200.00
Binding	5000.00
Gas & Electricity	2000.00
Materials & Supplies	1200.00
Books, Cards, Bindery Material	15000.00
Equipment	1500.00
Pensions	1400.00
Rent	760.00
Services Other Departments	3000.00
	$86060.00

Mr. Ryan recommends that the following resolutions be adopted:

That $24,500 be transferred from Contractual Services (Appropriation 214-200-00) to a separate account for binding books and periodicals for the fiscal year.

That $5,000 be transferred from the Wages account (Appropriation 214-130-00) to Temporary Salaries (Appropriation 214-120-00) to set up funds for temporary employments during the fiscal year.

That the Controller be requested to allot $1200 additional for the repair and maintenance of buildings for the quarter from July 1, 1942 to September 30, 1942.

That the Controller be requested to allot $1500.00 for the purchase of equipment for the Main Library and branches.

That an interdepartmental work order be made out in the amount of $3,000 for miscellaneous repairs to the Main Library and Branches for the period from July 1, 1942 to September 30, 1942.

That an interdepartmental work order be made out in the amount of $150 for repairs to automotive equipment for the period from July 1, 1942 to September 30, 1942.

That an interdepartmental work order be made out in the amount of $50 to cover Workmen's Compensation Benefits for the six months period from July 1, 1942 to December 31, 1942.

That the Controller be requested to allot $750 additional for the purchase of materials and supplies for the quarter ending September 30, 1942.

That the Controller be requested to allot $1140 in the Rent Appropriation to provide funds for the rental of branch libraries for the period from July 1, 1942 to September 30, 1942.

That an interdepartmental work order be made out in the amount of $2650 for miscellaneous repairs to the Main Library and Branches for the period from October 1, 1942 to December 31, 1942.

That an interdepartmental work order be made out in the amount of $150 for repairs to automotive equipment for the period from October 1, 1942 to December 31, 1942.

That the Controller be requested to allot $1500 for the purchase of equipment for the Main Library and branches.

That $2750 be transferred from the Wages Appropriation to the Temporary Salaries account to set up funds for temporary employments for the fiscal year.

That the Controller be requested to allot $3420 in the Rent Appropriation to provide funds for the rental of branch libraries for the period from October 1, 1942 to June 30, 1943.

That the City Controller be requested to prepare an ordinance for approval by the Board of Supervisors, increasing the amount of the Public Library Revolving Fund from $500 to $1,000.00 Recommendations approved.

Committee on Law and Municipal Relations.

Chairman Harrison recommends that the following resolution approved by the signatures of six commissioners be formally adopted:

Resolution of the Board of Library Commissioners
of the City and County of San Francisco

BE IT RESOLVED that the Librarian and Secretary of the Library Commission are hereby each singly authorized to issue, on behalf of the Library Department, such requisitions and orders as are necessary to secure required material and supplies, contractual service and equipment, and also to issue such orders as may be necessary for the repair and maintenance of buildings and automotive equipment.

Specific action of this Commission will be continued to be required in connection with all public improvements to be constructed for the Library Department.

The authority required for the issuing of requisitions for equipment is restricted to the specific equipment for which the appropriation was made. Adopted.

Committee on Rules, Administration & Welfare of Employees.

Chairman Cullinan explains that a new Charter amendment regarding salary standardization is under consideration, and that the Board of Supervisors have asked whether the Commission desires to place the technical employees of the Library under the standardization provisions of the Charter. The matter is referred to the Committee on Rules for consideration, with power to act.

The question of closing the Library Department in case of emergency is discussed, and it is moved that the Librarian be authorized to close libraries in any emergency which he considers should warrant such closing.

It is moved, also, that the Librarian be authorized to close on Sundays ary branches where the patronage does not warrant the giving of such service.

Communications

A report on the Fuhrman oil lands, prepared by the City Controller, is read. Placed on file.

A copy of a letter from E. P. Hickman, addressed to the Park Commission, offering to purchase 600 shares of Shasta stock.is read. Placed on file.

A resolution of the Park Commission, requesting that properties of the Fuhrman Estate be divided between the Park and Library Departments is read. Placed on file.

There being no further business the meeting adjourned.

Secretary

SEP-3'42

San Francisco, November 17, 1942

The postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library held in the Commissioners' Room, Main Library, Civic Center.

The meeting was called to order at 4 P.M., President O'Day presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Cuneo, Kemper, O'Day, Ryan and Schmulowitz.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Committee on Books, Printing, Binding, etc.

Chairman Cuneo reports bills for September and October amounting to $21,086.32. Referred to the Finance Committee.

Committee on Branch Libraries.

In the absence of Chairman Lacoste, Commissioner Kemper reads a communication from the Potrero Women's Association requesting more adequate library facilities for the Potrero district. The Commission recommends that, as no new library building can be established at the present time, a better and more representable book collection be housed in the present Potrero station.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kemper reports bills for September and October amounting to $77,417.31. Referred to the Finance Committee.

The City Librarian explains to the Commission that the stack facilities in the Main Library are nearly filled to capacity. He explains that either additional stacks must be constructed, or that the Sutro Branch of the State Library, which has used the seventh stack free of charge for many years, must be moved to other quarters. The matter is referred to the Committee on Books for investigation and study.

Committee on Law and Municipal Relations.

No report.

Committee on Finance and Audit.

Chairman Ryan reports bills for September and October as follows:

NOV 17'42

Salaries	45,465.30
Contractual Services	7,835.84
Binding	5,000.00
Gas & Electricity	2,101.49
Materials & Supplies	1,724.14
Books, Cards, Bindery Materials	9,153.51
Equipment	895.65
Pensions	1,487.48
Auto Insurance	92.06
Fixed Charges	101.84
Rent	760.00
Services Other Departments	2,800.00
	$ 77,417.31

Approved.

Estimated expenditures for November and December as follows; are approved:

Salaries	49,000.00
Contractual Services	1,950.00
Binding	5,000.00
Gas & Electricity	2,000.00
Materials & Supplies	1,300.00
Books, Cards, Bindery Material	15,000.00
Equipment	1,500.00
Pensions	1,400.00
Rent	760.00
Services other Departments	3,000.00
	$80,910.00

Mr. Ryan recommends that the following resolutions be adopted:

That the Controller be requested to allot $850.00 additional for the repair and maintenance of buildings for the period from October 1, 1942 to December 31, 1942.

That an interdepartmental work order be made out in the amount of $2,500.00 for miscellaneous repairs to the Main Library and Branches for the period from January 1, 1943 to March 31, 1943.

That an interdepartmental work order be made out in the amount of $150.00 for repairs to automotive equipment for the period from January 1, 1943 to March 31, 1943.

That an interdepartmental work order be made out in the amount of $50.00 to cover Workmen's Compensation Benefits for six months period from January 1, 1943 to June 30, 1943.

Committee on Rules, Administration & Welfare of Employees.

Chairman Cullinan, no report.

New Business

The status of the Fuhrman Bequest is discussed and it is decided that when the cash on deposit with the Treasurer is made available to the Library Commission, that this money be ~~spent~~ invested for the purchase of United States War Bonds and the Librarian and Secretary are instructed to investigate this matter.

The nominations for President, First Vice-President, and Second Vice-President being duly in order, the following are nominated and duly elected:

NOV 17'42

Mr. Cullinan, Mrs. Cuneo, and Mr.. Ryan

There being no further business, the meeting was adjourned.

Secretary

NOV 17'42

COMMITTEES - 1943

Books, Printing and Binding

Commissioner Cuneo, Chairman
O'Day
Dippel
Schmulowitz
Keenan

Branch Libraries

Commissioner Lacoste, Chairman
Kemper
Ryan
Dippel
Keenan

Building, Fixtures, Furniture & Supplies

Commissioner Kemper, Chairman
Murphy
Cuneo

Finance & Audit

Commissioner Ryan, Chairman
Murphy
Schmulowitz

Law & Municipal Relations

Commissioner Harrison, Chairman
O'Day
Schmulowitz

Rules, Administration & Welfare of Employees

Commissioner O'Day, Chairman
Lacoste
Ryan
Kemper
Harrison

President Mr. Cullinan

1st Vice-President Mrs. Cuneo
2d Vice-President Mr. Ryan

San Francisco, January 19, 1943

The postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4 P.M., President Cullinan presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Cuneo, Dippel, Keenan, Kemper, Lacoste, O'Day and Schmulowitz. Absent: Commissioners Harrison, Murphy and Ryan.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Committee on Books, Printing, Binding, etc.

Chairman Cuneo reports bills for November and December amounting to $10,858.20. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kemper reports bills for November and December amounting to $4210.79. Referred to the Finance Committee.

Committee on Branch Libraries.

Chairman Lacoste reports receipt of a letter from Mrs. Anna Linsley, President of the Fairmount Improvement Association, requesting the establishment of a branch in the Fairmount District. The Secretary is instructed to inform Mrs. Linsley that, although the Commission realizes the need of branch extension in many districts of the city, nothing can be done at this time owing to lack of funds.

Miss Lacoste also reads a letter from Albert J. Sullivan, Acting Chief Engineer, San Francisco Fire Department, asking permission to erect a temporary auxiliary fire house on a portion of Library property on the north side of Sacramento Street, between Baker and Lyon Streets.

Mr. Cullinan recommends that the Commission approve the request subject to the further approval of the Committee on Branch Libraries, and should the Committee on Branch Libraries not approve it, that the request again be referred to the Board for decision.

Committee on Finance and Audit.

Chairman Schmulowitz for the Committee reports bills for November and December as follows:

Salaries	$45831.63
Contractual Services	2354.48
Binding	5000.00
Gas & Electricity	2085.75
Materials & Supplies	886.79
Books, Cards, Bindery Materials	4254.22
Equipment	487.75

JAN 19'43

Pensions	$ 1381.93
Compensation Insurance	50.00
Rent	760.00
Services Other Departments	3475.00
	$66567.55

Approved.

Estimated expenditures for January and February, as follow, are approved:

Salaries	$46000.00
Contractual Services	1250.00
Binding	4000.00
Gas & Electricity	2000.00
Materials & Supplies	1100.00
Books, Cards, Bindery Material	15000.00
Equipment	1500.00
Pensions	1400.00
Rent	760.00
Services Other Departments	3000.00
	$76010.00

Mr. Schmulowitz reads a memorandum which he prepared on:
(1) The letter of Harold J. Boyd, City Controller, on the investment of cash on deposit in the Alfred Fuhrman Estate in United States War Bonds.
(2) Oil and Gas Lease - Kern County - Letter of Joseph J. Phillips, Director of Property, requesting approval of a departmental work order in the amount of $500.00 for services and expenses in the preparation of lease.
(3) Letters of Joseph J. Phillips, dated December 29, 1942 and January 6, 1943, requesting approval by the Library Commission of a proposed resolution and lease to the Bishop Oil Company of oil lands in Kern County.

Commissioner Schmulowitz recommended that:

(1) The investment of cash on deposit in United States War Bonds, and
(2) request of Joseph J. Phillips for approval of a departmental work order in the amount of $500.00 be referred to the City Attorney for an opinion on the points outlined in the memorandum, and that
(3) the request for approval of resolution and lease to the Bishop Oil Company of oil lands in Kern County be approved on the recommendation of the Director of Property.

Approved

Committee on Rules, Administration, & Welfare of Employees.

Commissioner Cullinan reports on the special meeting of the Committee on Rules and Finance which considered the budget recommendations for the fiscal year 1943-1944. It is recommended by the Committee on Rules and the Committee on Finance and Audit that the following increases in salary be included in the budget for 1943-1944. This provides:

(a) Automatic increases in salary for 31 employees, in accordance with the present salary schedules of the Library Commission.

(b) An increase of $15.00 in the maximums of the present salary ranges of all classifications. This will provide an additional $15.00 for all technical employees except the following:

Four Librarians who still will receive in excess of the new maximums recommended by the Committees on Rules and Finance and Audit.

The Head of the Reference Department and the Head of the Catalog Department, who are now receiving more than the Chief of Branches and the Chief of Circulation, which positions, under the Civil Service Classification are the highest positions in the Department.

Five Senior Librarians who will receive only $5.00, as they had been receiving salaries in excess of the old scales set by the Library Commission.

Approved.

It is further recommended that the following amounts in other appropriations be included in our budget request for 1943-1944.

Contractual Services	$ 20068.00
Binding	20000.00
Heat, Light & Power	12500.00
Materials and Supplies	8375.00
Books, Cards, Bindery Materials	67400.00
Equipment	3000.00
Compensation Insurance	100.00
Automobile Insurance	180.00
Membership Dues	120.00
Pensions	9000.00
Rent	5200.00
Services Other Departments	12020.00
	$157963.00

Old Business

The City Librarian reports on a meeting he had with Miss Mabel Gillis, State Librarian, on the status of the Sutro Collection, and reads a letter from the State Librarian requesting additional information on whether the Library Commission would be willing to accept rent for the housing of the Collection, and as to the length of time before a decision by the state officials would be necessary.

Mr. Schmulowitz recommends that the following resolution be adopted:

Resolved: That Miss Gillis, State Librarian, be advised that the Library is not interested in charging rent for the housing of the Sutro Collection, and would consider retention only if taken over by the Library Department, and that proper legislation be initiated by the State Library to that effect, and if not, that the Sutro Collection be moved to some other quarters as soon as possible, and in any event not later than twelve months hence.

Approved.

There being no further business the meeting adjourned.

Secretary

JAN 19'43

San Francisco, March 2, 1943

The regular bi-monthly meeting of the Commissioners of the San Francisco Public Library held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4 P.M., President Cullinan presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Dippel, Keenan, Kemper, Lacoste, Ryan and Schmulowitz. Absent: Commissioners Cuneo, Harrison, Murphy and O'Day.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Mr. Eugene Riordan, Assistant Director of Property, and Mr. Earl Cutting, Division Right of Way Agent, of the Real Estate Department, appeared before the Commission to explain objections to the Fuhrman Oil Lease, made in a letter by President Cullinan.

The Library Commission took the following action on the objections outlined in the letter:

1. The lessee is an adjoining land owner and the lease lacks provisions to protect the trust property with respect to joint operation of the trust or leased property, and the adjoining properties of the lessee. That is to say, the leased property is not protected against underground suction of oil into wells on adjoining property.

The Commission recommends that the lease be amended to protect the property against underground suction of oil into wells on adjoining property.

2. The lease contains (Paragraph 4) the provision that the lessee shall not be required to rehabilitate or pump oil wells which may be found incapable of producing oil in paying quantities.

The Commission recommends that the definition of paying quantities of one or more barrels of oil per day remain in the lease.

3. There should be a provision that all wells not under production, or thought incapable of production in paying quantities, after remedial work is done, shall, after written approval of the lessor, be abandoned at lessee's cost and expense and in accordance with state requirements.

The Commission recommends that Section 17 of the lease be amended to include the words "and proper abandonment thereof."

4. Paragraph 13 provides that drilling and producing operations and lessee's oil royalty obligations may be suspended at lessee's option when the price offered generally to producers in the same vicinity, etc. is fifty cents or less per barrel, or when there is no available market at the well. In case of a lease to an adjoining land owner, there should be added the proviso that adjoining wells, operated by lessee, are not kept in production.

The Commission recommends that the lease be amended to clarify this objection.

5. Referring to Paragraph 18, it is the general practice in mining leases for the lessor to retain the right to sublet the surface of the land if it does not interfere with oil producing activities.

The Commission recommends that this objection be waived as the income from subletting the surface land is very small and great damage might result to oil equipment.

6. Paragraph 31 provides that except casing and tubing, all tools, machines and equipment and improvements installed or used by the lessee on the leased land, shall remain the property of the lessee and may be removed by him prior to termination of the lease.

The Commission recommends that the Real Estate Department amend the lease to clarify this point.

7. The lease should contain a provision that the lessee shall, at its own cost and expense, immediately open up and produce to capacity, and in accordance with good oil field practice, all wells capable of producing in paying quantities and shall also clear out and otherwise do remedial work on wells which might be capable of greater production, in an effort to increase the production.

The Commission recommends that this objection be waived, and this section of the lease remain as originally proposed.

8. The lease should contain a provision requiring the surrender of all rights granted, in so far as such rights affect undrilled acreage, in the event the lessee fails, for a reasonable period of time, to drill additional wells on the leased premises.

The Commission recommends that the objection made be waived.

9. The lessor should also have the right, if it so elects, without cost or expense to take over any well lessee refuses, neglects, or fails to produce for fifteen days, or contemplates abandoning.

The Commission recommends that this objection be waived and that the provision of the lease remain as proposed.

10. Another matter of considerable importance is the question whether the Bishop Oil Company's bid is really the best bid.

It is the opinion of the Commission that the Bishop Oil Company made the best offer and, therefore, recommends that the bid be accepted.

The regular order of business is resumed.

Committee on Branch Libraries.

Chairman Lacoste reports that the Committee on Branch Libraries inspected the Library property on which the Fire Department desired to erect a temporary fire house, and recommends that the request be denied for the following reasons:

1. The erection of such a temporary structure would deface both the Library building and its surrounding grounds.

2. Other locations in the area appear more practical for the erection of such a structure.

3. Residents in the district might subject both the Library Commission and the Fire Commission to considerable criticism if such a structure should be built on this property.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kemper reports bills for January and February amounting to $63,225.52. Referred to the Finance Committee.

Chairman Kemper recommends that the following work be performed:

That the metal work on the roof of the Main Library be painted.

That the sash and trim on the inner court of the Main Library be painted.

That the brick work from the first coping to the street level at the Park Branch be cleaned.

That the terra cotta at the Golden Gate Valley Branch be painted.

Committee on Finance and Audit.

Chairman Ryan reports bills for January and February as follows:

Salaries	$43378.46
Contractual Services	867.29
Binding	4000.00
Gas & Electricity	2098.03
Materials and Supplies	882.97
Books, Cards, Bindery Materials	9915.37
Equipment	9.35
Pensions	1309.05
Fixed Charges-Dues	5.00
Rent	760.00
	$63225.52

Approved.

Estimated expenditures for March and April as follows, are approved:

Salaries	$46000.00
Contractual Services	1250.00
Binding	4000.00
Gas & Electricity	2000.00
Materials & Supplies	1100.00
Books, Cards, Bindery Material	15000.00
Equipment	750.00
Pensions	1400.00
Rent	760.00
Services Other Departments	3000.00
	$75260.00

Mr. Ryan recommends that the following resolutions be adopted:

That $1,500 be transferred from Permanent Salaries (214.110.00) to Temporary Salaries (214.120.00) to provide funds for the remainder of fiscal year.

That $1,000 be transferred from Permanent Salaries (214.110.00) to Materials and Supplies (214.300.00) to cover expenditures for the remainder of fiscal year.

That $970 be transferred from Permanent Salaries (214.110.00) to Pensions (214.860.00) to set up funds for matching employees' contributions for remainder of fiscal year.

That $21.28 be transferred from Contractual Services (214.200.00) to Scavenger Service (233.237.14) to set up funds for remainder of fiscal year.

That the Controller be requested to allot $1,500 for the purchase of equipment for the Main Library and Branches.

MAR-2'43

That an interdepartmental work order be made out in the amount of $2850.00 for miscellaneous repairs to the Main Library and branches for the period from April 1, 1943 to June 30, 1943.

That an interdepartmental work order be made out in the amount of $150.00 for repairs to automotive equipment for the period from April 1, 1943 to June 30, 1943.
Approved.

Committee on Rules, Administration & Welfare of Employees

President Cullinan reports that the Civil Service Commission has recommended a proposed salary standardization survey to the Board of Supervisors for adoption. Mr. Cullinan explains that the salary ranges recommended for the Library Department have resulted in many inequalities of salary in relation to the responsibilities and duties performed. He also reads a letter of protest which, at the telephoned approval of members of the Commission, had been sent to the Civil Service Commission. It is recommended that a similar letter of protest be sent to the Board of Supervisors, and that the Committee on Law and Municipal Relations appear before the Board of Supervisors for the purpose of protesting the adoption of such salary ranges for the Public Library Department.

Mr. Cullinan recommends that the following resolution be adopted:

That the City Librarian and Secretary of the Library Commission are hereby authorized to issue, on behalf of the Library Department, such requisitions for non-Civil Service and temporary appointments as may be necessary for the efficient operation of the department, and to remove such non-Civil Service and temporary appointees, provided, however, that requisitions of appointment and the removal of appointees shall be reported and approved at the next regular meeting of the Library Commission.

There being no further business the meeting adjourned.

Secretary

San Francisco, May 18, 1943

The regular bi-monthly meeting of the Commissioners of the San Francisco Public Library held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4 P.M., Vice-President Cuneo presiding.

On Roll Call the following are noted present: Commissioners Cuneo, Keenan, Lacoste, Murphy, O'Day and Ryan. Absent: Commissioners Cullinan, Dippel, Harrison, Kemper and Schmulowitz.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Committee on Books, Printing, Binding, etc.

Chairman O'Day reports bills for the months of March and April in the amount of $14,185.59. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Commissioner Murphy reports bills for March and April in the amount of $71,792.03. Referred to the Finance Committee.

Commissioner Murphy recommends that the following work be performed.

That the floors of the Reading and Reference Rooms be re-lacquered.

That the exterior sash, fences, cornice and metal work on the roof of the Park Branch be painted.

That the stone and brick at the Park Branch be cleaned.

That a second-hand truck be purchased at the cost of $500.

That the front stone and brick be cleaned and the exterior sash, trim and metal work be painted at North Beach Branch Library.

The City Librarian reports that the application which the Commission has filed with His Honor, the Mayor, for the building of ten branch libraries by the Public Works Reserve has been turned over to the City Planning Commission for inclusion in the Master Plan for San Francisco.

It is also recommended that an application be filed with the City Planning Commission for the construction of an addition to the Main Library Building by the Public Works Reserve as a post-war project.

Committee on Finance and Audit

Chairman Ryan reports bills for March and April as follows:

Salaries	$43513.72
Contractual Services	1103.64
Binding	4000.00
Gas & Electricity	2032.16
Materials & Supplies	1147.28
Books, Cards, Bindery Materials	14185.59
Equipment	680.20
Pensions	1286.26
Compensation Insurance	48.00
Burglary Insurance	25.00
Fixed Charges-Dues	10.18
Rent	760.00
Services Other Departments	3000.00

Approved $71792.03 May 18'43

Estimated expenditures for May and June in the amount of $68,000.90 as follows are approved.

Salaries	$46000.00
Contractual Services	3185.42
Binding	1500.00
Gas & Electricity	2006.92
Materials & Supplies	1749.81
Books, Cards, Bindery Material	9839.14
Equipment	1363.75
Pensions	1400.00
Compensation Insurance	200.00
Rent	380.00
Services Other Departments	375.86
Approved.	$68000.90

Commissioner Ryan recommends that the following resolutions be adopted:

That an additional inter-departmental work order in the amount of $400 be made out for miscellaneous repairs to the Main Library and Branches for the period ending June 30, 1943.

That an additional inter-departmental work order be made out in the amount of $248 for Compensation and Medical Benefits for the period ending June 30, 1943.

That the Controller be requested to allot $430 for the purchase of equipment for the Main Library and Branches.

That an inter-departmental work order be made out in the amount of $3000 for miscellaneous repairs to the Main Library and Branches for the period July 1, 1943 to September 30, 1943.

That an inter-departmental work order be made out in the amount of $150 for repairs to automotive equipment for the period July 1, 1943 to September 30, 1943.

That an inter-departmental work order be made out in the amount of $50 to cover Workman's Compensation Benefits for the six-month period from July 1, 1943 to December 31, 1943.

That the Controller be requested to allot $1,140 in the rent appropriation to provide funds for the rental of Branch Libraries for the period July 1, 1943 to September 30, 1943.

That the Controller be requested to transfer $2750 from the wages appropriation to the temporary salaries account to set up funds for temporary employments for the fiscal year.

And also, that the following resolution approved by telephone by members of the Library Commission be formally adopted:

Resolved...

That inasmuch as cash in the Furhman and Phelan Bequests now on deposit with the City Treasurer and allocated to the Library Commission cannot be wisely spent at the present time for the acquisition of books on economic and political subjects, as provided in the bequest, that the cash so allocated to the Library Commission be invested in United States Treasury Bonds of 1950-52.

And also, that the resolution approved by telephone by members of the Library Commission, approving the lease of oil lands in the Furhman estate be formally adopted.

Resolved...

WHEARAS, pursuant to Ordinance No. 1782, Series of 1939, the Director of Property, on behalf of the City and County of San Francisco, a municipal corporation, as lessor, advertised in the San Francisco News, the official newspaper, and in the Bakersfield Californian, that sealed bids would be received by him at 10:00 A.M. Wednesday, December 23, 1942, to lease certain City owned oil producing land in Kern River Field, Kern County, California, particularly described as follows:

The top 1500 feet of Section 21 and the top 1500 feet of the Northeast 1/4 of Section 28, T. 28 S., R. 28 E., M. D. B. & M., containing 800 acres, more or less.

Together with the Lessor's existing improvements thereon, including the present oil and water wells.

WHEREAS, seven sealed bids were received, each with a required check in the sum of $500, payable to the City and County of San Francisco, which bids were opened by the Director of Property; and

WHEREAS, Bishop Oil Company, a corporation, offered to lease said property for a period of twenty years, subject to certain terms and conditions, and to pay the City and County of San Francisco a royalty of 26.26% of the crude oil, gas, casinghead gasoline and dry gas produced from said land; provided, however, that the crude oil royalty shall not be less than $150 per month or its equivalent; and

WHEREAS, the Bishop Oil Company was the highest responsible bidder, and all other bids were rejected by the Director of Property; and

WHEREAS, the Director of Property, the Park Commission, and the Library Commission have recommended that said property be leased to the Bishop Oil Company, as aforesaid,

NOW, THEREFORE, BE IT RESOLVED, That said offer of Bishop Oil Company be and is hereby accepted.

BE IT FURTHER RESOLVED, That the Mayor and the Clerk of the Board of Supervisors be and are hereby authorized and directed to execute the necessary lease on behalf of the City and County of San Francisco, a municipal corporation, as Lessor. The City Attorney shall approve the form of said lease.

Committee on Rules, Administration & Welfare of Employees

Commissioner Lacoste recommends that the following resolutions be approved:

That the following non-Civil Service part-time appointments which have been made by the City Librarian for the period March 1, to May 15, 1943 be approved:

X52 Library Pages (Part-time)

Henry Arrighi
Doris Blakemore
Jim Cannon
Grace Currier
Fred Engelfried
Walter Frye
Veetra Gilkison
Mary James
Nancy Martin
Lois W. Sullivan
William Sutherland
Noemi Tomke
Suzanne Wolfe
Lloyd Zeiher

Janitors or Janitresses (Part-time)

Alice Dahlquist
Borghild Hauge
Hazel Moore
Mary Pearsall
Gussie Thomson

Elevator Operator (Part-time)

Frank Dermody - appointed February 16, 1943

And further that the following non-Civil Service employees have left the service since since January 1, 1943:

X52 Library Pages

Leo Arditte
Maria Beattie
Donald Christenson
Berlie Conley
Frank Dermody
Burton Dagitz
James Donohue
John Dyrval
Fred Engelfried
Nick Erneer
David Freed
Barbara Grayson
William Lamkins
Robert McEvoy
Henry McKenzie
Edward Mandin
Nancy Martin
Ilavdea Motzer
Juanita Navarro
Betty Psaltis
George Randolph
Jane Rathbourne
John Ready
Philip Ryan
Kenneth Shaff
William Sutherland
Alfred Sutherland
Errol Wilson
Lloyd Zeiher

C102 Janitress:

Catherine Fleming
Alice Dahlquist

And further, that the following Military Leaves which have been granted by the City Librarian and Civil Service Commission be approved:

Stuart M. Boland, X42 Librarian
Peter J. McCormick, X 42 Librarian
Francis P. Burke, B222 General Clerk
Francis A. Kenney, C104 Janitor
John Helland, C104 Janitor P. T.

And that the following Sick Leaves Without Pay which have been granted by the City Librarian and approved by the Civil Service Commission since January 1, 1943 be approved:

Harriet Feliz, X42 Librarian
Gladys Schramko, X42 Librarian
Mary MacDonald, B210 Office Assistant

And that the following resignations of permanent Civil Service employees be accepted:

X42 Librarian: Frances Moffett
Mary Jo Spaulding

X40 Senior Librarian: Marie Holley
Ruth Pitt
Marie Reinhart
Jane Thornton
Eunice Walker

B210 Office Assistant: Elizabeth Finigan
Margaret Herlihy
Mary J. Noonan
Marie Pechacek
Mary O'Neill
Camille Todhunter
Bernadine Wright

C104 Janitors: John J. Linney
John McPartland

Approved.

Communications

Mrs. Cuneo reads a letter from Mr. Charles Lee Tilden, offering to purchase the one-hundred shares of first preferred, and one-hundred shares of second preferred stock of the California Transportation Company, which was a part of the bequest of Alfred Furhman. The matter is referred to the Finance Committee for investigation and report.

There being no further business the meeting adjourned.

Secretary

San Francisco, September 14, 1943

The postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4:05 P.M., President Cullinan presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Keenan, Kemper, Lacoste, Ryan and Schmulowitz. Absent: Commissioners Cuneo, Dippel, Harrison, Murphy and O'Day.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the City Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

Commissioner Lacoste for the Committee, reports bills for May and June amounting to $10,045.95, and bills for July and August in the amount of $3,952.32. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kemper reports bills for May and June amounting to $68,585.50 and bills for July and August in the amount of $75,155.08. Referred to the Finance Committee.

Commissioner Kemper recommends that the following work be performed.

That the sash and trim at the Richmond Branch be reputted and painted.

That the cracks between sandstone at the Richmond Branch be pointed up.

That the roof of the Presidio Branch be re-covered with tar paper and hot coated.

Mr. Kemper also recommends that the following resolutions be adopted.

Resolution No. 1

Resolved that an interdepartmental Work Order in the amount of $3000.00 be made out to cover repairs to the Main Library and branches for the quarter, October 1, 1943 to December 31, 1943.

Resolution No. 2

Resolved that an interdepartmental Work Order in the amount of $150.00 be made out to cover cost of repairs to automotive equipment for the quarter, October 1, 1943 to December 31, 1943.

Committee on Branch Libraries

Chairman Lacoste reads a letter from Miss Anna Linsley, president of the Fairmont Improvement Association, requesting a branch library for the Fairmont district. The Secretary is instructed to inform Miss Linsley that the Library Department budget for this fiscal year provided no funds for branch extensions.

Chairman Lacoste also reports that the San Francisco Housing Authority has requested the establishing of several branch libraries in the Hunters' Point Housing Projects. Miss Lacoste reports further, that the Branch Committee had carefully considered their request and were of the opinion that the Commission could establish only one centrally located branch to serve all the Housing Units, provided that the Recreation Commission would take charge of the distribution of the books. The considerations of the Branch Committee were forwarded to the Housing Authority for comment in a letter written by President Cullinan. Further correspondence from the Housing Authority agreed to the establishment of one branch library.

Commissioner Schmulowitz moves that the report of the Branch Committee be adopted and that to carry out the request of the Housing Authority, 5000 volumes be supplied the Hunters' Point projects, under the custody and supervision of the Recreation Commission. Approved.

Committee on Law and Municipal Relations

No report.

Committee on Finance and Audit.

Chairman Ryan reports bills for May and June as follows:

Salaries	$45574.29
Contractual Services	2665.24
Binding	1500.00
Gas & Electricity	1774.82
Materials & Supplies	1807.75
Books, Cards, Bindery Materials	10045.95
Equipment	1362.23
Pensions	1380.00
Compensation Insurance	25.00
Burglary Insurance	10.92
Rent	380.00
Services Other Departments	2059.30
Approved.	$68585.50

Estimated expenditures for July and August as follows, are approved:

Salaries	$57450.00
Contractual Services	1650.00
Binding	1000.00
Gas & Electricity	2000.00
Materials & Supplies	1300.00
Books, Cards, Bindery Material	10000.00
Pensions	2000.00
Compensation Insurance	50.00
Rent	1140.00
Services Other Departments	3250.00
	$79840.00

Mr. Ryan reports bills for July and August, as follow:

Salaries	$59212.14
Contractual Services	1843.68
Binding	1000.00
Gas & Electricity	1549.02
Materials & Supplies	1302.41
Books, Cards, Bindery Materials	3952.32
Equipment	17.43
Pensions	1900.00
Compensation Insurance	75.00
Fixed Charges (Dues)	13.08
Rent	1140.00
Services Other Departments	3150.00
Approved.	$75155.08

Estimated expenditures for September and October, as follow, are approved:

Salaries	$59000.00
Contractual Services	8650.00
Binding	4000.00
Gas & Electricity	1600.00
Materials & Supplies	2000.00
Books, Cards, Bindery Material	15000.00
Pensions	2000.00
Rent	760.00
Services Other Departments	3250.00
	$96260.00

Mr. Ryan recommends that the following resolutions be adopted:

Resolution No. 3

Resolved by the Board of Library Commissioners, that an expenditure not to exceed $250.00 from the Alfred Fuhrman Estate be authorized to cover the cost of the services and expenses of the Real Estate Department in connection with the leasing of the Fuhrman oil lands, not now leased.

Be it further resolved, that the Controller be and is hereby requested to approve the following Work Order against the Fuhrman Bequest Fund (appropriation 949-1).

Work Order No.	Department	Amount
20	Real Estate	$250.00

Resolution No. 4

Resolved that the Controller be requested to allot $3420.00 in the Rent Appropriation 314.880.00 to provide funds for the rental of Branch Libraries for the period from October 1, 1943 to June 30, 1943.

Resolution No. 5

Resolved that the Controller be requested to allot $5000.00 from unalloted balance of the Wages appropriation 314.130.00 to cover the cost of wages for temporary employees for the month of September, 1943.

Resolution No. 6

Resolved that the Controller be requested to allot $750.00 from the unalloted balance in the Equipment Appropriation to provide funds for the purchase of furniture etc., for the Main Library and branches.

Resolution No. 7

Resolved that inasmuch as cash in the Fuhrman Bequest now on deposit with the City Treasurer cannot be wisely spent at the present time for the acquisition of books on economic and political subjects, as provided in the bequest, that the cash now on deposit and allocated to the Library Commission by the City Controller, be invested in United States Treasury Bonds of 1951-1953.

Committee on Rules, Administration & Welfare of Employees.

Commissioner Lacoste reads a letter from Walter J. Reddy, C104 Janitor, requesting a transfer to another city department. The Secretary is instructed to inform Mr. Reddy that under the rules adopted by the Commission, no transfers can be allowed, and regrets that it must deny his request.

Miss Lacoste recommends that the following non-Civil Service part-time appointments which have been made by the City Librarian for the period May 16, 1943 to Aug. 31, 1943 be approved:

X52 Library Pages (Part-time)

Jeanne Crescio
Bernard Cummings
Patricia Downing
Joan Duffy
William Dunne
Frank Foley
Thomas Girardot
Jerome Green
Dorothy Hanrahan
James Hicks
Leo Hyde
Patricia James
Mary Lawson
Mae Lucas
John Marino
Louis Rocchi
Lois Sullivan
Maureen O'Leary
Norma Quilici
Eileen Sullivan
Matt Sullivan
Joyce Tassi
Dan Conlan

Janitors or Janitresses: (Part-time)

Goldie Canepa
Bernadette Mandin
Molly McAulay
Hazel Moore
Bertha Ricketts
Hilma Sandell

Elevator Operator (Part-time)

Vincent Murphy

Station Keeper

Mabel Wifstrand

And further that the following resignations of part-time employees since May 16, 1943 be accepted:

X52 Library Pages

Henry Arrighi
Doris Blakemore
Jim Cannon
Patrick Conway
Walter Frye
Thomas Girardot
William Griffin
Clayton Hauge
James Hicks
Mary James
Robert Kehoe
John Marino
Richard Morgan
Vincent Murphy
Louis Rocchi
Lois Sullivan
Robert Strauss
John Swanson
Joyce Tassi
Katherine Thomas
Noemi Tomke
Catherine Wall

C102 Janitress & C104 Janitor

Florence E. Carr
Inga Larson
Mattie Murray
Rose Rosso
Joe Testaferrata

C52 Elevator Operator

Frank Dermody

Station Keeper

Mabel Wifstrand

And that the following military leave which has been granted by the City Librarian and approved by the Civil Service Commission be approved:

James Eager, Elevator Operator, (Part-time)

And that the following military leaves for non-military service which have been granted by the City Librarian and approved by the Civil Service Commission be approved:

Richard Fazackerley, B516 General Clerk Typist,
from June 14, 1943
Marion McCarthy, X40 Senior Librarian,
from July 21, 1943

And that the following Sick Leaves Without Pay for six months which have been granted by the City Librarian and approved by the Civil Service Commission be approved:

Helen Garin, B222 General Clerk, from July 19, 1943
Grace Stevens, X40 Senior Librarian, from Sept. 1, 1943
Gladys Schramko, X42 Librarian, from June 18, 1943
Mary MacDonald, B210 Office Assistant, from Aug. 3, 1943

And also that the resignation of Miss Tamara Taylor, Permanent X40 Senior Librarian be accepted.
Approved.

Miss Lacoste also reports the death of Miss Anita Levy, X40 Senior Librarian of the Business Branch on July 3, 1943

New Business

The question of determining the cost of the additional wing on the Main Public Library, a project submitted to the City Planning Commission, is discussed. It is decided that at the present time the estimate of the Library Department of $700,000.00 is close enough and that there is no necessity of having the City Architect draw plans for the wing.

There being no further business the meeting adjourned.

Secretary

San Francisco, November 9, 1943

The postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4:00 P.M., President Cullinan presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Dippel, Keenan, Kemper, Lacoste and Schmulowitz. Absent: Commissioners Cuneo, Harrison, Murphy, O'Day and Ryan.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees.

Committee on Books, Printing, Binding, etc.

In the absence of Chairman Cuneo, Commissioner Dippel reports bills for September and October in the amount of $8,401.00. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kemper reports bills for September and October in the amount of $83,732.73. Referred to the Finance Committee.

Committee on Branch Libraries.

No report.

Committee on Finance and Audit.

In the absence of Chairman Harrison, Commissioner Schmulowitz for the Committee reports bills for September and October as follows:

Salaries	$53743.59
Contractual Services	8700.40
Binding	4500.00
Gas & Electricity	1675.06
Materials & Supplies	687.59
Books, Cards, Bindery Materials	8401.00
Pensions	1900.00
Compensation Insurance	23.00
Auto Insurance	119.27
Fixed Charges (Dues)	76.82
Rent	760.00
Services Other Departments	3150.00
	$83732.73

Approved.

Estimated expenditures for November and December as follows, are approved:

Salaries	$59000.00
Contractual Services	1950.00
Binding	4500.00
Gas & Electricity	2000.00

NOV 9 1943

Materials & Supplies	$ 1300.00
Books, Cards, Bindery Materials	10000.00
Equipment	750.00
Pensions	2000.00
Rent	760.00
Services Other Departments	3250.00
	$85510.00

Commissioner Schmulowitz recommends that the following resolutions be adopted.

Resolution No. 9

Resolved that an interdepartmental Work Order in the amount of $3,000.00 be made out to cover repairs to the Main Library and branches for the quarter January 1, 1944 to March 31, 1944.

Resolution No. 10

Resolved that an interdepartmental Work Order in the amount of $150.00 be made out to cover cost of repairs to automotive equipment for the quarter January 1, 1944 to March 31, 1944.

Resolution No. 11

Resolved that the Controller be requested to transfer $50.00 from the alloted balance in the Contractual Service appropriation 314.200.00 to the Dues appropriation 314.854.00 to cover the fees for membership dues for the remainder of the fiscal year.

Resolution No. 12

Resolved that the Controller be requested to allot $702.00 from the unalloted balance in the equipment appropriation 314.400.00 to provide funds for the purchase of furniture etc., for the Main Library and branches.

Resolution No. 13

Resolved that the Controller be requested to allot $275.00 from the unalloted balance of Service of Other Departments, appropriation 314.900.00 to cover the amount of the interdepartmental Work Order for the quarter January 1, 1944 to March 31, 1944.

Resolution No. 14

Resolved that the Controller be requested to transfer $100.00 from the Contractual Service appropriation 314.200.00 to the credit of Compensation Insurance appropriation 314.801.00 to provide funds for Compensation Insurance for the remainder of the fiscal year.

Adopted.

Committee on Rules, Administration & Welfare of Employees.

Commissioner Lacoste recommends that the following resolution be adopted.

Resolution No. 8

Resolved that the Civil Service Commission be requested to prepare a salary ordinance amendment creating the position of one part-time general clerk at $79.50 per month to cover the evening schedule in the Newspaper Department.

Adopted.

Old Business

The City Librarian reports that to date no answer had been received to the letter sent Miss Mabel R. Gillis, State Librarian, requesting the removal of the Sutro Collection to other quarters. Commissioner Schmulowitz recommends that President Cullinan write a letter to Governor Warren giving the history of the Sutro Collection and offering to retain the collection providing it is turned over to the library.

There being no further business the meeting adjourned.

Secretary

NOV 9'43

San Francisco, January 11, 1944

The postponed bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4:00 P.M., President Cullinan presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Dippel, Keenan, Kemper, Lacoste, O'Day, Ryan and Schmulowitz.

The minutes of the previous meeting are read and approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

Reports of Standing Committees

Committee on Books, Printing, Binding, etc.

Commissioner Dippel, for the Committee, reports bills for November and December amounting to $14,876.31. Referred to the Finance Committee.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kemper reports bills for November and December amounting to $3,261.28. Referred to the Finance Committee.

Committee on Branch Libraries

Chairman Lacoste reads a letter from Mrs. S. K. Stich, 2209 Jackson Street, requesting that a branch library be opened in the vicinity of Sacramento and Webster Streets. The Secretary is instructed to inform Mrs. Stich that no branch extensions can be made at this time owing to lack of funds.

Committee on Law and Municipal Relations.

No report.

Committee on Finance and Audit.

Chairman Ryan reports bills for November and December as follow:

Salaries	$53858.12
Contractual Services	1393.06
Binding	4500.00
Gas & Electricity	1901.48
Materials & Supplies	753.60
Books, Cards, Bindery Material	9589.45
Pensions	1900.00
Compensation Insurance	50.00
Fixed Charges (Dues)	39.64
Rent	760.00
Services Other Departments	3150.00
	$77895.35

Approved.

Estimated expenditures for January and February as follow, are approved:

Salaries	$54000.00
Contractual Services	1250.00
Binding	4000.00
Gas & Electricity	2000.00
Materials & Supplies	1000.00
Books, Cards, Bindery Material	15000.00
Equipment	1400.00
Pensions	2000.00
Rent	760.00
Services Other Departments	3250.00
	$84660.00

Chairman Ryan recommends that the following resolutions be adopted:

Resolution No. 16

Resolved that the Controller be requested to allot $4,000.00 from the unalloted balance in the Contractual Service appropriation 314.200.00 to cover subscriptions to periodicals and newspapers for the period January 1, 1944 to June 30, 1944.

Resolution No. 17

Resolved that an Interdepartmental Work Order in the amount of $50.00 be made out to cover cost of Compensation Insurance for the period January 1, 1944 to June 30, 1944.

Resolution No. 18

WHEREAS, pursuant to Ordinance No. 1782, Bill No. 1868 (Series of 1939) the Director of Property, on behalf of the City and County of San Francisco, a municipal corporation, as Lessor, advertised in the San Francisco Chronicle and in the Bakersfield Californian that sealed bids would be received by him at 2:00 P.M., Friday, December 17, 1943, to lease certain City owned land in the County of Fresno, State of California, particularly described as follows:

The southwest 1/4 of the northeast 1/4 of Section 6, T. 21 S., R 15 E., K, D, B, & M., containing 40 acres.

WHEREAS, ACORN PETROLEUM COMPANY, a corporation, offered to lease said property for a period of twenty years, subject to the terms and conditions set forth in the proposed lease on file in the office of the Director of Property and to pay the City and County of San Francisco a cash bonus of $1,000.00 upon execution of the lease and a one-sixth royalty of the oil, gas and other hydrocarbon substances produced from said land; and

WHEREAS, The Acorn Petroleum Company was the highest responsible bidder and all other bids were rejected by the Director of Property; and

WHEREAS, the Acorn Petroleum Company has paid the City a deposit of $100.00 in connection with this transaction; and

WHEREAS, the Director of Property, the Park Commission and the Library Commission have recommended that said property be leased to the Acron Petroleum Company;

NOW, THEREFORE, BE IT RESOLVED that said offer of the Acorn Petroleum Company be and is hereby accepted.

BE IT FURTHER RESOLVED that the Mayor and the Clerk of the Board of Supervisors be and they are hereby authorized and directed to execute the necessary lease on behalf of the City and County of San Francisco as lessor.

The City Attorney shall approve the form of said lease.

Resolution No. 19

WHEREAS, PURSUANT TO Ordinance No. 1782, Bill No. 1868, (Series of 1939) the Director of Property, on behalf of the City and County of San Francisco, a municipal corporation, as Lessor, advertised in the San Francisco Chronicle and in the Bakersfield Californian that sealed bids would be received by him at 2:00 P.M., Friday, December 17, 1943, to lease certain City owned land in the County of Kern, State of California, particularly described as follows:

The southwest 1/4 of Section 11, T. 28 S., R. 28 E., N. D. B. & M., containing 160 acres.

WHEREAS, GENERAL PETROLEUM CORPORATION OF CALIFORNIA, a corporation, offered to lease said property for a period of twenty years, subject to the terms and conditions set forth in the proposed lease on file in the office of the Director of Property and to pay the City and County of San Francisco a cash bonus of $8,800.00 upon execution of the lease and a one-sixth royalty of the oil, gas and other hydrocarbon substances produced from said land; and

WHEREAS, the General Petroleum Corporation of California has paid the City a deposit of $880.00 in connection with this transaction; and

WHEREAS, the Director of Property, the Park Commission and the Library Commission have recommended that said property be leased to the General Petroleum Corporation of California;

NOW, THEREFORE, BE IT RESOLVED that said offer of the General Petroleum Corporation of California be and is hereby accepted.

BE IT FURTHER RESOLVED THAT THE Mayor and the Clerk of the Board of Supervisors be and they are hereby authorized and directed to execute the necessary lease on behalf of the City and County of San Francisco as Lessor.

The City Attorney shall approve the form of said lease.

Resolution No. 20

WHEREAS, pursuant to Ordinance 1782, Bill No. 1868, (series of 1939) the Director of Property, on behalf of the City and County of San Francisco, a municipal corporation, as Lessor, advertised in the San Francisco Chronicle and in the Bakersfield Californian that sealed bids would be received by him at 2:00 P.M. Friday, December 17, 1943, to lease certain City owned land in the County of Kern, State of California, particularly described as follows:

The east 1/2 of the west 1/2 of the northwest 1/4 of Section 22, T. 29 S., R. 21 E., N. D. B. & M., containing 40 acres.

WHEREAS, OCEANIC OIL COMPANY, a corporation, offered to lease said property for a period of twenty years, subject to the terms and conditions set forth in the proposed lease on file in the office of the Director of Property and to pay the City and County of San Francisco a cash bonus of $1,000.00 upon execution of the lease and a one-sixth royalty of the oil, gas and other hydrocarbon substances produced from said land; and

WHEREAS, the Oceanic Oil Company was the highest responsible bidder and all other bids were rejected by the Director of Property; and

WHEREAS, the Oceanic Oil Company has paid the City a deposit of $100.00 in connection with this transaction; and

WHEREAS, the Director of Property, the Park Commission and the Library Commission have recommended that said property be leased to the Oceanic Oil Company;

NOW, THEREFORE, BE IT RESOLVED that said offer of the Oceanic Oil Company be and is hereby accepted.

BE IT FURTHER RESOLVED THAT the Mayor and the Clerk of the Board of Supervisors be and they are hereby authorized and directed to execute the necessary lease on behalf of the City and County of San Francisco as Lessor.

The City Attorney shall approve the form of said lease.

Resolution No. 21

WHEREAS, pursuant to Ordinance No. 1782, Bill No. 1868 (Series of 1939,) The Director of property, on behalf of the City and County of San Francisco, a municipal corporation, as Lessor, advertised in the San Francisco Chronicle and in the Bakersfield Californian that sealed bids would be received by him at 2:00 P.M., Friday, December 17, 1943, to lease certain City Owned land in the County of Kern, State of California, particularly described as follows:

The southeast 1/4 of Section 32, T. 27 S., R. 28 E., N. D. B. & M., containing 160 acres.

WHEREAS, BISHOP OIL COMPANY, a corporation, offered to lease said property for a period of twenty years, subject to the terms and conditions set forth in the proposed lease on file in the office of the Director of Property and to pay the City and County of San Francisco a cash bonus of $1,939.20 upon execution of the lease and a one-sixth royalty of the oil, gas and other hydrocarbon substances produced from said land; and

WHEREAS, the Bishop Oil Company was the highest responsible bidder, no other bids having been made or received; and

WHEREAS, the Bishop Oil Company has paid the City a deposit of $500.00 in connection with this transaction; and

WHEREAS, the Director of Property, the Park Commission and the Library Commission have recommended that said property be leased to the Bishop Oil Company;

NOW, THEREFORE, BE IT RESOLVED, that said offer of the Bishop Oil Company be and is hereby accepted.

BE IT FURTHER RESOLVED that the Mayor and the Clerk of the Board of Supervisors be and they are hereby authorized and directed to execute the necessary lease on behalf of the City and County of San Francisco as Lessor.

The City Attorney shall approve the form of said lease.

Resolution No. 22

Resolved that Interdepartmental Work Order #728, estimated at $250.00 and authorized by the Library Commission at its meeting held September 14, 1943 to cover the cost of the services of the Real Estate Department in connection with the leasing of Fuhrman Oil Lands, be approved for payment in the amount of $249.17.

Resolution No. 23

Resolved that inasmuch as cash in the Fuhrman Bequest now on deposit with the City Treasurer cannot be wisely spent at the present time for the acquisition of books on economics and political subjects as provided in the bequest, that the cash now on deposit and allocated to the Library Commission by the City Controller be invested in United States Treasury Bonds.

Resolutions Adopted.

The budget estimates for the fiscal year 1944-1945 are discussed and the City Librarian and Secretary are instructed to prepare a budget approximating $488,835.00.

Committee on Rules, Administration and Welfare of Employees.

Chairman O'Day recommends that the following resolution be adopted:

Resolution No. 15

Resolved that the Civil Service Commission be requested to prepare a salary ordinance amendment to increase the salary of the position C-107 Working Foreman Janitor from $170 to $180 per month.

Adopted.

Old Business

President Cullinan reads the letter which he sent to Mr. John F. Hassler, Director of Finance, and to Governor Earl Warren, requesting the removal of the Sutro Collection from the Main Library. Mr. Cullinan likewise reads the letters of reply from Governor Warren and Director of Finance Hassler.

Commissioner Schmulowitz recommends that President Cullinan and the City Librarian arrange a meeting with the Director of Finance, Miss Mabel R. Gillis, State Librarian, and Carlo Morbio with a view of arriving at a satisfactory solution on the removal of the Sutro Collection.

Adopted.

Communications

President Cullinan reads a letter from Thomas K. McCarthy, Treasurer, notifying the Commission, as joint trustees with the Park Commission, of the Fuhrman Estate, of a call issued by the California Transportation Company for outstanding first and second preferred shares of the California Transportation Company.

The matter is referred to the Finance Committee with full power to act.

Letters are read from Angelo J. Rossi, Mayor, accepting the resignations of Mr. D. J. Murphy and Mrs. Clarence P. Cuneo as members of the Library Commission.

Placed on file.

There being no further business, the meeting adjourned.

Secretary

San Francisco, March 8, 1944

The regular bi-monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4:05 P.M., President Cullinan presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Graves, Keenan, Kemper, Lacoste, McLaughlin, Mohr, O'Day, and Schmulowitz. Absent: Commissioners Harrison and Ryan.

President Cullinan recommends that in order to facilitate meeting procedure, the reading of the minutes at the meeting be eliminated, and that a copy of the minutes be mailed to each Commissioner prior to the meeting. Recommendation adopted.

The minutes of the previous meeting are approved.

The report of the Secretary is read and ordered filed.

President Cullinan welcomes Commissioners Mohr, McLaughlin, and Graves as members of the Board.

President Cullinan reads his annual report to the Mayor for the fiscal year 1942-1943.

Mr. Cullinan explains that he has requested the Committee Chairmen to report on the activities of their respective committees.

Reports of Standing Committees

Committee on Books, Printing, Binding, etc.

Chairman O'Day for the committee reports bills for January and February amounting to $15,285.82. Referred to the Finance Committee.

Committee on Branch Libraries

Chairman Lacoste reads a report on the activities of the Branch Committee which stressed the need for branch extensions, first to those districts without library services, and second by replacing libraries now housed in rented stores with modern branch buildings. Placed on file.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kemper reports bills for January and February in the amount of $4,148.34. Referred to the Finance Committee.

Chairman Kemper reads the special report prepared by the committee which outlined the many improvements made to the Main Library and Branches over the past few years. The report also stressed the need for the construction of a wing on the Main Library Building to provide additional stack areas. Placed on file.

Committee on Finance and Audit

In the absence of Chairman Ryan, Commissioner Schmulowitz for the Committee reports bills for January and February as follows:

Salaries	$53955.15
Contractual Services	1108.88
Binding	4000.00
Gas & Electricity	2375.01
Materials & Supplies	824.31
Books, Cards, Bindery Materials	11093.96
Equipment	32.00
Pensions	1900.00
Fixed Charges (Dues)	15.40
Rent	760.00
	$76064.71

Approved.

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Estimated expenditures for March and April as follows, are approved:

Salaries	$54000.00
Contractual Services	1400.00
Binding	3500.00
Gas & Electricity	2000.00
Materials & Supplies	1000.00
Books, Cards, Bindery Material	10000.00
Equipment	1400.00
Pensions	2000.00
Rent	760.00
Services Other Departments	3018.00
	$79078.00

Commissioner Schmulowitz recommends that the following resolutions be adopted:

Resolution No. 24

Resolved that an interdepartmental Work Order in the amount of $2,850.00 be made out to cover the repairs to the Main Library and Branches for the quarter April 1, 1944 to June 30, 1944.

Resolution No. 25

Resolved that an interdepartmental Work Order in the amount of $150.00 be made out to cover cost of repairs to automotive equipment for the quarter April 1, 1944 to June 30, 1944.

Resolution No. 26

Resolved that the Controller be requested to allot $500.00 from the unallotted balance in the Binding Appropriation 314.234.00 to provide funds to cover our requisition for the binding of books for the Main Library and Branches through the quarter ending March 31, 1944.

Commissioner Schmulowitz reads a special report on the financial condition of the Library department with specific reference to the Commission's budget request for the fiscal year 1944-1945. Placed on file.

Committee on Law and Municipal Relations.

Commissioner Schmulowitz reads a report on the activities of the Committee during the past year with particular emphasis on the administration by the Commission as joint trustees with the Park Commission of the Alfred Fuhrman Bequest.

Commissioner O'Day requests to be excused and retires.

Committee on Rules, Administration and Welfare of Employees

President Cullinan refers to the report of the Committee which Chairman O'Day had intended to submit covering the problems of Classification and Standardization of Salaries, and suggests that a copy of the report be mailed to each Commissioner. So Ordered.

Commissioner Schmulowitz recommends that a copy of all the reports, together with a copy of the opinions of the City Attorney on the powers and duties of the Commission as trustees of the Fuhrman estate, be forwarded to each Commissioner. Mr. Schmulowitz recommends, also, that a copy of the reports be forwarded to Mayor Roger D. Lapham. Recommendations adopted.

Old Business

The City Librarian reports that Mr. James Dean, Director of Finance, called upon him in connection with the Sutro Library situation and is agreeable to a meeting with library officials, Miss Mabel R. Gilles, State Librarian and Carlo Morbio, Sutro

heir, for the purpose of arriving at a satisfactory solution of the problem.

President Cullinan reports that the Library Commission on November 23, 1937, approved a Works Progress Administration project for the painting of additional Piazzoni Murals to be placed on the walls of the corridors on the second floor of the Main Library. To date, Mr. Gottardo Piazzoni, the artist, has completed approximately one-half of the work on each of the six panels. However, since the Works Progress Administration was abolished, Mr. Piazzoni has done little, if any, work on the panels. Mr. Piazzoni has informed the City Librarian that in order to complete the work requiring about six months, he must receive some remuneration. Informally he has suggested $200.00 for each panel as remuneration for the completion of the project.

Commissioner Kemper moves that the matter be referred to a special committee for investigation. The motion is carried and the Chair appoints Commissioners Kemper, McLaughlin and Mohr.

New Business

A communication is read from the Director of Property, Mr. Joseph Phillips recommending that the Commission approve an ordinance authorizing the sale at public auction of certain owned land located on the South side of Eddy Street west of Van Ness Avenue, size 29.75 feet by 120 feet.

On recommendation of Mr. Kemper, the proposed ordinance is approved.

Authorizing sale of city owned land
in Assessor's block 743.

In accordance with the recommendation of the Library Commission and the Park Commission, the Board of Supervisors hereby declares that public interest and necessity demand the sale of the following described City owned real property situated in the City and County of San Francisco, State of California:

Beginning at a point on the southerly line of Eddy Street, distant thereon 125 feet westerly from the westerly line of Van Ness Avenue; and running thence westerly along the southerly line of Eddy Street 29 feet and 9 inches; thence at a right angle southerly 120 feet to the northerly line of Larch Street; thence at a right angle easterly along said line of Larch Street 29 feet and 9 inches; and thence at a right angle northerly 120 feet to the point of beginning. Being part of Western Addition Block No. 79.

Section 2. The above described land shall be offered for sale persuant to the provisions of Section 92 of the Charter of the City and County of San Francisco.

President Cullinan explains that because of the November election and because the terms of several Commissioners expired on January 15, 1944, no election of officers had been held for the year 1944. He therefore suggests that a President, First Vice-President and Second Vice-President be elected.

Nomination for President being declared in order, Commissioner Schmulowitz is nominated and duly elected with Commissioner Schmulowitz casting a negative vote.

Nominations for First Vice-President being declared in order, Commissioner Kemper is nominated and duly elected.

Nominations for Second Vice-President being declared in order, Commissioner Lacoste is nominated and duly elected.

Commissioner Mohr moves that as Mayor Lapham has suggested that the Library Commission meetings be held more frequently, Section I of the By-Laws be amended as follows:

Section 1. The Library Commission shall hold a regular meeting on the first Tuesday of each month. If the first Tuesday of any month is a legal holiday, the regular meeting of the Commissioners shall be held on the succeeding day. Special meetings may be held at the call of the President and he shall call a special meeting whenever requested by three commissioners. The Secretary shall give notice to each Commissioner of any special meeting and of its object by depositing the same in the postoffice at least two days prior to the time at which the meeting is called.

Commissioner Kemper recommends that the Library Commission contact the proper officials of the Metropolitan Life Insurance Company with the view of obtaining a site for a branch library in the Metropolitan Housing Project. The matter is referred to the Committee on Branch Libraries with power to act.

Commissioner Kemper recommends also, that the regular monthly financial reports be mailed to the Commissioners prior to the meeting, so that members may carefully study the financial statements. Recommendation adopted.

Commissioner Schmulowitz recommends that at future meetings the City Librarian and Secretary take chairs at the Commissioner's table. Carried.

Commissioner Mohr proposes that mobile library units under the voluntary services of the American Women's Voluntary Services be established at the Hunter's Point Housing Project. Commissioner Schmulowitz recommends that this being an administrative problem, it be taken up with the City Librarian. So ordered.

Communications.

President Cullinan reads a communication from Honorable Roger D. Lapham, Mayor, requesting the members of the Commission to attend a dinner meeting of the Peninsula Division, League of California cities, on Tuesday March 16, at 7 PM, in the California Room of the Palace Hotel. Placed on file.

The following communications referred to the Commission by Mayor Roger D. Lapham are read:

1. From Mrs. Louis J. O'Brien, Recording Secretary, American Fuchsia Society, 643-40th Avenue, requesting that the Assembly Room in the Main Library be kept open until 10 PM.

2. From Mrs. William McLaughlin, 526-35th Avenue, requesting that the ordinance prohibiting the distribution of discarded books to local agencies be rescinded.

3. From Harry F. Sullivan, Chairman Civic Affairs Committee, North Beach Boosters Association, 355 Columbus Avenue, requesting the installation of a branch library in the North Beach District.

4. From Mrs. Anne L. Dorr, 1671 Lombard Street, requesting that branch libraries be opened on Sundays.

The communications are referred to the City Librarian for study with instructions to report at the next meeting of the Board.

There being no further business, the meeting adjourned.

Secretary

COMMITTEES - 1944

Books, Printing and Binding

Commissioner O'Day, Chairman
Graves
Keenan
McLaughlin
Mohr

Branch Libraries

Commissioner Lacoste, Chairman
Graves
Keenan
Kemper
Mohr

Building, Fixtures, Furniture & Supplies

Commissioner Kemper, Chairman
McLaughlin
Ryan

Finance & Audit

Commissioner Ryan, Chairman
Cullinan
Kemper

Law & Municipal Relations

Commissioner Harrison, Chairman
Cullinan
Graves

Rules, Administration & Welfare of Employees

Commissioner Cullinan, Chairman
Harrison
Lacoste
O'Day
Ryan

President Mr. Schmulowitz

1st Vice-President Mr. Kemper
2d Vice-President Miss Lacoste

San Francisco, April 4, 1944

The regular monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4 PM., President Schmulowitz presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Graves, Keenan, Kemper, Lacoste, Mohr, O'Day and Schmulowitz. Absent: Commissioners Harrison, McLaughlin and Ryan.

The minutes of the previous meeting are approved.

The report of the Secretary is read and ordered filed.

The report of the City Librarian is read and ordered filed.

Reports of Standing Committees

Committee on Books, Printing, Binding, etc.

Chairman O'Day reports bills for March amounting to $6,231.66. Referred to the Finance Committee.

Committee on Branch Libraries

Chairman Lacoste reports receipt of a letter from Henry F. Sullivan, Chairman Civic Affairs Committee, North Beach Boosters Association, requesting the installation of a branch library in the North Beach District. The Secretary is instructed to inform Mr. Sullivan that although the Library Commission realizes the need of a library in the North Beach District, no funds have been included in the budget for the next fiscal year, owing to the war emergency; and also that the Commission has included the North Beach District in its post-war building program which has been filed with the City Planning Commission.

Miss Lacoste reads a communication from Mr. T. A. Brooks, Chief Administrator Officer, requesting the establishment of a branch library in the City Hall. On recommendation of Commissioner Kemper, the matter is referred to the Committee on Branches for the purpose of meeting with Mr. Brooks to discuss his proposal.

A communication is read from Edmund S. Sullivan, Chairman of the Library Committee, Parkside District Improvement Club, requesting the building of a large branch in that district, open to the public from 9 AM to 9 PM. The matter is referred to the Committee on Branch Libraries for further investigation and report.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kemper reports bills for March amounting to $2,209.77. Referred to the Finance Committee.

Committee on Finance and Audit

Commissioner Cullinan for the Committee reports bills for March as follows:

Salaries	$27152.82
Contractual Services	694.58
Binding	2000.00
Gas & Electricity	1100.00
Materials & Supplies	473.62
Books, Cards, Bindery Material	4173.23
Equipment	-0-
Pensions	950.00
Fixed Charges (Dues)	-0-
Rent	380.00
	$36924.25

Approved.

Estimated expenditures for April as follows, are approved:

Salaries	$27000.00
Contractual Services	700.00
Binding	1500.00
Gas & Electricity	1000.00
Materials & Supplies	500.00
Books, Cards, Binding Material	5000.00
Equipment	1400.00
Pensions	1000.00
Rent	380.00
Services Other Depts. (for quarter ending June 30, 1944)	3018.00
	$41498.00

Commissioner Cullinan recommends the concurrence of the Commission in the following resolution of the Park Commission.

RESOLUTION NO. 939

OF THE BOARD OF PARK COMMISSIONERS

OF THE CITY AND COUNTY OF SAN FRANCISCO

Resolved unanimously by the Board of Park Commissioners that for the best interest and proper conduct of the Park Department the Controller be and is hereby requested to allocate and approve the expenditure of $6500.00 from the Fuhrman Bequest for the Rehabilitation of the crest of Strawberry Hill, in accordance with the provisions of the Fuhrman Bequest, namely, for the further beautification of Golden Gate Park.

Adopted by the Board of Park Commissioners at a Regular meeting held March 15, 1944.

(Signed) Thomas P. Langdon

Secretary.

Approved.

President Schmulowitz reports the receipt of a letter dated March 13, 1944 from Mr. F. G. Kilmartin, offering to purchase 600 shares of common stock of Shasta Water Co., at $10.00 per share. He further states that although there was a ten day limit to the offer, no action was taken as the Park Commission, joint trustees of the Fuhrman Estate, had referred this matter to a committee for report at its next meeting.

President Schmulowitz informs the Commission that Commissioner Harrison who was unable to attend the meeting had conferred with him regarding the Fuhrman Estate and is concerned with the obligations and liabilities of the Commissioners with respect to the administration of the Bequest. As the Bequest includes numerous stocks, he recommends that the Commission give serious consideration to this matter. President Schmulowitz recommends that a joint meeting of the Finance Committees of the Library and Park Commissions be held to discuss the Fuhrman Bequest with a view of arriving at an agreement for the dividing of the assets of the estate. Approved.

Committee on Law and Municipal Relations.

No report.

Committee on Rules, Administration and Welfare of Employees

No report.

Reports of Special Committees

Chairman Kemper, Chairman of the Special Committee on Piazzoni Murals, submits the following report:

To the Honorable Board of Library Commissioners

Your special committee delegated to report on the Piazzoni Murals was charged with two duties:

(1) To check the Library Commission records to determine what commitments, if any, have been made by the Commission, and

(2) To visit the studio and view the murals to determine the extent of their completion and other details as to cost and the length of time required for their completion.

After reviewing the records of the Commission, it is definite that the only commitments made were to furnish the sum of $300.00, of which $132.56 has so far been used and to accept the murals when completed and installed provided the design was approved by the Art Commission. The approval was given at their meeting of December 14, 1937 and this Commission advised. Your committee visited the studio of Piazzoni and viewed the drawings as well as the partly completed panels. According to Piazzoni they are about half completed and it will require from six months up, to finish them. He estimates the cost of completion at about $1200.00.

It is therefore the unanimous opinion of your committee and we recommend, that:

(1) Library funds should not be used to complete and install the murals beyond the commitment of $300.00 already made, and

(2) That if private funds are solicited that a separate irrevocable trust be established and administered by the donors and not by the Library and the responsibility for completion and installation shall rest entirely with the donors.

The chandeliers as now placed will interfere with the vista when the murals are installed and if the cost of such alterations as may be necessary are not beyond reason, this committee feels that the expense might properly be borne by the Library. The Secretary was asked to secure an estimate of costs for such alterations.

Respectfully submitted,

(Signed) George W. Kemper, Chairman
Concurred in by Commissioners
McLaughlin and Mohr.

On recommendation of Commissioner Cullinan, the report is approved and placed on file.

President Schmulowitz, reports on the meeting held with Mr. James Dean, Director of Finance, Miss Mabel R. Gillis, State Librarian, and Mr. Carlo Morbio, Sutro Heir, in connection with the removal of the Sutro Collection.

As a result of this meeting the following course of action was agreed upon:

(1) That Mr. Dean and Miss Gillis confer with the State Board of Education and obtain a commitment whether or not it would favor or agree to the transfer of the collection to the San Francisco Public Library.

(2) That should the Board of Education be opposed to the transfer of the collection to this library, the State must immediately undertake to move the collection, at its own expense from the entire 7th stack. Pending the locating of suitable quarters, the Library Commission will permit the State to store the collection in that part of the basement area now designated as an air raid shelter.

Commissioner Cullinan moves that the report be approved and placed on file. So ordered.

Old Business

The City Librarian reports on the communications referred to him by the Commission at its last meeting.

(a) Letter from Mrs. J. O'Brien, Recording Secretary, American Fuchsia Society, requesting that the Assembly Hall in the Main Library be kept open until 10 PM. Mr. Rea reports that this is the only complaint received against the earlier closing hours in effect since Pearl Harbor and recommends that the request be denied.

Recommendation approved.

(b) From Mrs. William McLaughlin, requesting that the Ordinance prohibiting the distribution of books to local agencies be rescinded. The Librarian states that no ordinance exists which prohibits such distribution of discarded books and that for many years the books have been distributed to hospitals, jails, prisons and the summer camps of the Recreation Department. At the present time the books are given to the Army and Navy for shipment overseas. The Secretary is instructed to inform Mrs. McLaughlin of these facts.

(c) From Mrs. Anne L. Dorr, requesting that Branch Libraries be opened on Sundays. The Librarian reports that he has conducted a survey of other large cities and finds that in nearly all cities, both the main library and branch libraries, are closed on Sundays. In San Francisco, the Main Library and several of our branch libraries are open to the public. The Secretary is instructed to advise Mrs. Dorr, the branches and their locations which are open on Sundays.

New Business

The memo of miscellaneous suggestions of President Schmulowitz concerning future library activities is brought up. Commissioner Cullinan recommends that a special meeting of the Commission be held, solely for the purpose of considering the suggestions. President Schmulowitz, with the approval of all present, set Monday, April 17, 1944 at 4 PM., as the day of the special meeting.

Commissioner Mohr recommends that the City Librarian compile the necessary data outlined in the first two suggestions prior to the meeting. It is so ordered.

There being no further business, the meeting adjourned.

Secretary

San Francisco, April 17, 1944

A special meeting of the Board of Library Commissioners, having been called for this day, in the Commissioners' Room, Main Library, Civic Center, for the purpose of considering the memorandum of suggestions by President Schmulowitz on future library activities,

The meeting is called to order at 4:10 PM., President Schmulowitz presiding.

On Roll Call, the following are noted present: Commissioners Cullinan, Graves, Keenan, Kemper, Lacoste, McLaughlin, Mohr, O'Day, Ryan, Schmulowitz. Absent: Commissioner Harrison.

On recommendation of Commissioner Keenan, the minutes of the previous meeting are approved.

President Schmulowitz prefaces the consideration of his suggestions by the Commission with a few remarks, briefly summarized as follows:

1. That from time to time all business organizations, whether private or governmental, take an inventory -- a check-up of their accomplishments with the thought to either continue to do things as in the past, or vary from former procedures. That the suggestions he had submitted, if nothing else, would serve as an incentive for such a review by the Commission.

2. That in reading over the by-laws, it appeared to him that the Commission was not performing its self-prescribed functions, particularly with reference to Section 7, dealing with the selection of books and Section 8, dealing with the personnel problems of the Library.

3. That a suggestion not included in the memorandum which the Commission might consider, would be to authorize the City Librarian to have department heads appear before the Commission at each meeting and present fifteen-minute talks on the functions of their respective departments and how these functions integrate with the functions of other departments in the system.

4. After the suggestions have been reviewed and discussed by the Commission, he would recommend that a committee be appointed to further study and analyze the suggestions, to be guided by the opinion of the other members as expressed during the present discussion. That this committee could meet more frequently and conduct a preliminary survey and submit definite recommendations for formal action by the Commission.

Commissioner Kemper reads a report which he had prepared, analyzing the suggestions of President Schmulowitz. The report emphasizes the fact that the suggestions cannot be carried out unless additional funds are provided, and stresses, as the first obligation of the Commission, the extension of our branch library system.

President Schmulowitz congratulates Commissioner Kemper on the report and recommends that the report be transcribed and a copy forwarded to each Commissioner.

Commissioner Cullinan recommends that the suggestions be taken up seriatim, discussed and disposed of in an orderly manner.

It is so ordered.

Suggestion I

"Authorize and request the City Librarian to make a survey of the miscellaneous activities engaged in by metropolitan libraries in fifteen of the largest cities of the United States, and compare these activities with the activities of the San Francisco Public Library. Thereafter, appoint a committee of Commissioners to study the survey with the Librarian and determine to what extent we would extend the activities of the San Francisco Public Library."

The City Librarian reports that in accord with the recommendation of Commissioner Mohr at the last meeting of the Commissioners, questionnaires were sent to sixteen comparable libraries throughout the country, and that replies had been received to date from all of them with the exception of the Cleveland Public Library.

Commissioner Cullinan recommends that a committee of three be appointed by the Chair to analyze the questionnaires and any other matters which may subsequently be referred to it, and to report its findings together with any recommendations it may desire to make to the Commission for consideration as soon as possible.

Recommendation adopted.

Suggestion II

"Assemble the book bulletins issued by the city libraries of a substantial number of the largest cities in the United States, to the end of emulating the bulletins of other libraries and improving the book bulletins of the San Francisco Library, particularly during the post-war period."

The City Librarian reports that twenty-two libraries have been contacted and that the libraries of Baltimore, Seattle, Brooklyn, Chicago, Providence, Berkeley, Jersey City, Washington, D. C., Toledo, New York, and Boston have forwarded a copy of their bulletin; that the libraries of Buffalo, Los Angeles, Rochester, St. Louis and Newark have reported they are not publishing a bulletin; that the libraries of Milwaukee, Indianapolis, Oakland, Philadelphia and Pittsburg were not heard from, and are presumably not publishing bulletins.

After examining the bulletins from other libraries, comments by Commissioners seemed to indicate that the bulletin of the San Francisco Library was equal, and in most cases superior to those submitted, with the exception of the New York and Boston Public Libraries. Discussion further disclosed that it appeared both the New York Public Library and the Boston Library have experienced editors handling their bulletins.

Commissioner O'Day remarks that to emulate the bulletins of these libraries would require the service of an editor and would entail considerable expense to the Library. The editing of such bulletins is not, in his opinion, an essential library function, especially owing to the great number of learned periodicals now being published.

President Schmulowitz states that it was not his intention to have the Library publish a bulletin as extensive as either the New York or Boston Libraries, but that he thought each bulletin might include a monograph of approximately one-thousand words on some rare item in our collection or on any subject which might be of interest to the general public.

Commissioners Mohr and McLaughlin also concur in this idea of Commissioner Schmulowitz, stating that the inclusion of such subject matter would be of educational value to the public.

Commissioner Keenan remarks that his patients take a keen interest in the bulletin which he places each month in his office. Commissioner Kemper suggests that bulletins might be mailed to all doctor's offices in the city.

Commissioner Cullinan agrees that such articles might be included in the bulletin, and recommends that the suggestion be referred to the Committee to be appointed by the Chair for further consideration.

Approved.

Suggestion III

"Our post-war planning should include cultural activities in addition to physical plans which involve the construction of a new wing to the Main Branch, and additional branch libraries.

These plans should involve the sharing by the Board of Commissioners of the burdens of the Librarian and his staff. The Board of Commissioners should undertake to make the Library an active and not merely a passive agent for the post-war democratic process.

(a) Since increases in unemployment have shown an increase in the use of library facilities, an appropriate committee of the Commission should

1. Function actively in connection with the selection of books and maintain a close contact with the Librarian to determine and satisfy trends in reading.

Commissioner O'Day asks if he may interrupt the reading of Suggestion III at this point as he must leave, and as Chairman of the Committee on Books, he desires to comment on that part of the suggestion dealing with the selection of books. Mr. O'Day states that in his opinion the selection of books is solely the responsibility of the City Librarian who is experienced in the field of book selection, and is familiar with the reading trends of the public; knows the book publishers well, and has the time to study and analyze book reviewing publications; that a committee on Books is maintained by the Commission to act on matters of policy presented to it by the Librarian or to decide on any controversy, should it arise, on the acquisition of a certain book or books.

President Schmulowitz replies that the only report he has heard rendered has been the financial statement covering the expenditure for books, and that reports have never been made either by the Committee or by the City Librarian on the trends in reading, the proportion of books purchased by subject, or concerning the acquisition of rare or unusual items.

President Schmulowitz reads an annotation he had made on the duties of the Commission:

"Under Section 43 of the 1935 edition of the Charter, the Library Commission is specifically authorized to exercise the same powers and duties which the Board of Library Trustees exercised under the former Charter, except as otherwise limited in the 1935 edition of the Charter. Under these Charter provisions, the Commission appoints the Librarian and Secretary and the Librarian is designated as the Chief Executive Officer of the Department. However, under the former Charter, the Commission as a whole was charged with the power and duty 'to purchase books, journals, publications, and other personal property' and there is, of course, implicit under the new Charter the broad powers of 'management' with which the Library Commission is vested with respect to the Library Department".

"Mr. Schmulowitz read excerpts from the bulletin issued by the American Library Association entitled "Post-war Standards for Public Libraries", outlining the position of the American Library Association with respect to the objective of a public library, the functions of the Library Board, the functions of the chief librarian and the staff, and their respective fields of activity".

Commissioner Cullinan recommends, that as the hour is getting late, this suggestion, as well as the other suggestions in the memorandum not yet discussed, be considered at the next meeting of the Commission.

Approved.

Commissioner Mohr states that she has several suggestions that she desires to make and will submit them in writing for consideration at the next meeting.

President Schmulowitz appoints Mr. Graves, Mrs. Mohr with Mr. Kemper as Chairman, as the Committee to further study Suggestions I and II; to analyze the data gathered by the City Librarian in connection with these suggestions, and to consider the report made by Commissioner Kemper and requests that the Committee submit a report with recommendations for action by the Commission as soon as possible.

President Schmulowitz recommends that the City Librarian be authorized to purchase for each Commissioner a copy of the "Bulletin of the American Library Association" and also a copy of the publication "Post-war Standards in Public Libraries".

There being no further business, the meeting adjourned.

Secretary

APR 17'44

San Francisco, May 2, 1944

The regular monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4:03 pm., President Schmulowitz presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Graves, Kemper, Lacoste, McLaughlin, Mohr, O'Day, Ryan and Schmulowitz. Absent: Commissioners Harrison and Keenan.

The minutes of the previous meeting are approved.

The report of the Secretary is approved.

The report of the City Librarian is read and ordered filed.

President Schmulowitz recommends that the City Librarian prepare for the information of the Commission, an organization chart of the San Francisco Public Library system. Recommendation adopted.

Reports of Standing Committees

Committee on Branch Libraries

Chairman Lacoste reports that to date the committee has been unsuccessful in arranging a meeting with Chief Administrative Officer T. A. Brooks, to discuss his proposal that a branch library be established in the City Hall. Miss Lacoste announces that a meeting of the Branch Committee will be called in the near future to consider matters referred to it by the Commission.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kemper reports bills for the month of April amounting to $3,005.60. Referred to the Finance Committee.

Committee on Finance and Audit

Chairman Ryan reports bills for the month of April as follows:

Salaries	$27321.68
Contractual Services	280.68
Binding	1500.00
Gas & Electricity	1100.00
Materials & Supplies	1683.35
Books, Cards, Bindery Materials	5307.49
Equipment	-0-
Pensions	950.00
Rent	380.00
Services Other Departments	3000.00
	$41523.20

Approved.

Estimated expenditures for the month of May as follows, are approved:

Salaries	$27000.00
Contractual Services	700.00
Binding	1000.00
Gas & Electricity	1000.00
Materials & Supplies	500.00
Books, Cards, Bindery Materials	5000.00
Equipment	1400.00
Pensions	1000.00
Rent	380.00
Services Other Departments	99.79
	$38079.79

Chairman Ryan recommends that the following resolution be adopted:

Resolution No. 27

Resolved that balances accruing from encumbered Interdepartmental work orders against appropriation 314.900.00, Services of Other Departments, be set up in an Interdepartmental Work Order to cover repairs to the Main Library and branches for the quarter ending June 30, 1944.

Chairman Ryan reports that in accord with the recommendation of the Commission at its meeting held April 4, 1944, a joint meeting of the Finance Committees of the Park and Library Commissions to discuss the matters pertaining to the Fuhrman Estate with particular reference to the stocks and bonds held in the portfolio of securities, was held on May 1, 1944 in the office of Commissioner Cullinan. Chairman Ryan requests Commissioner Cullinan to submit the report of this meeting.

Commissioner Cullinan states that Commissioner Byron Mobbs of the Park Commission submitted a complete and detailed analysis of all stocks held in the portfolio of securities of the Fuhrman Bequest, prepared by the Investment Department of the Anglo-California Bank. That this report recommended that certain stocks in the bequest should be sold while others might be retained. That after careful analysis of the report, it was the unanimous opinion of the members of both Commissions that all stocks should be sold and if not used immediately for the purposes specified in the bequest, should be invested in United States Treasury Bonds. Commissioner Cullinan recommends, the adoption of the following resolution authorizing departments of the city government to take such action as may be necessary or proper to be taken by them to dispose of the stocks in the Alfred Fuhrman Bequest.

Resolution No. 28

RESOLUTION BY THE LIBRARY COMMISSION OF THE

CITY AND COUNTY OF SAN FRANCISCO

WHEREAS, there was distributed to the City and County of San Francisco, as residuary legatee, in and for the decree of final distribution given and made by the Superior Court of the State of California, in and for the City and County of San Francisco, on December 15, 1941, in the matter of the estate of Alfred Fuhrman, deceased, (numbered 85,853 in the files of said court), certain shares of the preferred and certain shares of the common stock of divers corporations mentioned in said decree as part of the rest and residue of said estate: and

WHEREAS, said shares of preferred and common corporate stock were so distributed to the City and County of San Francisco to be used and expended in the following proportions and for the following purposes, to wit:

> One-half of said rest and residue to the San Francisco Public Library for the acquisition of additional books on economic and political subjects, and the remaining one-half of said rest and residue for the further adornment of Golden Gate Park, as may be determined by the Park Commissioners of said City and County.

and

WHEREAS, said shares are now held as aforesaid in an account designated as the Alfred Fuhrman Trust and as a whole have enhanced in market value since they were so distributed.

NOW, THEREFORE, IT IS HEREBY

RESOLVED, by the Library Commission of the City and County of San Francisco that all said shares of preferred and all said shares of common capital stock be sold as soon as possible at their respective market values at the time of such sale or sales, and in such lots or quantities as may seem best at the time; and further

RESOLVED, that the Board of Supervisors and the Controller are requested respectively to take such action as may be necessary or proper to be taken by them respectively in order to make such sale or sales in the, or any, manner provided or authorized by law; and further

RESOLVED, that the City Attorney be and he is hereby requested to inform the Library Commission, the Park Commission, the Board of Supervisors, and the Controller, of the proper legal method of making such sale or sales, and to draft such ordinances or resolutions as may be necessary or proper to accomplish that purpose and to supervise such sale or sales with respect to method and legality. Recommendation adopted.

Committee on Law and Municipal Relations.

No report.

Committee on Rules, Administration and Welfare of Employees

No report.

Communications

President Schmulowitz reads a letter addressed to him, as president from the Executive Committee of the San Francisco Public Library Staff Association requesting a meeting with the Commission for the purpose of discussing matters of mutual interest.

President Schmulowitz recommends the Executive Committee be informed that inasmuch as the direct request to the Commission involves a procedure not in conformity with the approved practice as prescribed by the American Library Association, that the Staff Association should undertake to comply with the approved practice. President Schmulowitz recommends further that in order to avoid delay in considering the matters which the Staff Association desires to present, the Commission authorize the City Librarian to refer the request to the Committee on Rules, Administration and Welfare of Employees for consideration. Recommendation adopted.

President Schmulowitz reads another communication addressed to him as president from the Executive Committee of the San Francisco Public Library Staff Association calling the attention of the Commission to a meeting of the California Library Association to be held in Berkeley, May 13, 1944. The Secretary is instructed to acknowledge this communication and further to inform the committee that Commissioner Graves had already made arrangements to attend the meeting and has been delegated the official representative of the Commission.

A letter is read from the Board of Park Commissioners approving the recommendation of the Library Commission that a joint meeting of the Finance Committees of the two Commissions be held to discuss matters pertaining to the Fuhrman Bequest. Placed on file.

A letter is read from Joseph Phillips, Director of Property, recommending the concurrence of the Commission in a resolution confirming the sale of property on Larch Street to William Lange, Real Estate Agent. On recommendation of Commissioner Cullinan, the following resolution is adopted:

Resolution No. 29

Confirming sale of certain land in Assessor's Block 743.

WHEREAS, pursuant to Ordinance No. 2676, Bill No. 2810 (Series of 1939), the Director of Property advertised in the official newspaper that bids or offers would be received by him on April 28, 1944 to sell the following described City Owned real property situated in the City and County of San Francisco, State of California:

BEGINNING at a point on the southerly line of Eddy Street, distant thereon 125 feet westerly from the westerly line of Van Ness Avenue; and running thence westerly along the southerly line of Eddy Street 29 feet and 9 inches; thence at a right angle southerly 120 feet to the northerly line of Larch Street; thence at a right angle easterly along said line of 120 feet to the point of beginning.

BEING part of Western Addition Block No. 79.

WHEREAS, in response to said advertisement Wm. A. Lange, as agent for the hereinafter mentioned trustee, offered to purchase said land for the sum of $3,350.00 cash, no higher bids having been made or received; and

WHEREAS, said sum of $3,350.00 is more than 90 per cent of the preliminary appraisal of said property as made by the Director of Property, the amount of said appraisal being $3,250.00;and

WHEREAS, said party has paid the City the sum of $335.00 as a deposit in connection with this transaction; and

WHEREAS, the Director of Property, the Park Commission, and the Library Commission have recommended the sale of said land;

NOW, THEREFORE, BE IT RESOLVED that said offer be and is hereby accepted.

BE IT FURTHER RESOLVED that the Mayor and the Clerk of the Board of Supervisors, on behalf of the City and County of San Francisco, a municipal corporation, be and they are hereby authorized and directed to execute a deed for the conveyance of said land to WALLACE SHEEHAN, successor trustee of the trusts created by the deed of trust executed by William T. Wallace to Isabel Sprague and Hyland D. Wallace, as trustees, dated October 10, 1906, and recorded in the office of the Recorder of the City and County of San Francisco, in Book 90 of Deeds, at Page 345.

The Director of Property shall deliver said deed to the grantee upon receipt of the balance of the purchase price, which shall be apid within 30 days after approval of this resolution.

Reports of Special Committees

Commissioner Kemper reports that the Special Committee appointed at the last meeting to study Suggestions I and II, submitted by President Schmulowitz, to analyze the data gathered by the City Librarian in connection with these suggestions and to consider the report made by himself, had held one meeting to date and that considerable study would be necessary before a report could be presented to the Commission for consideration. Commissioner Kemper stated that as all the suggestions are inter-related with each other, no definite progress could be made until all the suggestions were in the hands of the Committee.

President Schmulowitz recommends that the entire memorandum of suggestions be referred to the committee for analysis and report.

It is so ordered.

New Business

A memorandum of suggestions submitted by Commissioner Mohr is presented and on recommendation of President Schmulowitz it is referred to the Special Committee.

President Schmulowitz reads a memorandum he had prepared in relation to a portion of the report by Commissioner Kemper commenting upon the miscellaneous suggestions previously submitted by himself for the consideration of the Library Commission and suggests that a copy be sent each Commissioner and referred to the Special Committee for further consideration. It is so ordered.

There being no further business, the meeting adjourned.

Secretary

San Francisco, June 13, 1944

The postponed monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4 pm., President Schmulowitz presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Graves, Keenan, Kemper, Lacoste, McLaughlin, Mohr, O'Day and Schmulowitz. Absent: Commissioners Harrison and Ryan.

The minutes of the previous meeting are approved.

The report of the Secretary is approved.

The report of the City Librarian is read and ordered filed.

President Schmulowitz recommends that a copy of this report, "Book Selection in the San Francisco Public Library" and also a copy of the report on the "Functions of the Catalog Department" submitted by the City Librarian at the last meeting, be forwarded to each Commissioner. Approved.

Reports of Standing Committees

Committee on Books, Printing, Binding, etc.

Chairman O'Day reports bills for the month of May amounting to $5,851.82. Referred to Finance Committee.

Committee on Branch Libraries

Chairman Lacoste reads a report of the meeting of the Branch Committee held to consider matters referred to it by the Commission and submits the following recommendation for action by the Commission on these matters.

I. Request of Mr. T. A. Brooks, Chief Administrative Officer for the establishment of a municipal reference library in the City Hall.

The Committee recommends that the Library Commission approve the expenditure of approximately $1,000.00 for the purchase of a small collection of books for ready reference to be placed in quarters designated by the Chief Administrative Officer.
Recommendation Adopted.

President Schmulowitz recommends further that if possible the funds for the purchase of this collection be obtained from the surpluses accruing in the current year's appropriation.
Recommendation Adopted.

II. Question of keeping additional Branch Libraries open on Sundays.

The Committee recommends that no additional branch libraries be opened at this time first, because of a lack of patronage and second, because of the inability to obtain the required personnel. Recommendation Adopted.

III. Question of keeping Parkside Branch open for longer hours.

The Committee recommends that no extension in hours at the Parkside Branch be instituted owing to the lack of patronage during the morning hours as experienced at other branch libraries.

Recommendation Adopted.

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IV. Request of the American Women's Voluntary Services for a mobile library for Hunters' Point Housing Project.

It was the opinion of the Committee that the proposal of the American Women's Voluntary Services to mann a mobile library is impractical for the housing projects as the tenants congregate at the Recreational Halls where the library is now located. It is therefore the unanimous recommendation of the Committee that the offer of the American Women's Voluntary Services be rejected.

Recommendation Adopted.

Committee on Building, Fixtures, Furniture, etc.

Chairman Kemper reports bills for the month of May amounting to $4,177.93. Referred to the Finance Committee.

Chairman Kemper recommends the adoption of the following resolutions:

Resolution No. 30

Resolved that an Interdepartmental Work Order in the amount of $261.25 be made out to cover the cost of replacing terra cotta facing and pointing up settlement cracks between gates and building at the Golden Gate Valley Branch Library.

Resolution No. 31

Resolved that an interdepartmental Work Order be made out to cover the cost of painting various rooms in the Main Library as per estimate to be submitted by the Department of Public Works.

Resolutions approved.

Commissioner Kemper reports that during his recent trip east, he had conferred with Mr. George Gove, manager of the housing projects of the Metropolitan Life Insurance Company, relative to the possibility of obtaining a building site for a branch library in the Metropolitan Housing Project near 19th and Holloway Avenues. Mr. Kemper stated that Mr. Gove seemed favorably inclined toward the establishment of such a branch in the project and suggested that the Commission contact the company on the conclusion of the war, when the commercial district of the project will be developed.

President Schmulowitz recommends that a letter outlining the desirability of a branch library in the project and confirming the interest of the Library Commission in establishing a branch there which has already been expressed in person by Commissioner Kemper, be formally filed with the officials of the Metropolitan Life Insurance Company. Recommendation Adopted.

Committee on Finance and Audit

In the absence of Chairman Ryan, Commissioner Cullinan reports bills for the month of May as follows:

Salaries	$27191.24
Contractual Services	353.68
Binding	1000.00
Gas & Electricity	900.00
Materials & Supplies	1851.80
Books, Cards, Bindery Mat.	4760.39
Equipment	1163.88
Pensions	800.00
Rent	380.00
	$38400.99

Approved.

Estimated expenditures for the month of June are approved, as follows:

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Salaries	$27000.00
Contractual Services	700.00
Gas & Electricity	900.00
Materials & Supplies	547.15
Books, Cards, Bindery Mat.	2382.21
Equipment	260.97
Pensions	800.00
Dues	26.96
Services Other Departments	99.79
	$32717.08

Commissioner Cullinan recommends the adoption of the following resolutions:

Resolution No. 32

Resolved that an interdepartmental Work Order in the amount of $3000.00 be made out to cover repairs to the Main Library and Branches for the quarter July 1, 1944 to September 30, 1944.

Resolution No. 33

Resolved that an interdepartmental Work Order in the amount of $150.00 be made out to cover repairs to automotive equipment for the quarter July 1, 1944 to September 30, 1944.

Resolution No. 34

Resolved that an interdepartmental Work Order in the amount of $50.00 be made out to cover Workman's Compensation benefits for the six-month period from July 1, 1944 to Dec. 31, 1944.

Resolution No. 35

Resolved that the Controller be requested to allot $1140.00 in the rent appropriation 414.880.00 to provide funds for the rental of branch libraries for the period July 1, 1944 to September 30, 1944.

Resolution No. 36

Resolved that the Controller be requested to transfer $7,000.00 from the wages appropriation 414.130.00 to the temporary salaries appropriation 414.120.00 to set up funds for temporary employments for the fiscal year.

Resolution No. 37

Resolved that the Controller be requested to transfer $20,000.00 from the Contractual Services appropriation 414.200.00 to the Binding appropriation 414.234.00 to set up funds for binding for the fiscal year.

Resolutions adopted.

Commissioner Cullinan reports that the budget for the Library Department for the fiscal year 1944-1945 as approved by the Mayor and Board of Supervisors amounted to $521,857., an increase of $35,162. over the budget for the current fiscal year.

Commissioner Cullinan reports also, that as a result of the resolutions of the Park and Library Commissions requesting the sale of securities in the Alfred Fuhrman bequests, the Board of Supervisors had adopted the following enabling legislation on June 12, 1944:

Bill No. 2905, Ordinance No. 2754 as follows:

Providing for the manner any securities acquired or received by any board, commission or officer and held in trust for the benefit or use of the City and County of San Francisco, or for the benefit or use of any of its departments, may be sold.

Resolution No. 38

Be it ordained by the People of the City and County of San Francisco, as follows:

Section 1. Stocks, bonds, or other securities received by any board, commission or officer, by donation, gift, devise, bequest or purchase and held by said board, commission or officer in trust for a special purpose for the benefit of the City and County of San Francisco, or for the benefit of any of its departments, may, on the recommendation of the officer, board or commission charged with the control or administration of such trust property or funds, be sold by the Treasurer of the City and County of San Francisco, as in this ordinance provided.

Section 2. When any board, commission or officer shall, in writing or by resolution of said board or commission, request the Treasurer of the City and County to sell any stocks, bonds or other securities received or held by said board, commission or officer in trust for a specific purpose for the benefit of theCity and County of San Francisco, the said board, commission or officer shall fix the price at which said stocks, bonds or other securities shall be sold and price fixed by said board, commission or officer.

Section 3. Upon receiving said notification from said board, commission or officer, it shall be the duty of the Treasurer to offer said stocks, bonds or other securities for sale either at public auction or at private sale. The said Treasurer shall within five days prior to the making of said sale publish a notice of said sale once in the official newspaper of the City and County. If said sale is to be at public auction, the said notice shall contain the time and place of said sale, and if at private sale, the time and place when bids or offers for said stocks, bonds or other securities will be received. If said sale is made at public auction, the said Treasurer shall sell said stocks, bonds or other securities to the highest and best bidder therefor, and if sold at private sale, said Treasurer shall accept the highest bid or offer received therefor, provided that no bid shall be accepted in an amount lower than the amount specified by the board, commission or officer requesting said sale.

Provided, however, that when stocks, bonds or securities are listed on an established stock or bond exchange, no notice of sale need be given and said sale may be made through any bank or broker, through any recognized stock exchange, provided that said stocks, bonds or securities are not sold below the price fixed by the board, commission or officer requesting such sale.

Section 4. Whenever any board, commission or officer shall request the Treasurer to sell any stocks, bonds or other securities held by or under the jurisdiction of said board, commission or officer, and said board, commission or officer shall fix a price below which said stocks, bonds or other securities shall not be sold, said stocks, bonds or other securities shall not be offered for sale, or sold until said price is approved by the Chief Administrative Officer and the Controller.

Section 5. All expense incurred in the matter of the sale of any stocks, bonds or other securities offered for ssle, or sold as hereinbefore provided, shall be paid from the proceeds of the sale of the same, or by the department requesting the sale of the same.

Section 6. The provisions of this ordinance shall not apply to any sale of stocks, bonds or other securities held or to be sold by or for the San Francisco City and County Employees Retirement System.

Approved as to form by the City Attorney.

Mr. Cullinan states that as a result of this legislation, it will be necessary to redraft the previous resolution in order to comply with the provision of this ordinance. On motion of Commissioner Cullinan, the matter is referred to the Finance Committee with power to act.

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Commissioner Cullinan also refers to a resolution adopted by the Park Commission requesting that the Board of Supervisors amend Resolution 2331 to provide that proceeds of the Fuhrman Estate be divided equally between the Park and Library Commissions, each Commission to thereafter exclusively administer its share. Commissioner Cullinan recommends that the Commission adopt the following similar resolution:

Resolution No. 39

WHEREAS, the bequest under the will of Alfred Fuhrman, Deceased, provides in substance that one-half thereof is to go to The San Francisco Public Library for the acquisition of additional books on economic and political subjects and one-half for the further adornment of the Golden Gate Park as may be determined by the Park Commissioners; and

WHEREAS, this bequest was accepted by the City and County of San Francisco under Resolution Number 2331 of the Board of Supervisors, and both the Library Commission and Park Commission were designated to act for and on behalf of the City and County in connection therewith; and

WHEREAS, the opinion of the City Attorney, dated March 18, 1943, is to the effect that with respect to the management and investment of the trust funds and assets prior to the utilization by the Library and Park Commissions it was and is incumbent upon the two Commissions to act in unison either jointly or separately; and

WHEREAS, the two Commissions have each determined to sell all of the securities so held under the will of said deceased and have by separate resolutions requested that said sales be made; and

WHEREAS, it is deemed desirable by each of said Commissions that when the proceeds of such sales and any other sales of property held under said will are received the said proceeds be divided portionately between the two Commissions so that each Commission may exclusively administer and utilize its share of the bequest in the manner intended and directed by the decedent.

NOW, THEREFORE, BE IT RESOLVED that it is the desire and request of the Commission that said resolution Number 2331 of the Board of Supervisors be amended so as to provide that the proceeds of said sales or any other sales of property held under said will opor- as and when received be divided equally between the Library and on- Park Commissions, each to thereafter exclusively and separately ely administer and utilize its share thereof in the manner intended and directed by the will of Alfred Fuhrman, Deceased.

BE IT FURTHER RESOLVED that the Secretary of the Commission request the Board of Supervisors to so amend said Resolution Number 2331, and he is authorized to do and perform such acts and things as may be necessary or convenient to give effect to this resolution.

Recommendation adopted.

Committee on Rules, Administration and Welfare of Employees

Chairman Cullinan reports the receipt of a communication from the Executive Committee of the Staff Association addressed to the City Librarian requesting the consideration by the Commission of certain matters which the Staff Association considers of mutual interest.

On the recommendation of President Schmulowitz, the matter is referred to the Committee on Rules for investigation and report.

Old Business

Communications are read from Miss Mabel R. Gilles, State Librarian, and Mr. James Dean, Director of Finance with reference to the removal of the Sutro Collection to the basement area. As no definite commitment to date has been received from the state officials as to the reaction of the State Board of Education to the willingness of the library to take over the collection, President Schmulowitz recommends that a letter be sent Mr. Dean for clarification on this point, as agreed upon at previous conferences on the Sutro problem.

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New Business

President Schmulowitz reports that the City Librarian, upon his request, had furnished him with statistical information showing the circulation by subjects from each branch library and the Main; that this information indicated a wide variance of reading trends according to districts, and that he was of the opinion that a careful analysis of these statistics might be of immeasurable value in an adult education program and might be used to advantage by the School Department.

Commissioner Schmulowitz recommends that the City Librarian prepare quarterly, a statistical report of this kind for distribution to the Commissioners for their information. Recommendation adopted.

Communications

A letter is read from Mr. Joseph Phillips, Director of Property, requesting the approval of a resolution extending the lease of Fuhrman Oil lands to the Seaboard Oil Company.

On recommendation of Commissioner Kemper, the following resolution is approved:

AUTHORIZING EXTENSION OF TIME TO SEABOARD OIL COMPANY OF DELAWARE TO DRILL A THIRD WELL AND MAKE GEOLOGICAL STUDIES ON CERTAIN LAND IN KERN COUNTY

WHEREAS, pursuant to Resolution No. 3295 (Series of 1939), adopted by this Board on April 5, 1943 and approved by the Mayor on April 7, 1943, the City and County of San Francisco, a municipal corporation, as lessor, entered into a written agreement with Seaboard Oil Company of Delaware, a corporation, as lessee, whereby the lessee was given an extension of time until April 6, 1944 to commence drilling a second well on the following described real property situated in Kern County, California, acquired from the Estate of Alfred Fuhrman, Deceased:

All of Section 21 and the northeast 1/4 of Section 28, T. 28 S., R. 28 E., M. D. B. & M., excepting therefrom the top 1500 feet.

WHEREAS, during the period of said extension the lessee drilled Well Fuhrman No. 2 on said land and abandoned same as a failure on February 14, 1944; and

WHEREAS, the lessee desires a further extension of time until May 15, 1945 for the purpose of carrying on additional geological studies in connection with the drilling of a third well; and

WHEREAS, the lessee has offered to pay the lessor the sum of $500.00 cash in consideration for said further extension of time; and

WHEREAS, the Director of Property, The Library Commission, and the Park Commission have recommended that said offer be accepted;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Clerk of the Board of Supervisors, on behalf of the City and County of San Francisco, a municipal corporation, be and they are hereby authorized and directed to execute the necessary agreement with the lessee for extending said time limit until May 15, 1945, subject to the provisions of that certain lease dated November 5, 1941 and recorded in Book 1067 at page 53, Official Records of Kern County, except as modified by the agreement herein authorized. The Director of Property shall deliver said agreement to the lessee upon receipt of said sum of $500.00.

From Miss Lovell Longstrath, Executive Secretary of the San Francisco Conference of Christians and Jews, thanking the Library Department for its cooperation in the observance of Religious Book Week. Placed on file.

From Thomas P. Brown, Publicity Manager of the Western Pacific Railroad, expressing his appreciation for the excellent cooperation of the staff in research studies he had just concluded. Placed on file.

From Rose Isaak, Secretary, American Russian Institute, thanking the library for its cooperation in the celebration of Russian Book Week and particularly for the excellent exhibit and lectures sponsored by the library. Placed on file.

From Victor W. Kellick, Chief Bureau of Statistics, requesting information regarding a missing person, George Edmonston Wright, who had willed money to the library. Placed on file.

From Lt. J. S. Durlocher, Prisoner of War in Germany, thanking the library for books he had received and requesting more reading matter. It is suggested that the City Librarian endeavor to comply with the request through the Red Cross and also that the communication be used as publicity in the "Send Your Books to War Campaign".

There being no further business, the meeting adjourned.

Secretary

JUN 13 '44

San Francisco, August 1, 1944

The regular monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4 pm., President Schmulowitz presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Graves, Kemper, McLaughlin, Lacoste and Schmulowitz. Absent: Commissioners Harrison, Keenan, Mohr, O'Day and Ryan.

The regular order of business is suspended to grant an audience to Mrs. Jerd Sullivan and Mrs. Winter of the American Women's Voluntary Services. Mrs. Sullivan addresses to Board relative to the establishment of a mobile library unit sponsored and operated by the AWVS. The American Women's Voluntary Services desires to experiment with the mobile library as a temporary expedient as the present library at Navy Point operated by the employees of the Recreation Department has not proved satisfactory.

Commissioner Cullinan recommends that the Library Commission co-operate with the American Women's Voluntary Services in the establishment of the mobile library unit, the details of operation to be worked out with the City Librarian.

Recommendation adopted.

The regular order of business is resumed.

The minutes of the previous meeting are approved.

The report of the Secretary is read and ordered filed.

The report of the Librarian is read and ordered filed.

President Schmulowitz suggests that the report of the Librarian on the Functions of the Order Department be transcribed and a copy be sent each Commissioner. It is so ordered.

Report of Standing Committees

Committee on Books, Printing, Binding, etc.

In the absence of Chairman O'Day, Commissioner Graves reports bills for the month of July amounting to $4,018.76.

Referred to the Finance Comm.

Committee on Branch Libraries

Chairman Lacoste. No report.

Committee on Buildings, Fixtures, Furniture, etc.

Chairman Kemper reports bills for the month of July amounting to $1,784.97. Referred to the Finance Comm.

Committee on Finance and Audits

In the absence of Chairman Ryan, Commissioner Cullinan reports bills for the month of July as follows:

Salaries	$31747.00
Contractual Services	1175.90
Gas & Electricity	900.00
Materials and Supplies	288.07
Books, Cards, Bindery Mat.	3439.76
Pensions	950.00
Rent	380.00
Services Other Departments	3150.00
	$42030.73

Approved

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Estimated expenditures for the month of August are approved as follows:

Salaries	$32225.00
Contractual Services	950.00
Gas & Electricity	1000.00
Materials & Supplies	500.00
Books, Cards, Bindery Mat.	7000.00
Pensions	1000.00
Rent	380.00
	$43055.00

Commissioner Cullinan recommends that the following resolutions be adopted:

Resolution No. 40

Resolved that the Controller be requested to allot $205.00 in the Services to Other Departments appropriation 414.900.00 to provide funds to cover the total amount of Inter-departmental Work Orders made out for the quarter ending September 30, 1944 in excess of the amount allotted by the Controller for the quarter.

Resolution No. 41

Resolved that the Controller be requested to allot $5,000.00 in the Wages appropriation 414.130.00 to cover the wages for the quarter ending September 30, 1944.

Commissioner Cullinan also reports the sale by the City Treasurer of the following securities in the portfolio of securities of the Alfred Fuhrman Bequest in accord with the resolution of the Library Commission.

100	shares American Trust Co. common	$ 4,830.00
200	shares Bank of America N.T. & S.A. common	9,880.00
100	shares California Water & Tel. Co. pref.	2,801.00
2	shares San Francisco Bank, common	25,120.00
15	shares Bareco Oil Co. common	67.50
80	shares State Guaranty Corp. preferred	170.00
10	units California Transportation Co. pref.	4,250.00
		$47,118.50

Committee on Law & Municipal Relations

No report.

Committee on Rules, Administration & Welfare of Employees

Chairman Cullinan for the committee reads a communication from the Executive Committee of the San Francisco Public Library Staff Association requesting the Commission's considerations of three subject matters, covering:

1. Maintenance of Professional Standards
2. Public Relations
3. Matters of Classification

On motion of Commissioner Cullinan seconded by Commissioner Kemper, the Secretary is instructed to inform the Committee that the Commission concurs with the Committee in the maintenance of high professional standards for library personnel and suggests that the Executive Committee confer with the City Librarian concerning the other matters.

Commissioner Lacoste recommends that the Civil Service Commission be requested to inform the Board what procedure is followed in conducting the examination for Librarians; who prepares the examinations; what qualifications have those who prepare the examinations in library techniques; and what percentage of the examinations is based on character and personality. Miss Lacoste's

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recommendation is approved and the Secretary is instructed to confer with the Civil Service Commission and obtain this information.

Commissioner Cullinan reports that Mr. Victor Hellman, O-168 Operating Engineer has submitted a request for a war leave in order to accept employment with the Federal government at Pearl Harbor. On motion of Commissioner Cullinan, Mr. Hellman's request is denied.

Chairman Cullinan recommends the adoption of the following resolutions:

Resolution No. 42

Resolved that the Controller and the Civil Service Commission be requested to re-classify one position of C104 Janitor (part-time) at $79.50 per month to that of C102 Janitress (part-time) at $75.00 per month and to prepare a Salary Ordinance Amendment to cover this change.

Resolution No. 43

Resolved that the Controller be requested to amend the Annual Appropriation Ordinance to cover the increase in salary of 4 - C104 Janitors (part-time) in item 15.1 of the Annual Salary Ordinance from $75.00 to $79.50 to conform with the Standardization of Salaries of the position of C104 Janitor as set up by the Civil Service Commission.

Reports of Special Committees

No reports.

Old Business

Letters are read from Miss Mabel R. Gillis, State Librarian and Mr. James Dean, Director of Finance, reporting that the State Board of Education has expressed its desire to retain the Sutro Collection as a part of the State Library and also requesting additional quarters for the staff of the collection. The City Librarian is instructed to inform Miss Gillis and Mr. Dean that the necessary quarters for the Sutro staff will be provided.

New Business

President Schmulowitz reports that he has had prepared, at his own expense, charts of data on circulation submitted him by the City Librarian and also has prepared a memorandum analysing the charts. Mr. Schmulowitz suggests that copies of the charts and memorandum be made and forwarded to each Commissioner for their review, prior to the September meeting.

Communications

1. A communication is read from Carl H. Milam, Executive Secretary, American Library Association, requesting participation of the San Francisco Public Library in a proposed public opinion poll on "What the American Community thinks of its Library".

Commissioner Cullinan recommends the participation of the San Francisco Public Library in the poll and that an expenditure of $100.00 be authorized to cover the library's share, provided the approval of the City Controller is obtained.

2. From Wren Middlebrook, Supervisor of General Audits, informing the Commission that Mr. L. C. Koster, Executor of the Fuhrman Estate had made final accounting to the City and County of San Francisco.

3. From Mrs. H. Hirstel, Library patron, relative to the number of books available to the public. Placed on file.

4. From Wheeler Sammons, Publisher of Who's Who in America, stating that the Fuhrman Bequest had been selected for Honorable Mention in connection with Who's Who in America Second Biennial Citation for Exceptional Gifts to Libraries.
Placed on file.

5. From Evangeline Beatty, R.N. Superintendent of Nurses, Laguna Honda Home, thanking the Library for donating our discarded books to the Home.
Placed on file.

6. From Elizabeth Moses, Curator of Decorative Arts, M. H. De Young Memorial Museum, complimenting the library on its outstanding Art Collection.
Placed on file.

7. From Brother John, commenting on the courteous and efficient service rendered to him by the employees of the library.
Placed on file.

There being no further business, the meeting adjourned.

Secretary

San Francisco, September 19, 1944

The postponed monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4 pm., in the absence of President Schmulowitz, Commissioner Cullinan presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Graves, Harrison, Keenan, Mohr, O'Day and Ryan. Absent: Commissioners Kemper, Lacoste, McLaughlin and Schmulowitz.

The minutes of the previous meeting are approved.

The report of the Secretary is approved and ordered filed.

The report of the City Librarian is read and ordered filed.

Commissioner Mohr requests that the Librarian prepare a report for the information of the Commission on the teen age forums just concluded with particular reference to the attendance at these forums.

Mrs. Mohr suggests also that the mobile library unit for the Hunter's Point Housing project to be manned by the American Women's Voluntary Services be given some publicity.

Reports of Standing Committees

Committee on Books, Printing, Binding, etc.

Chairman O'Day reports bills for the month of August amounting to $5,831.45. Referred to the Finance Committee.

Committee on Branch Libraries

No report.

Committee on Buildings, Fixtures, Furniture, etc.

In the absence of Chairman Kemper, Commissioner Ryan reports bills for the month of August amounting to $2,177.21. Referred to the Finance Committee.

Committee on Finance and Audit

Chairman Ryan reports bills for the month of August as follows:

Salaries	$32725.85
Contractual Services	764.22
Gas & Electricity	900.00
Materials & Supplies	571.41
Books, Cards, Bindery Materials	5773.03
Pensions	1000.00
Rent	380.00
Services Other Departments	181.20
	$42295.71

Approved

Estimated expenditures for the month of September are approved as follows:

Salaries	$32225.00
Contractual Services	950.00
Gas & Electricity	1000.00
Materials & Supplies	500.00
Books, Cards, Bindery Materials	6000.00
Pensions	1000.00
Rent	380.00
Services Other Depts.	3150.00
	$45205.00

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Commissioner Ryan recommends that the following resolutions be adopted:

Resolution No. 44

Resolved that the Controller be requested to allot $31.20 in the Services to Other Departments appropriation 414.900.00 to provide funds to cover the Interdepartmental Work Order for Photostat Work for the quarter ending September 30, 1944.

Resolution No. 45

Resolved that an Interdepartmental Work Order in the amount of $31.20 be made out to the Purchaser of Supplies to cover the Photostat Work ordered for the quarter ending September 30, 1944.

Resolution No. 46

Resolved that the Controller be requested to allot $150.00 in the Services to Other Departments appropriation 414.900.00 to provide funds to cover the Interdepartmental Work Order for additional repairs to automotive equipment for the quarter ending September 30, 1944.

Resolution No. 47

Resolved that an additional Work Order in the amount of $150.00 be made out to cover additional repairs to automotive equipment for the quarter ending September 30, 1944.

Resolution No. 48

Resolved that the Controller be requested to allot $500.00 in the Services to Other Departments appropriation 414.900.00 to provide funds to cover Interdepartmental Work Orders for repairs to the Main Library and branches for the quarter ending December 31, 1944.

Resolution No. 49

Resolved that an interdepartmental Work Order in the amount of $150.00 be made out to cover cost of repairs to automotive equipment for the quarter ending December 31, 1944.

Resolution No. 50

Resolved that an interdepartmental Work Order in the amount of $3000.00 be made out to cover repairs to the Main Library and branches for the quarter ending December 31, 1944.

Resolution No. 51

Resolved that the Controller be requested to allot $3420.00 in the Rent Appropriation 414.880.00 to provide funds for the rental of Branch Libraries for the period from October 1, 1944 to June 30, 1945.

Adopted.

Mr. Ryan reports that in accord with the resolutions of the Park and Library Commissions, Mr. Thomas McCarthy, City Treasurer, has sold all the stocks and bonds held in the portfolio of securities of the Alfred Fuhrman Estate for a total of $159,565.56 and that the Library's share amounted to $79,782.78. Mr. Ryan reports that Mr. Joseph Phillips, Director of Property, Real Estate Department, has submitted a detailed report on the activities of the Real Estate Department, in connection with the administration of the real property bequeathed to the Library and Park Commissions by the late Alfred Fuhrman. The Secretary is instructed to forward a copy of this report to the members for their review.

Committee on Law & Municipal Relations

No report.

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Committee on Rules, Administration & Welfare of Employees

Chairman Cullinan reads a letter from the Executive Committee of the Staff Association requesting the Commission's support to recommendations made by the Committee on matters of classification to the Civil Service Commission.

On recommendation of Commissioner O'Day, their request is referred to the City Librarian for study and report.

Report of Special Committees.

Through the City Librarian, Commissioner Kemper informs the Board, the Committee on Surveys will endeavor to have its report ready for presentation to the Commission at the next meeting.

Old Business

The statistical data prepared by President Schmulowitz on circulation together with the memorandum of miscellaneous questions with respect to this statistical data, copies of which had been forwarded to each commissioner was brought up for discussion. Commissioner Cullinan informs the Board that President Schmulowitz, who unfortunately was unable to be present, had forwarded to the Secretary an additional memorandum on this subject matter for the consideration of the Commission.

Commissioner Harrison recommends that this additional report be transcribed and a copy be forwarded each Commissioner for review and that consideration of the matter be delayed until the next meeting or until such meeting as President Schmulowitz is able to attend. Recommendation adopted.

New Business

President Schmulowitz's letter dated August 23, 1944 is read which informed members of the Commission that Mayor Lapham had appointed a Committee on Charter Revision and requesting members to give thought to the possibility of charter amendments which might be proposed to this committee by the Commission.

Chairman Cullinan reads a memorandum submitted by Commissioner Kemper, who is away from the City on business, which recommends:

(1) That Section 78 of the Charter be amended to provide a minimum of 8¢ on each $100.00 of the assessed valuation.

(2) That the amendment also include a provision that 1¢ of the 8¢ (approximately $80,000.00) be ear-marked for a period of 15 years for the building of branch libraries; after which time the entire 8¢ should be used for maintenance and operation.

Commissioner Cullinan stated that he would like to have the entire section dealing with the Library Department re-written, returning to the Commission those powers which the new charter had taken away; that he felt such a proposal to the Mayor's Committee would not be approved and therefore would jeopardize the possible approval of amendments such as the one suggested by Mr. Kemper.

On recommendation of Commissioner Harrison, the matter is referred to a special committee on Charter Revision. Commissioner Harrison further recommends that President Schmulowitz, Commissioner Cullinan with Commissioner Kemper as chairman, comprise this committee; that this committee study proposed amendments submitted to it and also amendments made to the Mayor's committee on Charter Revision which may affect the Library Department and report with recommendations for action by the Commission as soon as possible.

Chairman Cullinan informs the members that Section 2 of the By-laws reads as follows: At the first regular meeting in September in each year the Commissioners shall elect from their body a president, a first vice-president and a second vice-president.

He further explains that because of the possible change in administration at the November election, the election of officers was delayed until March 8th of this year in order to give the new appointees of Mayor Lapham a voice in their selection; that this would mean a short term for the present officers; that it had always been the policy of the Commission to limit the term of office to one year so as all members might have a chance to serve; and further that an election at this time might be affected by new appointments which the Mayor may make in January 1945 when the terms of three Commissioners expire.

Commissioner Harrison recommends that Section 2 of the By-laws be amended, changing the election of officers to the first regular meeting to be held in March of each year and that the same officers be retained until that date. On the affirmative vote of the seven commissioners present, the recommendation is approved.

The City Librarian requests that the Commission adopt a resolution thanking Yale University for its gift of 100 books in honor of its alumnus, Samuel Knight. On motion of Mr. O'Day, Commissioner Cullinan is delegated to prepare the resolution.

Communications

A communication is read from Mayor Roger D. Lapham, requesting information in connection with insurance carried by the Library Department and also asking for the opinion of the Commission as to whether the City should establish an insurance fund.

Commissioner O'Day recommends that the matter be referred to a committee for study and report. The Chair appoints Mr. Harrison, Mr. Kemper with Mr. Graves as chairman, as members of this committee.

From Joseph D. Appleman, S/Sgt. U.S.Army, complimenting the Library on its extensive collection, and for the privilege of using the library while stationed in San Francisco.
Placed on file.

From Dorothy H. Rogers, President, San Francisco Center, California League of Women Voters, congratulating the Commission on the success of the teen age forums which the Library sponsored. Placed on file.

There being no further business, the meeting adjourned.

Secretary

San Francisco, November 14, 1944

The postponed monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4 pm., President Schmulowitz presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Graves, Kemper, Lacoste, Mohr, Ryan and Schmulowitz.

The minutes of the previous meeting are approved.

The report of the Secretary is approved and ordered filed.

The report of the City Librarian is read and ordered filed.

Reports of Standing Committees

Committee on Books, Printing, Binding, etc.

In the absence of Chairman O'Day, Commissioner Graves, reports bills for the months of September and October amounting to $16,014.32. Referred to the Finance Comm.

Committee on Branch Libraries.

Chairman Lacoste reads a communication from C. F. Paulsen, Chairman War Price and Rationing Board No. 83:11:6, requesting the use of the Children's Room at the Richmond Branch as rationing headquarters for the Richmond District. Chairman Lacoste recommends that as the room is actively used as the Children's Room by the Library, that the request be respectfully denied. It is so ordered and the Secretary is instructed to so inform Mr. Paulsen.

President Schmulowitz refers to a report which he had received from Mrs. William Winter of the American Women's Voluntary Services relative to the operation of the Bookmobile at Hunter's Point. Mr. Schmulowitz suggests that bookmobiles or other means of book distribution might be undertaken in other districts now without service, until such time as the branch library system can be extended, and requests that the branch committee give consideration to this suggestion.

On recommendation of Commissioner Cullinan, the matter is referred to the Committee on Branches for study and report.

Committee on Buildings, Fixtures, Furniture etc.

Chairman Kemper, reports bills for the months of September and October amounting to $3,826.42. Referred to the Finance Comm.

Committee on Finance and Audit.

Chairman Ryan reports bills for the months of September and October as follows:

Salaries	$60221.33
Contractual Services	9492.51
Gas & Electricity	1597.37
Materials & Supplies	906.63
Books, Cards, Bindery Materials	7231.90
Equipment	237.70
Pensions	1972.00
Membership Dues	84.56
Automobile Insurance	128.58
Rent	760.00
Services Other Departments	3150.00
	$85782.58

Approved.

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Estimated expenditures for the month of November as follows are approved:

Salaries	$32225.00
Contractual Services	1700.00
Gas & Electricity	1000.00
Materials & Supplies	500.00
Books, Cards, Bindery Mater.	6000.00
Equipment	500.00
Pensions	1000.00
Rent	380.00
Services Other Departments	200.00
	$43505.00

Commissioner Ryan recommends that the following resolutions be adopted:

Resolution No. 52

Resolved that the Controller be requested to allot $1,470.00 in the Equipment appropriation 414.400.00 to provide funds to purchase necessary equipment which is available at this time. On recommendation of Commissioner Kemper the resolution is adopted.

Resolution No. 53

Resolved that the Controller be requested to allot $4,000.00 in the Contractual Services appropriation No. 414.200.00 to provide funds to cover periodical and newspaper subscriptions for the year. On motion of Commissioner Mohr the resolution is adopted.

Resolution No. 54

Resolved that inasmuch as cash in the Fuhrman Bequest now on deposit with the City Treasurer cannot be wisely spent at the present time for the acquisition of books on economics and political subjects as provided in the bequest, that the cash now on deposit and allocated to the Library Commission by the City Controller be invested in United States Treasury Bonds.

Mr. Ryan recommends that the resolution be amended to specify short term bonds. On recommendation of Mr. Kemper the resolution is amended and adopted.

President Schmulowitz suggests that the financial statements of committees be hereafter considered as a part of the Secretary's report. On motion of Commissioner Cullinan, President Schmulowitz's recommendation is adopted.

Committee on Law and Municipal Relations

No report.

Committee on Rules, Administration and Welfare of Employees

Chairman Cullinan reads a report, prepared at the request of the Library Commission, from the Civil Service Commission, with reference to the examination for the class X42 Librarian.

It is recommended that the report be placed on file and that a letter of acknowledgement be sent the Civil Service Commission with the request that when an examination is contemplated, a tentative scope circular be submitted to the Commission for its approval.

Reports of Special Committees

Chairman Kemper reports that the Committee on Survey desires an additional meeting before the presentation of its report to the Commission.

Chairman Kemper reads the following report of Committee on Charter Revision:

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November 13, 1944

At the meeting of September 19, 1944, a committee on charter revision was appointed to consider proposed amendments to the charter which might be recommended to the Mayor's committee on revision and also to study amendments proposed to the Mayor's committee which might affect the Library Department.

Your committee met on October 10, 1944 with Commissioners Cullinan, Graves and Kemper present. Suggestions placed before the committee for consideration were briefly as follows:

(1) That the membership of the Commission be reduced from eleven to not more then seven or not less then five.

(2) Correlate Section 43 of the charter with the provisions of the prior charter in order to more definitely define the nature and extent of the management and control by the Library Commission over real and personal property, acquired by consignment, loan, purchase, gift, lease, bequest or otherwise.

(3) Determine whether the Commission shall be limited in its control over personnel to the Librarian and Secretary.

(4) Revise the last paragraph of Section 43 of the present charter by eliminating all reference to the prior charter and including all powers and duties in Section 43.

(5) Amend subdivision "B" of Section 78 to provide an increase of the minimum tax levy for the library.

(6) Amend Section 78 to provide that a certain amount of tax levy be set aside in a special fund for a definite period of time for the construction of branch library buildings.

The committee carefully considered all the suggestions submitted and in general was in favor of all suggestions made. It was the opinion of the committee, however, that at this time the Commission should submit only one or two amendments covering the most important and urgent needs. It was thought that the other amendments should be submitted when a general revision of the entire charter is undertaken. By concentrating our efforts on one or two important amendments, the possibility of approval by the voters would be good, whereas, if the amendments covered many changes, the passage of the amendments might be jeopardized.

The committee, therefore, was of the opinion that the most important suggestions were:

(1) That the minimum tax levy of the Library Department must be increased if the services of the library are to be enlarged or extended;

(2) That the tax levy should provide a specified amount to be used specifically for the building of branch libraries; and

(3) that the charter should specifically empower the Commission with the right to expend the amount provided for the construction of branch libraries.

Your committee, therefore, unanimously recommends that the following two amendments to the charter be submitted to the Mayor's Committee on Charter Revision, for its consideration:

Amend Section 78 of the Charter by striking subdivision (b) as it now stands and substituting the following:

(b) Libraries, which tax shall not be less then eight cents (8¢) on each $100.00, provided however, that for a period of fifteen (15) years from July 1, 1945, the revenue derived from one cent (1¢) of said eight cents (8¢) in the tax levy for libraries shall be set apart in a special fund, to be expended at the discretion of the Library Commission for the specified purpose of purchase of sites and construction or acquisition of buildings,

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fixtures and furniture for branch libraries. The provisions of Section 80 of the Charter shall not apply to said special fund.

Amend Section 43 by adding thereto the following;

The Library Commission shall have the complete and exclusive right to erect and to superintend the erection of library buildings and structures, and improvements and additions thereto, and to select and purchase sites for library buildings including branch libraries.

As the Mayor in a letter dated October 11, 1944, requested that all proposed amendments be filed with his committee not later then October 16, 1944, the Secretary obtained the approval of the Commissioners by telephone, pending the formal approval at today's meeting. Copies of the amendments have been filed with his Honor, Mayor Lapham, the Committee on Charter Revision and City Attorney O'Toole. The amendments have been referred by the Charter Revision Committee to a sub-committee for preliminary study and report and when the matter is again before the whole committee, our Commission will be given the opportunity of appearing in support of the amendments.

Your committee was also authorized to study the various amendments submitted to the Mayor's committee which might affect the Library Department. No list of amendments are available as yet. Your committee, however, is keeping in contact with the Charter Revision Committee and will report on any such amendments at the earliest possible date.

Respectfully,

Committee on Charter Revision.
Commissioner Kemper, Chairman
Commissioner Schmulowitz
Commissioner Cullinan
Commissioner Graves

On recommendation of Commissioner Cullinan, the report is formally adopted.

Chairman Graves presents the following report of the Committee on Insurance:

At its meeting held September 19, 1944, the Commission, following receipt of a questionnaire from his Honor the Mayor, relative to the insurance carried by the department, and requesting the opinion of the Commission on the advisability of establishing an insurance fund for the city, appointed a special committee to study this matter. A meeting of the committee was held on October 10, 1944. Commissioner Graves, Kemper and Cullinan being present. Your committee reports the following:

The Library Department carries at present the following types of insurance:

Compensation Insurance.

Automobile Insurance, Public Liability and Property damage.

Burglary Insurance on safe in the Secretary's office.

War Damage Insurance, paid by blanket policy by the city and county.

Bonding Insurance, paid by blanket policy by the city and county on Library commissioners, the City Librarian and the Secretary.

Besides listing the above information on the questionnaire, the important point to be considered by the Committee was in answering question 4, "Do you believe the city should establish an insurance fund, collecting established rates from the various departments and making the insurance payments from that fund?

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The committee felt that as a sound business principle, either placing insurance with a private carrier or the establishment of an adequate self insurance fund, based on proper insurance rates for the hazards assumed, should be established. It must always be taken into consideration that where loss is occasioned and reflected in the tax rate as under the present system, that a severe catastrophe might cause a very large tax increase, all reflected within a single fiscal year.

The committee, however, was of the opinion that in view of the neglect over a period of years in the matter of providing improvements and extensions of public services, it seemed expedient to continue the present procedure.

As the Mayor requested the return of this information immediately, the Secretary obtained the telephone approval of the members, pending formal approval at today's meeting.

Respectfully submitted,

Commissioners Graves, Kemper
and Cullinan.

On recommendation of Commissioner Kemper, the report is approved.

Old Business

Commissioner Cullinan reads the following resolution which he prepared, thanking Yale University for its gift of 100 books in memory of Samuel Knight, San Francisco Attorney:

RESOLUTION BY THE LIBRARY COMMISSION

OF THE

CITY AND COUNTY OF SAN FRANCISCO

WHEREAS, the Public Library of San Francisco has received a gift, made anonymously in memory of SAMUEL KNIGHT, of the Class of 1887 Yale College, of one hundred selected volumes published by the Yale University Press; and

WHEREAS, each of these volumes is a useful addition to the collection of this Library and each contains an appropriate and graceful memorial bookplate in the design of which is reproduced Louis Orr's fine etching entitled "San Francisco" from a portfolio of his Ports of America etchings distributed by the Yale University Press some years ago; and

WHEREAS, SAMUEL KNIGHT was, during his long career, an honored member and leader of the San Francisco Bar and an eminent citizen of California;

THEREFORE, IT IS RESOLVED that the Library Commission of San Francisco hereby expresses its appreciation of this gracious gift, and its thanks to the anonymous donors; and further RESOLVED that the volumes be shown as a special collection given in honor of SAMUEL KNIGHT, for such time as the Librarian shall deem proper, before being catalogued and stacked under their respective classifications.

On motion of Commissioner Kemper the resolution is adopted, and the Secretary is instructed to send a copy to Yale University and also to Mrs. Samuel Knight, the widow.

The City Librarian informs the Commission that he has prepared a lengthy report on the Teen Age Forums now being sponsored by the Library. Commissioner Cullinan recommends the report be transcribed and a copy be forwarded each commissioner for review.

The City Librarian reports that as suggested at the last meeting, considerable publicity was given the newly established bookmobile at Hunter's Point operated by the American Women's Voluntary Services.

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The City Librarian also renders a report on the request of the Staff Association that the Commission support the recommendations on classification recently submitted to the Civil Service Commission by the Association. On recommendation of Commissioner Cullinan, the City Librarian is instructed to inform the Staff Association that classification of duties is entirely within the jurisdiction of the Civil Service Commission, and until such time as that Commission makes recommendations to it for approval, the Library Commission will take no action in the matter.

The statistical chart and memorandum prepared by President Schmulowitz, is brought up. President Schmulowitz states that he finds the charts show interesting information on the reading trends of the community and requests that he be given the authority to discuss this matter with the City Librarian and with the City Librarian confer with Dr. Warren, Superintendent of Schools regarding this subject matter.

On motion by Commissioner Cullinan, authority for such conferences is granted.

New Business

Commissioner Mohr reports on the California Library Association convention in Los Angeles which she attended with particular reference to the luncheon meeting of the Trustee's section and the important problems which the trustee section have under consideration. Mrs. Mohr reports that she has been elected Chairman of the group for 1945.

The chair congratulates Mrs. Mohr on her election and expresses on behalf of the Commission the thanks of the Board for being present at the convention and for her excellent and informative report.

The President refers to his letter regarding the exhibit of the statues executed by Beniamino Bufano and suggests that as requests are already before the Art Commission for the pieces, that no action be taken.

Communications

From Joseph H. Dyer, Jr., Secretary, San Francisco Art Commission, calling the attention of the Commission to Section 46 of the Charter, to the powers and duties of the Art Commission.
Placed on file.

From Dorothy Durbin Decatur, Pan American League, thanking the library for its cooperation in collecting books for the National Library of Peru.

From Captain P. W. Northcraft, Twelfth Naval District, thanking the library for the use of the Assembly Hall at the Main Library for Navy classes.

From Mrs. Foster Stewart, American Women's Voluntary Services, thanking the Library for books given them for use in the Ships Recreational Project.

From Catherine S. Stearns, Executive Secretary, Camp Fire Girls of San Francisco, thanking the Library for the use of the recreational room at the Bernal Heights Library.

There being no further business, the meeting adjourned.

Secretary

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San Francisco, December 5, 1944

The regular monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4:05 pm., President Schmulowitz presiding.

On Roll Call the following are noted present: Commissioners Cullinan, Graves, Keenan, Kemper, McLaughlin, Mohr, O'Day, Ryan and Schmulowitz. Absent Commissioner Lacoste.

The minutes of the previous meeting are approved.

The report of the Secretary is approved and placed on file.

The report of the City Librarian is read and ordered filed.

Commissioner Mohr suggests that the informative report on Teen-age forums recently submitted by the City Librarian be sent to the editors of the bulletins of the California and American Library Associations, for possible inclusion in these publications.

Reports of Standing Committees

Committee on Books, Printing, Binding, etc.

Chairman O'Day reports the gift of a rare spanish manuscript, which has been identified as a royal cedula, presented to King Philip, king of Spain in 1590, from Mrs. Samuel Knight in memory of her late husband.

On motion of Commissioner Cullinan, the City Librarian is instructed to give the receipt of this item such publicity as he may deem proper and also to display this valuable addition to our collection to the citizens of San Francisco.

Mr. Schmulowitz suggests that an appropriate resolution be drafted expressing the appreciation of the Commission for this gracious gift to the San Francisco Public Library. On motion of Mr. Cullinan, seconded by Commissioner McLaughlin, the recommendation is adopted and President Schmulowitz is requested to draft the resolution.

Committee on Branch Libraries

No report.

Committee on Buildings, Fixtures, Furniture etc.

No report.

Committee on Finance and Audit

On motion of Mr. Ryan, seconded by Commissioner Cullinan, the following resolutions are adopted:

Resolution No. 55

Resolved that the Controller be requested to allot $1,000.00 in the Contractual Services appropriation No. 414.200.00 to provide funds to cover additional periodical and newspaper subscriptions for the year.

Resolution No. 56

Resolved that an inter departmental Work Order in the amount of $3,000.00 be made out to cover repairs to the Main Library and branches for the quarter January 1, 1945 to Mar. 31, 1945.

Resolution No. 57

Resolved that an interdepartmental Work Order in the

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amount of $150.00 be made out to cover cost of repairs to automobile equipment for the quarter January 1, 1945 to Mar. 31, 1945.

Resolution No. 58

Resolved that an interdepartmental Work Order in the amount of $50.00 be made out to cover cost of Compensation Insurance for the period January 1, 1945 to June 30, 1945.

Resolution No. 59

Resolved that the Controller be requested to allot $1,000.00 in the Contractual Services appropriation No. 414.200.00 to provide funds to cover purchase of 104,000 Reserve Postals.

Committee on Rules, Administration and Welfare of Employees

On motion of Chairman Cullinan seconded by Commissioner Keenan, it was agreed to close the library from 9 pm., on Saturday December 23, 1944 until 9 am., Tuesday, December 26, 1944 and from 9 pm., on Saturday, December 30, 1944 until 9 am., Tuesday, January 2, 1945.

Reports of Special Committees

Chairman Kemper of the Committee on Survey reads the following report:

COMMITTEE ON SURVEY

Your committee on Survey was appointed at the special meeting of the Library Commissioners held on April 17, 1944 for the purpose of studying various suggestions submitted by Commissioners Mohr, Schmulowitz and Kemper, and also to analyse data gathered by the City Librarian in connection with these suggestions.

Two of the suggestions submitted by Commissioner Schmulowitz entailed considerable analysis and study. They were, (1) authorize and request the Librarian to make a survey of miscellaneous activities engaged in by metropolitan libraries in 15 of the largest cities of the United States and compare these activities with the activities of the San Francisco Public Library and thereafter appoint a committee of Commissioners to study the survey with the Librarian and determine to what extent we should and could extend the activities of the San Francisco Library.

Questionnaires were sent to 16 libraries covering such activities as lectures, forums, book reviews, publicity, use of auditoriums, adult education, readers advisory service, relationship between school and library and post-war programs. Of the 16 libraries reporting, it was the observation of the committee that the activities of the San Francisco Public Library compared very favorably with those now undertaken by libraries of other cities. Some cities have intensified certain activities but it was noted that the appropriation of these libraries was generally considerably higher than San Franciscos'. (2) Assemble the Book Bulletins of other libraries and compare them with the book bulletin of this library.

In the matter of the Book Bulletins, we have reviewed a number of those issued by the larger public libraries and in only two instances were they found to be of better quality than our own and in those instances, considerably larger expenditures were available for the purpose. Your committee is therefore of the opinion that for the expenditure involved, our bulletin is superior to any issued by other libraries, that we are doing a far better job on a more economical basis than any we reviewed and we can be proud of its quality and appearance.

The other suggestions submitted by President Schmulowitz covered numerous activities. Two of these suggestions, are in the opinion of the committee purely administrative matters--falling within the scope of the duties and responsibility of the City Librarian. It was the opinion of the committee that the Library Commission

is only the policy making body, and that the Librarian, as the Chief Executive Officer of the department is responsible for carrying out the policies adopted by the Commission.

Suggestions submitted which we feel dealt strictly with administrative matters are:

(1) Function actively in connection with the selection of books and maintain a close contact with the Librarian to determine and satisfy reading trends, and

(2) That the Board of Library Commissioners or one of its sub-committees should have occasional meetings with staff heads to discuss their administrative and executive problems.

All other suggestions submitted, covered in the opinion of this committee, matters of policy.

Suggestions made that the Library sponsor lectures, forums and exhibits are activities which are already being undertaken on a limited scale. The committee recommends that no intensification of this program be undertaken at the present time owing to lack of interest. When times become normal, an enlarged program may be warranted. The committee suggests, however, that the Children's Rooms at the branch libraries, when not in use, might be made available to small neighborhood groups for meetings. The Library has always encouraged book reading and cultural clubs in the use of the auditoriums at the Main Library and the City Librarian recently addressed a communication to all such organizations, advising them of the facilities available at the Library.

Your committee heartily endorses the suggestions which should stimulate and encourage book owners to donate rare books in their possession and also encourage citizens of the community to keep in mind the Public Library as a beneficiary for either books or money.

With regard to the relationship of the school and library, it is the committee's understanding that the present relationship is satisfactory and comment from both school and library officials have commended the cooperation between these two agencies. Your committee does not recommend the appointment, at this time, of a liaison staff member, whose time would be devoted exclusively in cooperative work with the school department.

We wish also to call the attention of the Commission to other suggestions, submitted by Commissioner Schmulowitz, which during the past year have been put into effect. As suggested, the Journal of the American Library Association was provided for each member of the Commission as also was the publication of the American Library Association entitled, "Post War Standards for Public Libraries". The committee, realizing the value of the educational and informative articles contained in professional publications recommends that the bulletin of the California Library Association also be purchased for each member of the Commission.

As suggested in Mr. Schmulowitz's memorandum, the problem of the Sutro Library was pressed to a satisfactory conclusion--the state already having begun the construction of the necessary shelving in the basement area. As suggested also, the City Librarian is advising the Commission of events sponsored by the Library prior to their occurance.

The suggestion made that the Library arrange to have an expert librarian survey our library system to determine whether it has kept pace with the modernization of the maintenance and operation of libraries throughout the United States, was discussed at some length by your committee. As heretofore indicated, the questionnaires received from other libraries showed that this institution compared quite favorably with those in other municipalities. The committee, therefore, does not recommend that a survey be undertaken at this time. It realizes, however, that activities mentioned in the memorandum, although now being performed, in proportion to our limited resources, could be extended and enlarged, but feels

that lack of interest during the wartime does not warrant any extension.

The suggestions submitted by Commissioner Mohr covered in the main, problems of personnel and personnel management. Her suggestion relative to the qualification for examinations for librarians has already been discussed with the Civil Service Commission and a report from the Civil Service Commission on this subject matter was presented to the Commission at the last meeting. The suggestion made, that the Library sponsor an In-Service Training program, is now receiving the attention of the Civil Service Commission and several meetings of department heads from all departments of the City government have been held to discuss this problem. It is expected that a plan for In-Service training will be formulated by the Civil Service Commission and presented shortly for the approval of this commission. Commissioner Mohr's suggestion that personnel be exchanged with other libraries is a question that should be considered in the post-war era and this thought merits further study and consideration.

All memorandums submitted to the committee, stressed the need for branch library extensions. A complete post-war program for branch libraries has now been prepared in cooperation with the City Planning Commission. The planning of this post-war program has been underway since the establishment of the Federal Work Reserve in 1942. The completed program provides for the construction of 14 branch libraries costing approximately $569,000. as well as an addition to the Main Library costing approximately $700,000. The branch library projects would provide seven branches for districts now without library service and the replacement of seven branches now housed in inadequate rented quarters. For thickly populated multiple dwelling districts, a branch building with a reading room, reference room and separate children's room, have been proposed costing approximately $67,000. For outlying residential districts, a building, store-like in construction, costing approximately $37,500. suited for library purposes has been planned. Such a building would contain a reading room, 50x100, work rooms, and staff quarters.

Commissioner Kemper's memorandum particularly stressed the need for a larger appropriation for the library, for:

(1) the extension of our branch libraries.

(2) extension of other activities.

In line with these suggestions, the Board of Library Commissioners at its last meeting approved the submission of a charter amendment to the Mayor's Committee on Charter Revision, which would increase the minimum tax levy from 4¢ to 8¢ and would further provide that 1¢ of the 8¢ be set aside in a special fund for a period of 15 years for the construction of branch libraries.

Should we be successful in obtaining the approval of the Mayor and Board of Supervisors and subsequent approval of the voters to this amendment, approximately $75,000. a year will be provided for the construction of branch buildings. Such a fund could likewise be used for the matching of federal grants and would culminate in the completion of our building program before the fifteen year schedule.

It is the recommendation of the committee that all possible support be given these amendments in order to obtain the approval of the Mayor's Committee on Charter Revision.

Respectfully submitted,

Commissioner Kemper, chairman
Commissioner Mohr
Commissioner Graves.

President Schmulowitz and Commissioner Cullinan express the appreciation of the Commission for the tremendous task performed by the committee and the careful and thoughtful report covering all the suggestions submitted to it for consideration.

Commissioner McLaughlin expresses her disagreement on two points in the report, (1) the value of having surveys and the need of sponsoring meetings and forums as a medium of educating the public. She further suggests that if forums are not feasible at this time, owing to lack of interest, that perhaps the radio might be used as a medium for giving book reviews.

Commissioner Schmulowitz touches on the Survey question and states it was his thought to conduct two surveys, one from within by the medium of questionnaires which was done by the committee and one from without by a recognized library expert.

Mr. O'Day states that he can see no need of a survey, as the Library Commission has received no criticisms as to its management and operation of the Library Department and further that the Commission is already aware of many improvements which could be made but are limited because of funds available for library purposes. Commissioner Cullinan states that in theory, he believed in Surveys but that generally a Survey laid down counsels of perfection which are impossible under existing circumstances such as lack of funds etc.

Commissioner Cullinan, seconded by Dr. Keenan, moves that formal action on the report be deferred until the next meeting to give the members time to carefully review the report.

Recommendation adopted.

Commissioner O'Day asks to be excused and retires.

Chairman Kemper, on behalf of the Committee on Charter Revision, reports that the amendments proposed by the Library Commission have been referred to the sub-committee on "Administrative Problems" and that no meeting of this committee has been held to date.

On motion of Commissioner Kemper, it is suggested that the Secretary communicate with Mr. Boyd, Chairman of the sub-committee, requesting the opportunity of appearing before this committee on support of these amendments and suggests also that the Secretary poll the members of the Commission, when the meeting is arranged.

Recommendation adopted.

Old Business

President Schmulowitz reads a letter sent to the City Librarian on August 24, 1944, relative to the activities of the staff of the Library, in connection with the manifesto of the American Library Association on post war activities and suggests that a written report be prepared on this subject matter and sent to each commissioner for review prior to the next meeting together with a photostatic copy of the map on post war branch libraries.

Recommendation adopted.

New Business

Commissioner Schmulowitz suggests also that a special pamphlet devoted to material available at the Library containing information valuable to demobilized veterans, be printed and copies in sufficient number for distribution be filed with the Selective Service Boards, the San Francisco Co-ordinating Council and such other agencies as may be called to the attention of the Librarian and that supplements on new material be issued from time to time. On motion of Commissioner Cullinan, President Schmulowitz's recommendation is adopted.

President Schmulowitz suggests that the Commission consider the advisability of the Library acquiring phonograph records, motion picture films, radio scripts and also whether it would be advisable to install micro-film apparatus. Commissioner Ryan recommends that the City Librarian prepare a report on this matter especially with reference to photostating and micro-filming processes for the consideration of the Commission at its January meeting.

President Schmulowitz reports that he has conferred with the City Librarian concerning the statistical charts on circulation and that he expected to hold an informal meeting with Dr. Warren on this subject matter in the near future.

On motion of Commissioner Mohr, amended by Commissioner Kemper and seconded by Commissioner McLaughlin, the Secretary is instructed to include in the budget for 1945-1946, $500.00 to defray the expenses of 3 or 4 staff members who the Commission may designate to attend Library Association conventions.

Mrs. Mohr recommends that the "Statement of Objectives" prepared by the American Library Association Trustee's Division, be transcribed and a copy forwarded to each Commissioner for review. Recommendation adopted.

Commissioner Schmulowitz suggests that His Honor, Mayor Roger Lapham be invited to attend the January meeting of the Board. On motion of Commissioner Kemper, President Schmulowitz's suggestion is adopted and he is requested to extend the invitation to the Mayor.

Commissioner Schmulowitz refers to three reports made by the City Librarian on the functions of the departments of the Library and suggests that the Librarian continue to submit such reports and that copies be forwarded each Commissioner prior to the meeting for review. Adopted.

Commissioner Schmulowitz presents the following resolution, thanking Mrs. Samuel Knight for her gift of the rare Spanish manuscript:

RESOLUTION BY THE LIBRARY COMMISSION OF THE

CITY AND OF SAN FRANCISCO

WHEREAS, MARY H. KNIGHT, the widow of the late Samuel Knight, has presented to the Public Library of San Francisco the very rare antique Spanish manuscript, which has been identified as a royal cedula presented to Phillip II, King of Spain, in 1590; and

WHEREAS, this precious gift has been presented in the name of the late Samuel Knight; and

WHEREAS, this manuscript represents a singular, outstanding and scholarly item for addition to the collection of this library; and

WHEREAS, the presentation of this item represents an act of thoughtful generosity on the part of Mary H. Knight;

THEREFORE BE IT RESOLVED that the Library Commission of San Francisco hereby expresses its deep appreciation of this gracious and generous gift and its thanks to Mary H. Knight, individually, and out of respect to the memory of the late Samuel Knight; and

BE IT FURTHER RESOLVED that the manuscript be catalogued, exhibited, and made available to the public, as a special gift given by Mary H. Knight, in honor of the late Samuel Knight, and that the Librarian impose such regulations and restrictions in respect thereto as he shall deem proper; and

BE IT FURTHER RESOLVED THAT a copy of this resolution be spread upon the minutes of the Library Commission and that a copy thereof, duly certified, be sent to Mary H. Knight.

The foregoing resolution was unanimously adopted by the Library Commission of the City and County of San Francisco at a meeting held December 5, 1944.

Communications

From George Parmly Day, Director Yale University, Bureau of School and Community service, thanking the Commission for the resolution thanking Yale University for the gift of 100 books in memory of Samuel Knight, San Francisco attorney.

From John M. Goldsmith, Radford Area Public Library, relative to the teen-age forums sponsored by the San Francisco Public Library.
Placed on file.

From C. Young, Harvard Law School, thanking the Library for the many courtesies received while in San Francisco.
Placed on file.

There being no further business, the meeting, adjourned.

Secretary.

San Francisco, January 9, 1945

The postponed monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4 p.m., President Schmulowitz presiding.

President Schmulowitz welcomes His Honor, Mayor Roger D. Lapham to the meeting.

On roll call the following are noted present: Commissioners Cullinan, Graves, Lacoste, Kemper, McLaughlin, Mohr and Schmulowitz.

The minutes of the previous meeting are approved.

The report of the Secretary is approved and placed on file.

The report of the City Librarian is read and ordered filed.

President Schmulowitz refers to the Report of the City Librarian on the Manifesto of the American Library Association, a copy of which has been forwarded to each Commissioner for review, and suggests that more publicity be given the activities of the Library as outlined in this report. President Schmulowitz states also that his recent discussion with branch librarians in connection with his memorandum on the trends in reading, indicated a deficiency in the public relations program of the Library, as well as a lack of coordinated cooperation with the School Department.

Commissioner Mohr suggests that a radio program on Library activities might be arranged over radio station K.Y.A. which sponsors a program on the activities of municipal departments.

President Schmulowitz suggests that time over radio station K.S.F.O. might be obtained on the program "San Francisco for Victory," sponsored by the San Francisco Citizens Protective Corps. He further requests that the City Librarian prepare a script on the wartime activities of the Library.

Reports of Standing Committees

Committee on Books, Printing, Binding, etc.

No report.

Committee on Branch Libraries

Chairman Lacoste submits the following report:

The Public Library Department has at present twenty-one branches and six deposit stations. Twelve of these branches are city-owned buildings, costing from $40,000 to $106,359. The remainder are housed in rented stores, entirely inadequate for the districts which they serve. Most of these buildings now in operation were built by private beneficence, chiefly through Carnegie funds and one by Alexander McCreery. James D. Phelan built one, but it was destroyed in the fire of 1906 and never reconstructed. The Anza Branch was built out of money left over from the building fund of the Main Library to which Carnegie contributed one-half. Two branches, the West Portal and Bernal Heights were built by W.P.A. funds, but the money for one ran out before the building was completed, and the Library Commission, at the sacrifice of book purchases, had to contribute $10,000 to complete the building. The only branch ever built by money provided by the Board of Supervisors was the Park Branch on Page Street near Cole Street and that one cost less than any other branch.

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The most important problem now confronting this Commission, is the extension of our branch library system. This extension can only be accomplished by the appropriation of additional funds, either by an increase in the minimum tax levy for the Library, or by an increase in the annual budget. The Committee on Survey which submitted its report at the last meeting, stressed the importance of obtaining adequate funds for the expansion of our branch library system.

In 1941, the Committee on Branch Libraries recommended that branches be established in the following districts, now without any service, at the earliest possible moment:

(1) Marina
(2) North Beach
(3) San Francisco Junior College Area
(4) Sunset District near 37th Avenue
(5) Potrero Hill
(6) Park Presidio
(7) Lakeside District

Following this recommendation, the Commission included in its budget request for that year, funds for the construction of two branch libraries. However, this item was deleted from the budget by the Mayor and Board of Supervisors.

In briefly reviewing the branch library situation, as Chairman of the Committee, I urge that every consideration be given to the immediate extension of our branch library system.

Miss Lacoste reads letters from Clinton T. Duffy, Warden of San Quentin, praising the assistance of Stuart Morton Boland, Senior Librarian, in the re-organization of the prison library, and Mayor Lapham's letter of acknowledgment to this letter of commendation. The City Librarian is instructed to forward copies of these letters to Mr. Boland and to express the pleasure of the Commission for voluntarily rendering such service.

Committee on Building, Fixtures, Furniture, etc.

No report.

Committee on Finance and Audit.

In the absence of Chairman Ryah, Commissioner Cullinan reads the following report on the budget recommendation of the committee for the fiscal year 1945-1946.

BUDGET RECOMMENDATIONS

1945 - 1946

The finance committee, has tentatively prepared, for the consideration of the Commission, the budget for the Library Department for the fiscal year 1945-1946. This proposed budget amounts to $733,881, an increase over the budget for the curret year of $212,024.

Briefly the increases are for the following purposes:

(1) Permanent Salaries - Increase of $4,324.

This amount reflects automatic salary increases mandatory under the Salary Standardization Ordinance adopted by the Board of Supervisors, March 31, 1944.

The Committee does not recommend the inclusion of funds for additional employments in this year's budget although it feels that the five positions for X42 Librarians eliminated in 1943-1944, must be replaced as soon as the war emergency is over.

(2) Contractual Services - Increase of $500.

This amount has been added to this appropriation in accord with a resolution of the Commission adopted at the last meeting to defray the expenses of staff members at the conventions of the California and American Library Associations.

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(3) Binding - Increase of $5,000.

This increase is requested to offset the increase in the cost of binding as experienced during the current fiscal year. This increase approximated 10% and preliminary investigation indicates that binding costs will again be increased in 1945-46.

(4) Books, Cards, Bindery Supplies - Increase of $27,700.

This increase will bring our book appropriation to the same level it was during the years 1936-37, and 1937-38, namely $80,000. In succeeding years, our book appropriation was slashed by the Mayor and Board of Supervisors, owing, as they felt, to the exigencies of the time.

In the budget for 1944-45, the Library Commission itself, did not request an increase in this appropriation for the following reasons:

(1) The inability to obtain foreign publications. This constituted 25% of our normal book purchases.

(2) The number of books printed in the United States had been considerably reduced due to war conditions.

With the conclusion of the war with Germany, once anticipated by last Christmas, and now predicted by the summer of 1945, adequate funds for the immediate purchase of foreign publications must be provided. Such publications as were printed in foreign countries were in limited number and unless funds are available for the placing of our orders when feasible, such publications will be unobtainable. Books in great numbers will also be published in this country on post-war problems, rehabilitation of veterans, occupational readjustments and related subjects. For these reasons, your Finance Committee recommends an increase in the book appropriation from $52,300 to $80,000 for the next fiscal year.

(5) Equipment - Increase of $4,500

Since the outbreak of the war, this Commission, due to the inability to obtain most items of equipment, voluntarily reduced its budget requests for this purpose to $1,500. For comparison, our equipment fund in the 1937-38 budget was $18,000.

Because of the unavailability of equipment for the past years, many items of equipment are worn out and must be replaced at the earliest possible moment. Some of the most important purchases would include a truck for daily deliveries to the branches, typewriters, replacement of furnaces, heaters and other office equipment. We feel that many of these items will be available during the next year and a half, and feel justified in recommending that this appropriation be increased at least $4,500 in the next fiscal year.

(6) Land purchases - $20,000

The Marina and North Beach districts are among the 14 districts urgently in need of library services. In conferring with the Real Estate Department, we have been informed that no city-owned property suitable for library purposes is available and also that very little undeveloped privately-owned property is available for purchase. Your Committee feels that the Library should purchase sites for these branches at the earliest possible moment and recommends the inclusion of $20,000 in our budget for this purpose.

(7) Branch Libraries - $150,000.

In addition to the request for funds for the purchase of land, it is the recommendation of the Finance Committee that funds for the construction of branch library buildings for these districts also be included in our budget request. For many years, requests for funds for the construction of branch libraries have been submitted, but either the Mayor or the Board of Supervisors has deleted these amounts.

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Recently the Commission submitted a charter amendment to the Mayor's Committee on Charter Revision, which proposed an increase in the minimum tax levy of the Library Department from 4¢ to 8¢ on each $100 of the assessed valuation and provided further that 1¢ of the 8¢ should be set aside for a period of 15 years in a special fund for the construction of branch libraries. The amendment was defeated by a five to four vote of the committee and those members opposing it felt that instead of increasing the minimum tax levy, adequate funds for the Library should be provided in the annual budget. It was hoped that this matter would be reconsidered by the Charter Revision Committee but it now appears that this Committee has ceased to function.

Your Committee recommends, therefore, that $150,000 be included in our budget request to provide funds for the construction of branch libraries for these districts.

On motion of Commissioner Cullinan, seconded by Commissioner Lacoste, the recommendations of the Finance Committee are approved and the Secretary is instructed to submit to the Mayor, budget estimates for the various appropriations for 1945-1946, as compared with those for 1944-1945 as follows:

BUDGET COMPARISONS	1944-45	1945-46	Increase or Decrease
Permanent Salaries	$284,715	$289,039	$ 4,324
Temporary Salaries	-	-	
Wages	94,143	94,143	
Contractual Services	19,921	20,421	500
Binding	20,000	25,000	5,000
Heat, Light & Power	12,000	12,000	
Scavenger	548	548	
Materials & Supplies	8,335	8,335	
Books, Cards, Binding Mat.	52,300	80,000	27,700
Equipment	1,500	6,000	4,500
Compensation Insurance	200	200	
Automobile Insurance	180	180	
Fixed Charges (Dues)	170	170	
Pensions	10,585	10,585	
Rent	5,200	5,200	
Services Other Depts.	12,020	12,020	
Dry Goods	40	40	
Land Purchases	-	20,000	20,000
Branches-Marina, No.Beach	-	150,000	150,000
	$521,857	$733,881	$212,024

Committee on Rules, Administration & Welfare of Employees

No report.

Report of Special Committees

The Report of the Committee on Survey on which action was deferred at the last meeting pending further study, is again brought up for consideration.

Commissioner Mohr states that in reviewing the report of the Committee, she was of the opinion that sufficient time was not devoted by the Committee to the numerous suggestions referred to it, and that she felt the members of the Committee, lacking a thorough knowledge of the field of librarianship, were not qualified to properly evaluate the activities of our library as compared with those of other libraries.

President Schmulowitz states that he had given the Committee's report careful consideration and although appreciating the thought and time given by the Committee, felt that the report was not entirely satisfactory. Mr. Schmulowitz reads the following "Commentary Upon the Report by the San Francisco Library Committee on Survey."

COMMENTARY UPON THE REPORT BY THE SAN FRANCISOO PUBLIC LIBRARY COMMITTEE ON SURVEY

While the November report by the San Francisco Library Special Committee on Survey reflects much effort and thought, it is respectfully suggested that it fails to measure up to the challenge presented by many of the suggestions which were submitted and by the subject matter which this Committee was expected to consider.

The report is largely negative in character in that it seeks to explain or excuse inadequacies in our library services (without specifying what they are) in terms somewhat general and broad. The report omits comment upon a number of suggestions which seem to be worthy of careful thought and research, and it fails to discharge an obligation which the Commission and the Librarian must clearly assume, namely that of formulating and presenting "a positive program of stimulation and leadership suited to the needs of the time." (See Post-War Standards for Public Libraries, page 21. See, also, a Statement of Objectives by the A.L.A. Trustees Division.)

Perhaps it was and is unfair to expect members of the Commission who are not experts in the field of librarianship and who are otherwise required to dedicate most of their available time to their own vocational and professional activities, to explore the literature devoted to libraries and their supervision and to survey in detail the functions and operations of the library itself and to analyze the factual detail which was assembled for it by the Librarian. These inadequacies of opportunity for individual thorough effort by the members of the Special Committee and by the members of the Commission, when added to their own inexpertness in a field that has become a highly specialized profession, point with emphasis to the danger of denying to the entire community of San Francisco in general and to the Library Commission in particular as well as to the Librarian and his staff, the benefits that are likely to result from a survey of our complete library system by an expert librarian.

Let us consider specifically the various points commented upon in the report.

1. SURVEYS

(a) Surveys from within. The report refers to but does not disclose the text of the questionnaires which were sent to the sixteen libraries. It refers to but does not attempt to disclose by complete tabulation the various services rendered, or activities engaged in by the sixteen libraries. It refers to various activities "such as" lectures, forums, book review, publicity, use of auditoriums, adult education, readers' advisory service, relationship between schools and libraries and post war programs. But all of these terms are broad in their scope and it is the detail within these broad terms that may point to positive and dynamic programs and besides there is no attempt to assure the Commission that these broad terms cover all the important activities.

The Committee reported that "the activities of the San Francisco Public Library compared very favorably with those now undertaken by libraries of other cities." This conclusion, while no doubt justified by the facts, is presented in the report without a recitation of the essential facts to support it, and the members of the Commission who did not serve on the Special Committee are left completely in the dark as to what extent the San Francisco Library activities cover the broad fields traversed by the sixteen other libraries. A Tabulation setting forth library locations and activities in detail might have made this phase of the report more graphic for the Commission and could have been prepared for the Special Committee and for the Commission by the Library staff. Conclusions without disclosed foundations, therefore, followed by self-laudatory remarks, may be questioned by an inquisitive or reviewing public.

(b) Surveys from without. One of the suggestions submitted was the employment of an expert librarian to "survey our library system" for the purpose of determining whether it has kept pace with the "modernization of the maintenance and operation of libraries throughout the United States." The Committee takes a somewhat inconsistent position upon this question. It admits that the library activities in San Francisco "could be extended and enlarged," but declares (a) that the activities are "now being performed in proportion to our limited resources" and, (b) that because of lack of interest (on whose part and in what particular activities are not disclosed) during war time extensions are not warranted.

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Again we find conclusions without foundation facts, but beyond that we find the disappointing failure on the part of the Committee to set forth a positive program of activity which would justify an enlargement of our present "limited resources."

Since our resources, exclusive of our participation in the tax rate as established by the Charter, must depend largely upon appropriations by the Board of Supervisors, we should not expect the Board of Supervisors to authorize any extra appropriations before the Library Commission presents its positive and detailed program requiring the extra funds. It seems, therefore, to be desirable that the Commission be bold and progressive on behalf of the community which we are serving in an important field of education. Would it not be desirable for us to ascertain now, not at some distant and uncertain date, just what inadequacies of library service now exist? Since we seem to be pretty well satisfied with our efficiency as of this date, let us be assured that this satisfaction is well founded as the result of outside criticism. An expert survey conducted now may enable the Commission to formulate both an immediate and a long range program in connection with which it should undertake to acquaint the public at large and the Board of Supervisors with the financial support which such a program will require

In addition to pointing to extensions of existing services and the introduction of new services, such a survey might well include:

(a) current information for locating and planning new branch library buildings, installing and operating book-mobiles in various forms in those areas where there now prevail temporary housing units to the end of extending library service at the earliest possible date to all sections and elements of the community;

(b) comment upon and guidance on book selection policies and the ascertainment and stimulation of reading trends;

(c) comment upon and formulation of enlightened rules affecting staff selection policies;

(d) plans for community programs of library activities with particular reference to service for groups and organizations (See "The Library in the Community" by Carnovsky and Martin 1944).

2. BOOK BULLETINS

Upon the subject of book bulletins we again find that the Committee expresses complete satisfaction with the present status of this activity. The report states that "for the expenditure involved our bulletin is superior to any issued by other libraries." From this segment of the report, it would appear that our book bulletins cannot be improved upon in the light of the expenditure involved. There is no discussion as to the wisdom of improving the bulletin in any particulars, even at the price of increased expenditure. The Commission is reminded of the suggestion that the bulletins might include a monthly monograph of between 250 and 500 words concerning some important and outstanding book already in our library in order to stimulate public interest therein. This suggestion was endorsed by Commissioner Cullinan and seemed to have had the acquiesence of the remaining members of the Commission and yet the report contains no reference to this approved feature as a possible improvement in the appearance and functions of the monthly bulletin.

The preparation of such a monograph could be assigned by the Librarian to a different member of the staff for each succeeding month so that the task would not be a continuously recurring one as to any one staff member. The staff member writing such a monograph might be permitted to sign his or her name thereto and his or her disclosed authorship might become the subject of professional pride. Under such circumstances it would appear to be probable that members of the staff would vie with one another in being selected for the honor and distinction on monograph preparations.

Editorial control should, of course, rest with the Librarian.

Such a feature should not involve any substantial extra expenditure beyond the triffling increase in printing expense of one or two extra pages in the bulletin. A timely monograph might well be prepared concerning the recent gift from Mrs. Knight in respect to the manuscript of the petition to Phillip II, King of Spain.

Other timely features might well be considered for inclusion in the bulletin, depending upon events in the field of literature, education and the expanding activities of the library itself.

Our policy in connection with this possible activity and other activities in the Library may point to the adoption of either a negative or a positive program.

3. ALLEGED ADMINISTRATIVE MATTERS

(a) Book selection and reading trends. The Committee reports that even though the Library Commission is a "policy making body" nevertheless the "selection of books" and the determination and satisfaction of reading trends is "strictly" an administrative matter. It seems to me that these statements require some clarification. The report fails to disclose whether in recent years the Librarian and his staff have undertaken to develop any technique, scientific or otherwise, for a current, up-to-date and continuing analysis of what the people read or desire to read and whether there have been any determined campaigns in recent years to increase the number of library card holders and thus enlarge the field of our adult reader interest. If this has been done, the subject matter has not been discussed with the Commission in recent years. It seems to me that these subject matters involve an element of policy. Those who made the original suggestion that the Commission "function actively in connection with the selection of books and maintain a close contact with the Librarian to determine and satisfy reading trends" did not intend to have the Commission undertake as a general rule, either alone or with the Librarian, to select specific books. Ordinarily this function may be admitted to be an administrative one. What was intended by the original suggestion that was made, and what the survey report has failed to clarify is whether there is any phase of book selection and stimulating reader interest which involves policy making upon which the Commission itself should function.

During the four or more years that this Commissioner has been in office, the Librarian and his staff have undoubtedly performed the administrative task of book selection ably. No major criticisms have been advanced by any substantial segment of the reading public. However, the reading public is generally inarticulate in connection with activities of this character. In addition the Librarian and his staff have also assumed and discharged all burdens of policy in connection with book selection, increasing the number of our library card holders and arousing the interest of all card holders in the good books resting on our shelves. That the tast has been well done is a great credit to the Librarian and his staff, but it is no credit to the Library Commission which has failed to share with the Librarian and his staff the joint responsibilities of policy associated with this activity. In fact the Library Commission has completely surrendered to the Librarian practically all matters of policy that are associated directly or indirectly with all administrative tasks.

It is respectfully suggested (and in this there seems to be support by extensive literature upon the subject) that the broad subjects of reading trends, increased numbers of readers and book selections are a joint responsibility of the Commission and the Librarian in order that they may be the foundation for the determination of library "policies and programs." Of course, the Commission should not only welcome but expect the Librarian to propose policies upon these vital phases of the library function and to support his proposals with factual detail. In the past few years, the Commission has not received any detailed reports on these subjects from the Librarian, nor has received any report how any reading trends may have been satisfied unless the monthly book bulletins are designed to perform this function.

During the past few years the Commission has not received any proposals for declarations of policies with respect to book purchases.

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The Commission, in my opinion, is finally responsible for its book selection policies just as it is similarly responsible on all matters of policy, and as stated on Page 42 of the "Post War Standards for Public Libraries," the Commission should be prepared to "defend or interpret them (policies) before higher authority."

Even if we recognize that the ascertainment of reading trends and book selection is strictly an administrative function as suggested by the Survey Committee, it has been declared that "a major responsibility of the Board is the regular appraisal of the success of administration- a duty which is frequently overlooked."

How can the Commission make such an appraisal with respect to book selection and reading trends regularly or irregularly unless the Commission functions actively and jointly with the Librarian in these fields?

(b) Meeting with Staff heads.

Much of the discussion which has been set forth under the preceding subdivision applies to this subject matter. The Commission might read with interest the discussion in "Post War Standards for Public Libraries" on the subject of "Standards of Personnel" starting at Page 75. It is recognized that this subject matter is one of balanced delicacy and that the Commission should only act with staff heads when circumstances seem to justify that such conferences will involve discussions relating to matters of policy and not matters of strict administration.

4. MATTERS OF POLICY

(a) A number of activities involving matters of policy are referred to in the report and approved. In connection with some of these activities the statement declares that they are now engaged in "on a limited scale." It is suggested that the Commission be constantly informed by the Librarian with respect to the nature and extent of these activities in order that the Commission may regularly appraise the success of its policy from an administrative point of view and determine as a matter of policy when and under what circumstances the scale of these activities should not remain as limited as they now seem to be. Would it not be well for the Librarian at his convenience to outline his program for an extension of these activities in the post war period?

(b) With respect to the suggestion of establishing and maintaining a liaison with the School Department, it does not appear whether the Committee received directly the views of responsible school officials.

A conference arranged by the Librarian with a few branch managers served to disclose the fact that there is room for some improvement in our cooperative effort with the School Department. Individual enterprise on the part of various teachers in our schools may make it difficult to arrange for uniform action by all branch managers. However, a liaison established and maintained between library branch managers and the teachers assigned to schools located in the vicinities in which the branch libraries are located may bring about a more satisfactory result. Book reading stimulated by curricular activity sometimes finds our library unprepared to meet the demands of our school children at the moment. Overnight school tasks often demand immediate library assistance. Constant liaison between library branch managers and school teachers will service to balance our supply of needed books with occasional changes in demands therefor.

(c) While it is gratifying that some suggestions submitted by us have been recognized of sufficient merit for current sdoption without awaiting the submission of the report of the Committee, it appears that the report is silent on several vital subjects, such as

(1) publicity and public relations;
(2) book reviews at the library auditoriums;
(3) qualifying staff heads to meet the public;
(4) inviting suggestions on matters of policy from staff heads.

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On the subject of publicity and public relations, Commissioner Kemper in his individual memorandum of April 1944, concurred in the wisdom of having the Commission "intensify its publicity program" and to adopt a "broad and definite public relations program."

Some months ago the Commission was advised that the Staff Association was desirous of conveying to the Commission its views on certain matters including "public relations." The report fails to include any reference to the position of the Staff Association on this admittedly important subject and it also fails to outline either a specific or general program as a matter of policy for the administration by the Librarian.

CONCLUSION:

The foregoing comment which has been made upon the Committee report is not intended as any reflection upon the Committee as a whole or any individual member thereof. On the contrary, we re-affirm the commendation of the Committee for the burdensome task it so ably performed. We sincerely believe the task was much too great for a Committee of the Library Commission to be charged with. We suggest that the report be filed without either approval or disapproval, and the Commission consider at the earliest possible date the employment of an expert librarian for a complete survey of the Library. To this end we urge the inclusion in our budget for 1945 to 1946 a reasonable amount for such purposes. It is my understanding that no survey of the San Francisco Library has been made since March 1928, and in view of the period which has elapsed a survey of our library and its policies and its administrative functions as now being performed might well be regarded by the people of San Francisco as a businesslike activity which only the Commission may stimulate and sponsor. If this survey should confirm a justification for the praise which we have heaped upon ourselves we can point to the survey as proof of our efficiency rather than to our own self-appraisal.

Respectfully submitted,

December 31, 1944. (Signed) Nat Schmulowitz

SUPPLEMENT

Since the foregoing commentary was prepared there was received a copy of a statement of the objectives prepared by the A. L. A. Trustee Division.

In view of the substance of this statement, which coincides in part with the views expressed in the foregoing commentary, there is appended hereto an abstract of the statement of objectives in order that it may be considered with and as part of this Commentary.

ABSTRACT OF STATEMENT OF THE OBJECTIVES PREPARED BY THE A.L.A. - TRUSTEE DIVISION

The following represents in outline the miscellaneous duties and responsibilities to be assumed and discharged by Library Trustees.

1. Prepare and review inventory of material.
2. Prepare and review inventory of personnel.
3. Appraise, analyze and develop policies bearing upon the relations of the library to the community needs on the following subjects:

   (a) Demobilization and rehabilitation.
   (b) Youth Guidance.
   (c) Adult education.
   (d) Social planning.
   (e) Better housing.

4. Request the Librarian to give the Trustees regular reports of all the library activities.

5. Review and analyze staff qualifications.

6. Formulate plans for the imporvement of the amount of library service.

7. Formulate plans for the improvement in the quality of library service.

8. Establish and maintain a library service for vocational information.

9. Establish and maintain bookmobiles.

10. Establish and maintain rooms for audio-visual material, presumably referring to phonograph records and micro-films.

11. Formulate plans for the discarding of out-of-date material.

12. Request the Librarian and his staff to prepare a detailed statement of proposed and existing policies in respect to each of the matters hereinbefore referred to, together with recommendation for new policies.

13. The Trustees and the Librarian should undertake to interpret the library and its needs to the community and get support for its future programs.

Commissioner McLaughlin recommends that in accord with the recommendation outlined in President Schmulowitz's report, a reasonable amount be included in the budget estimate for 1945-1946 for the employment of an expert librarian for a complete survey of the Library. Mrs. McLaughlin's motion is seconded by Commissioner Mohr.

Commissioner McLaughlin's motion failed to carry.

Commissioner Cullinan, seconded by Commissioner Lacoste, moves that the report of the Committee on Survey as submitted at the November meeting be approved.

The motion carries and the report of the Committee is approved and placed on file.

Commissioner Schmulowitz requests that his commentary on this subject matter be placed on file for possible future consideration by the Commission.

It is so ordered.

Communications

From Miss Marguerite Brâck Smith, Chairman, Home Nursing Service, thanking the Library for the use of the Anza, West Portal and North Beach libraries for home nursing classes.

From the United States Navy thanking the Library for the use of the Assembly Room at the Main Library.

There being no further business, the meeting adjourned.

Secretary

San Francisco, February 6, 1945

The regular monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4:05 p.m., President Schmulowitz presiding.

On roll call the following are noted present: Commissioners Cuddy, Graves, Keenan, Kemper, Lacoste, McLaughlin, Mohr, Politzer, Schmulowitz and Shaughnessy. Absent: Commissioner Oddie.

President Schmulowitz welcomes the new appointees, Mr. Cuddy, Mr. Politzer and Mr. Shaughnessy as members to the Commission.

President Schmulowitz reads a resolution which he had drafted expressing the gratitude of the Commission to Mr. Eustace Cullinan, Mr. Edward F. O'Day and Mr. John Ryan, whose terms of office had expired as of January 15, 1945, for their worthy public service as commissioners of the San Francisco Public Library.

Commissioner Kemper and Commissioner Lacoste stated that it had never been the custom for the Commission to send such resolutions and only on the decease of a member had a resolution, accompanied by an appropriate memorial, been sent by the Commission to the relatives.

Commissioner Keenan, seconded by Commissioner Mohr, moves the adoption of the resolution. Motion failed to carry.

President Schmulowitz reads his annual report on the activities of the Commission during his term as president, and states that the report may be of interest, both to the new appointees and to the older members.

Commissioner Politzer moves, seconded by Commissioner Mohr, that formal action on the report be deferred until the next meeting and that the report be transcribed and a copy forwarded to each Commissioner for review. Recommendation adopted.

The regular order of business is resumed.

The report of the Secretary is approved and placed on file.

The secretary suggests that the expenditures and estimated expenditures be formally approved by the Commission in order to conform with the auditing procedures of the City Controller. It is so ordered.

On motion of Commissioner Kemper, seconded by Commissioner Lacoste, the expenditures for the month of January as follows are approved:

Salaries	$29518.67
Contractual Services	827.73
Binding	1498.60
Gas & Electricity	1070.00
Materials & Supplies	1172.67
Books, Cards, Bindery Materials	7170.68
Pensions	1000.00
Compensation Insurance	50.00
Rent	380.00
Membership Dues	5.08
	$45393.43

and estimated expenditures for the month of February as follows are approved:

Salaries	$31000.00
Contractual Services	850.00
Gas & Electricity	1100.00
Materials & Supplies	500.00
Books, Cards, Bindery Materials	5000.00
Binding	5000.00
Pensions	1000.00
Rent	380.00
	$44830.00

The report of the City Librarian is read and ordered filed.

The City Librarian discusses that portion of the President's report concerning reading trends and points out that merely be tabulating the circulation statistics under the main classifications of the Dewey Decimal system does not indicate reading trends, as each of these main classifications have hundreds of subdivisions. He states also that the best indicator of trends in reading is the requests by patrons over the library counters. He further points out that since the war (Pearl Harbor) all libraries have experienced a sharp decline in home circulation and substantiates this contention with a list enumerating the circulation statistics of various public libraries throughout the United States.

Reports of Standing Committees

Committee on Books, Printing, Binding etc.

No report.

Committee on Branch Libraries.

No report.

Committee on Buildings, Fixtures, Furniture, etc.

No report.

Committee on Finance and Audit.

No report.

Committee on Rules, Administration and Welfare of Employees.

No report.

New Business

Commissioner Mohr requests that time be allotted on the agenda for the March meeting for a discussion of the advisability of segregating the juvenile department into two divisions, one for small children and the other for adult juveniles.

Commissioner Cuddy requests that a copy of the by-laws be forwarded to the new members of the Commission.

It is so ordered.

Communications

From R. G. West, United States Navy, thanking the Library for the use of the Assembly Hall.

Placed on file.

From C. B. Lastreto, Pan American Society, relative to the establishment of a library on literature etc., of Latin America in the San Francisco Public Library.

FEB-6'45

On recommendation of Commissioner Kemper, the request is held over for further study and report and it is suggested that this matter might be referred to the Committee on Books.

From Louis E. Jallade, Architect, New York City, with reference to the excellent post war building program planned by the San Francisco Public Library.

There being no further business, the meeting adjourned.

Secretary.

San Francisco, February 20, 1945

A special meeting of the Board of Library Commissioners having been called for this day in the Commissioners' Room, Main Library Civic Center, for the purpose of considering suggestions for action by the Library Commission in connection with the proposed United Nations Conference,

The meeting is called to order at 4:05 p.m., President Schmulowitz presiding.

On roll call the following are noted present: Commissioners Cuddy, Graves, Keenan, Kemper, Lacoste, Mohr and Schmulowitz.

President Schmulowitz informs the Commission that his primary object in calling this special meeting to discuss activities which the Library Department might engage in with respect to the United Nations Conference, was to have the Commission authorize the appointment of a functioning committee to plan such activities with His Honor, Mayor Lapham and the representatives of the State Department.

Mr. Schmulowitz further states that he had conferred with Mr. Thomas Brooks, Chief Administrative Officer, in connection with the possibility of obtaining additional funds from the Mayor's Emergency Fund to defray additional expenses which might arise due to activities in connection with the Conference. Mr. Schmulowitz said he was happy to report that Mr. Brooks was very sympathetic to this informal request.

Mr. Schmulowitz further stated that he had conferred with the Mayor's Executive Secretary, Mr. Truman R. Letts, who suggested that his suggestions with respect to the activities of the Library Department, be submitted in writing for review by the Mayor. This occasioned the preparation of the following memorandum which he hoped would meet with the approval of the Commission.

MEMORANDUM OF SUGGESTIONS FOR ACTION BY THE LIBRARY COMMISSION IN RELATION TO THE PROPOSED UNITED NATIONS CONFERENCE SCHEDULED AT SAN FRANCISCO FOR APRIL 25, 1945

1. It is urged that the Library Commission authorize the appointment of a special committee to act in connection with matters relating to the United Nations Conference, in so far as it may involve library activities, and that this committee be authorized to request the librarian to assign to it a competent member of the staff in order that the secretarial and executive work may be dispatched.

2. That a communication be sent immediately to the Department of State for the purpose of ascertaining whether there is available a photostat copy showing the original signatures of the various signatories to the Atlantic Charter and to the original Declarations by the United Nations made on January 1, 1942, with the thought in mind that if photostat copies are available cuts might be made of these documents for inclusion in the commemorative bulletin to be hereinafter referred to.

3. A communication should be sent immediately to each of the following agencies and organizations for the purpose of arranging:

(1) For the purchase, by the San Francisco Library, of such books and pamphlet material as may relate to the war and peace aims of the United Nations, collectively and individually; and (2) to invite from each of these agencies and organizations a supply of such pamphlet material as they may have already created, or as they may create in connection with the proposed Conference, and which they may desire to have distributed gratuitously in San Francisco. The San Francisco Public Library, at its main library and at its numerous branches, may constitute itself as a distributive agency for this material, in so far as it relates to international organizations and plans for world peace.

The organizations and agencies with which correspondence should be initiated at once may include the following, together with such other organizations as may be engaged in activities similar to those that the following organizations are engaged in:

(a) UNITED NATIONS INFORMATION OFFICE,
610 Fifth Avenue,
New York.

(b) CARNEGIE ENDOWMENT FOR INTERNATIONAL PEACE,
405 West 117 Street
New York 27.

(c) THE OFFICE OF WAR INFORMATION,
Social Security Building,
Fourth Street and Independence Avenue SW.
Washington, D. C.
Attention of the Honorable Elmer Davis, Director.

(d) THE WOODROW WILSON FOUNDATION,
8 West Fortieth Street,
New York 18.

(e) THE WORLD ALLIANCE FOR INTERNATIONAL
FRIENDSHIP THROUGH THE CHURCHES,
70 Fifth Avenue,
New York 11.

(f) THE NATIONAL CONFERENCE OF CHRISTIANS
AND JEWS,
381 Fourth Avenue,
New York.

(g) THE DEPARTMENT OF STATE,
Attention of the Honorable Joseph C. Grew,
Under Secretary.
17th Street and Pennsylvania Avenue, NW.
Washington, D. C.

(In the last few years the State Department has issued a series of publications through the government printing office in relation to United States foreign policy. If these publications are not now in our library, or have not been acquired in sufficient copies, purchases should be made from the government printing office without delay so that there is at least one copy of these publications in each branch library and multiple copies at the main library).

4. Plans should be made for the publication of a commemorative bulletin under the auspices of the Library Commission of San Francisco. It is suggested that this bulletin contain authentic copies of historic documents leading up to the United Nations Conference in San Francisco. This bulletin might include, as previously intimated, a photostat copy of the Atlantic Charter, and the original Declaration by the United Nations of January 1, 1942 and, in addition, copies of each of the following historical Declarations:

(a) THE MOSCOW DECLARATION,
October 30, 1943.

(b) THE CAIRO DECLARATION,
December 1, 1943.

(c) THE TEHERAN DECLARATION,
December 1, 1943.

(d) The proposals arising out of the
DUMBARTON OAKS CONFERENCE,
October 9, 1944.

(e) THE YALTA DECLARATION,
February 12, 1945.

(f) The text of the call that will be issued by the governments of the United States of America, United Kingdom of Great Britain and Northern Ireland, Union of Soviet Socialist Republics, France and China.

In addition to these documents, there should be included a brief foreword by the Mayor of the City and County of San Francisco, together with a brief statement by the Library Commission, indicating the purpose of the publication of the commemorative bulletin and disclosing the library activities in which it engaged with respect to the conference of the United Nations under assignment by the Mayor and the United States State Department.

5. Plans should be made for the publication of a special monthly book bulletin to be published for the month of April, 1945, setting forth a comprehensive bibliography in our library on the subjects of peace, world organizations and postwar problems.

6. It is further suggested that plans be formulated for the allocation of a room for the exhibition of the literature which has been created by the three large religious denominations in America - Catholics, Protestants, and the Jews - in respect of international peace organizations and postwar problems. Not only have the representatives of the three denominations issued joint statements on the international order, but each group has issued separate statements. For instance, Catholic Bishops of the United States issued an important statement on November 19, 1944. Recently, the American Jewish Committee issued an important declaration of human rights, and the various Protestant organizations have, from time to time, issued various statements upon the same subject.

It is felt that each of these large denominational groups would be anxious to contribute to the establishment and maintenance of an exhibit displaying such literature as they may have created, together with such literature as they may create especially for the United Nations Conference. This project has been discussed with Dr. U. S. Mitchell, the Regional Director of the National Conference of Christians and Jews, who has indicated a willingness on the part of the Conference to become the co-ordinating agency for the assembly of all of the printed material to be used for exhibition purposes and for stimulating the preparation of the printed material to be exhibited under the auspices of the San Francisco Public Library. Mere approval by the Commission of the project and the assignment of space at the main library will be the only activity in which the Library Commission need engage, so far as this exhibit is concerned, for all other details will be assumed by the National Conference of Christians and Jews.

7. Any extra expense that may be associated with all, or some of these projects or additional projects which may be determined upon and not herein referred to, will no doubt receive the sympathetic consideration of the Mayor and the City Administrator, and if the expense cannot be met out of the unexpended funds within the library's budgeted allowance for the balance of the current fiscal year, additional funds might be obtained with the co-operation of the Mayor and the City Administrator's office by direct appeal to the Board of Supervisors. Perhaps an emergency allotment can be negotiated out of the so-called revolving fund under the joint control of the Mayor and the Board of Supervisors.

Commissioner Cuddy, seconded by Commissioner Mohr, moves that the action already taken by President Schmulowitz be approved.

Recommendation adopted.

Commissioner Cuddy asks how the commemorative pamphlet mentioned in the memorandum was to be printed and Mr. Schmulowitz replied he thought such detail should be left to the discretion of the proposed committee.

Commissioner Cuddy suggests that inasmuch as this pamphlet would have a national appeal, the federal government might desire to publish such a document.

Commissioner Schmulowitz, Kemper and Mohr, speak in favor of this suggestion and the President is authorized to communicate with the California delegation to ascertain whether either the Department of State or some other federal agency is likely to consider the publishing of such commemorative pamphlet.

Commissioner Kemper moves that a committee of three members with Commissioner Cuddy as Chairman, together with the President of the Committee and the City Librarian as ex-officio members, be appointed to act in connection with matters relating to the United Nations Conference.

Motion is unanimously approved.

The City Librarian presents a report on the activities of the staff in connection with the conference which outlines the establishment of a United Nations Conference Room for the general use of the public and also for the delegates and visitors.

Commissioner Mohr moves that the Librarian proceed with this plan irrespective of the matters now before the Committee.

It is so ordered.

There being no further business, the meeting adjourned.

Secretary

San Francisco, March 6, 1945

The regular monthly meeting of the Board of Library Commissioners held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4 p.m., President Schmulowitz presiding.

On roll call the following are noted present: Commissioners Cuddy, Graves, Keenan, Kemper, Lacoste, McLaughlin, Mohr, Oddie, Schmulowitz and Shaughnessy. Absent: Commissioner Politzer.

The minutes of the regular meeting for the month of February, as corrected, are approved.

The minutes of the special meeting held February 20, 1945, as corrected, are approved.

The regular order of business is suspended.

Commissioner Cuddy, chairman of the special committee appointed at the special meeting held February 20, 1945 to act in connection with matters relating to the United Nations conference, presents a report on the activities of the committee briefly outlined as follows:

(1) The Reference Department is planning to convert the Art Room which adjoins the Reference Room into a United Nations conference room and that the flags of the United Nations will be placed in this room.

(2) The room will contain official publications of the nations included in the roster of the United Nations, official publications of this country's State Department, maps, atlases, books, pictures, posters and important documents and pamphlets issued by various agencies working for peace.

(3) That extra telephones will be installed and trained reference librarians will be on duty at all times.

(4) That the Reference Department is compiling a complete clipping collection of all reference in the daily press to the United Nations conference for future historical and research purposes.

(5) That a special book bulletin will be edited for the month of April devoted entirely to a "Conference Background in Reading".

(6) That with respect to the "Commemorative pamphlet" suggested by President Schmulowitz, a communication had been sent to two Senators from California and San Francisco's representatives, to ascertain if the federal government would undertake the publishing of such a document. Replies received from Washington enthusiastically endorsed the publishing of such a pamphlet but stated that an original limited edition would have to be edited by the Library Commission and them presented to Congress for an appropriation for additional printing. The committee has already requested photostatic copies of the original documents and they should arrive from Washington within a few days.

(7) Although individual organizations had requested special rooms for special exhibits during the conference, the committee recommends that all materials should be centered in the conference room and that no organizations should be allotted separate rooms.

Commissioner Kemper moves, seconded by Commissioner Mohr, that the report of the special committee be adopted and that the activities as outlined therein be approved. Approved.

Commissioner McLaughlin recommends that the Commission go on record that this institution will act only as a reference library during the conference and that during this period no special exhibits or displays by individual groups will be authorized.
Recommendation adopted.

The Secretary states that if funds are to be transferred from existing surpluses in the library's appropriation for the publishing of the commemorative pamphlet, considerable delay may occur because such transfers must be approved by the City Controller, the Mayor and

the Board of Supervisors and unless the committee is authorized to transfer these funds, considerable time may be lost prior to the next meeting of the Commission.

On motion of Commissioner Kemper, seconded by Commissioner Lacoste, the committee is authorized to expend a reasonable amount for the printing of the commemorative pamphlet.

Commissioner Lacoste suggests that the committee consider the advisability of using the funds in the Phelan Bequest for this purpose as the use of this money is at the discretion of the Commission and the approval of other governmental agencies would not be required.

Commissioner Schmulowitz suggested to states that the Commonwealth Club intends to print a compendium of all documents suggested for inclusion in the pamphlet and that the type forms might be used by the Library Commission for printing the pamphlet which would result in a considerable saving in the printing cost.

Commissioner Cuddy suggests that the City Librarian communicate with the Stanford Library, the University of California and the State Library offering the cooperation of this library in any plans they may undertake in the proposed United Nations conference.

It is so ordered.

President Schmulowitz refers to the front page editorial of the San Francisco Chronicle of March 5th, announcing plans for a series of public forums on post war planning and suggests that the Commission submit to the Chronicle as a topic for discussion, "The public library in the post war world" and that members of the Commission and the library staff act as leaders in the discussion.

Commissioner McLaughlin, seconded by Commissioner Mohr, recommends that a communication be sent the Chronicle requesting such a topic be included/the proposed forums.

Motion failed to carry.

The regular order of business is resumed.

The report of the Secretary is approved.

On motion of Commissioner Cuddy seconded by Commissioner Mohr, expenditures for the month of February as follows, are approved:

Salaries	$29929.98
Contractual Services	386.03
Binding	3222.09
Gas & Electricity	1200.00
Materials & Supplies	318.66
Books, Cards, Bindery Materials	4410.21
Equipment	125.00
Pensions	1000.00
Rent	380.00
Fixed Charges (Dues)	8.10
Services Other Departments	15.00
	$40995.07

and estimated expenditures for the month of March as follows, are approved:

Salaries	$31000.00
Contractual Services	850.00
Gas & Electricity	1100.00
Materials & Supplies	500.00
Books, Cards, Bindery Materials	5000.00
Binding	5000.00
Pensions	1000.00
Rent	380.00
Services Other Departments	4500.00
	$49330.00

The report of the City Librarian is read and ordered filed.

Reports of Standing Committees

Committee on Books, Printing, Binding, etc.

No report.

Committee on Buildings, Fixtures, Furniture, etc.

Chairman Kemper states that a tax bill is now pending before the state legislature providing for subventions to municipalities for their post war building programs and recommends that a letter be written to Mayor Lapham suggesting that the construction of the wing to the Main Library be included in any city program to be financed by the state.

Approved.

Committee on Finance and Audit

Commissioner Kemper recommends the adoption of the following resolutions:

Resolution No. 60

Resolved that an interdepartmental Work Order in the amount of $3000.00 be made out to cover repairs to the Main Library and branches for the quarter ending June 30, 1945.

Resolution No. 61

Resolved that an interdepartmental Work Order in the amount of $150.00 be made out to cover cost of repairs to automobile equipment for the quarter ending June 30, 1945.

Resolution No. 62

Resolved that the Controller be requested to allot $1000.00 in the Contractual Services Appropriation No. 414.200.00 to provide funds to cover emergency expenditures for March 1945 which items will not be required later in the fiscal year.

Resolutions adopted.

Committee on Rules, Administration and Welfare of Employees

No report.

Report of Special Committees

Chairman Kemper of the Charter Revision Committee reports that the Central Council of Civic Clubs had communicated with the Board of Supervisors requesting the adoption of the charter amendment proposed by the Library Commission which would establish a fund for branch library extensions and that this matter had been referred to the judiciary committee of the Board of Supervisors and a hearing had been called for March 1, 1945 which was postponed at the request of the Central Council and reset for March 15, 1945 at which time the Charter Revision committee will appear in support of the measure on behalf of the Commission.

New Business

The City Librarian reports that the California Labor School had requested that a special collection of 300 books be placed in the school for research by the professors and students. Mr. Rea states also that it had always been the policy of the Commission to refuse such requests as such collections would deprive the general public of the use of these books and that the professors of the schools could obtain a maximum of ten books by using the teacher card privilege of the library.

Mr. Kemper moves that the rules regarding the circulation of books remain unchanged.

Approved.

Commissioner Mohr presents a "Memorandum on the Intermediate or Young Adult Sections" outlining the need for special rooms for this group and outlining plans which are to be put into effect throughout the library pending the availability of adequate funds for special rooms and additional personnel.

Commissioner Mohr suggests that a copy of the memorandum be sent to Miss Josephine Poynter of the San Francisco Chronicle and Mr. Schmulowitz suggests that the other San Francisco papers also be sent a copy.

It is so ordered.

President Schmulowitz announces the election of officers for the ensuing year.

Nominations for president being declared in order, Commissioner Kemper is nominated and duly elected.

Nominations for first vice-president be declared in order, Commissioner Keenan is nominated and duly elected.

Nominations for second vice-president being declared in order, Commissioner Mohr is nominated and duly elected.

Communications

(1) From Mrs. Max Ruttman complimenting the Library on its efficient and courteous staff. Placed on file.

(2) From John D. McKown, coordinator Protective corps, thanking the Library for the excellent bibliography it had prepared for him on the San Francisco fire and earthquake.

Placed on file.

(3) From Lawrence Davies, Pacific Coast correspondent, New York Times, thanking the Library for the research it had undertaken on his behalf.

Placed on file.

(4) From Arthur W. Brouillet, attorney at law, informing library officials of the excellent service given by Miss Dorothy Terhaar, reference librarian.

Placed on file.

There being no further business the meeting adjourned.

Secretary

COMMITTEES - 1945

Books, Printing and Binding

Commissioner Graves, Chairman
McLaughlin
Mohr
Politzer
Shaughnessy

Branch Libraries

Commissioner Lacoste, Chairman
Cuddy
Graves
Keenan
Oddie

Building, Fixtures, Furniture & Supplies

Commissioner Mohr, Chairman
Keenan
Oddie

Finance & Audit

Commissioner Shaughnessy, Chairman
Graves
Schmulowitz

Law & Municipal Relations

Commissioner Politzer, Chairman
Lacoste
Schmulowitz

Rules, Administration & Welfare of Employees

Commissioner Cuddy, Chairman
Lacoste
McLaughlin
Schmulowitz
Shaughnessy

President Mr. Kemper
1st Vice-President Dr. Keenan
2nd Vice-President Mrs. Mohr

On motion of Commissioner Politzer, seconded by Commissioner Keenan, expenditures for the month of March and estimated expenditures for the month of April are approved:

Salaries	$30118.80
Contractual Services	450.00
Binding	...
Gas & Electricity	1200.00
Materials & Supplies	1100.00
Books, Cards, Bindery Materials	5475.00
Equipment	152.50
Rent	380.00
Pensions	1000.00
Services Other Departments	3300.00
	$43176.30

Salaries	$31000.00
Contractual Services	750.00
Gas & Electricity	1100.00
Materials & Supplies	750.00
Books, Cards, Bindery Materials	5000.00
Binding	6000.00
Equipment	500.00
Pensions	1000.00
Rent	380.00
Services Other Departments	1200.00
	$47680.00

Reports of Standing Committees

Committee on Books, Printing, Binding, etc.

Chairman Graves reports that he had met with the Branch Librarians Book Selection Committee and he would render a brief report on his observations of the committee's functions at the next meeting.

Committee on Branch Libraries

No report.

Committee on Buildings, Fixtures, Furniture, etc.

No report.

Committee on Finance and Audit

Chairman Shaughnessy, seconded by Commissioner McLaughlin, recommends the adoption of the following resolutions:

Resolution No. 63

Resolved that an interdepartmental Work Order in the amount of $150.00 be made out to cover the revised estimate of the cost of the repairs to the automotive equipment for the quarter ending June 30, 1945.

Resolution No. 64

Resolved that the amount of $1200.00 be transferred from the Compensation Reserve account, appropriation 414.199.00 to the credit of the Allowance for Overtime account, appropriation 414.111.00 to cover the cost of janitorial work in connection with the removal of a large amount of books to the seventh stack, formerly occupied by the Sutro Library.

Resolution No. 65

Resolved that the Controller be requested to transfer the amount of $1400.00 from Appropriation 414.199.00 to the credit of appropriation 414.860.00 to cover the increase in the retirement charges for the fiscal year 1944-1945 due to the increase in the retirement rate at the start of the present fiscal year and also to cover increased rates of pay due to salary standardization.

Approved.

Chairman Shaughnessy, seconded by Commissioner McLaughlin, recommends the lease of the library grounds on the corner of McAllister and Hyde streets, to the United States Navy, previously approved by telephone by members of the Commission, be formally approved.

Approved.

Chairman Shaughnessy, seconded by Commissioner Politzer, recommends the adoption of the following resolution:

AUTHORIZING EXTENSION OF TIME TO SEABOARD OIL COMPANY OF DELAWARE TO DRILL A THIRD WELL ON CERTAIN LAND IN KERN COUNTY

WHEREAS, pursuant to Resolution No. 4067 Series of 1939, adopted by this Board on June 26, 1944, the City and County of San Francisco, a municipal corporation as leasor entered into a written agreement with Seaboard Oil Company of Delaware as leasee whereby the leasee was given an extension of time until May 15, 1945 to commence drilling a third well on the following described real property situated in Kern County, California, for the purpose of removing oil, gas and other hydrocarbon substances from said land in accordance with the provisions of that certain lease dated November 5, 1941 and recorded in Book 1067 at Page 53 Official Records of Kern County:

All of Section 21 and the northeast 1/4 of Section 28, T. 28 S., R. 28 E., M. D. B. & M.,

WHEREAS, the leasee desires a further extension of time until May 15, 1946 within which a third well on the lands covered by said lease may be drilled; and

WHEREAS, the leasee has offered to pay the lessor the sum of $500.00 cash in consideration for said further extension of time; and

WHEREAS, the Director of Property, the Library Commission, and the Park Commission have recommended that said offer be accepted;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Clerk of the Board of Supervisors on behalf of the City and County of San Francisco, a municipal corporation, be and they are hereby authorized and directed to execute the necessary agreement with the lessee extending said time limit until May 15, 1946 subject to the provisions of said lease dated November 5, 1941 except as modified by the agreement herein authorized. The Director of Property shall deliver said agreement to the lessee upon receipt of said sum of $500.00.

Approved.

Committee on Law and Municipal Relations

No report.

Committee on Rules, Administration & Welfare of Employees

No report.

Reports of Special Committees

President Kemper announces the appointment to the following special committees:

Special committee to act in connection with the United Nations Conference, Commissioner Cuddy, Chairman, Commissioner Mohr and McLaughlin together with the President and City Librarian as ex-officio members.

Charter Revision Committee, Commissioner Graves, chairman with Commissioners Schmulowitz and Lacoste.

Commissioner Cuddy, chairman of the special committee appointed to act in connection with matters relating to the United Nations Conference, presents a report briefly outlined as follows:

(1) That the Public Library will not publish the Commemorative pamphlet as such a document is to be issued by the Department of State.

(2) That the Library of Congress will install a library of some 3,000 volumes in the War Memorial Building for the use of delegates and that some of the books required would be borrowed from our collection. This library, nevertheless, would convert the Art room into a United Nations Conference Room as a library of supplementary information for use by delegates, the press and radio personnel.

(3) That special honorary membership cards were being printed to be given to delegates, officials and members of the press, accredited to the Conference.

(4) That in accord with a request from Mr. Child, a representative of the State Department, in charge of cultural activities, the Library and School Departments would install at the Main Library, exhibits and displays portraying the library and school at work in our American democracy.

(5) That efforts were being made to acquire the exhibit of the fifty best books of the year, selected and sponsored by the American Institute of Graphic Arts for display during the conference.

Commissioner Schmulowitz recommends that a letter be sent to Frank R. Havenner expressing the appreciation of the Library Commission for his interest and cooperation to the recent communications of the Commission with reference to the proposed commorative pamphlet.

Recommendation adopted.

New Business

President Kemper refers the by-laws of the Commission to the Committee on Law & Municipal Relations for their review and revision and report back to the Commission at the next meeting.

President Kemper refers the legal notices in connection to bequests from the estates of the late Alfred Sutro and Frank Fischer to the Committee on Law and Municipal Relations and requests the committee present its recommendations as to acceptance of the bequests for formal action by the Commission at the next meeting.

Commissioner Mohr, President Trustees Section, California Library Association, explains the foundation of the Library Development Fund under the auspices of the American Library Association for the purpose of raising funds to send a representative to Washington for the promotion of library needs. Commissioner Mohr requests the cooperation of the Commission in this endeavor and requests that the Secretary be instructed to forward a copy of the letter of explanation together with pledge cards to each commissioner.

It is so ordered.

There being no further business the meeting is adjourned.

Secretary

San Francisco May 15, 1945.

The postponed monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms, held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4:00 p.m., President Kemper presiding.

On roll call the following are noted present: Commissioners Cuddy, Graves, Keenan, Lacoste, Mohr, Oddie, Politzer and Schmulowitz, and Kemper. Absent: Commissioners McLaughlin and Shaughnessy.

The minutes of the previous meeting are approved.

The report of the Secretary is read and ordered filed.

The report of the City Librarian is read and ordered filed.

Commissioner Schmulowitz moves that the recommendations made in the Librarians' report in connection with the classification of positions in the library service and the qualifications required for examinations to the professional staff, be referred to the Committee on Rules, Administration and Welfare of Employees for investigation and report.

Recommendation adopted.

Reports of Standing Committees

Chairman Graves reads a proposed resolution which his committee had drafted in connection with the offer of the Pan American Society to donate books to the library providing the library would designate a special room or section for books on Latin America.

Commissioner Politzer suggests that the resolution not be limited to the Pan American Society so that it could be sent to the consulates and visiting dignitaries from Latin American countries.

Commissioner Schmulowitz moves, seconded by Commissioner Cuddy, that a committee composed of Commissioner Graves, Commissioner Politzer and President Kemper, be appointed to draft an appropriate resolution, incorporating the recommendations of the committee and the suggestion submitted by Commissioner Politzer.

Recommendation adopted.

Commissioner Graves reports that he had held a meeting with the Branch Librarians Book Selection Committee and also had visited many branches since the last meeting and his observations were that books for branch libraries were carefully selected and that the branches were being operated in a very efficient manner.

Committee on Branch Libraries

Chairman Lacoste reads a communication from Mrs. Jack Rich, Corresponding Secretary, Crocker Amazon Park Improvement Association, requesting the establishment of a branch library in that district.

On the recommendation of Commissioner Schmulowitz, the matter is referred to the Committee on Branch Libraries for investigation and report.

Chairman Lacoste reports that the committee had given careful consideration to the request of the California Labor School for the loan of 500 volumes for the use of the school and although sympathetic to the needs of the school, recommends their request be denied in accord with the opinion of the City Attorney which stated that loans to private institutions were in violation of the State Law.

The question arises as to whether the City Attorney had been advised of all the facts necessary to render an opinion and at the suggestion of Commissioner Cuddy, the chair appoints Commissioner Politzer to draw up a statement of facts to be presented to the City Attorney, for review by the Commission at its next meeting.

Committee on Finance & Audit

In the absence of Chairman Shaughnessy, Commissioner Schmulowitz for the committee, recommends the adoption of the following resolutions:

Resolution No. 66

Resolved that the Controller be requested to transfer $1000.00 from Appropriation 474.238.01 to the credit of appropriation 414.860.00 to cover the cost of pensions for the balance of the fiscal year.

Resolution No. 67

Resolved that the Controller be requested to transfer $400.00 from Appropriation 414.200.00 to the credit of appropriation 414.860.00 to cover the cost of pensions for the balance of the fiscal year.

Resolution No. 68

Resolved that an interdepartmental Work Order in the amount of $25.00 be issued in favor of the Purchaser of Supplies to cover Photostating Work in connection with the United Nations Conference on International Organization.

Resolutions adopted.

Commissioner Schmulowitz, seconded by Commissioner Cuddy, moves that cash on deposit with the City Treasurer in the Alfred Fuhrman Bequest be invested in United States Treasury Bonds before the conclusion of the Seventh War Loan Drive.

Approved.

Commissioner Schmulowitz also recommends that expenditures for the month of April and estimated expenditures for the month of May as follow, be approved:

Salaries	$30050.15
Contractual Services	696.33
Binding	2240.56
Gas & Electricity	1000.00
Materials & Supplies	1500.00
Books, Cards, Bindery Materials	4453.94
Equipment	312.52
Rent	380.00
Pensions	1000.00
	$41633.50

Salaries	$31000.00
Contractual Services	1126.77
Binding	9522.84
Gas & Electricity	2000.18
Materials & Supplies	537.74
Books, Cards, Bindery Materials	5251.78
Equipment	148.55
Rent	380.00
Pensions	2141.91
Services Other Departments	1212.19
	$53321.96

Commissioner Politzer requests to be excused and retires.

Committee on Law and Municipal Relations

No report.

Committee on Rules, Administration & Welfare of Employees

No report

Reports of Special Committees

Commissioner Cuddy, chairman of the special committee appointed to act in connection with the United Nations Conference, briefly

outlines the activities of the committee; the sending of honorary membership cards to the delegates, officials accredited to the conference, radio and press personnel; the many letters of appreciation being received for this extension of our library facilities; and the installation of the library's and other exhibits in the Main Library for the duration of the conference.

Old Business

Commissioner Mohr again calls the attention of the Commissioners to the "Library Development Fund" campaign for the purpose of raising funds to send a representative to Washington to protect the interests of libraries. Mrs. Mohr outlines the benefits which might accrue to San Francisco through such representation and asks the cooperation of the Commissioners in this drive.

President Kemper reports that on the Commission's behalf, he had appeared before the Mayor's Post War Planning Committee and had outlined the Library's post war program to which the committee had expressed favorable comment which intimated a favorable recommendation on the Library's entire program.

New Business

Commissioner Schmulowitz suggests that an invitation be extended to Undersecretary of State, Archibald MacLeish, to visit the Library and to address librarians on the functions of libraries and librarians in the culture of the community.

Commissioner Schmulowitz moves, seconded by Commissioner Cuddy that a special committee be vested with the authority to select an appropriate memorial to Franklin Delano Roosevelt within the purview and authority of the San Francisco Public Library Commission.

Recommendation adopted.

Commissioner Mohr calls the attention of the Commissioners to a meeting sponsored by the California Library Association to be held at the High School of Commerce on Sunday, May 20, 1945 at 2:00 p.m. and recommends that the Secretary be instructed to send a program to each commissioner.

Recommendation adopted.

Communications

From Carl H. Milam, Executive Secretary, American Library Assn., congratulating the library on its activities in connection with the United Nations Conference.

Placed on file.

From William Fisher, Secretary, Pan American Society, thanking the library for its cooperation in connection with Pan American Day.

Placed on file.

There being no further business, the meeting adjourned.

Secretary

San Francisco, June 5, 1945

The regular monthly meeting of the Commissioners of the San Francisco Public Library and Reading Rooms held in the Commissioners' Room, Main Library, Civic Center.

The meeting is called to order at 4:00 p.m., President Kemper presiding.

On roll call the following are noted present: Commissioners Cuddy, Graves, Keenan, Kemper, McLaughlin, Mohr, Schmulowitz and Shaughnessy. Absent: Commissioners Lacoste, Oddie and Politzer.

The minutes of the previous meeting are approved.

The report of the Secretary is approved and placed on file.

President Kemper reads a communication from Secretary of State, Edward R. Stettinius Jr., expressing on behalf of the Department of State, the United States Delegation and the foreign delegations, their appreciation for the Library's cooperation in connection with the Conference in providing the Conference Room for the use of delegates and officials accredited to the Conference and the installing of the varied and interesting exhibits.

On recommendation of Commissioner Schmulowitz, the Librarian is requested to have the letter reproduced in the next issue of the monthly bulletin.

The City Librarian reports that about 60 members of the Tokolon Club visited the Library in a body during the month and were escorted through the library by President Kemper and members of the staff.

The City Librarian reports also that the shifting of all books in the stacks, made possible by the removal of the Sutro Library to the basement area, is well underway and should be completed within two months.

Reports of Standing Committees

Committee on Books, Printing and Binding.

Chairman Graves reads a report in connection with his visit to the branch libraries and his observations made at a meeting with the branch librarians book selection committee. Placed on file.

Chairman Graves reports that Dr. Ezequiel Padilla, Secretary of Foreign Affairs and chairman of the Mexican Delegation, has presented to the library a set of 50 books in Spanish, published by the National University of Mexico and the Department of Education of Mexico.

Commissioner Graves moves, seconded by Commissioner Mohr, that a resolution of thanks for this generous gift, be sent to Dr. Padilla by President Kemper.

Committee on Branch Libraries

The City Librarian reports that in response to the request of the Crocker Amazon District, Chairman Lacoste, Commissioner Graves and himself, surveyed the district and that no store building is available at the present time which could be utilized as a branch library and that the Improvement Club for the district was informed that if suitable quarters could be found, the Commission would give every consideration to the advisability of opening a branch library in their district

Committee on Building etc.

Chairman Mohr moves, seconded by Commissioner Shaughnessy, that the following resolutions be adopted:

Resolution No. 69

Resolved that an Interdepartmental Work Order in the amount of $238.05 be made to cover the cost of removing and installing one new fire door at the Main Library.

Resolution No. 70

Resolved that an Interdepartmental Work Order in the amount of $500.00 be made to cover the revised estimate of the cost of the repairs to the Main Library and branches for the quarter ending June 30, 1945.

Resolution No. 71

Resolved that an Interdepartmental Work Order in the amount of $273.25 be made to cover the cost of fabricating 450 metal card holders as per sample submitted.

Resolution No. 72

Resolved that an Interdepartmental Work Order in the amount of $337.00 be made to cover the cost of pointing up stairs and replacing trap at Presidio Branch Library and resetting sandstone fence base; breaking out and replacing concrete for sandstone and pointing up stairs at McCreery Branch Library.

Resolution No. 73

Resolved that an Interdepartmental Work Order in the amount of $272.70 be made to cover the cost of cleaning with acid and washing off stain at Main Larkin Street entrance and stairs at Fulton Street entrance at the Main Library.

Resolutions adopted.

Commissioner McLaughlin calls the attention of the Commission to the unsuitable location of the Children's Room at the Main Library as it adjoins the Newspaper Room and men's quarters and suggests that the Commission give thought to rectifying this condition.

On recommendation of Commissioner Schmulowitz, the matter is referred to the Committee on Building for study and report.

Committee on Finance and Audit

Chairman Shaughnessy moves, seconded by Commissioner Schmulowitz, the adoption of the following resolutions:

Resolution No. 1

Resolved that an Interdepartmental Work Order in the amount of $3000.00 be made to cover repairs to the Main Library and branches for the quarter July 1, 1945 to September 30, 1945.

Resolution No. 2

Resolved that an Interdepartmental Work Order in the amount of $150.00 be made to cover repairs to automotive equipment for the quarter July 1, 1945 to September 30, 1945.

Resolution No. 3

Resolved that an Interdepartmental Work Order in the amount of $50.00 be made to cover Workman's Compensation benefits for the six-month period from July 1, 1945 to December 31, 1945.

Resolution No. 4

Resolved that the Controller be requested to allot $205.00 in the Services to Other Departments appropriation 514.900.00 to provide funds to cover the total amount of Interdepartmental Work Orders made out for the period ending September 30, 1945 in excess of the amount allotted by the Controller for the quarter.

Resolution No. 5

Resolved that the Controller be requested to allot $1140.00 in the Rent Appropriation 514.880.00 to provide funds for the rental of branch libraries for the period July 1, 1945 to September 30, 1945.

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Resolution No. 6

Resolved that the Controller be requested to transfer $5000.00 from the Wages Appropriation 514.130.00 to the temporary salaries Appropriation 514.120.00 to set up funds for temporary employments for the fiscal year 1945-1946.

Resolution No. 7

Resolved that the Controller be requested to transfer ~~$20,000.00~~ $24,500-HR from the Contractual Services Appropriation 514.200.00 to the Binding Appropriation 514.234.00 to set up funds for binding for the fiscal year 1945-1946.

Resolution No. 8

Resolved that the Controller be requested to transfer $2560.00 from the Contractual Services Appropriation 514.200.00 to the credit of the Window Washing Appropriation 574.238.01 to cover the contract for window washing for the fiscal year 1945-1946.

Resolution No. 9

Resolved that the Controller be requested to encumber the amount of $720.00 from the Contractual Services Appropriation 514.200.00, to the credit of the Services of Station Keepers, appropriation 514.200.75 to cover their charges for services rendered for the fiscal year 1945-46.

Resolutions adopted.

Chairman Shaughnessy also recommends that expenditures for the month of May and estimated expenditures for the month of June as follow, be approved:

Salaries	$31099.84
Contractual Services	525.00
Binding	3159.18
Gas & Electricity	1000.00
Materials & Supplies	200.00
Books, Cards, Bindery Materials	4805.11
Equipment	470.00
Pensions	1000.00
Rent	380.00
Services Other Departments	763.05
	$43402.18

Salaries	$31500.00
Gas & Electricity	1000.00
Materials & Supplies	200.00
Books, Cards, Bindery Materials	399.28
Binding	9522.84
Equipment	100.00
Pensions	1000.00
Rent	380.00
Services Other Departments	1637.52
	$45739.64

President Kemper reports that the Budget as recommended by the Mayor in the amount of $667,112. was approved by the Board of Supervisors without change.

Committee on Law and Municipal Relations

In the absence of Chairman Politzer, consideration of revision of the By-Laws and the statement of facts to be presented to the City Attorney in connection with the request for books by the California Labor School, is deferred until the next meeting.

Committee on Rules, Administration & Welfare of Employees

Chairman Cuddy moves, seconded by Dr. Keenan, the adoption of the following resolution:

Resolution No. 10

Resolved that the Controller be requested to re-classify and combine the positions of 9 - C102 Janitresses (P.T.) and 4 - C104 Janitors (P.T.) to 13 - Janitors and Janitresses (P.T.) @ $79.50 per month and change the salaries of 8 Janitresses (P.T.) from $37.50 per month to $39.75 per month and set up the necessary funds to cover for the fiscal year 1945-1946.

Resolution Adopted.

Reports of Special Committees

Chairman Graves of the Pan-American Committee reads the following draft of the resolution to be sent to the Pan-American Society, consuls, ambassadors and the governments of the Latin American countries in accord with the recommendation of the Commission at the last meeting:

It being the purpose of the Library Commission of the City and County of San Francisco to build an outstanding collection of Latin-American Books of all kinds:

IT IS RESOLVED, that studies and plans for the further development of this collection be initiated immediately by the San Francisco Public Library; that the necessary funds be devoted to this end from time to time, as they may be required, and that the countries of Latin-America be informed that we welcome their assistance and co-operation in this policy of rapprochement with our Latin-American sister republics.

Commissioner McLaughlin moves, seconded by Commissioner Shaughnessy, that the resolution be sent to the Pan American Society and that submission to other organizations and individuals be left to the discretion of the City Librarian.

Motion carried, Commissioners Mohr and Schmulowitz not voting.

Chairman Schmulowitz reports that the Committee on the Roosevelt Memorial, recommends against the selection of such a memorial within the purview of library activities by a two to one vote.

Commissioner Schmulowitz submits for the consideration of the Commission a minority report in support of the proposal; stating that his original suggestion was inspired by the recent death of the late president who was largely responsible for the United Nations Conference on International Organization now in session in San Francisco and that the basic plank for this conference was the "Four Freedoms", a phrase popularized by the late president. That the Commission might consider the following as possibilities for a memorial:

(1) The designation of one of the two new branch libraries for which funds have been provided in next year's budget as the Franklin Delano Roosevelt Branch;

(2) The creation in this City where the United Nations Conference on International Organization was held, of a library relating to the charter arising out of the Conference;

(3) The creation of a so called "Four Freedom's Library", a special collection exclusively devoted to printed material on the subject.

Commissioner Schmulowitz further suggests that should the naming of a memorial be approved, that the staff be circularized for suggestions as to the nature of the memorial which might result in the selection of a more appropriate memorial than those suggested above.

On motion of Commissioner Keenan, seconded by Commissioner Shaughnessy, consideration of this matter is deferred indefinitely with Mr. Schmulowitz recording a no vote.

Commissioner Schmulowitz reports that through a request he had made to General Douglas MacArthur, Lieutenant - Colonel J. Woodall Greene, assigned to answer his request, he had been able to obtain a mass of material on the psychological warfare in the Pacific theatre of operations and that he hoped to obtain similar material on the German war.

Commissioner Schmulowitz stated he thought these documents would be of interest to the citizens of San Francisco and suggests that the Commission,

(1) Send letters of acknowledgment to General MacArthur and Lieutenant-Colonel Greene,

(2) Arrange an exhibit of this material at the earliest possible date,

(3) That space be given in an early bulletin for reference to these acquisitions and for reproduction and quotations from some of the items.

Recommendations adopted.

There being no further business, the meeting adjourned.

Secretary